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JAN. - MAR. 1990

URBAN/MUNICIPAL

AGENDA OF THE FINANCE AND ADMINISTRATION COMMITTEE

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CITY CLERK

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DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

URBAN/MUNICIPAL

FINANCE AND ADMINISTRATION COMMITTEE
THURSDAY, JANUARY 4, 1990

CONSENT AGENDA

1. **MANAGER OF PURCHASING**

   (a) Removal and Disposal of Pool Equipment, Dalewood Pool

   (b) Renovations to Pool Filtration System, Dalewood Pool

   (c) Supply and Delivery of Janitorial Paper Products, 1990, Purchasing Stores

   (d) Purchase of Furniture, Traffic Department

2. **CITY CLERK**

   Requests for the Use of City Hall Facilities:

   (a) Ukrainian Canadian Committee, Hamilton Branch
   (b) Hamilton Jewish Community Centre

3. Application for Civic Awards - Hamilton Sportsworld Spartans

4. **COMMISSIONER OF HUMAN RESOURCES**

   Appointments to and Terminations from Permanent Positions with the Corporation to December 19, 1989.

I

FOR ACTION

1(a)

REPORT TO: Mr. J. D. Thompson
Secretary, Finance Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1989 December 1
COMM FILE:
DEPT FILE: C20-7-89

SUBJECT: REMOVAL AND DISPOSAL OF POOL EQUIPMENT, DALEWOOD POOL

RECOMMENDATION:
That a purchase order be issued to Union Boiler Company of Hamilton Ltd., Hamilton, in the amount of $15,200.00 for the removal and disposal of pool equipment at Dalewood Pool, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

As this work is to be completed during pool closing January 2, 1990, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

NOTE: Lowest of four (4) quotations received. Funds provided in Replacement of Pool Filtration Systems, Dalewood Recreation Centre Account #CF5255 318941015.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Quotation Analysis

Union Boiler Company of Hamilton Ltd., Hamilton	$15,200.00
Superior Boiler Works and Welding, Hamilton	16,750.00
Western Plumbing & Heating, Hamilton	18,600.00
Binbrook Plumbing & Heating Ltd., Binbrook	21,500.00

Nine suppliers were requested to bid.

OK
I.S

FOR ACTION

1(b)

REPORT TO: Mr. J. D. Thompson
Secretary, Finance Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1989 December 4
COMM FILE:
DEPT FILE: T1-15-89

SUBJECT: RENOVATIONS TO POOL FILTRATION SYSTEM, DALEWOOD POOL

RECOMMENDATION:

a) That a purchase order be issued to 309917 Ontario Limited o/a Western Plumbing & Heating, Hamilton, in the amount of $81,900.00 for the renovations to pool filtration system at Dalewood Pool, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

As this work is to be completed during pool closing January 2, 1990, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

b) That a contract be entered into satisfactory to the City Solicitor.

NOTE: Only quotation received. Funds provided in Pool Renovations to Filtration Systems, Dalewood Recreation Centre Account #CF5255 318941015.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND:

Twelve (12) suppliers were requested to bid. Three declined and eight did not respond.

c.c. City Solicitor
Accounts Payable

O.K. L.S.

1 (c)

FOR ACTION

REPORT TO: Mr. J. D. Thompson
Secretary, Finance Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1989 December 1
COMM FILE:
DEPT FILE: T21-8-89

SUBJECT: SUPPLY AND DELIVERY OF JANITORIAL PAPER PRODUCTS, 1990, PURCHASING STORES

RECOMMENDATION:
That a purchase order be issued to Lilo Products, Hamilton, for the supply and delivery of Janitorial Paper Products as and when required during 1990 to Purchasing Stores, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of seven (7) tenders received. Funds provided in Purchasing Stores Inventory Account #CH56103 28999.

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis based on estimated annual usage.

Lilo Products, Hamilton	$62,617.40
Kaumeyer Paper Ltd., Burlington	64,184.90
Tennier Absorbent Products, Hamilton	66,296.40
G.T. French Paper Ltd., Hamilton	67,739.30
Wyant & Company Ltd., Scarborough	68,422.50
Tennier Absorbent Products	80,964.10
Crown Paper, Mississauga	81,478.00

Ten suppliers were requested to bid. Four did not respond.

In conjunction with the Environmental Purchasing Policy, the products supplied are 100% recycled material and are recyclable.

FOR ACTION

1(d)

REPORT TO: Mr. J. J. Schatz
Acting Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1989 December 28
COMM FILE:
DEPT FILE:

SUBJECT: PURCHASE OF FURNITURE, TRAFFIC DEPARTMENT

RECOMMENDATION:
That a purchase order be issued to C.T.I. Business Furnishings Ltd., Mississauga, in the amount of $12,725.25 plus provincial sales tax at 8%, for the supply and delivery of furniture for the Traffic Department in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest of four (4) quotations received. Funds provided in Traffic Department Renovations Account #CF 5573 318841 201.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Quotation Analysis

C.T.I. Business Furnishings Ltd., Mississauga	$12,725.25
Intefac Inc., Mississauga	12,998.04
Cloke & Son Limited, Hamilton	13,313.23
Business Interiors (Ontario) Inc., Burlington	13,993.60

Provincial sales tax extra at 8%.

2.

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: *USE OF CITY HALL FACILITIES*

RECOMMENDATION:

That permission be granted to the following organizations to use the City Hall facilities as indicated below:

(1) Ukrainian Canadian Committee, Hamilton Branch - Council Chambers - Saturday, 1990 January 20 at 10:30 o'clock a.m. for their Annual Ceremony of the Proclamation of INDEPENDENCE DAY IN UKRAINE.

(2) Hamilton Jewish Committee Centre - Council Chambers - Sunday, 1990 May 6 - 7:30 o'clock p.m. for the Annual Max Rotman Humanitarian Award Ceremony.

FINANCIAL IMPLICATIONS:

Funding available in the 1990 Current Budget Estimates for Staff Overtime.

BACKGROUND:

The above organizations have used the Council Chambers on previous occasions.

FOR ACTION

3.

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: ***CIVIC AWARDS - HAMILTON SPORTSWORLD SPARTANS***

RECOMMENDATION:

That Civic Awards be made to the members of the Hamilton Sportsworld Spartans Touch Football Team who won the Canadian Touch Football Championships held in Saskatoon 1989 October 20-22.

FINANCIAL IMPLICATIONS:

$2,700.00 - Financial funding will be included in the 1990 Current Budget Estimates for Civic Pins, Medals and Rings.

BACKGROUND:

The Hamilton Sportsworld Spartans qualify for civic rings under the City's Civic Award Regulations. A letter has been received from the Ontario Amateur Football Association confirming the Canadian Championship title won by the Spartans and that the event was recognized as a Canadian Championship.

4.

FOR ACTION

REPORT TO: Mr. J. Schatz
Secretary, Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

DATE: 1989 December 20
COMM FILE:
DEPT FILE: C-001-90

SUBJECT:

Appointments to and Terminations from Permanent positions with the Corporation to December 19, 1989.

RECOMMENDATION:

As attached.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

J. Johnston

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Linda D. Ambridge	Senior Accounting Clerk (11)	Convention Centre	Replacing Ms. J. Evans - resigned	$26,848.64	$26,848.64 per annum	27/11/89
Ms. Ann Apkarian	Taxation Clerk IV (E-4)	Treasury	Replacing Ms. K. Grywacheski - transferred	$21,905.52 to $23,478.00	$23,478.00 per annum (3 of 3)	11/12/89
Ms. Barbara E. Bazinet	Budget Analyst (L)	Treasury	Additional Staff as approved in 1989 Budget	$36,989.16 to $43,557.28	$43,557.28 per annum (5 of 5)	11/12/89
Mr. Stephen J. Chang	Architect (Co-ordinator) (I)	Property	Additional Staff as approved in 1989 Budget	$47,582.60 to $56,067.44	$51,968.80 per annum (3 of 5)	18/12/89
Ms. Liana Chrystian	Taxation Clerk IV (E-4)	Treasury	Replacing Ms. D. Blake - promoted	$21,905.52 to $23,478.00	$21,905.52 per annum (1 of 3)	20/11/89
Mr. Murray Cole	Captain (C-8/A)	Fire	Replacing Mr. J. Cardwell - promoted	$51,569.07	$51,569.07 per annum	26/11/89
Mr. Vincent J. Cosentino	Parking Meter Collection Clerk (A-3)	Treasury	Replacing Mr. R. Leadbetter - retired	$21,739.64 to $24,696.36	$22,604.92 per annum (2 of 4)	27/11/89
Mr. Larry A. Crooker	Labourer/Truck Driver (D-7)	Public Works	Replacing Mr. D. Embleton - transferred	$27,202.24 to $27,618.24	27,618.24 per annum (2 of 2)	15/11/89

Prepared 19/12/89

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Lynda Fthenos	Stenographer IV (E-2)	Public Works	Replacing Ms. D. Blackwell - retired	$18,718.44 to $20,165.60	$18,718.44 per annum (1 of 3)	13/11/89
Mr. Robert D. Galloway	Draftsman/Woman II (A-6)	Traffic	Replacing Mr. R. Andoga - resigned	$25,053.08 to $30,047.16	$25,053.08 per annum (1 of 5)	18/12/89
Ms. Natalie Gould	Building Inspector (A-12)	Building	Additional Staff as approved in 1989 Budget	$32,425.64 to $38,041.12	$32,425.64 per annum (1 of 5)	20/11/89
Mr. K. Roland Henderson	Labourer/Truck Driver (D-7)	Public Works	Replacing Mr. B. Merrit - promoted	$27,202.24 to $27,618.24	$27,202.24 per annum (1 of 2)	09/12/89
Mr. Vincent Kirkham	Traffic Serviceman/ Woman II (A-3)	Traffic	Replacing Mr. D. Walker - promoted	$21,739.64 to $24,696.36	$21,739.64 per annum (1 of 4)	30/10/89
Ms. Karen A. Leslie	Assistant Supervisor of Accounting (M)	Treasury	Replacing Mr. J. Spiler - promoted	$34,569.60 to $40,677.00	$37,450.40 per annum (3 of 5)	12/12/89
Ms. Sandra Lucas-Norris	Draftsman/Woman II (A-6)	Traffic	Replacing Mr. R. Andoga - resigned	$25,053.08 to $30,047.16	$26,099.32 per annum (2 of 5)	11/12/89
Mr. Glen A. McCrory	Building Inspector (A-12)	Building	Replacing Mr. G. Farrell - promoted	$32,425.64 to $38,041.12	$32,425.64 per annum (1 of 5)	04/12/89

Prepared 19/12/89

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. David Rienties	Motor Mechanic (D-17)	Public Works	Replacing Mr. B. Park - resigned	$32,878.56 to $33,294.56	$32,878.56 per annum (1 of 2)	20/11/89
Mr. Ming Yong	Truck Driver (Districts) (D-8)	Public Works	Replacing Mr. M. McEntee - promoted	$27,362.40 to $27,778.40	$27,362.40 per annum (1 of 2)	26/11/89

Prepared 19/12/89

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. William Boon	Handyman	Central Utility Plant	Terminated	25 years, 1 month	28/08/88
Mr. Kevin Collins	Truck Driver	Public Works	Terminated	2 months	12/12/89
Mr. Michael Feyerer	Firefighter	Fire	Deceased	13 years, 7 months	18/11/89
Mr. Edward A. Simpson	City Clerk	City Clerk's	Retired	43 years, 7 months	29/12/89
Mr. Anton Tabuns	Motor Mechanic	Public Works	Retired	10 years, 2 months	30/11/89
Ms. Renate Velke	Information Desk Supervisor	Hamilton Convention Centre	Resigned	2 years, 1 month	25/11/89

Prepared 19/12/89

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 January 2

N O T I C E O F M E E T I N G

Finance and Administration Committee
Thursday, January 4, 1990
9:30 o'clock a.m.
Room 233, City Hall

John Thompson, Secretary
Finance and Administration

JT/bc

A G E N D A

1. **CONSENT AGENDA**

9:30 a.m. 2. **TREASURER**

(a) Set Up "Reserve for Annualization"

(b) Capital Budget Process Meeting

10:00 a.m. 3. **INFORMATION SYSTEMS COMMITTEE/TREASURER**

Capital Project - Computer Software

4. **COMPREHENSIVE AUDIT SUB-COMMITTEE**

(a) Completion of Comprehensive Audit Assignment on Real Estate/Property Area

(b) Comprehensive Audit on H.E.C.F.I.

5. MR. M. WATSON, SECRETARY/CO-ORDINATOR, ACCOMMODATION COMMITTEE

Membership on City's Accommodation Committee

6. CITY CLERK

Requests for City Advertising

(a) The Association of KIN Clubs
(b) Boys' and Girls' Clubs of Ontario

7. FILM ADVISORY COMMITTEE

10:30 a.m. 8. COMMISSIONER OF HUMAN RESOURCES

(a) Salary Classification of a New Position Within the Information Systems Department.

(b) Salary Classifications of New Positions Within the Information Systems Department.

(c) P.A.O. Annual Conference 1990

11:00 a.m. 9. BREAK - 10 MINUTES

11:10 a.m. 10. HUMAN RESOURCES CENTRE

Presentation on Performance Excellence Programme

11:45 a.m. 11. NEW BUSINESS

12. ADJOURNMENT

2(a)

FOR ACTION

JAN 0 2 1990

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: ***SET UP "RESERVE FOR ANNUALIZATION"***

RECOMMENDATION:

a) that the 1989 Estimates be annualized for those departments where additional staff were approved and added during 1989, by increasing the appropriate estimates for salaries and benefits so that the estimates reflect a full year's costs for added staff

b) that the sum total of all annualizations in the amount of $412,350 be reflected in total to the Contingency account, and

c) That a "reserve for annualization" be created and initially funded by a charge to the appropriate departmental budgets in the 1989 accounts equal to the cost for annualization of added staff in 1989. The purpose of this reserve will be to help equalize estimates from one year to the next due to annualization of new or enhanced programs.

E. C. Matthews

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Each department that added approved staff during 1989 would have a full year's estimate for salary and benefits reflected in their 1989 base, so that the relationship with the 1990 estimates is equal except for the inflationary factor. The Contingency account estimate for 1989 would reflect the sum total of all annualized estimates and be carried over into 1990; the amount in the new reserve will then be credited to the 1990 budget estimates to offset the deficit carry-over of the Contingency account. As a result, the 1989 surplus of the City will be decreased by the amount of the annualization.

BACKGROUND:

In order that the budget review process be facilitated with respect to annualized costs, I am proposing that the 1989 departmental estimates be increased to reflect a full year's costs for added staff in 1989, that the departmental budgets be charged with those costs in their 1989 accounts, and that a new reserve be created to fund the annualized costs carried over to 1990.

FOR ACTION

2(b)

JAN 0 2 1990

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: CAPITAL BUDGET MEETING

RECOMMENDATION:

That the Finance and Administration Committee arrange for a special meeting on Wednesday, January 17, 1990, at 9:30 a.m., with an invitation to all Council members, to receive an overview of the 1990-1994 Capital Budget and to approve of the capital budget process to be followed by the Committee this year.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

One of the responsibilities of this newly formed committee is to recommend a capital budget for the approval of City Council. The 1990 capital budget schedule calls for the process to be started and completed by the Standing Committee in January. This timetable may be difficult to adhere to because of the change in the Committee system and because the Management Team will be more corporately involved in the process this year than heretofore.

The Management Team meet on Friday, January 12, to develop its recommendations for the consideration of this committee, and, accordingly, I am respectfully requesting a special meeting of this committee with all Council members invited for Wednesday, January 17 at 9:30 a.m. to receive an overview of the 1990-1994 Capital Budget and to approve of the process to be followed this year.

c.c. Mr. Lou Sage, Chief Administrative Officer
City Management Team

FOR ACTION

3.

-JAN 0 2 1990

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: **FINANCING COMPUTER SOFTWARE CAPITAL PROJECT**

RECOMMENDATION:

That the $150,000 "Computer Software" capital project #39007 as listed on page 29 of the 1989-93 capital program, in the 1989 column, be financed from the "Reserve for Capital Projects".

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

-see above recommendation

BACKGROUND:

The Information Systems Committee approved of this issue and asked the Finance and Administration Committee to recommend the method of financing.

FOR ACTION

REPORT TO: Secretary
Finance & Administration Committee

FROM: John Thompson, Secretary
Information Systems Committee

DATE: 1989 December 29
COMM FILE:
DEPT FILE:

SUBJECT: Capital Project for 1989

RECOMMENDATION:

1. That the project, Computer Software, at a gross cost of $150,000 as provided for in the 1989 portion of the 1989 - 1993 Capital Budget be proceeded with at this time.

2. That the Treasurer be requested to recommend the method of financing for this capital project.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

$150,000 has been provided for in 1989 portion of the 1989 - 1993 Capital Budget.

BACKGROUND:

This project provides for computer software to develop and maintain systems.

Permission to proceed with this Capital Project was approved by the Information Systems Committee at it s regular meeting held 1989 December 21.

JT/mc

cc: - Mr. E. C. Matthews, Treasurer
- Mr. Brian Hotrum, Supervisor, Capital Budget
- Mr. Jim Hindson, Director of Information Systems

FOR ACTION

4(a)

REPORT TO: Secretary
Finance & Administration Committee

FROM: John Thompson, Secretary
Comprehensive Audit Sub-Committee

DATE: 1989 December 29
COMM FILE:
DEPT FILE:

SUBJECT: Completion of Comprehensive Audit Assignment on Real Estate/Property Area

RECOMMENDATION:

1. That the City's external auditors, Pannell Kerr MacGillivray, in accordance with Section 17 of the Eleventh Report of the Finance Committee adopted by City Council 1988 June 28 be authorized to proceed to complete the comprehensive audit on the Property Department.

2. That, consistent with City Council approval, a Steering Committee be established composed of three (3) elected representatives who shall not be Chairman or Vice-Chairman of the Finance and Administration Committee and Mr. Dan Vyce, Director of Property, Mr. E. C. Matthews, Treasurer and Mr. Reg Baker, Fire Chief to oversee the balance of this Comprehensive Audit assignment to ensure that it has been prepared and completed in compliance with the Comprehensive Audit programme as approved by City Council 1989 November 14 and the "Scope Proposal" prepared by the consultants and submit recommendations and/or comments to the Comprehensive Audit Sub-Committee.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)* John Thompson

The Real Estate/Property area audit in the $60,000 to $80,000 range was funded from the "Reserve for Property Purchases", Account No. 0280-02 and approved by City Council 1988 June 28.

BACKGROUND:

The comprehensive audit reports prepared by Pannell Kerr MacGillivray, Chartered Accounts, entitled: 1) The Department of Community Development; and 2) Real Estate Property Area, Phase 1 - Property Maintenance Division, were received by the Finance Committee along with the comments of the Directors of the Departments involved in the Comprehensive Audit and referred to the Comprehensive Audit Sub-Committee for review and subsequent report to the Finance Committee.

The Comprehensive Audit Report on the Community Development Department has been completed and is presently under review.

The Comprehensive Audit on the Real Estate and Property area was broken down into 'phases' in order to control and administer the project.

Phase 1 - Property Maintenance Division has been completed. Phases 11 and 111, Real Property Management and Architecture should now be commenced and completed. The remaining two phases were put on 'hold' pending a review of the Comprehensive Audit Programme by the Comprehensive Audit Sub-Committee.

JT/mc

cc: - Alderman J. Gallagher, Chairman
Comprehensive Audit Sub-Committee
- Mr. Dan Vyce, Director of Property
- Mr. E. C. Matthews, Treasurer
- Fire Chief Reg Baker

FOR ACTION

4(b)

REPORT TO: Secretary
Finance and Administration Committee

FROM: John Thompson, Secretary
Comprehensive Audit Sub-Committee

DATE: 1989 December 29
COMM FILE:
DEPT FILE:

SUBJECT: Comprehensive Audit on H.E.C.F.I.

RECOMMENDATION:

1. That approval be given to proceed with a Comprehensive Audit on the operations and functions of H.E.C.F.I. as soon as possible.

2. That the Treasurer and Manager of Purchasing be authorized to prepare specifications and call for tenders for this comprehensive audit.

3. That, following receipt of tenders, the Treasurer be authorized and directed to recommend the method of financing the consultant fees required to conduct this Comprehensive Audit Assignment.

4. That, consistent with City Council approval. a Steering Committee be established composed of three (3) elected representatives who shall not be Chairman or Vice-Chairman of the H.E.C.F.I. Board of Directors and Mr. Gabe Macaluso, Managing Director/C.E.O., Mr. K. E. Avery, City Clerk and Mr. Dan Vyce, Director of Property, to oversee this Comprehensive Audit assignment to ensure that it has been prepared and completed in compliance with the Comprehensive Audit Programme, as approved by City Council 1989 November 14 and the consultant's "Scope Proposal" and submit recommendations and comments to the Comprehensive Audit Sub-Committee.

John Thompson

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

$150,000 will be placed in the 1990 current budget estimates to conduct three (3) comprehensive audits in 1990 for H.E.C.F.I., Licensing and the City Solicitors Office. It will therefore be necessary to commit funding for the H.E.C.F.I. Comprehensive Audit prior to the approval of the 1990 current budget estimates.

BACKGROUND:

At its meeting held 1989 November 14, City Council on the recommendation of the Finance Committee approved of the implementation of a Comprehensive Audit programme for all City Departments and Local Boards over a five year period and that H.E.C.F.I., Licensing and the Legal Department be designated as priority projects for a Comprehensive Audit Assignment.

At its meeting held 1989 December 19 the Comprehensive Audit Sub-Committee approved that H.E.C.F.I. should receive top priority and be commenced at the earliest possible moment.

In this regard, attached is a copy of the memo received from the H.E.C.F.I. Board dated 1989 November 20 requesting a Comprehensive Audit.

JT/mc
Attachment

cc: - Alderman J. Gallagher, Chairman
Comprehensive Audit Sub-Committee
- Mr. E. C. Matthews, Treasurer
- Mr. G. Macaluso, Managing Director/C.E.O.
- Mr. K. E. Avery, City Clerk
- Mr. Dan Vyce, Director of Property

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

MEMO TO: Mr. John Thompson
Secretary
COMPREHENSIVE AUDIT SUB-COMMITTEE

FROM: Patricia Bennett
Secretary to the H.E.C.F.I. Board

DATE: November 20, 1989

SUBJECT: **H.E.C.F.I. COMPREHENSIVE AUDIT**

RECOMMENDATION:

THAT A COMPREHENSIVE AUDIT BE UNDERTAKEN FOR H.E.C.F.I. WITH THE FOLLOWING TERMS OF REFERENCE:

TO REVIEW, EVALUATE AND RECOMMEND CHANGES REGARDING THE EFFECTIVENESS OF THE FOLLOWING:

(1) THE ROLES OF:

A) THE MANAGING DIRECTOR/C.E.O.;
B) OTHER DEPARTMENT HEADS;
C) THE COMMITTEES AND THEIR CHAIRMEN;
D) THE BOARD AND ITS CHAIRMAN.

(2) THE REPORTING RELATIONSHIP BETWEEN THE H.E.C.F.I. BOARD AND CITY COUNCIL;

(3) THE COMPOSITION OF THE BOARD AND ITS COMMITTEES;

(4) THE ADMINISTRATIVE POLICIES AND PROCEDURES.

BACKGROUND:

- The H.E.C.F.I. Board of Directors carried the foregoing motion at its meeting held November 17, 1989.

Patricia Bennett
Secretary to the Board of Directors

cc: Mr. J. Leuser, Director, Finance & Administration

FOR ACTION

5.

REPORT TO: Secretary, Finance and Administration Committee

FROM: Mr. M.C.J. Watson, Secretary/Co-ordinator Accommodation Committee

DATE: 1989 December 7

DEPT FILE: (4504)

SUBJECT: **Membership on City's Accommodation Committee**

RECOMMENDATION:

(a) That two members of the Finance and Administration Committee be selected to sit on the Accommodation Committee,

(b) That the names of the selected members be forwarded to Regional Council requesting they be included on the Region's Accommodation Committee.

M.C.J. Watson

FINANCIAL IMPLICATIONS: - *N/A*

BACKGROUND:

The City's Accommodation Committee has traditionally been made up of two members of the Finance Committee which has been Alderman McCulloch and Alderman Drury.

With the formation of this new Finance and Administration Committee, the Accommodation Committee will require new members.

The role of the Accommodation Committee has been to deal with all space related issues in City Hall. In addition, with the Region planning to build their new headquarters on the rear of City Hall, there will be many pressing issues as they relate to the City that will need resolving in the near future.

The inclusion of the City's Accommodation members on the Region's Accommodation Committee is very important as they will have first hand knowledge of all issues that affect the City Hall, particularly the new Regional Headquarters.

The author of this report, Mr. Watson, who is Co-ordinator and Secretary of the City's Accommodation Committee is also the City's staff representative on the Region's Steering Committee dealing with the Regional Tower. Mr. Watson's role on the Steering Committee is to act as a liaison officer to inform the City of matters pertaining to the Regional Headquarters.

c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. K. Avery, Deputy City Clerk

6(a)

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: ***THE ASSOCIATION OF KIN CLUBS***

RECOMMENDATION:

(a) That the City of Hamilton purchase an ad in the special issue of the national publication "KIN Magazine" at a cost of $455.

(b) That the cost of the advertisement be financed from the City Clerk's Advertising Account.

FINANCIAL IMPLICATIONS:

See above Recommendation

BACKGROUND:

Attached for the information of the Members of the Committee is a copy of the ad purchased by the City of Hamilton in 1989. Similar ads have been purchased in the "KIN Magazine" since 1986.

The CITY OF HAMILTON Ontario

As the birthplace of the Association of Kinsmen Clubs the City Council and Citizens of Hamilton take special pride in saying thank-you to Kinsmen and Kinettes locally as well as across the country for your many contributions to Canadian communities.

Kinsmen and Kinettes are well-known for living up to their motto of "Serving the Community's Greatest Need." Your fund-raising and service activities have helped to make Hamilton — and hundreds of other cities and towns — a better place to work and to live.

To each and everyone of you, sincerest thanks. Keep up the good work!

CITY COUNCIL
& CITIZENS of Hamilton, Ont.



A SPECIAL MESSAGE OF SUPPORT

The welfare of a community is measured by its ability to meet the needs of all its citizens and depends not only upon the local government, but also upon citizen involvement within the community.

The Kinsmen Club of Oshawa and the Kinsmen Club of Oshawa Motor City provide on-going valuable services to the citizens of this community, demonstrating good citizenship, contributing to, enriching and benefiting the quality of life within this community.

City Council on behalf of its citizens is proud of these services and in recognition and support of such dedication and public spirited contribution, welcomes this opportunity to extend greetings and best wishes to the Kinsmen clubs in the City of Oshawa and to the Kin family throughout the country.

City of Oshawa
Ontario

Allan C. Pilkey,
Mayor,
City of Oshawa, Ontario

cc. ✓Mr. E. A. Simpson, City Clerk from Mayor Bob Morrow, Dec. 20/89 - for appropriate committe

DEC 12 1989

THE ASSOCIATION OF KIN CLUBS
L'ASSOCIATION DES CLUBS KIN

December 8, 1989

To EAS for committee

The City of Hamilton
Mayor Bob Morrow
City Hall, 71 Main St., West
Hamilton, Ontario L8N 3T4

Dear Councillors:

Soon the Kinsmen and Kinette Clubs of Burlington, Flamborough and District, Hamilton and Stoney Creek will be joining with more than 1,000 other Kinsmen and Kinette clubs across Canada on February, 20, 1990 to celebrate the 70th anniversary of the founding of our Association in Hamilton, Ont. Who could have envisioned in 1920 that the Association of Kinsmen Clubs (this year renamed the Association of Kin Clubs to recognize the important role played by our female members) would eventually become Canada's largest national service organization? Last year, our approximately 17,000 members raised nearly $22 million for Canadian communities such as yours. Your local Kin raised $72,524 of the $21,713,012 national total to say nothing of spending countless hours planning and carrying out fund-raising and service projects. As an all-Canadian service club, the Association of Kin Clubs has a long and proud tradition of living up to its motto of "Serving the Community's Greatest Need."

Once a year, Kinsmen and Kinettes ask their communities to help them. Each February on the anniversary of Kinsmen's founding, our Association produces a special issue of its national publication - KIN Magazine - featuring "messages-of-support" acknowledging the valuable work performed by Kinsmen and Kinettes during the past year. We sincerely appreciate the support you provided in the past by placing a message and hope you will participate again this year.

What will placing a "message-of-support" mean to your local Kin members? First, it says "thank-you" to them for caring enough about your community to donate their time and talents to service work. All volunteers need encouragement so a thank-you such as this is truly appreciated by our members. Service clubs worldwide, including our Association, are finding it increasingly difficult to attract new members who are willing to devote their leisure time to volunteer work. Your "message-of-support" will encourage local members to continue Kin's 70-year tradition of community service.

.../2

Second, our Association's national headquarters, which provides administrative and support services to the more than 1,000 Kinsmen and Kinette clubs across Canada, is funded entirely by our members' dues and a small profit from our internal sales division. (None of the nearly $22 million from local fund-raising projects goes to offset the cost of running our national association. The money we raise in your community stays in your community.) Our members tell us the rising cost of annual dues is one of the major drawbacks to new members joining Kin. Our national executives budget carefully to keep annual dues increases to a minimum but just keeping pace with inflation in the last 10 years has meant significantly higher dues for our members. By placing a "message-of-support" during our 70th anniversary year you are investing in the future of our Association at a time when our clubs are working hard not only to serve their communities but also to attract new members so that our Association can continue to play a vital role in Canadian life. If all the cities, towns and villages we serve pitched in to assist us once a year by placing a "message-of-support" it would have a tremendous impact on reducing our annual membership dues, making it easier for all Kinsmen and Kinettes to remain members and continue serving their communities.

Enclosed is a 70th anniversary "message-of-support" order form listing the sizes of messages available along with the cost. You can provide a "camera-ready" message or send us a copy of your letterhead showing a logo and indicate the wording you want in the message. We'll typeset and lay out the message for you. Or, if you wish, we can simply update your last message and repeat it. In order to ensure your "message-of-support" appears in our special 70th anniversary issue, please return your material along with a completed order form before **Monday, February 5, 1990. Incidentally**, you may want to include the cost of the "message-of-support" in your 1990 budget since you won't be billed for the message until April.

Kinsmen and Kinettes are proud to serve nearly 600 Canadian communities such as yours. I hope you will take this opportunity on our Association's 70th anniversary to acknowledge the efforts of your local Kin members with a "message-of-support." I look forward to hearing from you.

Sincerely,

Brian Thompson

Brian Thompson
Kinsmen National President
1989-1990

encl.

6(b)

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 2
COMM FILE:
DEPT FILE:

SUBJECT: ***BOYS AND GIRLS CLUBS OF ONTARIO***

RECOMMENDATION:

That consideration be given to the request of the Boys and Girls Clubs of Ontario for the City of Hamilton to support their campaign by purchasing a space in their information booklet which is distributed to all of the public and high school libraries, daycare centres, abuse centres and to the Children's Aid Society.

FINANCIAL IMPLICATIONS:

K. E. Avery

Business Card - $100.00
1/4 page - $225.00
1/2 page - $425.00
Full page - $800.00

Expenditures incurred in this regard would be charged to the City Clerk's Advertising Account.

BACKGROUND:

Attached for the Committee's information is a copy of a letter from Mr. Ron Shaw, Past-President, Boys and Girls Clubs of Ontario, explaining the purpose of their campaign and booklet.

Each request for special City advertising in publications is considered on its own merits subject to the following guidelines:

"That, requests for special City advertising be approved if:

(a) the applicant organizations activities are of benefit to the community and of a charitable nature and the request is for the City of Hamilton to extend congratulations to the Organization.

(b) the applicant Organization is hosting a Conference or Convention in the City of Hamilton and the request is for the City of Hamilton to extend a welcome to the delegates.

(c) a similar request has not been approved by the Regional Municipality of Hamilton-Wentworth or any other civic authority."

Boys and Girls Clubs of Ontario

346 Main Street East,
P.O. Box 4404, Stn.D.,
Hamilton, Ont. L8V 4L8.
(416) 574-0331

Member of

BOYS AND GIRLS CLUBS OF CANADA

REGISTERED CHARITABLE ORGANIZATION #0634246-09-13

Dear Mr. Thomson

This is to further our conversation of Nov. 28. 1989 We are writing to you with regard to our special project in the community.

We are putting together an 8 1/2 x 11" book which will go out free of charge to all of the Public and High School Libraries, Day Care Centres, Abuse Centres and to the Children's Aid Society. The purpose of the book is to let parents and children know where hope and help are available. The funds raised will go toward helping under-privileged children through community-based programs.

Our clubs provide a wide range of services in which youth are assisted to become responsible and participating citizens. We have enclosed a fact sheet to offer a little more information about our group.

We are asking for your support with our campaign by taking a space in the booklet. The ad sizes for a full year are as follows:

Business card	$100.00
Quarter page	$225.00
Half page	$425.00
Full page	$800.00

We have enclosed a two-part invoice/receipt for your convenience in the hope that you can help us. Along with the 7,000 volunteers who invest their time and energy in the Boys and Girls Clubs accross Canada, your contribution will greatly assist in "GIVING TODAY'S YOUTH A PROMISING TOMORROW."

Thanking you in advance for helping with what we feel will be of assistance, value and interest to everyone in the community.

We hope that you will be able to give us your special support.

Yours truly,

Ron Shaw
Past President

KS/sv

7.

CITY COUNCIL
HAMILTON, CANADA

Alderman Vince Agro
Chairman — Legislation
Committee

71 MAIN STREET WEST L8N 3T4 • (416) 526-2733 • RES. (416) 528-2009 — WARD 2

M E M O R A N D U M

TO: Alderman Brian Hinkley

FROM: Alderman Vince Agro

DATE: December 14, 1989

SUBJECT: Film Advisory Committee

Please be advised that the Film Advisory Committee which is in effect as a committee of one - namely, Mr. Ed Simpson, City Clerk, has been looking after this matter for the last several years.

I felt that you as Chairman of the new Finance and Administration Committee should be aware of this fact since this particular jurisdiction now falls under your Committee.

/do

cc: Mr. Ed Simpson, City Clerk

FOR ACTION

8(a)

REPORT TO: Mr. J. Schatz
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1989 December 19
COMM FILE:
DEPT FILE: C-002-90

SUBJECT:

Salary classification of a new position within the Information Systems Department.

RECOMMENDATION:

That the salary classification for the following new position in the Information Systems Department be approved:

POSITION TITLE	FUNCTION	GRADE	SALARY RANGE
Administrative Assistant I	Provides administrative support to the Director of Information Systems and supervises the operations of the Administrative Support Division.	N	$32,149.52 - $37,911.12

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The financial requirements of this position will be met through the Department's current operating budget.

BACKGROUND:

On November 8, 1988, City Council approved the re-organization of the Information Systems Department. The new position of Administrative Assistant I was approved within this new departmental structure to replace the existing Senior Staff Assistant position.

John Johnston

8(6)

FOR ACTION

REPORT TO: Mr. J. Schatz
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1989 December 19
COMM FILE:
DEPT FILE: C-003-90

SUBJECT:

Salary classifications of new positions within the Information Systems Department.

RECOMMENDATION:

That the salary classifications for the following new positions within the Information Systems Department be approved:

POSITION TITLE	FUNCTION	GRADE	SALARY RANGE
Manager, Business Application Systems	Directs the development and maintenance of business, scientific and integrated office systems.	F	$57,385.12 - $67,525.12
Supervisor, Business Application Systems	Supervise Systems Analysts and programs in the development and maintenance of business application systems.	I	$47,820.76 - $56,347.72
Manager, Systems Planning	Prepare and implement strategic plans to ensure effective utilization of City and Regional computer resources.	H	$49,664.68 - $58,536.92
Supervisor, Technical Systems Services	Supervises Systems Analysts & Programmers in the development and maintenance of technical systems services.	I	$47,820.76 - $56,347.72

POSITION TITLE	FUNCTION	GRADE	SALARY RANGE
Manager, Support Services	Supervise the provision of technical assistance support and training to ensure the productivity advantages of computer technology.	H	$49,664.68 - $58,536.92
Manager, Operations	Manage the multi-shift, seven day a week operation of large multi-vendor Data Processing Systems.	H	$49,664.68 - $58,536.92
Assistant Manager, Operations	Supervise the mainframe data processing facility.	J	$45,747.00 - $53,928.16
Supervisor, Console Operations	Supervise the console activities within the Operations section.	M	$34,569.60 - $40,677.00

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The financial requirements of these positions can be accommodated within the Department's current operating budget.

BACKGROUND:

These positions were approved within the Information Systems Department's re-organization by City Council on November 8, 1988.

John Johnston

8(C)

FOR ACTION

REPORT TO: Mr. J. Schatz
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1989 December 21
COMM FILE:
DEPT FILE: C-004-90

SUBJECT:

P.A.O. Annual Conference 1990

RECOMMENDATION:

That authorization be granted for the Chairman, Finance and Administration Committee, or his designate, to attend the P.A.O. Annual Conference 1990 to take place Wednesday, February 28, 1990 to March 2, 1990 in Toronto. Funding for attendance at this conference to be charged to Human Resources Centre account number 142100-58602.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Total expenditure for attendance at this conference estimated at $1,500.

BACKGROUND:

Attached.

J. Johnston

KNOWLEDGE IS POWER – SIX INTENSIVE PRE-CONFERENCE WORKSHOPS

Note: The cost of the Pre-conference Workshops is not part of your conference registration, but the intensive training you'll receive is worth the extra investment. These sessions are not open to media representatives.

Plan your line of defense for survival in the year 2000. Whether you're a veteran or a new recruit you can fortify your strategic position through one of our intensive three hour workshops. Arm yourself with the knowledge you need to head up the human resources revolution and to out-manoeuvre your company's competition.

Registration is limited to 30 people in each workshop. Due to the overwhelming response to last year's workshops, early registration is advised.

CONCURRENT WORKSHOP SESSIONS

WEDNESDAY, FEBRUARY 28, 1990

TIME	SPEAKER	TOPIC	LOCATION
9:00 – 11:45 a.m.	**Joan Boyd**	How to Make Effective Presentations	Kenora Room
	Nan Weiner	Pay Equity Challenges	Elgin Room
	John Musgrave	Turning Your Frustrations into Results ...The Anger Lab	Wentworth Room
	Mark Stoiko	Recruitment – Successful Marketing Techniques for Attracting Qualified Applicants	Simcoe Room
	Jean Stevens	Performance Appraisal – Japanese Style	Dufferin
	Peter Jensen	Mental Fitness: Your Inside Edge – The Workshop	Huron
	CPM Meeting	CPM Meeting	Kent
12:00 – 1:00 p.m.	Workshop Luncheon	Luncheon	Civic Ballroom

CATALOGUE OF OPPORTUNITIES – PAO ANNUAL CONFERENCE 1990

See what the biggest and best HR Conference in Canada has to offer.

This year's sessions address crucial socio-economic trends shaping the workplace within the next three to five years. Session content will emphasize progressive human resources solutions and examples of first-hand experiences relating to these issues.

TIME	SPEAKER	TOPIC	LOCATION	SESSION
WEDNESDAY, FEBRUARY 28, 1990				
8:00 – 6:00 p.m.			Sheraton Hall/Concourse	Registration
11:00 – 6:00 p.m.			Sheraton Hall/Concourse	Exhibits
11:00 – 12:00			Sheraton Hall	Grand Opening Reception
1:30 – 3:00 p.m.	**John Naisbitt**	Megatrends 2000	Grand Ballroom East	Keynote speaker
3:30 – 5:00 p.m.	**Gareth Morgan**	Change, Change, Change: But Going Nowhere?	Civic Ballroom	Concurrent Session
	Donald McGrath	Pensions and Benefits in the Global Marketplace	Simcoe/Dufferin	Concurrent Session
	Peter Jensen	Mental Fitness: Your Inside Edge	Cinema 1	Concurrent Session
	David Imrie	Back Power: Your Blueprint for Higher Productivity	Cinema 2	Concurrent Session
6:00 p.m.	**The Second City**	Improvisational Comedy National Touring Company	Grand Ballroom	Dinner/Awards

TIME	SPEAKER	TOPIC	LOCATION	SESSION
THURSDAY, MARCH 1, 1990				
8:00 –6:00 p.m.			Concourse	Registration
- 6:00 p.m.			Sheraton Hall/Concourse	Exhibits
9:00 – 10:30 a.m.	**Lynne Sullivan,** Moderator **Joan Grant** **Phil Caney**	Employment Equity and Organizational Effectiveness – Two Sides of the Same Coin	Civic Ballroom	Concurrent Session
	Dr. Roger Firestien	Breakthrough: Getting Better Ideas	Cinema 1	Concurrent Session
	Jack McQuaig	Picking Winners: Predicting Future Performance	Cinema 2	Concurrent Session
10:00 – 12:00 p.m. By Invitation Only	**Dr. Jeffrey Gandz**	Business Ethics	Simcoe/Dufferin	Senior Round Tables
11:00 – 12:30 p.m.	**David Hurst**	Boxes and Bubbles: The Management of Change	Civic Ballroom	Concurrent Session
	Rosalie Wysocki	Balancing 9 to 5 and 5 to 9	Cinema 1	Concurrent Session
	Gary Miller	Training With Enthusiasm	Cinema 2	Concurrent Session
1:00 – 3:00 p.m.	**Dalton Camp**	An Upside Down View of Government	Grand Ballroom	Presidents' Luncheon
3:30 – 5:00 p.m.	**David Cox**	Turning a Brewery Upside Down: Capitalizing Through Change	Civic Ballroom	Concurrent Session
	Marc Wallace, Ph.D.	Alternative Reward Systems: Gaining the Competitive Advantage	Simcoe/Dufferin	Concurrent Session
	Dini Petty, Moderator **Eli Bay** **Dr. Samual Klarreich** **Ron Burke**	Stress Management – Different Perspectives	Cinema 1	Concurrent Session
	Trinity Theatre	Handling Cultural Differences in the Workplace	Cinema 2	Concurrent Session
5:00 – 6.00 p.m		"High Tea" Pre-Reception	Sheraton Hall	Exhibits
6:00 p.m.		"Magic" Reception	Grand Ballroom	Networking

FRIDAY, MARCH 2, 1990				
9:00 – 6:00 p.m.			Concourse	Registration
9:30 – 1:30 p.m.	(Inside Exhibit Hall)		Sheraton Hall/Concourse	Exhibits
9:00 – 3:00 p.m.	(Outside Exhibit Hall)		Sheraton Hall/Concourse	
9:30 – 11:00 a.m.	**John Cassis**	The Rhino, the Rock and the Bamboo Tree	Grand Ballroom East	Concurrent Session
	Catherine Mossop	Right Sizing Your Hourly Work Force	Simcoe-Dufferin	Concurrent Session
	Dr. Brian Little	Personality And Conflict: On Driving Each Other Creative	Cinema 1	Concurrent Session
	Ian McKinnon	Demographics: There Aren't Enough People to go Around	Cinema 2	Concurrent Session
11:30 – 1:00 p.m.	**Pierre Berton**	The Canadian Character	Grand Ballroom	Government Affairs Luncheon
- 3:00 p.m.	**Dr. Morris Massey**	What You Are Is What You Choose – So Don't Mess It Up	Grand Ballroom East	Keynote speaker
6:00 – 7:00 p.m.		Reception	Grand Ballroom Foyer	Reception
7:00 – 1:00 a.m.	**Murray McLauchlan**	Entertainment	Grand Ballroom	Dinner/Dance/Gala

10.

FOR ACTION

REPORT TO: Mr. J. Schatz
Secretary, Finance and Administration Committee

FROM: Mr. L. Sage
Chief Administrative Officer

DATE: 1989 December 20
COMM FILE:

Mr. Wm.M. Carson
Chief Administrative Officer

DEPT FILE:

SUBJECT: PERFORMANCE EXCELLENCE PROGRAMME

RECOMMENDATION:

1) That a three year Performance Excellence Programme, as outlined in the study design report, be approved; and

2) The Performance Excellence Programme Steering Committee be authorized to proceed with the programme; and

3) That the cost of the programme, as estimated in the budget section of the study design report, be shared equally by the City of Hamilton and Region of Hamilton-Wentworth; and

4) That the estimated $414,850 total City's cost of the Region/City Performance Excellence Programme over two years, including approximately $35,000 in start-up costs, be financed from the Reserve for Sick Leave, and that this reserve be repaid from expected savings from the programme starting in 1992.

FINANCIAL IMPLICATIONS:

The following is a brief synopsis of the estimated budget for the Performance Excellence Programme:

Expenditures	1990	1991
Salaries/Benefits	243,000	260,000
Consulting Services	70,000	30,000
Computer Services	40,000	45,000
Training	40,000	32,000
Other Expenses	49,900	19,800
Total	442,900	386,800
Funded From:		
City of Hamilton (50%)	221,450	193,400
Region of Hamilton-Wentworth (50%)	221,450	193,400

. . . 2

The figures above, are the estimated costs of the programme over the next two years and include approximately $35,000 in start-up costs in 1990. It is proposed that the cost of this programme be shared equally by the City and Region. It is also proposed that funding be provided from reserves and that the reserves be repaid, starting in 1992, with savings which will result from this programme. Funding of the Performance Excellence Programme has been reviewed with both the Treasurer and the Commissioner of Finance.

The above budget does not include any provision for a new computerized performance monitoring system. The budget provides funds for reviewing and recommending improvements to the existing system. If a new system is necessary, additional funding will be required in 1992. However, at this early stage, it is difficult to determine the cost of such a system. The Director of Information Systems has indicated that an amount of up to $350,000 may be required to develop and implement a new system. Staff will report back when more accurate information is available.

BACKGROUND:

Significant changes in human resource related legislation, the ever dynamic environment of public service and changing employee and employer needs has created an opportunity for the Region of Hamilton-Wentworth and the City of Hamilton to examine and facilitate organizational and cultural change by developing a formal, progressive and proactive approach to performance management.

In the spring of 1988, an examination of employee attendance in the City and Region revealed that the high rate of absenteeism in both organizations was a significant issue that needed to be improved. Further review indicated that attendance, as one component of employee performance, could not effectively be addressed in isolation of other performance factors and management issues that impact on employee performance; such as supervisory practices, employee/employer expectations, communications and policies and procedures.

Subsequent meetings with the Chief Administrative Officers and senior management of both organizations, in consultation with the firm of CGAF and Associates, reinforced the importance and necessity of developing and implementing a formal system for managing all aspects of employee performance. In June, 1989, a decision was made to initiate a comprehensive and integrated system to improve employee performance based on the successful Transvision project piloted in the Transit Department and a staff project team was selected by senior management.

During the last four months, the project team has identified the major components required to establish a formalized performance management system in the City and Region. They have developed a study design report, which is attached for your review, that outlines the major areas for investigation, required tasks to be completed and corresponding time-targets for the design and development phase of the three year Performance Excellence Programme.

. . . 3

Programme Considerations

The focus of the Performance Excellence Programme is to effect cultural change in our organizations, improve performance and reduce absenteeism by it's emphasis on the fair and consistent management of all aspects of employee performance and sustaining productive, contributing employees.

The Programme's objective will be accomplished by:

a) integrating performance, health, safety, benefits and compensation issues so there is a clear corporate direction for managing employee performance;

b) incorporating legal and human rights considerations into management policies;

c) creating an environment conducive to improving employee performance and motivation;

d) providing a well-defined framework for all supervisors to improve employee performance and manage human resources.

It is anticipated that completion of the tasks listed in the study design document will result in significantly improved performance monitoring systems, revised and new corporate standards, policies and procedures and, accountable management.

Staffing

The three year Performance Excellence Programme includes a two year design and development phase for which a Project Team has been selected by senior management from existing staff. The Team is comprised of a full-time project manager and administrative support, two team members at 50% time commitment, and five team members at 20% time commitment each. It is intended that all staff needs created by the secondment of the project team be filled on a temporary basis.

The project team will report to a steering committee comprised of the Chief Administrative Officers of the City and Region and six department heads representative of both organizations who will oversee all facets of the programme.

. . . 4

Staff will provide regular information reports on the status of the Performance Excellence Programme and submit any recommendations, resulting from completion of project tasks, for approval when required.

Lou Sage
Chief Administrative Officer
City of Hamilton

Wm. McMillin Carson
Chief Administrative Officer
Region of Hamilton-Wentworth

Encl.

cc. Members of City Council
E. Matthews, City Treasurer



Study Design Report
november, 1989

Corporation of The
City of Hamilton

Regional Municipality
of Hamilton-Wentworth

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INTRODUCTION

The purpose of this document is to outline a detailed study design for the Performance Excellence Programme. The various tasks listed in this document and their corresponding time frames for completion have been developed by the Project Team for review and comment by the programme's Steering Committee and submission to the appropriate standing committees and Councils for approval.

Development of the programme to this point has taken approximately three months. Many of the tasks outlined in this document involve gathering information on the existing state of all aspects of employee performance and how it is managed, determining what is desired, and taking the appropriate measures to integrate all aspects of performance into a formal system.

This complete analysis is essential to effect a corporate culture change where employee performance is managed in a fair and consistent manner by responsible and accountable management. Dealing with issues affecting employees and the environment in which they function will necessitate particular emphasis on human resource issues.

This document presents a general overview of the programme, it's mission statement and guiding principles, the detailed tasks and work flow schedule, the programme management process and budget for the **PERFORMANCE EXCELLENCE PROGRAMME**.

PROGRAMME OVERVIEW

Background

In the spring of 1988, the staff of the Human Resources Centre, the Chief Administrative Officers and senior management of the Corporation of the City of Hamilton and the Regional Municipality of Hamilton-Wentworth began an examination of the attendance issue in both organizations. There was a general awareness that absenteeism appeared to be growing and that a review of the policies and procedures for addressing this concern was required.

Further examination of this issue revealed that attendance cannot be addressed singularly. The interrelationships between numerous other performance and management issues, such as supervisory practices, employee and employer expectations, corporate communications, training, policies and procedures, necessitate a comprehensive review of the corporate employment culture within the City and Region. The changes necessary to manage all aspects of performance effectively will amount to a philosophical or cultural change in what is perceived to be the accepted way of doing business.

Significant changes in human resource related legislation, employee needs, and the ever dynamic environment of public service all have an impact on employer/employee relationships and therefore must be considered as factors affecting performance management.

Periodic meetings with the Chief Administrative Officers and senior management of both organizations culminated in a three day workshop where the need to develop, formalize and document employee performance systems was identified. The outcome of the workshop was a decision to implement a comprehensive and integrated system to improve employee performance based on the successful Transvision project piloted in the Transit department. Senior management selected a project team to begin the process of designing and developing a formalized performance management system --- the **PERFORMANCE EXCELLENCE PROGRAMME**.

The general objective of the **PERFORMANCE EXCELLENCE PROGRAMME** is to bring a progressive, contemporary and proactive approach to performance management by:

- integrating all the component parts of human resource policy issues [STD (Short Term Disability), LTD (Long Term Disability), WCB (Worker's Compensation Board), and other income issues] so there is a clear corporate direction for managing employee performance
- incorporating legal and human rights considerations into management policies
- creating an environment conducive to improving employee performance and motivation
- providing a well-defined framework for all supervisors to improve employee performance and manage human resources

Programme Scope

The focus of the **PERFORMANCE EXCELLENCE PROGRAMME** is to evaluate and improve the management of performance and human resource issues. This scope is broad and must take into consideration the similarity, diversity, and the many administrative services that the City and Region share. The issues identified will be evaluated as they relate to the direct reporting departments of both organizations. The nature of the City's and Region's relationships with their respective Boards and Commissions require that information be shared with them, especially with respect to changes implemented in the services they currently purchase from the organizations.

MISSION STATEMENT & GUIDING PRINCIPLES

Overview

The foundation for the development of the **PERFORMANCE EXCELLENCE PROGRAMME** is it's mission statement and guiding principles.

The mission statement clearly states the underlying philosophy of the programme while the guiding principles help give direction to what is to be accomplished.

In setting the mission statement for the program, a review of the Region of Hamilton-Wentworth's and the Corporation of the City of Hamilton's mission statements was undertaken. A common philosophy that both organizations view as their mandate is to achieve leadership and service excellence in local government. Achievement of this mandate is dependent upon high calibre staff.

Mission Statement

The mission statement of the **PERFORMANCE EXCELLENCE PROGRAMME** is:

> To establish a FORMAL SYSTEM within our organizations which EFFECTIVELY, FAIRLY, and CONSISTENTLY manages all aspects of performance, health and safety, and sustains employee contribution and motivation.

Guiding Principles

1. **All employees will be treated equally with dignity and respect.**

   Every employee has the right to equal treatment within the framework of the organizations' operating policies and procedures without discrimination because of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, age, marital status, family status, or handicap.*

2. **Management has the responsibility to manage performance.**

   Management will plan, organize and direct employees and the workplace in order to achieve organizational goals and objectives and will retain responsibility for the decision-making process.

   Management will provide employees with the necessary tools and conditions to perform.

   Performance will be identified and managed consistently so that every reasonable effort is made to sustain the employee as contributor.

---

* Excerpted from the Ontario Human Rights Code, 1981; the principles to which the Region of Hamilton-Wentworth and the Corporation of the City of Hamilton adhere.

3. **Employees will understand their rights and obligations, and management's expectations of employment.**

   Employees will actively participate in obtaining and understanding information that helps improve performance and contribute to achieving organizational goals. Accordingly, information will be shared with employees that relates to all pertinent aspects of their job functions and related performance.

   A necessary condition to be an employee is that one must perform or have the potential to perform a contributing role.

4. **Income for eligible employees will be protected when they are temporarily unable to perform their regular job for health or other reasons beyond their control.**

   The level of income protection will not be such that it is a disincentive for the employee to return to work.

ORGANIZATION AND STAFF

The Project Team is comprised of seven members and a Project Manager reporting to a Steering Committee. The Team's role is to design and develop the **PERFORMANCE EXCELLENCE PROGRAMME** and initiate understanding of, and participation in, the programme throughout the organizations.

The Steering Committee is comprised of the two Chief Administrative Officers and six department heads representative of both organizations. The Steering Committee's role is to oversee all facets of the programme, provide feedback on progress, keep the management teams informed and give approval to recommended policies before they are submitted for political approval.

The Project Team, as selected by the joint management teams, has a Project Manager devoting 100% of available work hours to the overall management of the programme. The other seven members represent a cross-section of City and Region departments and bring to the programme a diverse mix of skills and experience. Two members are devoting 50% of their available work hours to the programme, five are each devoting a 20% time commitment.

Primary consultant services will be provided by CGAF and Associates.

The reporting structure of the **PERFORMANCE EXCELLENCE PROGRAMME** is illustrated by the flow chart on page 6.

Project Team - Terms of Reference

It is the Project Team's responsibility to develop a comprehensive, formalized performance management system and to do so within specific operating criteria. These criteria, or terms of reference, can be summarized as follows:

1. To integrate the component parts of a performance management system with a set of logical steps and procedures in a valid way. The basic component parts are:

   Performance Definitions
   Performance and Attendance Data Systems
   Performance Management Issues
   Income Protection Issues
   Work Accommodation Issues
   Corporate Medical Services
   Assistance

   While any one of the above components may be the focus for review at any given time, it is essential to comprehend that all areas of performance management are interconnected and relate to one another. (For further clarification on these and additional components, see pages 7 to 9.)

2. To analyze existing Region and City standards, policies, practices and procedures in the above mentioned areas and, where appropriate, make specific recommendations for change to be implemented, subject to approval.

3. To involve appropriate City and Region staff, as necessary, to enable the Project Team to better understand existing standards, policies and procedures and to generate opinions and ideas from different sources within the work force. Employee input and task involvement is essential for the successful development and implementation of the **PERFORMANCE EXCELLENCE PROGRAMME**.

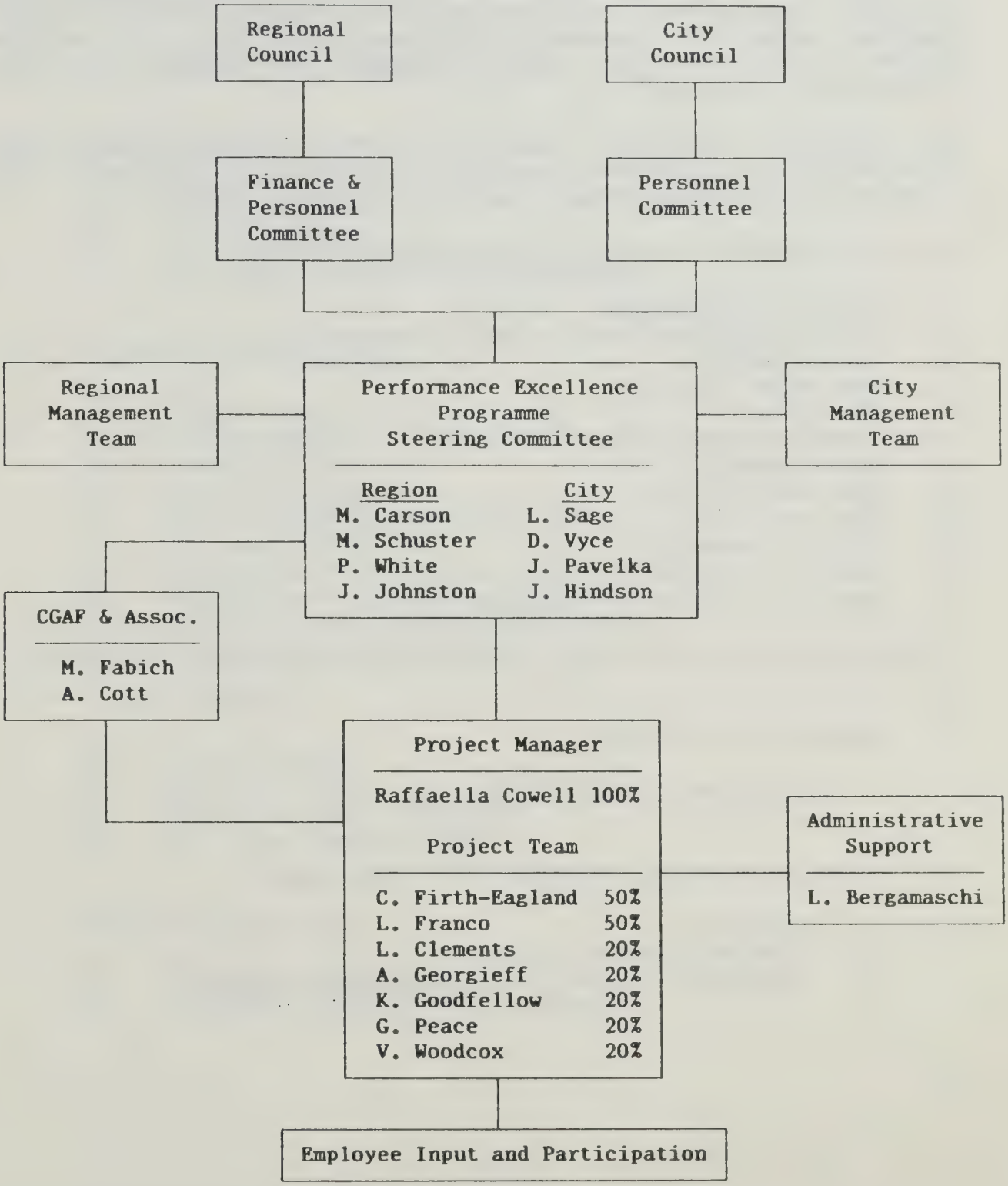
4. To work within the mission statement and guiding principles established for the **PEFORMANCE EXCELLENCE PROGRAMME**.

5. To prepare an operational budget for approval.

6. To monitor and report, on a regular basis, on the cost and benefits of the **PERFORMANCE EXCELLENCE PROGRAMME**.

7. To meet weekly as a working group and monthly with the Steering Committee in order to report on progress made and to discuss specific recommendations.

PERFORMANCE EXCELLENCE PROGRAMME
PROJECT REPORTING FLOW CHART



WORK BREAKDOWN

Overview

The Project Team members will co-ordinate or direct the functions required for the successful completion of all tasks described in the following pages. The work breakdown section of this document identifies these requirements. The work flow diagram at the end of the document illustrates the projected time period requirements for each task.

The design and development phase of the **PERFORMANCE EXCELLENCE PROGRAMME** consists of twelve major areas (components) for study and a listing of the major tasks to be performed in order to complete each component.

The main components which form the system design are:

1. Orientation and Planning
2. Project Management, Reporting and Documentation
3. Quality Assurance
4. Performance Definitions
5. Data Systems
6. Performance Management
7. Income Protection
8. Work Accommodation
9. Corporate Medical
10. Employee Assistance
11. Training and Education
12. Work-Life Enhancement Programmes

The following list outlines the major tasks required to complete each component:

1. **Orientation and Planning**

    1. Commitment and Study Design

2. **Project Management, Reporting and Documentation**

    2. Management
    3. Communication and Education
    4. Performance Excellence Programme Reference Manual

3. **Quality Assurance**

5. Project Team Quality and Performance Measures
6. Performance Excellence Programme Quality Monitoring

4. **Performance Definitions**

7. Corporate Performance Standards

5. **Data Systems**

8. Existing Systems
9. Other Systems
10. Data System Requirements
11. Data System Selection and Implementation

6. **Performance Management**

12. Employee Categories
13. Existing Attendance Policies/Practices
14. Attendance Policy
15. Discipline Procedure
16. Non-Culpable Performance Procedure
17. Substance Misuse
18. Job Specific Performance Standards
19. Performance Evaluation
20. Job Performance Incentives/Disincentives

7. **Income Protection**

21. Existing Benefits
22. Benefits Analysis
23. Claims Management Procedures
24. Short Term Disability Eligibility

8. **Work Accommodation**

25. Temporary Modified Work
26. Permanent Partial Disability Placement

9. **Corporate Medical**

27. Existing Corporate Medical Services
28. Role of Corporate Medical Function
29. Occupational Health and Safety Policy
30. Occupational Hygiene and WHMIS

10. **Employee Assistance**

31. Employee Assistance Programme
32. Performance Attainment Process

11. **Training and Education**

33. Corporate Training, Education and Development
33a. Customer Service Excellence Programme
34. Career Development Policies

12. **Work-Life Enhancement Programmes**

35. Types of Programmes
36. Employee Recognition Programmes
37. Wellness Initiatives
38. Retirement Policies

The following section details each of the tasks in the various components, the projected time and necessary resources required for completion. A task leader will be assigned to each task and will be responsible for co-ordinating the activities required for it's successful completion.

COMPONENT 1 - ORIENTATION AND PLANNING

1. Commitment and Study Design

ORIENTATION AND PLANNING

1. Commitment and Study Design

Purpose: To obtain management commitment, select and educate project team and prepare and approve study design document.

Input:
. Senior Management Team
. Human Resources Data
. Consultant
. Performance Excellence Programme Team

Output: Approval for **PERFORMANCE EXCELLENCE PROGRAMME**

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
1.1	Senior Management education and commitment		Completed		
1.2	Steering Committee selection		Completed		
1.3	Project Team Selection and Education		Completed		
1.4	Study Design Planning		Completed		
1.5	Study Design Document and initial budget formulation		Completed		
1.6	Council education		As Required		
1.7	Formal approval		As Required		

COMPONENT 2 - PROJECT MANAGEMENT, REPORTING AND DOCUMENTATION

2. Management

3. Communication & Education

4. Performance Excellence Programme Reference Manual

2. Management

Purpose: To effectively manage the design and development of the **PERFORMANCE EXCELLENCE PROGRAMME** by ensuring that key people and municipal decision-makers are involved in the ongoing progress of the project.

Input:
- . Project Manager
- . Performance Excellence Project Team
- . Work schedule
- . Steering Committee
- . City Personnel Committee
- . Regional Finance and Personnel Committee

Output: Responsible and effective project management.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
2.1 General project management meetings - Performance Excellence Programme Team		WEEKLY		
2.2 Identify key junctures in programme development for . key people . steering/standing committee meetings . employee interface		AS REQUIRED		
2.3 Progress reports for decision meetings with Steering Committee		MONTHLY		
2.4 Status reports and policy recommendations to Standing Committees		AS REQUIRED		
2.5 Minutes of meetings . develop format . level of detail . weekly meetings - review . distribution - timing . agendas . incorporate in Performance Excellence Programme reference manual		ONGOING		

3. Communication and Education

Purpose: To formulate a communications plan and mechanism to enhance employee awareness and understanding of the design and development of the **PERFORMANCE EXCELLENCE PROGRAMME.**

Input:
. Human Resources
. employee representatives
. Steering Committee

Output: Communication and Education Plan to make all employees aware of the **PERFORMANCE EXCELLENCE PROGRAMME.**

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
3.1	Explore internal/external communication /education programmes	7			7
3.2	Assess communication/ education vehicles		8x3		24
3.3	Determine Communication and Education needs with: . employee representatives . Steering Committee			6x3	18
3.4	Draft Communication and Education Plan . logo . newsletter . special bulletins . establish methods . establish timing/schedule . publicity	14	8x3		38
3.5	Implement Communication and Education Plan		ONGOING		
		21	48	18	87

PROJECT MANAGEMENT, REPORTING AND DOCUMENTATION

4. Performance Excellence Programme Reference Manual

Purpose: To develop a manual which documents the over-all project from inception to completion. The manual will incorporate important documents developed by the Project Team.

Input: Performance Excellence Project Team

Output: Comprehensive **PERFORMANCE EXCELLENCE PROGRAMME** Reference Manual.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
4.1	Document history of Project . background information . purpose and scope of project . committee structure		ONGOING		
4.2	Summarize Project design . terms of reference . guiding principles . organization chart . critical path		COMPLETED		
4.3	Hi-lite achievements . milestones reached . accomplishments . policy changes . approval		ONGOING		
4.4	Establish evaluation . impact . savings . morale . consistency . accountability		ONGOING		

COMPONENT 3 - QUALITY ASSURANCE

5. Project Team Quality and Performance Measures

6. Performance Excellence Programme Quality Monitoring

QUALITY ASSURANCE

5. Project Team Quality and Performance Measures

Purpose: To provide the Project Team with a monitoring system to evaluate the progress and effectiveness of the Team's time-targeted work objectives.

Input:
- . work flow diagram
- . analysis by Project Team
- . Steering Committee
- . consultant

Output: Objective measurement of project status and accomplishments.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
5.1 Review time frame required for each task		ONGOING		
5.2 Periodic review of work flow diagram		ONGOING		
5.3 Review all input from Steering Committee		ONGOING		
5.4 Review all tasks for possible corrective action		ONGOING		

QUALITY ASSURANCE

6. Performance Excellence Programme Quality Monitoring

Purpose: To have a quality monitoring system for ongoing evaluation of the effectiveness and success of the **PERFORMANCE EXCELLENCE PROGRAMME.**

Input:
- . models of other quality assurance programmes
- . performance data for comparative measurements
- . various levels of management
- . Consultant

Output: Development of a quality monitoring system.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
6.1	Examine models of other quality assurance programmes	7	8x3	1x3	34
6.2	Design and develop a quality assurance programme which incorporates methodologies and feedback mechanisms for . data collection . assessment and evaluation of programme impact and effectiveness . corrective actions . clear accountability and responsibility		ONGOING		
		7	24	3	34

COMPONENT 4 - PERFORMANCE DEFINITIONS

7. Corporate Performance Standards

7. Corporate Performance Standards

Purpose: To review and develop corporate performance standards for inclusion in the performance management process.

Input:
- Human Resources Centre
- various levels of management
- other organizations
- discipline procedure
- Consultant

Output: Summary of Corporate Performance Standards.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
7.1	Review existing formal and informal performance standards	35	8x7	30x2	151
7.2	Review other organizations' performance standards	7	8x3	1x3	34
7.3	Evaluate desired standards vs. existing standards	21	8x7		77
7.4	Formulate corporate performance standards and implementation strategy . train supervisors . inform employees . integrate with performance management	35	8x7		91
		98	192	63	353

COMPONENT 5 - DATA SYSTEMS

8. Existing Systems

9. Other Systems

10. Data System Requirements

11. Data System Selection and Implementation

DATA SYSTEMS

8. Existing Systems

Purpose: To review existing systems to determine the methods of collecting performance data, the kind of data collected and how it is used.

Input:
- Information Systems
- Payroll
- Human Resources
- other departments

Output: Summary of existing performance data systems and recommendations for interim systems modifications.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
8.1 Define existing performance data systems . MSA . attendance . overtime . training . accident data . discipline . grievances/complaints . merit/recognition . other	35		7	42
8.2 Consult other departments	60		30x2	120
8.3 Identify Data Flow between Departments . reporting procedures . reports generated . elapsed time . time dedicated to administer data systems	28			28
8.4 Review existing systems . identify capabilities . educate team members	14	8x3		38
8.5 Prepare summary report and recommendations for interim systems modifications.	21	8x7		77
	158	80	67	305

DATA SYSTEMS

9. Other Systems

Purpose: To determine how other organizations compile and use performance management data.

Input:
- other organizations
- sample reports
- summary report of existing internal systems

Output: List of components for desired system.

	Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
9.1	Review Industry Data Systems	42	2x28		98
9.2	Review other Municipal Government Data Systems	42	2x35		112
9.3	Review off-the-shelf systems . systems department investigation . educate project team	35	8x4	35	102
9.4	Analyze each system for: . data input requirements . source data responsibilities . Human Resources responsibilities . departmental responsibilities . performance measurements . reports generated . flow of data . cost of system	35	8x7	35	126
9.5	Formulate list of desired components	21	8x3	21	66
		175	238	91	504

DATA SYSTEMS

10. Data System Requirements

Purpose: To priorize the requirements of the data system needed to effectively and efficiently manage employee attendance and performance.

Input:
- existing data system summary
- list of desired components
- information requirements as identified throughout the project

Output: Priorize systems specifications for desired data system.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
10.1	Review project tasks and list requirements	21	8x3		45
10.2	Prioritize data requirements . evaluate potential data requirements . evaluate potential impact on management of the system . list priorities and essential elements	21	8x3		45
		42	48		90

DATA SYSTEMS

11. Data System Selection and Implementation

Purpose: To select a data system capable of performing the essential system requirements for the effective and efficient management of employee performance.

Input:
- . data system requirements
- . existing data system
- . available data systems
- . Information Systems

Output: Recommendations for data system implementation.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
11.1	Establish Data System Sub-committee	3		1	4
11.2	Development of specifications by Sub-committee . review priorized list . impact analysis	70		140	210
11.3	Formulate recommendations for data system selection and implementation . strategy . installation . interface to existing systems . testing . training . monitoring . review . fine-tuning	49	8x7	70	175
		122	56	211	389

COMPONENT 6 - PERFORMANCE MANAGEMENT

12. Employee Categories

13. Existing Attendance Policies/Practices

14. Attendance Policy

15. Discipline Procedure

16. Non-Culpable Performance Procedure

17. Substance Misuse

18. Job Specific Performance Standards

19. Performance Evaluation

20. Job Performance Incentives/Disincentives

PERFORMANCE MANAGEMENT

12. Employee Categories

Purpose: To review and define categories of employee status.

Input:
. Human Resources
. collective agreements
. various levels of management

Output: Definition of employee status categories.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
12.1	Review definition of existing categories of employee status	14		1x3	17
12.2	Formulate definitions of employee status	21	8x3		45
		35	24	3	62

PERFORMANCE MANAGEMENT

13. Existing Attendance Policies/Practices

Purpose: To review existing policies and practices of attendance management.

Input:
- appropriate bylaws
- collective agreements
- Human Resources
- various levels of management
- attendance data collection and payroll systems

Output: Summary of existing attendance management policies and practices.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
13.1	Review appropriate bylaws	2	8x2		18
13.2	Review collective agreements	4	8x2		20
13.3	Review existing attendance management policies/practices	2	8x2	2	20
13.4	Review existing attendance data collection and payroll systems	3	8x2	2	21
13.5	Communicate with . Human Resources Centre . various levels of management	16	8x2	30x2	92
13.6	Formulate summary document	8	8x1		16
		35	88	64	187

14. Attendance Management Policy

Purpose: To develop an attendance management policy.

Input:
- existing attendance policies/practices summary document
- Consultant
- Human Resources
- various levels of management
- employee representatives

Output: Attendance Management Policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
14.1	Evaluate effectiveness of existing policies/practices	14	8x2		30
14.2	Draft attendance management policy	14	8x10		94
14.3	Review draft policy with input resources	10	8x1	30x1	48
14.4	Finalize attendance management policy	7	8x1		15
		45	112	30	187

15. Discipline Procedure

Purpose: To develop a discipline procedure for culpable performance issues.

Input:
- Human Resources
- collective agreements
- various levels of management
- Consultant
- existing discipline procedures/practices
- Performance Definitions

Output: Discipline procedure.

Major Tasks	Task Co-ordinator	Hours Required: Team	Other	Total
15.1 Review corporate and departmental existing discipline procedure/ practice data . rules, regulations/standards . precedents/arbitration cases . grievance data	35	8x4	42	109
15.2 Evaluate discipline procedure and explore alternatives . punitive . non-punitive	21	8x2	30x1	67
15.3 Communicate with: . various levels of management . consultant	14	8x2	30x3	120
15.4 Formulate discipline procedure	14	8x2		30
15.5 Formulate recommendations for discipline procedure implementation . education . training	21	8x10		101
	105	160	162	427

16. Non-Culpable Performance Procedure

Purpose: To develop a procedure for the management of non-culpable performance issues.

Input:
- Income Protection
- Work Accommodation
- Performance Standards
- various levels of management
- Consultant
- medical process
- training and development

Output: Non-culpable performance management procedure.

Major Tasks	Task Co-ordinator	Hours Required: Team	Other	Total
16.1 Review current practices for the management of non-culpable performance issues	14	8x2	30x1	60
16.2 Develop flow chart for processing non-culpable issues	7	8x2	4	27
16.3 Integrate Performance Excellence Programme components already developed . income protection (STD, LTD, WCB) . work accommodation . medical process . training/education . performance standards . data system	21	8x2	3	40
16.4 Communicate with: . various levels of management . consultant	14	8x2	30x1	60
16.5 Formulate procedure for management of non-culpable performance issues	14	8x2		30
16.6 Formulate recommendations for implementation of non-culpable performance procedures . education . training	21	8x7		77
	91	136	67	294

17. Substance Misuse Policy

Purpose: To develop a drug and alcohol misuse policy.

Input:
- existing drug and alcohol misuse policies
- precedent arbitration cases
- Human Resources
- Consultant
- various levels of management

Output: Drug and Alcohol Misuse Policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
17.1	Review existing drug and alcohol misuse policies/ practices	14			14
17.2	Communicate with: . Human Resources . various levels of management . employee representatives	21	8x3	30x1	75
17.3	Review other organizations' policies	14	8x2		30
17.4	Review trends in labour disputes	14	8x3	10	48
17.6	Formulate draft drug and alcohol misuse policy	14	8x7	10x1	80
17.7	Fomulate recommendations for implementation	7	8x3		31
		84	144	50	278

18. Job Specific Performance Standards

Purpose: To ensure that specific standards are developed for each job.

Input:
- Human Resources
- various levels of management
- Job Evaluation Programme

Output: Methodology for setting job specific performance standards to be incorporated in performance evaluation process.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
18.1	Review extent to which job specific performance standards exist	7		30x1	37
18.2	Evaluate job performance standards for effectiveness	21	8x3		45
18.3	Develop job performance standard setting methodology and develop implementation strategy ensuring . training of supervisors . employee awareness of performance standards . integration with performance evaluation	70	8x7		126
		98	80	30	208

PERFORMANCE MANAGEMENT

19. Performance Evaluation

Purpose: To review and evaluate effectiveness of existing performance evaluation system.

To develop procedures for monitoring the performance evaluation process.

Input:
- existing policies/practices
- data systems
- various levels of management
- other organizations' methodologies
- Performance Definitions

Output: Performance evaluation monitoring procedure.
Revised performance evaluation policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
19.1	Review existing performance evaluation policies/ practices	14	8x3		38
19.2	Review status of job evaluation programme re: impact to performance evaluation completion	4	8x2	1x2	22
19.3	Review existing performance evaluation process . tools . monitoring procedure	35	8x7	30x1	121
19.4	Examine other organizations' process . tools . monitoring procedures	14	8x5	10x1	60
19.5	Review internal & external methodologies re: merit increase	14		7x1	21

19. Performance Evaluation cont'd

	Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
19.6	Communicate with: . employee representatives . various levels of management . consultant	14	8x2	30x1	60
19.7	Revise performance evaluation policy	14	8x3	12x1	50
19.8	Formulate performance evaluation monitoring procedure	21	8x2		32
19.9	Revise performance evaluation tools	35	8x7	12x2	115
		175	248	115	519

20. Job Performance Incentives/Disincentives

Purpose: To review existing incentives/disincentives that motivate employees to perform (or not perform) and that motivate managers to manage performance (or not manage performance).

Input:
. Income Protection
. Work Accommodation
. Assistance
. Occupational Health & Safety
. Human Resources
. medical process
. various levels of management
. employee representatives
. other organizations' incentives
. Consultant

Output: Listing of incentives and disincentives to perform and manage performance.

Recommendations for Performance Excellence Programme Team examination of critical indicators.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
20.1	Review incentives/ disincentives for employee job performance	14	8x2	15x1	45
20.2	Review incentives/ disincentives for managing performance	14	8x2	15x1	45
20.3	Examine other organizations' incentives	10	8x2	10x1	36
20.4	Formulate listing of incentives & disincentives to perform and manage	7			7
20.5	Identify and recommend critical indicators for examination	7	8x2	1x2	25
		52	64	42	158

COMPONENT 7 - INCOME PROTECTION

21. Existing Benefits

22. Benefits Analysis

23. Claims Management Procedures

24. Short Term Disability Eligibility

INCOME PROTECTION

21. Existing Benefits

Purpose: To review the various benefit plans and associated criteria for eligibility.

Input:
. Human Resources
. collective agreements
. benefit plans

Output: Summary of existing benefit plans.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
21.1	Review existing benefit plans . STD . LTD . WCB	28	8x7	2x7	98
21.2	Formulate summary of existing benefit plans	14	8x7	2x7	84
		42	112	28	182

INCOME PROTECTION

22. Benefits Analysis

Purpose: To evaluate the benefit plans to determine their adequacy in providing a level of income that is sufficient, yet an incentive to return to work.

Input:
. summary of existing benefits
. incentives and disincentives to work
. Human Resources

Output: Benefits Analysis and Recommendations.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
22.1 Cost/benefit analysis of STD, LTD, WCB benefit plans: . eligibility criteria . inequities in plans . underlying objectives of benefits . financial analysis .. operational impact .. premiums	35	8x7	3x7	112
22.2 Review collective agreements and union considerations	7	8x3	2x3	37
22.3 Establish options for improvements	28	8x7		84
22.5 Formulate analysis and recommendations	21	8x3	2x3	51
	91	160	33	284

INCOME PROTECTION

23. Claims Management Procedure

Purpose: To evaluate the procedures and practices associated with the administration of existing benefit plans.

To formulate a comprehensive system(s) to control potential misuse.

Input:
- Human Resources
- summary of benefit plans
- benefits analysis

Output: Claims Management Procedures

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
23.1	Review existing claims management policies, procedures/practices: . LTD . WCB	21	8x3	2x3	51
23.2	Analyze existing procedures . line manager participation . what initiates action . types of control . financial accountability . return to work clearance	28	8x3	2x3	58
23.3	Formulate claims management procedures	21	8x3	7	52
		70	72	19	161

INCOME PROTECTION

24. Short Term Disability Eligibility

Purpose: To review the procedures and practices associated with Short Term Disability eligibility and management.

To revise the process to ensure accurate and consistent application.

Input:
- various levels of management
- Human Resources
- data systems
- attendance reports
- performance management
- other organizations

Output: Short Term Disability management procedures.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
24.1	Review existing policies/ procedures/practices for STD management . reporting . management process . accountability . input . absence forms . reports generated	28	8x3	30x2	112
24.2	Identify and document disincentives to reporting and managing process	14	8x7	30x2	130
24.3	Examine other organizations' systems	7			7
24.4	Formulate STD management procedures	21	8x3	30x1	75
		70	104	150	324

COMPONENT 8 - WORK ACCOMMODATION

25. Temporary Modified Work

26. Permanent Partial Disability Placement

25. Temporary Modified Work

Purpose: To review and evaluate the effectiveness of the existing temporary modified work policy.

Input:
- other organizations' policies
- collective agreements
- Human Resources
- various levels of management
- work accommodation considerations
- Consultant

Output: Revised temporary modified work policy.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
25.1 Review existing policies/ practices	21		2x7	35
26.2 Review other organizations' policies	14			14
26.3 Evaluate considerations for policy development . eligibility . medical process . duration . frequency . requirements . compensation . budget and management responsibility	14	8x7	1x3	73
26.4 Communicate with: . various levels of management . Human Resources . Consultant	14	8x2	30x2	90
26.5 Revise policy	14	8x3	12x2	62
	77	96	101	274

26. Permanent Partial Disability Placement

Purpose: To review and evaluate the effectiveness of the existing permanent partial disability placement policy.

Input:
- collective agreements
- various levels of management
- Human Resources
- Consultant
- work accommodation considerations

Output: Revised permanent partial disability placement policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
26.1	Review existing policy/ practice	21		2x7	35
26.2	Review other organizations' policies	14			14
26.3	Communicate with: . various levels of management . Human Resources . consultant	14	8x2	30x2	90
26.4	Evaluate considerations for policy development . eligibility . medical process . management and budget responsibilities . compensation/benefits . wellness incentives . cost/benefits . labour relations/morale . human rights . risks and liabilities	14	8x7	1x3	73
26.5	Revise policy	14	8x3	12x1	50
		77	96	89	262

COMPONENT 9 - CORPORATE MEDICAL

27. Existing Corporate Medical Services

28. Role of Corporate Medical Function

29. Occupational Health and Safety Policy

30. Occupational Hygiene and WHMIS

27. Existing Corporate Medical Services

Purpose: To review existing medical services and their function.

Input:
. Human Resources
. various levels of management

Output: Summary of existing corporate medical services and their function.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
27.1	Communicate with Human Resources and various levels of management to determine existing medical services utilization . when . why . how . effectiveness	14		30x2	74
27.2	Evaluation of services . access . confidentiality . cost . personnel . objectivity	14	8x2	30x.5	45
27.3	Formulate summary report	7	8x1		15
		35	24	75	134

CORPORATE MEDICAL

28. Role of Corporate Medical Function

Purpose: To determine the need and potential role of a Corporate Medical function.

Input:
- other organizations
- Consultant
- various levels of management
- Human Resources

Output: Report on potential role of Corporate Medical function.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
28.1	Review other organization's employee health services	14		1x2	16
28.2	Communicate with: . Consultant . various levels of management . Human Resources	14	8x2	30x1	60
28.3	Formulate report	14	8x7		70
		42	72	32	146

CORPORATE MEDICAL

29. Occupational Health and Safety Policy

Purpose: To evaluate current policies and practices in Occupational Health and Safety and accident prevention.

Input:
- Human Resources
- various levels of management
- other organizations
- Consultant

Output: Report on Occupational Health and Safety and accident prevention.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
29.1	Communicate with: . Health & Safety . WCB staff . various levels of management	7	8x7	2x3	69
29.2	Review existing policy/ practices/legislation	14	8x2	30x1	60
29.3	Review other organizations': . accident prevention programmes . Occupational Health and Safety policies	14		1x2	16
29.4	Formulate report	7	8x3	7	38
		42	96	45	183

CORPORATE MEDICAL

30. Occupational Hygiene Practices and the WHMIS Programme

Purpose: To review status of Occupational Hygiene and the WHMIS programme and make recommendations for their inclusion in performance management.

Input:
. Human Resources
. various levels of management
. Consultant
. other organizations

Output: Report on current practices and implementation recommendations.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
30.1	Review current practices and policies	14	8x2	30x1	60
30.2	Review other organization's practices and policies	14	1x3		17
30.3	Formulate report and implementation recommendations	14	8x7	1x3	73
		42	72	36	150

COMPONENT 10 - EMPLOYEE ASSISTANCE

31. Employee Assistance Programme

32. Performance Attainment Process

EMPLOYEE ASSISTANCE

31. Employee Assistance Programme

Purpose: To evaluate the Employee Assistance Programme.

Input:
- Human Resources
- various levels of management
- employees
- EAP Sub-Committee

Output: Summary of present programme and recommendations.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
31.1	Discuss present EAP programme/policies with: . Human Resources . various levels of management . employees . EAP Sub-committee	14	8x1	14	36
31.2	Formulate summary of present programme and recommendations	7	8x1		15
		21	16	14	51

EMPLOYEE ASSISTANCE

32. Performance Attainment Process

Purpose: To develop a process by which the employer provides the opportunity for the employee to demonstrate the ability to perform the essential duties according to expectations.

Input:
. Human Resources Centre
. Consultant
. Behavioural Medicine Unit
. Performance Management
. various levels of management
. Corporate Medical, Income Protection Plan and Work Accommodation considerations

Output: Performance Attainment Process.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
32.1	Review of existing practices/ procedures for performance initiated referrals	14		7	21
32.2	Review of other organizations' practices/procedures	14	8x3		38
32.3	Communicate with: . Human Resources . Consultant . various levels of management	28	8x3	30x2	112
32.4	Formulate Performance Attainment process	21	8x3	1x3	48
		77	72	70	219

COMPONENT 11 - TRAINING AND EDUCATION

33. Corporate Training, Education and Development

33a. Customer Service Excellence Programme

34. Career Development Policies

33. Corporate Training, Education and Development

Purpose: To review existing Corporate Training, Education and Development policies and programmes, and evaluate their effectiveness in assisting employees to meet organizational objectives.

Input:
- various levels of management
- employee representatives
- Human Resources

Output: Recommendations for revised Training and Development policy.

Major Tasks	Hours Required: Task Co-ordinator	Team	Other	Total
33.1 Review existing training, education and development policies, practices and programmes	14			14
33.2 Review other organizations' training, education and development policies and practices	14			14
33.3 Communicate with: . various levels of management . employee representatives . Human Resources	28	8x3	30x2	112
33.4 Identify areas for improvement in existing programmes/policies . eligibility criteria . responsibility (employee/ management) . integration with performance evaluation . departmental role	21	8x7		77
33.5 Formulate summary of existing training, education and development policies/ programmes	21	8x3	12x1	57
33.6 Formulate recommendations for policy revisions	21	8x3		45
	119	128	72	319

TRAINING AND EDUCATION

33a. Customer Service Excellence Programme

Purpose: To develop a customer service excellence awareness and training programme.

Input:
- Human Resources
- Performance definitions
- various levels of management
- employee representatives
- Training and Education

Output: Customer Service Excellence Programme.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
33a.1	Establish Costumer Service Committee for employee and management input	7	8x2		23
33a.2	Review existing customer service policies, practices and procedures and training programs	14	8x2		30
33a.3	Review other organizations' customer service programs	14	8x2		30
33a.4	Identify customer public service needs to be addressed	14	8x3	8x3	62
33a.5	Identify barriers to provision of customer service excellence	14	8x3		38
33a.6	Develop customer service excellence training program outline & implementation strategy ensuring . training of supervisors . integration with performance evaluation . employee awareness of customer service excellence standards	35	8x7		91
33a.7	Develop methodology for measuring effectiveness of customer service excellence training program and customer satisfaction	70	8x7		126
		168	208	24	400

34. Career Development Policies

Purpose: To evaluate career development opportunities as motivation for performance.

Input:
- existing policies/practices
- Training & Development
- collective agreements
- other organizations' policies
- various levels of management

Output: Career Development Policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
34.1	Review existing corporate and departmental career development policies/ practices	14		15	29
34.2	Review internal/external alternatives for career development . education/training . job rotation . job enlargement . job enrichment . manpower planning . identification and selection process for candidates	35	8x3	30x1	89
34.3	Review employment equity implications	10	8x4	1x4	46
34.4	Formulate career development policy	14	8x4		46
		73	88	49	210

COMPONENT 12 - WORK-LIFE ENHANCEMENT PROGRAMMES

35. Type of Programmes

36. Employee Recognition Programmes

37. Wellness Initiatives

38. Retirement Policies

WORK-LIFE ENHANCEMENT PROGRAMMES

35. Type of Programmes

Purpose: To review Work-Life Enhancement Programmes.

Input:
. various levels of management
. employee representatives
. Human Resources
. other organizations' Work-Life Enhancement programmes
. employee input

Output: Report on Work-Life Enhancement Programmes.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
35.1	Review existing internal programmes and practices . job sharing . flex time . child care . others	21	8x2	30x1	67
35.2	Review other organizations' programmes	14			14
35.3	Review and analyze input from employee groups	35	8x3	35	94
35.4	Formulate report on Work-Life Enhancement Programmes	21	8x7		77
		91	96	65	252

36. Employee Recognition Programme

Purpose: Assess potential for Employee Recognition Programmes and develop a corporate policy.

Input:
- existing employee recognition policies/practices
- Employee Recognition Committee
- other organizations' recognition systems

Output: Employee Recognition Policy.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
36.1	Establish Recognition Committee for employee input	7	8x21		175
36.2	Review existing corporate and departmental policies/practices	7	8x1		15
36.3	Identify potential areas for recognition and commendation . safety . attendance . service . high performance level	14	8x3	8x3	62
36.4	Evaluate external programmes	14		8x3	38
36.5	Assess potential for Employee Recognition Programmes . data required . cost/benefit analysis . rules and regulations to qualify . recommendations for implementation	35	8x10	8x7	171
		77	112	272	461

37. Wellness Initiatives

Purpose: To review existing wellness initiatives and formulate recommendations for wellness initiative programmes that promote positive, healthy lifestyles.

Input:
- Human Resources
- various levels of management
- employee input
- employee representatives

Output: Recommendations for wellness initiative programmes.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
37.1	Review of existing wellness initiatives . fitness . nutrition . smoking cessation . others	14			14
37.2	Review literature and other organizations' initiatives	14		14	28
37.3	Communicate with: . employee representatives . various levels of management	14	8x2	30x2	90
37.4	Formulate recommendations	14	8x7		70
		56	72	74	202

38. Retirement Policies

Purpose: To review existing retirement provisions to identify potential opportunities for:
. early retirement privileges
. extended work-life for contributing employees

Input: . Human Resources
. collective agreements
. other organizations' policies

Output: Formulate summary report.

		Hours Required			
	Major Tasks	**Task Co-ordinator**	**Team**	**Other**	**Total**
38.1	Review existing retirement provisions and extended work-life practices	7			7
38.2	Review legal considerations	7			7
38.3	Review and analyze other organizations' programmes/ policies	14			14
38.4	Formulate cost/benefit analysis: . pensions and benefit considerations . demographic data	21	8x3	3x7	66
38.5	Communicate with senior management	3		25x1	28
38.6	Identify opportunities to enhance retirement & extended work-life	14	8x3		38
38.7	Formulate summary report	21	8x7		77
		87	104	46	237

BUDGET

The scope and magnitude of the Performance Excellence Programme requires a significant commitment of resources in order to develop and implement the programme successfully. A projection of costs associated with the programme can be found on the following page.

The largest resource is the time commitment of the Project Team. The most important requirement that the Project Team must fulfil is to seek employee input and participation. A crucial component for the programme is the involvement of employees of both organizations for their input and opinions on issues that directly impact them. The majority of the Project Team members' time will come from their investigations into assigned tasks, discussion groups with employees, meetings, educational sessions and report preparation.

PERFORMANCE EXCELLENCE PROGRAMME

MULTI-YEAR BUDGET

Expenditures	1990 Budget	1991 Budget
Salaries and Wages	206,000	220,000
Employee Benefits	37,000	40,000
Worker's Compensation	3,600	3,800
Office Supplies	6,500	7,000
Communications	2,000	2,100
Postage and Printing	700	800
Computer Charges	1,000	1,100
Office Equipment	16,100	0
Furnishings and Improvements	15,000	0
Computer Services	40,000	45,000
Contractual Services	70,000	30,000
Training	40,000	32,000
Travel Expenses	5,000	5,000
	442,900	**386,800**
Funded from:		
City of Hamilton	221,450	193,400
Region of Hamilton-Wentworth	221,450	193,400
	442,900	**386,800**

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URBAN/MUNICIPAL

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

mark read

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL 546-2700
FAX 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 January 25
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

A G E N D A

1. **Consent Agenda**

9:30 a.m. 2. **TREASURER**

a) 1990 - 1991 Ontario Municipal Internship Program
b) 1990 - 1991 Involvement in Municipal Administration Program
c) Realty and Business Tax Prelevy Mill Rates for 1990
d) Outstanding Business Tax Write-Offs
e) Revision to Tax Levy Bills/Notifications
f) By-law for the Authorization to Borrow Monies to Pay Off Bank Overdrafts in Relation to Current Expenditures.
g) H.S.P.C.A. - Capital Financing Plan

10:00 a.m. 3. **MANAGER OF PURCHASING**

a) Supply & Delivery of Safety Equipment during 1990, Purchasing Stores
b) Supply & Delivery of Shovels, Rakes, Forks, Hoes, Etc. during 1990, Purchasing Stores
c) Purchase of six vehicles, City Garage
d) Purchase of one full size vehicle to replace unit #9084, Central Garage
e) Purchase of one 52,000 lbs. GVW Chassis to replace Unit 9456, Central Garage
f) Purchase of one compact vehicle to replace unit 9086, Central Garage
g) Supply & Delivery of Electric Light Bulbs, Purchasing Stores
h) Purchase of one (1) 1990 Compact Vehicle, Building Dept.

10:15 a.m.

4. DIRECTOR OF PROPERTY

a) Repairs to Pedestrian Bridge - King St. W.
b) Sale to the Region - 150 Mud Street for Freeway Purposes - City Purchase from Region - 30 Mud St. for Open Space Purposes
c) Capital Project for 1990 - 1994 - Asbestos Abatement Programme

10:30 a.m.

5. PARKING AUTHORITY

1990 - 1994 Capital Budget Submission

6. LIBRARY BOARD

1990 - 1994 Capital Budget Submission

7. KEEP HAMITON CLEAN COMMITTEE

Up date - Terms of Reference

8. CAPTIAL PROJECTS/RESERVE ACCOUNTS

a) Transport and Environment Committee - Financing City's Share of Services to be Installed in Aquino Gardens, Phase I and Templemead No. 2 Survey - Phase 8
b) Transport and Environment Committee - Financing of 1990 Road and Sidewalk Capital Reconstruction Program
c) Transport and Environment Committee - Financing as a Local Improvement of Concrete Sidewalks on the south side of Barton Street between Nash and Centennial Parkway

9. RESOLUTION

Borough of East York - Termite Control Programme
(Staff Recommending Endorsation)

10. HAMILTON ELECTRIC HYDRO SYSTEM

Notification of Increase in Cost of Power

11. ALLIES FOR ANIMAL RIGHTS

Request to appear before the Committee to discuss enactment of By-law to prohibit rodeos in the City of Hamilton.

12. CITY CLERK

Mayor's Race Relations Committee

11:00 a.m. 13. BREAK - 5 MINUTES

14. DELEGATIONS

11:05 Mr. E. Thomas - Request for financial support

11:15 a.m. Mr. Jim Jones, Chairman of English - Mohawk College and Mary Mills, Multicultural Program - Mohawk College

11:30 a.m. Mr. Les Scanlon - Application for incorporating without share capital of OLDE GUARD HISTORICAL SOCIETY OF HAMILTON

11:35 a.m. Peter Rhodes - Around The Bay Road Race - 1990 Funding Application

11:45 a.m. Father Nicolae Ciurea, Holy Resurrection Romanian Orthodox Church - Romanian Relief Fund (No Copy)

12:30 p.m. LUNCH

12:45 p.m. CURRENT BUDGET PRESENTATION - Overview and Process - E. C. Matthews, Treasurer

2:30 p.m. 15. PRIVATE & CONFIDENTIAL MATTERS (See Attached Agenda)

2(a)

FOR ACTION

JAN 1 1 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 4
COMM FILE:
DEPT FILE:

SUBJECT: **1990-91 ONTARIO MUNICIPAL INTERNSHIP PROGRAM**

RECOMMENDATION:

That the Treasurer be authorized to make application to hire one trainee under the Ontario Municipal Internship Program for a two year period commencing July 2, 1990 and terminating July 3, 1992.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Gross Salary and Fringe Benefits 1990	$11,540
Provincial Contribution (50% to a maximum of $10,000 in the first year subject to an interim of 75% in 1990)	7,500
City's Share	$ 4,040

BACKGROUND:

The City of Hamilton has participated in this Program on three occasions dating back to the mid 1970's.

Under the Program, a municipality may hire one trainee for a two year period, who has recently graduated from a college or university study program with a local government content (public or business administration, political science, economics or urban planning).

Municipalities must provide the trainee with supervision, work assignments and a training/education plan to allow a broad exposure to finance and administration in local government.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. K. E. Avery, City Clerk
Mr. E. W. Kowalski, Director of Community Development
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. D. W. Vyce, Director of Property
Mr. P. Kuppe, Building Commissioner
Mr. John Johnston, Commissioner, Human Resources

FOR ACTION

2(4)

JAN 11 1990
JAN 04 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 4
COMM FILE:
DEPT FILE:

SUBJECT: **1990-91 INVOLVEMENT IN MUNICIPAL ADMINISTRATION PROGRAM**

RECOMMENDATION:

That the Treasurer be authorized to make application to hire one student under the Involvement in Municipal Administration Program - 1990 for an 18-week period commencing April 30, 1990 and terminating August 31, 1990.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Gross Salary and Fringe Benefits	$5,650
Provincial Contribution (50% to a maximum of $150 per week)	2,700
City's Share	$2,950

The net City's share of this program in the amount of $2,950 has been provided in Treasury account CH 51001-25110 in 1990.

BACKGROUND:

The City of Hamilton has participated in this program since 1974 with students in the City Clerk's and Treasury Department.

Under the program, a municipality may hire one student currently enrolled and returning to an Ontario University or Community College Course of Study which includes core programs in:

1. Business, Public or Municipal Administration;
2. Commerce, Economics or Political Science;
3. Computer Services (Programming and Systems Analysis).

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. K. E. Avery, City Clerk
Mr. E. W. Kowalski, Director of Community Development
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. D. W. Vyce, Director of Property
Mr. P. Kuppe, Building Commissioner
Mr. John Johnston, Commissioner, Human Resources

2(c)

FOR ACTION

JAN 0 9 1990

REPORT TO: Mr. J. D. Thompson
Secretary, Finance and
Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 5
COMM FILE:
DEPT FILE: 10ST-TX00

SUBJECT: REALTY AND BUSINESS TAX PRELEVY MILL RATES FOR 1990

RECOMMENDATION:

That the prelevy residential and non-residential mill rates for 1990 be established at figures slightly below 50% of the 1989 respective mill rates as follows:

1. (a) That a real property tax prelevy mill rate of 162 mills be established for 1990 to be billed in two instalments of 81.0 mills each, payable February 28th and March 30, 1990. This prelevy rate represents 49.988% of the 1989 residential mill rate.

   (b) That a business tax prelevy mill rate of 190 mills be established for 1990 to be billed in one instalment, payable February 28, 1990. This prelevy rate represents 49.834% of the 1989 non-residential mill rate.

2. That a non-metered water and sewer surcharge prelevy be established on behalf of the Regional Municipality of Hamilton-Wentworth, based on approximately 50% of the 1989 charge to be billed in two equal instalments, payable February 28th and March 30, 1990.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

To enable the City to bill a prelevy of approximately $168,000,000 in realty and business taxes.

BACKGROUND:

For more than twenty years, the Corporation has collected two instalments of real property taxes prior to approval of the annual estimates by City Council. In 1974, the Corporation authorized the collection of an instalment of business tax prior to the approval of the annual estimates for 1974.

.....2

BACKGROUND - Cont'd

These instalments of taxes, known as the prelevy, are restricted by the Municipal Act to 50% of the prior year's residential and non-residential public school mill rates for realty and business taxes, respectively.

I have indicated below the prelevy mill rates for the year 1989 and the recommended rate for 1990.

(a) Realty Taxes

Year	Prelevy Mill Rates	Prior Year's Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
(1)	(2)	(3)	(4)
1989	149.0	299.2330	49.794
Recommended for 1990	162.0	324.0754	49.988

(b) Business Taxes

Year	Prelevy Mill Rates	Prior Year's Non - Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
(1)	(2)	(3)	(4)
1989	176.0	352.0389	49.994
Recommended for 1990	190.0	381.2652	49.834

Accordingly, it is recommended that prelevy rates be established in 1990 at, or near, the 50% maximum of the 1989 rates, as provided by Legislation.

As established in 1976, the City will again prelevy non-metered water and sewer surcharge on behalf of the Region. This prelevy will be approximately 50% of the 1989 charge, divided into two equal instalments, payable February 28th and March 30, 1990.

WGG/ce

2(d)

FOR ACTION

REPORT TO: Mr. J. D. Thompson
Secretary, Finance and
Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 19
COMM FILE:
DEPT FILE: 10A8-TX20

SUBJECT: *WRITE-OFF OF OUTSTANDING BUSINESS TAXES*

RECOMMENDATION:

That outstanding business taxes in the amount of $68,765.36, be written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980, and charged to Account CH15401-00001, Tax Write-Offs.

E. C. Matthews
Treasurer

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See above recommendation

BACKGROUND:

Attached is a schedule outlining business tax accounts which are, in my opinion, uncollectible.

This schedule is summarized as follows.

City of Hamilton
Treasury

		Amount Recommended to be Written-off
Schedule of Business Taxes		
Category A -	Accounts improperly assessed or out of business where deadline for appeal has expired.	$ 1,684.32
Category B -	Accounts assigned to the Collection Agency	63,566.85
Category C -	Advised by Trustee - Bankruptcy/ In Receivership no funds available for distribution.	3,514.19
	TOTAL	$68,765.36

1989 January 3

DJG/ce

City of Hamilton
Treasury

CATEGORY "A" - ACCOUNTS IMPROPERLY ASSESSED OR OUT OF BUSINESS WHERE DEADLINE FOR APPEAL HAS EXPIRED

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
9	01 01045 2220 0010 871 3 17	Adair, James Houghton Rust Control 103 Queen St. North	85.32	189.90	.00	.00	275.22	Incorrect billing; business located at 54 Peter Street.
25	02 01520 0820 0020 871 2 17	627640 Ontario Ltd. Kimba's China 244 King St. East	284.51	989.49	.00	.00	1,274.00	Partial incorrect billing. Balance after Settlement of Account.
95	08 10920 1790 0070 891 2 09	Campbell, Susan Bower, Donna Little Red Apple Pre-School 120 San Antonio Dr.	32.25	102.85	.00	.00	135.10	Account duplicate billed.
		TOTAL CATEGORY "A"	402.08	1,282.24	.00	.00	1,684.32	

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
1	01 00130 0430 0290 881 1 17	714682 Ontario Ltd. Money Masters 1685 Main St. W.,Ste.203	158.65	598.34	.00	.00	756.99	Corporation Out of Business - No Assets
1	01 00130 0430 0291 881 1 17	714682 Ontario Ltd. Money Masters 1685 Main St. W.,Ste.203	16.80	67.34	.00	.00	84.14	Corporation Out of Business - No Assets
2	01 00550 1690 0028 881 1 17	Alderwood Cleaner Inc. 1059 King St. West	5.10	41.14	.00	.00	46.24	Corporation Out of Business - No Assets
3	01 00550 2350 0050 851 4 17	Bostex Enterprises Ltd. Auto Parts Wholesale 897 King St. West	49.29	74.71	.00	.00	124.00	Corporation Out of Business - No Assets
4	01 00550 2830 0020 881 1 17	Gilchrist, James Gilchrist, Camera 777 King St. West	24.18	148.40	.00	.00	172.58	Corporation Out of Business - No Assets
5	01 00550 3710 0040 881 2 17	Main, David J. Dave's Ice Cream 986 King St. West	58.14	258.67	.00	.00	316.81	Out of Business Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
6	01 00955 1020 1120 852 4 01	Jet Courier Services T/A Jet Express 237 Locke St. S.	28.62	43.00	.00	.00	71.62	Corporation Out of Business - No Assets
7	01 00955 1020 3040 851 5	Wigle Ross Hamilton Word Processing 237 Locke St. S.	46.88	56.79	.00	.00	103.67	Corporation Out of Business - No Assets
7	01 00955 1020 3050 851 5	Wigle Ross Hamilton Word Processing 237 Locke St. S.	47.59	56.79	.00	.00	104.38	Corporation Out of Business - No Assets
8	01 01015 3260 0040 899 0 11	Tangerine Dreams Inc. 12 Ray St. S., 2nd.	1.80	29.01	.00	.00	30.81	Corporation Out of Business - No Assets
10	01 01050 6140 0010 891 1 17	603344 Ontario Ltd. P J's Scoreboard Food Emporium 85 Queen St. North	352.66	1,533.13	.00	.00	1,885.79	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
10	01 01050 6140 0010 891 2	603344 Ontario Ltd. P J's Scoreboard & Food Emporium 85 Queen St. North	583.57	1,443.20	.00	.00	2,026.77	Corporation Out of Business - No Assets
10	01 01050 6140 0010 891 3 01	603344 Ontario Ltd. P J's Scoreboard & Food Emporium 85 Queen St. North	76.28	943.22	.00	.00	1,019.50	Corporation Out of Business - No Assets
9	01 01050 6350 0040 872 2 17	Adair, James Houghton Rust Control 103 Queen St. North	59.43	226.61	.00	.00	286.04	Settlement - Balance Closed
11	02 01120 7500 0020 841 6	Graci, James Graci's Fruit & Veg. 23/25 MaCauley St. West	82.96	109.13	.00	.00	192.09	Settlement - Balance Closed
12	02 01240 3170 0200 871 3	Sommer, Marvin 145 James St. North	111.53	200.67	.00	.00	312.20	Out of Business - Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
12	02 01240 3170 0200 871 4 01	Sommer, Marvin 145 James St. North	113.19	184.72	.00	.00	297.91	Out of Business - Unable to locate owner
13	02 01310 6750 0800 852 4 17	Parkin, John Mar, Jack Keenan, Paul T. 25 Main St. West	185.38	322.60	.00	.00	507.98	Out of Business - Unable to locate owner
14	02 01312 1000 0200 881 1 17	Alderwood Cleaners Inc. 181 Main St. West	7.30	58 02	.00	.00	65.32	Corporation Out of Business - No Assets
16	02 01420 3310 0101 881 1 17	Alderwood Cleaners Inc. 167 John St. South	11.40	91.24	.00	.00	102.64	Corporation Out of Business - No Assets
18	02 01430 5700 0020 881 2 17	484326 Ontario Ltd. c/o Chuggies 167 Young Street	29.07	122.58	.00	.00	151.65	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
18	02 01430 5730 0020 881 2 17	484326 Ontario Ltd. T/A Chuggies 167 Young Street	27.93	117.64	.00	.00	145.57	Corporation Out of Business - No Assets
19	02 01435 7770 0020 891 1 17	687545 Ontario Inc. 17 Augusta St.	10.05	160.60	.00	.00	170.65	Disputed Claim - Too Small for Litigation
20	02 01515 0430 0140 851 4	Financial Computer Group Inc. 82 King St. East	135.24	257.79	.00	.00	393.03	Corporation Out of Business - No Assets
20	02 01515 0430 0140 851 5 01	Financial Computer Group Inc. 82 King St. East	561.81	736.91	.00	.00	1,298.72	Corporation Out of Business - No Assets
21	02 01515 0430 0865 871 3	K & E Enterprises Ltd. 92 King St. E., Ste.853	267.93	482.22	.00	.00	750.15	Corporation Out of Business - No Assets
21	02 01515 0430 0865 871 4	K & E Enterprises Ltd. 92 King St. E., Ste.853	325.45	461.59	.00	.00	787.04	Corporation Out of Business - No Assets
21	02 01515 0430 0865 871 5 03	K & E Enterprises Ltd. 92 King St. E., Ste.853	131.85	234.27	.00	.00	366.12	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
22	02 01520 0010 0130 861 3 17	627726 Ontario Ltd. c/o Come Fly With Me Travel Agent 208 Queen St. South	217.08	482.50	.00	.00	699.58	Corporation Out of Business - No Assets
23	02 01520 0010 0505 881 1 17	Hodgson, Joan Ontario Paralegal 105 Main St. E.,Rm.504	23.53	144.90	.00	.00	168.43	Corporation Out of Business - No Assets
24	02 01520 0340 0060 861 4 06	Lightheart, Sheila T/A Ken Allen's Hair 4 Walnut St. South	110.74	180.70	.00	.00	291.44	Out of Business - Unable to locate owner
26	02 01525 1120 0050 871 2 17	Mirra, Carmen Mirra, Gaetana Carmens Hair Design 151 King St. East	52.75	169.06	.00	.00	221.81	Out of Business - Unable to locate owner
27	02 01525 1960 0060 872 2 17	Isis Group Canada Inc. My Favourite Valentine 35 King St. East	5.33	32.93	.00	.00	38.26	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
22	02 01520 0010 0130 861 3 17	627726 Ontario Ltd. c/o Come Fly With Travel Agent 208 Queen St. South	217.08	482.50	.00	.00	699.58	Corporation Out of Business - No Assets
23	02 01520 0010 0505 881 1 17	Hodgson, Joan Ontario Paralegal 105 Main St. E.,Rm.504	23.53	144.90	.00	.00	168.43	Corporation Out of Business - No Assets
24	02 01520 0340 0060 861 4 06	Lightheart, Sheila T/A Ken Allen's Hair 4 Walnut St. South	110.74	180.70	.00	.00	291.44	Out of Business - Unable to locate owner
26	02 01525 1120 0050 871 2 17	Mirra, Carmen Mirra, Gaetana Carmens Hair Design 151 King St. East	52.75	169.06	.00	.00	221.81	Out of Business - Unable to locate owner
27	02 01525 1960 0060 872 2 17	Isis Group Canada Inc. My Favourite Valentine 35 King St. East	5.33	32.93	.00	.00	38.26	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
28	02 01525 1960 0110 871 2	Barcaroli, Lucio 35 King St. East	136.27	356.94	.00	.00	493.21	Settlement - Balance Closed
29	02 01525 1960 0180 861 3 17	636018 Ontario Ltd. Mystique 35 King St. East	85.68	201.28	.00	.00	286.96	Corporation Out of Business - No Assets
30	02 01525 1960 0220 861 3 17	636018 Ontario Ltd. Scoreboard 35 King St. East	78.54	184.44	.00	.00	262.98	Corporation Out of Business - No Assets
31	02 01530 0250 0060 831 7	Sommer, Marvin c/o Page One 134 James St. North	119.97	223.33	.00	.00	343.30	Out of Business - Unable to locate owner
32	02 01530 0370 0050 861 4 17	Dilts, Spencer Ambrosia Subs 126 James St. North	82.28	149.22	.00	.00	231.50	Out of Business - Unable to locate owner
33	02 01530 0400 0020 891 1 17	Home Sofa Shoppe Ltd. 124 James St. North	359.34	2,618.34	.00	.00	2,977.65	Corporation Out of Business - No Assets

City of Hamilton
Treasury

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
34	02 01530 1030 0020 861 3 17	Camera World Ltd. 12 1/2 James St. N.	115.81	250.27	.00	.00	366.08	Corporation Out of Business - No Assets
35	02 01535 7800 0020 841 5 17	Adoranti, Jack 100 Main St. East	77.35	95.41	.00	.00	172.76	Corporation Out of Business - No Assets
36	02 01550 5300 0020 851 5	Buchanan, Richard L. 240 James St. North	73.16	94.42	.00	.00	167.58	Settlement - Balance Closed
37	02 01565 7830 0020 871 2 17	Holey Donuts Ont. Ltd. 149 Barton St. East	478.52	1,367.32	.00	.00	1,845.84	Corporation Out of Business - No Assets Settlement - Balance Closed
37	02 01565 7830 0020 871 3 01	Holey Donuts Ont. Ltd. 149 Barton St. East	14.72	36.42	.00	.00	51.14	Corporation Out of Business - No Assets Settlement - Balance Closed
38	02 01640 2530 0020 871 2 01	Ardell, Gordon Gord's Auto Collision 560 Hughson St. North	84.60	225.34	.00	.00	309.14	Out of Business - Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
39	02 01810 3430 0020 852 4 17	Hirst, Paul Village Jewellers 316 King St. East	92.01	160.33	.00	.00	252.33	Corporation Out of Business - No Assets
40	02 01820 7370 0083 862 3 17	Transplastics Inc. 150 Cathcart Street	36.00	79.70	.00	.00	115.70	Corporation Out of Business - No Assets
42	03 02150 6140 0020 861 3	Legendre, Flerette 351 Barton St. E,lst	145.72	262.08	.00	.00	407.80	Out of Business - Unable to locate owner
42	03 02150 6140 0020 861 4 03	Legendre, Flerette 351 Barton St. E.,lst	107.31	175.35	.00	.00	282.66	Out of Business - Unable to locate owner
43	03 02240 8840 0040 841 5 17	Griffin, Douglas W. Bradley, Paul Doug & Pauls Body & Paint 66 Brant Street	42.90	53.18	.00	.00	96.08	Out of Business - Unable to locate owner
44	03 02250 0430 0020 871 3	Standard Insulations Div. of Pilgrim 386 Birch Avenue	216.37	389.36	.00	.00	605.73	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
53	04 02830 8610 0020 881 1 17	703333 Ontario Ltd. T/A Alderwood Cleaners 137 Ottawa St. North	53.28	354.97	.00	.00	408.25	Corporation Out of Business - No Assets
54	04 02855 6860 0020 891 1	609558 Ontario Inc. B & B Auto Body 16 Linden Street	224.07	878.33	.00	.00	1,102.40	Corporation Out of Business - No Assets
54	04 02855 6860 0020 891 2	609558 Ontario Inc. B & B Auto Body 16 Linden Street	334.49	826.81	.00	.00	1,161.30	Corporation Out of Business - No Assets
54	04 02855 6860 0020 891 3	609558 Ontario Inc. B & B Auto Body 16 Linden Street	415.00	747.29	.00	.00	1,162.29	Corportion Out of Business - No Assets
54	04 02855 6860 0020 891 4	609558 Ontario Inc. B & B Auto Body 16 Linden Street	411.24	715.31	.00	.00	1,126.55	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
55	04 02875 3590 0020 841 5	Vance, James Beach Road Amusements 169 Beach Road	168.84	201.68	.00	.00	370.52	Corporation Out of Business - No Assets
56	04 03110 0280 0020 851 4 17	Kunal's Enterprises T/A Kunal's Variety 124 Ottawa St. North	85.02	126.52	.00	.00	211.54	Corporation Out of Business - No Assets
57	04 03125 7700 0020 861 3 17	Bonar, Todd T/A Todd's Submarine 1325 Main St. East	22.40	45.02	.00	.00	67.42	Out of Business Unable to locate owner
57	04 03125 7700 0020 861 4 03	Bonar, Todd T/A Todd's Submarine 1325 Main St. East	75.15	104.53	.00	.00	179.68	Out of Business - Unable to locate owner
57	04 03125 7700 0080 861 4 08	Bonar, Todd T/A Todd's Submarine 1325 Main St. East	67.20	111.76	.00	.00	178.96	Out of Business - Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
58	04 03125 8000 0040 851 4 17	Elson, James Elson, Maureen T/A Surf and Sand Jewell 1259 Main St. East	38.72	70.44	.00	.00	109.16	Corporation Out of Business - No Assets
59	04 03135 0190 0060 899 0 11	Elite Operations Canada 308 Ottawa St. North	4.50	72.36	.00	.00	76.86	Corporation Out of Business - No Assets
60	04 03135 1180 0020 881 1 17	Fashion Direct Inc. 188 Ottawa St. North	16.73	191.09	.00	.00	207.82	Corporation Out of Business - No Assets
61	04 03150 0310 5720 851 4 17	Home & Business Computer Distributors 1227 Barton St. East	85.30	128.94	.00	.00	214.24	Corporation Out of Business - No Assets
61	04 03150 0310 5721 851 4 17	Home & Business Computer Distributors 1227 Barton St. East	36.04	54.57	.00	.00	90.61	Corporation Out of Business - No Assets
62	04 03230 3830 0020 851 5 01	Cosby, Edward C. Cosby, Gwendolyn E. Sylvia's Restaurant 455 Kenilworth Ave. N.	128.70	156.27	.00	.00	284.97	Out of Business Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

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63	04 03335 9420 0040 851 4	Customized Motors Ltd. 1526/28 Barton St. East	44.54	209.34	.00	.00	253.88	Settlement - Balance Closed
64	04 03350 0200 0010 861 3 17	Ormerod, Kenneth Dmytruszko, Robert D A B Truck and Auto 39 Dunbar Avenue	122.40	244.93	.00	.00	367.33	Corporation Out of Business - No Assets
64	04 03350 0200 0010 861 4 08	Ormerod, Kenneth Dmytruszko, Robert D A B Truck and Auto 39 Dunbar Avenue	211.19	344.91	.00	.00	556.10	Corporation Out of Business - No Assets
65	04 03430 6630 0020 841 5 17	Paxton, John T/A Touch of Brass 1422 Main St. East	114.84	158.34	.00	.00	273.18	Out of Business - Unable to locate owner
66	05 04010 1080 0020 851 4 17	Dmytruszko, Robert Sterling Automotive 424 Rennie Street	92.12	150.01	.00	.00	242.13	Out of Business - Unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
85	07 07410 8630 0010 851 5 01	Bird, Douglas Barton Motor Sales 851 Rymal Road East	196.68	238.45	.00	.00	435.413	Many Outstanding Suits and Judgements
86	07 08160 5210 0010 851 4 17	Bixby, Charles The Red Clam 389 Concession Street	76.44	117.29	.00	.00	193.73	Out of Business - Unable to locate owner
87	07 08330 8100 0120 881 1 17	Saleh, Karim Shop N Shop 920 Upper Wentworth	158.99	978.39	.00	.00	1,137.38	Corporation Out of Business - No Assets
87	07 08330 8100 0120 881 2 11	Saleh, Karim Shop N Shop 920 Upper Wentworth	114.72	382.14	.00	.00	496.86	Corporation Out of Business - No Assets
88	07 08610 0100 0040 881 1 17	669815 Ontario Ltd. Rymal Windows & Doors Rymal Energy Centre 55 Rymal Rd. East	72.94	416.98	.00	.00	489.92	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

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89	07 08610 0100 0250 851 4 17	Tri Star Thermal Sys. 55 Rymal Rd. East	250.24	435.45	.00	.00	685.69	Corporation Out of Business - No Assets
90	07 08820 0280 0082 861 3 01	Barlow, Jacqueline Hamilton Talent Mgmt. 1039 Upper James	360.78	687.38	.00	.00	1,048.16	Corporation Out of Business - No Assets
90	07 08820 0280 0082 861 4 11	Barlow, Jacqueline Hamilton Talent Mgmt. 1039 Upper James	57.54	109.96	.00	.00	167.50	Corporation Out of Business - No Assets
91	08 08910 0700 0500 851 4 17	Palmieri, Angelo Moote, Ronald The Market Place 665 Upper James Ste. U24	20.00	32.34	.00	.00	52.34	Indigent (Hardship)
91	08 08910 0700 0501 851 4 17	Palmieri, Angelo Moote, Ronald The Market Place 665 Upper James Ste. U24	6.50	10.60	.00	.00	17.10	Indigent (Hardship)

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
91	08 08910 0700 1600 852 4 17	Palmieri, Angelo Moote, Ronald The Market Place 665 Upper James	23.00	36.64	.00	.00	59.64	Indigent (Hardship)
91	08 08910 0700 1601 852 4 17	Palmieri, Angelo Moote, Ronald The Market Place 665 Upper James	6.50	10.31	.00	.00	16.81	Indigent (Hardship)
92	08 09030 8590 0020 881 1 17	Paddington's Eatery 570 Upper Wellington	44.20	272.08	.00	.00	316.28	Corporation Out of Business - No Assets
93	08 09030 8650 0040 871 2 17	Presto Electronic System 582 Upper Wellington	59.19	173.15	.00	.00	232.34	Settlement - Balance Closed
94	08 09220 7260 0160 851 5 17	D'Agostino, Betulia Alba Publishing Co. 636 Upper James	19.60	39.25	.00	.00	58.85	Settlement - Balance Closed
		TOTAL CATEGORY "B	18,805.79	44,761.06	.00	.00	63,566.85	

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
17	02 01430 0550 0150 871 1 17	Sciara, Tony 225 John St. South	686.72	2,511.91	.00	.00	3,198.63	Dunwoody Limited Trustee
41	03 02150 0010 0020 871 2 17	Stunden, Ronald 240 Barton St. East	41.12	274.44	.00	.00	315.56	Dunwoody Limited Trustee
		TOTAL CATEGORY "C"	727.84	2,786.35	.00	.00	3,514.19	

City of Hamilton
Treasury

WARD SUMMARY OF OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Ward (1)	Penalty & Interest (2)	Prior Year Arrears (3)	Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
01	1,594.31	5,710.25	.00	.00	7,304.56	10
02	5,215.99	14,094.20	.00	.00	19,310.19	30
03	4,876.36	11,236.27	.00	.00	16,112.63	12
04	2,659.65	5,743.41	.00	.00	8,403.06	13
05	2,332.94	4,394.44	.00	.00	6,727.38	10
06	623.12	887.69	.00	.00	1,510.81	3
07	2,422.10	6,086.17	.00	.00	8,508.27	12
08	211.24	677.22	.00	.00	888.46	5
TOTAL	19,935.71	48,829.65	.00	.00	68,765.36	91

1990 January 2

DJG/ce

2(2)

FOR INFORMATION

REPORT TO: Mr. J. D. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 18
COMM FILE:
DEPT FILE:

SUBJECT: Proposed revisions to the realty tax notification/bills

BACKGROUND:

As requested by the Finance Committee,we have been working on the development of a new format for the realty tax bill/notifications which will be forwarded to the City of Hamilton taxpayers in May,1990.

We have been consulting with Alderman B.Hinkley and the staff of the Information Systems Department on the proposed revisions to this form which will be presented to the Finance and Administration Committee at it's meeting of January 25,1990.

E. C. Matthews

cc Alderman B.Hinkley
cc Mr.J.Hindson,Director of Information Systems

FOR ACTION

261

JAN 0 9 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 8
COMM FILE:
DEPT FILE:

SUBJECT: **DRAFT BY-LAW FOR THE AUTHORIZATION TO BORROW MONIES TO PAY OFF BANK OVERDRAFTS IN RELATION TO CURRENT EXPENDITURES**

RECOMMENDATION:

That the Finance and Administration Committee submit to City Council, for their approval, the draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1990, as and when they arise for current expenditures to a maximum of $8,000,000.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

Attached is a draft borrowing by-law for current expenditures.

The Municipal Act, Revised Statute of Ontario, 1980, Chapter 302, as amended under Subsection (1) of Section 189, authorizes as follows:

> "A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note such sums as the council considers necessary to meet, until the taxes are collected, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide."

During the course of conducting the City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts as the City funds were fully invested at that time. It is also more economical to borrow monies to pay off these accounts rather than to cash short term investments at a lower rate of return.

Att'd.

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90 -

To Authorize the Borrowing of $8,000,000.00 to
Finance Bank Overdrafts as and when
they Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of $8,000,000.00 or lesser amount not cumulative subject to the cumulative total of 70% of the annual uncollected balance of the estimated revenue to pay for temporary bank overdrafts as and when they arise in relation to the current expenditures of the Municipality for the year;

And Whereas the total amount of the estimated revenues of the Municipality as set forth in the preliminary estimates adopted for the year 1990, is $158,000,000.00;

And Whereas the total of amounts heretofore may be borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended;

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from the CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate $8,000,000.00 at one time to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the Bank.

2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.

3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.

PASSED this **day of January** **A.D. 1990**

CITY CLERK **MAYOR**

JAN 19 1990

2(g)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 19
COMM FILE:
DEPT FILE:

SUBJECT: ***HAMILTON SPCA - CAPITAL FINANCING PLAN***

RECOMMENDATION:

a) That the Capital Financing Plan for the Hamilton SPCA, under a "User Pay Method" formula, as prepared by the Finance Department of the Regional Municipality of Hamilton-Wentworth and received at the Regional Council meeting of December 19, 1989, be approved by the City of Hamilton, and

b) that the City of Hamilton pay an amount each year for the services of the Hamilton SPCA, based upon a "User Pay Method" of allocating costs to each respective Municipality, and that,

c) the Service Fees, based upon the employment of the User Pay Method and applied to the SPCA 1990 Operating Budget, be adopted.

d) that "User Pay Fees" and "Capital Contributions" be incorporated into the terms of contractual arrangements between the SPCA and the City of Hamilton.

e) that a Contract for the purchase of SPCA Services be executed which will be uniform amongst all Municipalities.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

- The City of Hamilton would share the current and capital costs under a user pay formula with the other Area Municipalities, and in 1990 City's share would be 71.37% of the total. This is a more equitable method of apportionment than the existing method and it also reduces the percentage share for the City of Hamilton.

BACKGROUND:

The Regional Municipality of Hamilton-Wentworth passed a resolution on December 19, 1989 which requested the Area Municipalities to "pass a resolution supporting or modifying the proposed Capital Financing Plan and forward the resolution to Regional Council by February 1, 1990". (See attached report.)

Attach

c.c. Mr. G. W. Lawson,
Treasurer and Commissioner of Finance, Region
Attention: Mr. G. Davis,
Supervisor, Financial Plan/Policy

c.c. Mr. C. Stableford, SPCA

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance
119 King Street West, 14th floor
Hamilton, Ontario
Fax # (416) 526-8486

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

Refer to File No.
Attention of
Your File No.

Councillor A. Sloat, Chairman
and Members of the Finance and Personnel Committee

December 1, 1989
Finance #FIN 89-246

SUBJECT: H.S.P.C.A. - CAPITAL FINANCING PLAN

Origin

On February 14, 1989, the City of Hamilton Coordinating Committee passed the following resolution.

> "That the Council of the Municipality of Hamilton-Wentworth be requested to assume responsibility for municipal funding for the Hamilton Society for the Prevention of Cruelty to Animals."

As the request came when Regional Council was finalizing the 1989 budget it was recommended that the proposal be reviewed and a recommendation be brought back prior to the 1990 Budget Process.

On June 22, 1989, at a meeting of the Area Administrators one of the items addressed was the capital requirements of the H.S.P.C.A. Following this meeting a letter for the Region's Chief Administrative Officer directed the Commisssioner of Finance to proceed with a report to facilitate the capital requirements of the H.S.P.C.A.

Since that time there have been meetings between H.S.P.C.A. staff and Regional Finance staff to determine the best method for allocating costs. The optimum formula for allocating costs was based on a User Pay Method of cost sharing. This formula would be used by the H.S.P.C.A. to recover operating costs and an annual capital contribution from the Area Municipalities.

A presentation was made to the Area Treasurers on November 10, 1989 which outlined that the funding of the H.S.P.C.A. should remain the responsibility of the Area Municipalities and that the Area Municipalities should support the H.S.P.C.A. Capital Budget through annual contributions. The Area Treasurers supported the proposal in principle and will be submitting reports to their respective Councils. The proposal has been approved by the H.S.P.C.A. Board of Directors.

Origin (Cont'd)

The analysis of this report will outline the capital requirements of the H.S.P.C.A. and the implementation of a capital financing plan, through which the Region will act as a banker for the H.S.P.C.A.

Background

Presently, the H.S.P.C.A. charges municipalities a service fee agreed to on a contractual basis. The fee reflects the recovery of direct costs only and does not contain a recovery for capital expenditures, with the exception of the City of Hamilton.

The existing rolling stock needs to be replaced on a continuous rotating basis to ensure there is suitable equipment for the function of service calls and road patrols. There is also the need for replacement of existing equipment ie; computer - hardware and software, furnishings. Another component of the capital is repairs to existing buildings, site acquisition and the constuction of a new animal control facility.

Analysis

The H.S.P.C.A. 1990 - 1999 Capital Forecast as outlined in Exhibit 1 indicates funding in the amount of $8,412,000 is required from the Area Municipalities over the next ten years. Included in the Capital forecast is the construction of a new facility in 1994. The H.S.P.C.A. has contracted consultants to develop a Functional Program for the development of new Animal Care and Control Facilities to service the needs of Hamilton-Wentworth. This study is expected to be complete in the Spring of 1990. Therefore, the capital costs related to the new facility are subject to change. At the time of completion of the study, detailed presentations will be made addressing the facilities requirements and construction costs.

The annual funding of capital contribution by the Area Municipalities to the H.S.P.C.A. will be similiar to the funding of the Library Board. The H.S.P.C.A. will submit a Capital Forecast to the Region each year, analysis will be completed and a report will be forwarded to the Areas by the Region recommending financing. Area Municipalities will approve the final annual capital financing for the H.S.P.C.A.

Financial Considerations

The attached Exhibit 2 outlines the proposed Capital Financing Plan for the H.S.P.C.A. To fund the capital requirements will require a initial capital contribution in 1990 of $395,000.

Financial Considerations (Cont'd)

The Capital projects will be financed through borrowing. Replacement of equipment, furnishings and rolling stock will be financed over five (5) years. Fixed asset acquisition will be financed over twenty (20) years. Page 3 of Exhibit 2 shows the calculation of debt charges for capital borrowing. Replacement of equipment and rolling stock has been estimated for years 2000 - 2015 to forecast debt charges for inclusion in the financing plan. The financing plan will provide for borrowing from the Region (average of 10.25% has been used in the financing plan).

The annual capital contribution will be increased by inflationary factors as determined each year when preparing the Region's Five Year Capital Forecast, ie; 1990 - 5.5%, 1991 - 6%, 1992 - 1994 - 4.5%. The financing plan will provide for the establishment of a capital replacement reserve which will earn interest at the same rate as other capital reserves (present forecast being used in 1990 - 1994 capital reserve calculations is 10.25%). The capital reserve will be administered by the Region. The H.S.P.C.A. will forward annual capital contributions, received from the Area Municipalities, to the Region. Funds in the capital reserve will be included in the Region's investment portfolio.

The H.S.P.C.A. will provide the Region with a promissory note when financing for capital projects is required. The promissory note will identify the amount of the loan, the interest rate to be charged, and the repayment details. The interest charge will be at market rates.

User Pay Method

Based on the presentation to the Area Treasurers outlining the distribution of costs under a User Pay Method formula the following table outlines the preliminary cost sharing of a $395,000 capital contribution by Area Municipalities:

Municipality	User Pay Method Distribution (%)	1990 Capital Contribution Distribution ($)
Hamilton	71.37%	$281,900
Ancaster	4.51%	17,800
Dundas	4.24%	16,800
Flamborough	5.91%	23,300
Glanbrook	3.22%	12,700
Stoney Creek	10.75%	42,500
	100.00%	$395,000

Councillor A. Sloat, Chairman
and Members of the Finance and Personnel Committee

SUBJECT: H.S.P.C.A. - CAPITAL FINANCING PLAN

Summary

The proposed Capital Financing Plan for the H.S.P.C.A. will provide the necessary resources to ensure the replacement of capital assets and that new acquisitions can take place.

The proposed plan will require the approval of all the Area Municipalities to contribute to the Capital Program of the H.S.P.C.A. The individual Municipality contribution will be determined based on a User Pay Method of cost sharing. The format for approving future years Capital Forecast will be somewhat similar to the procedure presently used for approving the Wentworth Library Board Budgets. It is recommended that the Capital Financing Plan for the H.S.P.C.A. be approved in principle only, at this time, and distributed to the Area Municipalities for review and comments.

A report summarizing the comments of the Area Municipalities will be submitted to the Finance and Personnel Committee in February 1990. The report, assuming acceptance of the proposed capital financing plan by Municipalities, will outline the specific policies and procedures for the Capital Financing Plan.

Representatives from the H.S.P.C.A. will attend this meeting to answer any questions from the committee.

RECOMMENDATION

1. That the proposed procedures (Exhibit 2) for the funding of the H.S.P.C.A. be approved; and

2. That the Capital Financing Plan be circulated to all Area Municipalities for review and comments; and

3. That the Area Municipalities be asked to pass a resolution supporting or modifying the proposed Capital Financing Plan and forward the resolution to Regional Council by February 1, 1990.

Respectfully submitted,

G. W. Lawson
Treasurer and Commissioner of Finance

GD/fc
#0138B-80-83

cc: Regional Solicitor
Area Municipality Treasurers

SUMMARY OF CAPITAL EXPENDITURE AND REVENUE

($000's)

	1990	1991	1992	1993	1994	5 YEAR TOTAL	1995	1996	1997	1998	1999	10 YEAR TOTAL
Gross Expenditure	48	832	67	811	6,807	8,565	1,424	7	183	329	10	10,518
Less: Grants & Subsidies	0	0	0	0	0	0	0	0	0	0	0	0
Other Revenue	10	167	13	163	1,362	1,715	285	1	37	66	2	2,106
Net Expenditure	38	665	54	648	5,445	6,850	1,139	6	146	263	8	8,412
Contribution from Current	0	0	0	0	0	0	0	0	0	0	0	0
Financing Required from Reserves	38	665	54	648	5,445	6,850	1,139	6	146	263	8	8,412

NEW PROJECTS SUMMARY

	1990	1991	1992	1993	1994	5 YEAR TOTAL	1995	1996	1997	1998	1999	10 YEAR TOTAL
Gross Expenditure	48	832	67	811	6,807	8,565	1,424	7	183	329	10	10,518
Less: Grants & Subsidies	0	0	0	0	0	0	0	0	0	0	0	0
Other Revenue	10	167	13	163	1,362	1,715	285	1	37	66	2	2,106
	38	665	54	648	5,445	6,850	1,139	6	146	263	8	8,412

WORK-IN-PROGRESS SUMMARY

	1990	1991	1992	1993	1994	5 YEAR TOTAL	1995	1996	1997	1998	1999	10 YEAR TOTAL
Gross Expenditure	0	0	0	0	0	0	0	0	0	0	0	0
Less: Grants & Subsidies	0	0	0	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0

HSPCA

INFLATED

NEW PROJECT

DETAILED COST REPORT
(000's)

PROJECT NUMBER	PROJECT DESCRIPTION	START	END	FINANCING	PRE 1990	1990	1991	1992	1993	1994	POST 1994	TOTAL
9201001	Computer Equipment	1990	1995	Total Expenditures	0	2	5	67	45	5	20	144
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	0	1	13	9	1	4	28
				FINANCING REQUIRED	0	2	4	54	36	4	16	116
9201002	Office Equipment	1990	1999	Total Expenditures	0	3	3	0	3	3	18	30
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	1	1	0	1	1	4	8
				FINANCING REQUIRED	0	2	2	0	2	2	14	22
9201003	Parkdale Avenue	1990	1994	Total Expenditures	0	25	0	0	15	10	0	50
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	5	0	0	3	2	0	10
				FINANCING REQUIRED	0	20	0	0	12	8	0	40
9201004	Shelter Equipment	1990	1999	Total Expenditures	0	3	6	0	7	9	28	53
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	1	1	0	1	2	6	11
				FINANCING REQUIRED	0	2	5	0	6	7	22	42
9201005	Motor Vehicles	1990	1998	Total Expenditures	0	15	68	0	133	160	480	856
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	3	14	0	27	32	96	172
				FINANCING REQUIRED	0	12	54	0	106	128	384	684
9201101	Facility Construction	1991	1995	Total Expenditures	0	0	750	0	600	6620	1300	9270
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	0	150	0	120	1324	260	1854
				FINANCING REQUIRED	0	0	600	0	480	5296	1040	7416

HSPCA

INFLATED

NEW PROJECT

DETAILED COST REPORT
(000's)

PROJECT NUMBER	PROJECT DESCRIPTION	START	END	FINANCING	PRE 1990	1990	1991	1992	1993	1994	POST 1994	TOTAL
9201301	Radio Equipment	1993	1998	Total Expenditures	0	0	0	0	8	0	107	115
				Total Grants & Sub.	0	0	0	0	0	0	0	0
				Total Other Revenue	0	0	0	0	2	0	21	23
				FINANCING REQUIRED	0	0	0	0	6	0	86	92
********REPORT SUMMARY********				TOTAL EXPENDITURES	0	48	832	67	811	6807	1953	10518
				TOTAL GRANTS & SUB.	0	0	0	0	0	0	0	0
				TOTAL OTHER REVENUE	0	10	167	13	163	1362	391	2106
				FINANCING REQUIRED	0	38	665	54	648	5445	1562	8412
				TOTAL NUMBER OF PROJECTS STARTING	0	5	1	0	1	0	0	7

HSPCA CAPITAL FINANCING PLAN

	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Capital Reserve Balance Beginning of the Year	0	415,244	887,452	1,340,615	1,845,157	2,322,125	2,218,809	1,991,862	1,783,156	1,552,571	1,299,024	1,086,552	881,738	660,408	461,152
Add: Contributions from Municipalities	395,000	418,700	437,542	457,231	477,806	499,308	521,776	545,256	569,793	595,434	622,228	650,228	679,489	710,066	742,019
	395,000	833,944	1,324,994	1,797,846	2,322,963	2,821,432	2,740,586	2,537,119	2,352,949	2,148,005	1,921,252	1,736,781	1,561,226	1,370,474	1,203,170
Add: Interest Earned	20,244	63,508	108,622	155,311	203,161	221,377	205,277	184,038	162,622	139,019	116,300	95,957	75,182	54,678	38,095
	415,244	897,452	1,433,615	1,953,157	2,526,125	3,042,809	2,945,862	2,721,156	2,515,571	2,287,024	2,037,552	1,832,738	1,636,408	1,425,152	1,241,265
Annual Debt Charges		10,000	93,000	108,000	204,000	824,000	954,000	938,000	963,000	988,000	951,000	951,000	976,000	964,000	921,000
Capital Reserve Balance - End of Year	415,244	887,452	1,340,615	1,845,157	2,322,125	2,218,809	1,991,862	1,783,156	1,552,571	1,299,024	1,086,552	881,738	660,408	461,152	320,265

Interest Earned - 10.25%
Contribution to Capital - 1991 - 6%
- 1992 and on - 4.5%

2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
320,265	174,810	51,128	(46,900)	(114,918)	(148,047)	(140,830)	(87,160)	94,471	350,449	220,222	35,698	63,536	94,227
775,409	810,303	846,766	884,871	924,690	966,301	1,009,785	1,060,274	1,113,288	668,952	50,000	50,000	50,000	50,000
1,095,675	985,113	897,894	837,971	809,772	818,254	868,955	973,114	1,207,758	1,019,401	270,222	85,698	113,536	144,227
24,136	11,015	206	(7,889)	(12,820)	(14,083)	(11,115)	356	21,690	27,821	12,476	4,838	7,691	10,837
1,119,810	996,128	898,100	830,082	796,953	804,170	857,840	973,471	1,229,449	1,047,222	282,698	90,536	121,227	155,064
945,000	945,000	945,000	945,000	945,000	945,000	945,000	879,000	879,000	827,000	247,000	27,000	27,000	27,000
174,810	51,128	(46,900)	(114,918)	(148,047)	(140,830)	(87,160)	94,471	350,449	220,222	35,698	63,536	94,227	128,064

HSPCA
CALCULATION OF INTERNAL DEBT CHARGES
($000's)

	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Financing Required from Reserves as at December 31	38	665	54	648	5,445	1,139	6	146	263	8	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Debt Charge on Above	10	83	14	97	620	140	1	39	70	2	26	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27
Internal Debt Charges for Year	0	10	93	108	204	824	954	938	963	988	951	951	976	964	921	945	945	945	945	945	945	945	879	879	827	247
REGULAR PROGRAM (5 YEARS)																										
Financing Required from Reserves as at December 31	38	65	54	168	149	99	6	146	263	8	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Debt Charge on Above	10	17	14	45	40	26	1	39	70	2	26	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27
Internal Debt Charges for Year	0	10	27	42	86	126	142	126	151	176	139	139	164	152	108	133	133	133	133	133	133	133	133	133	133	133
FACILITY CONSTRUCTION (20 YEARS)																										
Financing Required from Reserves as at December 31	0	600	0	480	5,296	1,040	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Charge on Above	0	66	0	53	580	114	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Internal Debt Charges for Year	0	0	66	66	118	698	812	812	812	812	812	812	812	812	812	812	812	812	812	812	812	812	747	747	694	114

FOR ACTION

3(a)

JAN 10 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 5
COMM FILE:
DEPT FILE: T21-4-89

SUBJECT: SUPPLY AND DELIVERY OF SAFETY EQUIPMENT DURING 1990, PURCHASING STORES

RECOMMENDATION:
That purchase orders be issued for the supply and delivery of Safety Equipment as and when required during 1990 to Purchasing Stores, in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

(a) Lawlor & Co., Hamilton

Rain pants - medium, large and X-large	$ 12.15 each
XX-large	13.95 "
Rain jackets - medium, large and X-large	13.69 "
XX-large	15.74 "
Rain coats - medium, large and X-large	19.96 "
XX-large	22.95 "
Rain hats	3.25 "
Full face pieces	168.10 "
Respirator - face pieces	19.10 "
- cartridges 7500-1 and 2	21.05 "
- cartridges 7500-4	29.40 "
Filter - cartridges 7500-7	18.65/6
- 7500-8	20.30/4
- 7500-83	18.60/2
- N7500-6B	53.30/100
- N7500-9	12.48/10
- N7500-10B	70.20/100
- holders	2.00 each
- covers	1.25 "
- assemblies	5.20/2
- pesticides	79.25/100
- wipe pads 7003	14.25/pkg.
- 80836 peel-off window	10.25/10
- 80993 powder	15.85/gal.

Provincial sales tax extra at 8%

NOTE: Lowest of seven (7) tenders received. Funds provided in various Stock Inventory Accounts.

(b) Flex-o-lite, Belmont

Traffic vests	$10.07 each
12" Traffic cones	2.96 "
18" Traffic cones	4.90 "
28" Traffic cones	9.91 "
Barricading tape	16.90 "
Provincial sales tax extra at 8%	

NOTE: Lowest of eleven (11) tenders received. Funds provided in various Stock Inventory Accounts.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND:

FOR ACTION

346

JAN 10 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 5
COMM FILE:
DEPT FILE: T21-3-89

SUBJECT: SUPPLY AND DELIVERY OF SHOVELS, RAKES, FORKS, HOES, ETC. DURING 1990. PURCHASING STORES

RECOMMENDATION:
That a purchase order be issued to Charles Jones Industrial Ltd., Stoney Creek in the amount of $31,206.69 plus taxes where applicable, for the supply and delivery of Shovels, Rakes, Forks, Hoes, etc. as and when required during 1990 to Purchasing Stores in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of five (5) tenders received. Funds provided in various Stock Inventory Accounts.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: - Tender Analysis based on estimated usage

Charles JOnes, Stoney Creek	$31,206.69
Guillevin International, Hamilton	32,190.07
S. B. Simpson, Burlington	35,079.75
Acklands, Hamilton	35,638.59
Wilkinson Kompass, Hamilton	36,522.36

Plus taxes where applicable

FOR ACTION

3(c)

JAN 1 1 1990

REPORT TO: Mr. J. J. Schatz
Acting Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1989 December 20
COMM FILE:
DEPT FILE: T6-4/5-89

SUBJECT: PURCHASE OF SIX (6) VEHICLES, CITY GARAGE

RECOMMENDATION:
That purchase orders be issued for the supply and delivery of Six (6) Vehicles for City Garage in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

1. Mohawk Ford Sales, Hamilton

   In the amount of $47,485.44 to supply three (3) vehicles

2. Corfe Pontiac Buick, Hamilton

   In the amount of $50,682.12 to supply three (3) vehicles

NOTE: Lowest acceptable of eleven (11) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH4X503 00101.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: - Tender Analysis 1

Corfe Pontiac Buick, Hamilton	$44,741.16 *
Steel City Chrysler, Hamilton	45,998.28 *
Mohawk Ford Sales, Hamilton	47,485.44
Carter Chev Olds, Hamilton	47,994.12
Queenston Chev Olds, Hamilton	47,994.12
Holland Chev Olds, Burlington	48,778.20
Eastgate Ford Sales, Hamilton	49,443.00
Snowdon Ford Sales, Hamilton	49,458.60
Steel City Chrysler, Hamilton	49,562.28
Taylor Chrysler Dodge, Hamilton	50,518.08
Slessor Pontiac Buick, Grimsby	50,774.04
Nethercott Chev Olds, Hamilton	52,368.12
Johnston Motor Sales, Burlington	49,659.48

* - Vehicles bid do not meet specifications for engine or wheelbase.

BACKGROUND Tender Analysis 2

Corfe Pontiac Buick, Hamilton	$50,682.12
Robert Slessor Pontiac Buick, Grimsby	50,789.04
Mohawk Ford Sales, Hamilton	50,857.08
Carter Chev Olds, Hamilton	50,996.40
Queenston Chev Olds, Hamilton	51,288.00
Steel City Chrysler, Hamilton	51,521.28
Johnston Motor Sales, Hamilton	51,618.48
Holland Chev Olds, Burlington	52,188.72
Nethercott Chev Olds, Hamilton	52,383.12
Taylor Chrysler Dodge, Hamilton	52,477.08
Eastgatge Ford Sales, Hamilton	52,849.68

FOR ACTION

3(a)

JAN 1 1 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 11
COMM FILE:
DEPT FILE: T4-66-89

SUBJECT: PURCHASE OF ONE FULL SIZE VEHICLE TO REPLACE UNIT #9084, CENTRAL GARAGE

RECOMMENDATION:
That a purchase order be issued to Mohawk Ford Sales, Hamilton, in the amount of $17,520.84 for the purchase of One (1) Full Size Vehicle to replace unit #9084, Central Garage, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of nine (9) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101 for 1990.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Mohawk Ford Sales, Hamilton	$17,520.84
Slessor Pontiac Buick, Grimsby	17,924.76
Corfe Pontiac Buick, Hamilton	17,688.24
Holland Chev Olds, Burlington	18,841.68
Steel City Chrysler, Hamilton	19,506.96
Nethercott Chev Olds, Hamilton	19,684.08
Eastgate Ford Sales, Hamilton	20,081.52
Maurice Carter Chev Olds, Hamilton	20,105.28
Johnston Motor Sales, Hamilton	20,378.52

Trade-in unit will be sold at a later public auction.

FOR ACTION

3(e)

JAN 1 1 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 11
COMM FILE:
DEPT FILE: T4-64-89

SUBJECT: PURCHASE OF ONE 52,000 LBS. GVW CHASSIS TO REPLACE UNIT #9456, CENTRAL GARAGE

RECOMMENDATION:
That a purchase order be issued to Altruck Transportation Services, Hamilton, in the amount of $70,194.60 for the purchase of One (1) 52,000 lbs. GVW Chassis to replace unit #9456, Central Garage, in accordance with specification issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of two (2) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101 for 1990.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Altruck Transportation Services, Hamilton	$70,194.60
Hamilton Mach, Hamilton	93,309.84

Trade-in unit will be sold at a later public auction.

FOR ACTION

36(f)

JAN 1 1 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 11
COMM FILE:
DEPT FILE: T4-65-89

SUBJECT: PURCHASE OF ONE COMPACT VEHICLE TO REPLACE UNIT #9086, CENTRAL GARAGE

RECOMMENDATION:
That a purchase order be issued to Mohawk Ford Sales, Hamilton, in the amount of $11,632.68 for the purchase of One (1) Compact Vehicle to replace unit #9086, Central Garage, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101 for 1990.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Mohawk Ford Sales, Hamilton	$11,632.68
Eastgate Ford Sales, Hamilton	12,121.92
Johnston Motor Sales, Hamilton	12,842.28
Maurice Carter Chev Olds, Hamilton	13,228.92
Slessor Pontiac Buick, Grimsby	13,542.12

Trade-in unit will be sold at a later public auction.

FOR ACTION

3.(9)

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 15
COMM FILE:
DEPT FILE: T19-19- 89

SUBJECT: SUPPLY AND DELIVERY OF ELECTRIC LIGHT BULBS, PURCHASING STORES

RECOMMENDATION:
That purchase orders be issued for the supply and delivery of Electric LIght Bulbs as and when required for Purchasing Stores during 1990, in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

1.	Westinghouse/Wesco, Hamilton	
	Approximate value of order	$82,770.54
	Terms 2% 10 days, net 30	
	Discount off items not listed - 50%	
	Provincial sales tax extra at 8%	
2.	Westburne Electric, Hamilton	
	Approximate value of order	46,869.64
	Terms 2% 10 days, net 30	
	Discount off items not listed - 55%	
	Provincial sales tax extra at 8%	
3.	Sesco Limited, Burlington	
	Approximate value of order	10,911.75
	Terms net 30	
	Discount off items not listed - 50%	
	Provincial sales tax extra at 8%	

NOTES: The suppliers being recommended have bid the lowest unit prices of seven (7) tenders received on the 200 types of light bulbs included in the tender. Funds are provided in various Stock Inventory Accounts.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND:
Sixteen suppliers were requested to bid. Two declined and seven did not respond.

FOR ACTION

3(h)

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 January 17
COMM FILE:
DEPT FILE: T6-6-89

SUBJECT: PURCHASE OF ONE (1) 1990 COMPACT VEHICLE, BUILDING DEPARTMENT

RECOMMENDATION:
That a purchase order be issued to Mohawk Ford Sales, Hamilton, in the amount of $11,396.1 for the supply and delivery of One (1) 1990 Compact Vehicle, Building Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of four (4) tenders received. Funds provided in Automotive Equipment Account #CH58002 50001.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Robert Slessor Pontiac Buick, Grimsby	$10,879.92 *
Mohawk Ford Sales, Hamilton	11,396.16
Johnston Motor Sales, Hamilton	11,668.32
Eastgate Ford Sales, Hamilton	11,900.52

* Vehicle bid by this supplier does not meet specifications in engine, battery, alternator or wheel sizes. Twenty suppliers were requested to bid. One declined and fifteen did not respond.

4(a)

FOR ACTION

JAN 1 1 1990

REPORT TO: Mr. J. D. Thompson
Secretary, Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 9
COMM FILE:
DEPT FILE: AD-87-060

SUBJECT: Repairs to Pedestrian Bridge King St. W. Hamilton, Ontario

RECOMMENDATION:

That the Corporation of the City of Hamilton issue a purchase order to Robertson Building Systems Ltd., to supply only formawall panels extruded sill section, joint covers etc., for repairs to the King Street West Pedestrian Bridge, for a estimated price of $42,000.00

NOTE: With the concurrence of the City Treasurer, it is recommended that this materials supply, be financed from the reserve of uninsured losses, pending reimbursement from the insurance companies.

D. W. Vyce, Director of Property

FINANCIAL IMPLICATIONS:

It is expected that the majority of these costs, will be recovered from the affected insurance companies, through our Legal Department.

BACKGROUND:

On Dec 19th. 1989., the Co-ordinating Committee requested that at least three quotes be obtained for the repairs to the King Street West Pedestrian Bridge and that a proper contract be entered into by the successful bidder.

Tenders are due to be received for this project on Wed. Jan. 31, 1990, and after Committee and Council approval of the successful bidder our Legal Department can proceed with the contract execution.

Because there is a 12 to 14 week delivery date on the materials required in the repairs and that Robertson Building System Ltd., is the only supplier of these materials, six to eight weeks will be saved on the delivery date, if the City pre-orders the required materials before contract execution.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. R. Martiniuk, Manager, Architectural Division
Attention: Mr. D. Keba
Mr. P.R.A. Hooker, Acting City Solicitor
Attention: Mr. P. Barkwell
Mr. E. C. Matthews, Treasurer
Mr. T. Bradley, Manager of Purchasing

FOR ACTION

4(b)

JAN 0 4 1990

REPORT TO: Secretary, Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 3
COMM FILE:
DEPT FILE: 80.10.38/158 (4509)

SUBJECT: **Sale to the Region - 150 Mud Street for Freeway Purposes**
City Purchase from Region - 30 Mud Street for Open Space Purposes

RECOMMENDATION:

(a) That an Offer to Purchase executed by The Regional Municipality of Hamilton-Wentworth on December 8, 1989 and scheduled for closing on or before March 28, 1990, for the sale of City property at 150 Mud Street, be approved and completed.

Note: This property which is required by the Region for freeway purposes has a frontage along the southerly limit of Mud Street of 87.6 feet (26.7 metres) more or less, by a depth of 264 feet (80.47 metres). The sale price of $3,066.44 is to be credited to account CH 4X501 00102.

(b) That an Option to Purchase executed by The Regional Municipality of Hamilton-Wentworth on December 8, 1989 and scheduled for closing on or before March 28, 1990 for the purchase by the City of 30 Mud Street be approved and completed.

Note: This property which is required by the City for open space purposes has a frontage on a 12 foot (3.65 metre) right-of-way of 119.64 feet (36.47 metres) by a depth of 190 feet (57.9 metres) more or less. The purchase price of $4,703.11 is to be returned to the Ministry of Transportation within 90 days of the conveyance of this parcel of land by the Project Director of the Freeway Project Office.

Consideration in the amount of $1.00 has been paid to the Region and pursuant to the agreement forms part of the purchase price.

D. W. Vyce

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

(a) The $3,066.44 received for the sale of 150 Mud Street is to be credited to account CH 4X501 00102.

(b) The $4,703.11 paid to the Region for the purchase of 30 Mud Street is to be returned by the Project Director of the Freeway Office to the Ministry of Transportation, which amount is the subsidy received when the property was originally purchased by the City.

BACKGROUND:

(a) 150 Mud Street was acquired by the City of Hamilton through the tax sale in June 1967, for $3,066.44.

The property at 150 Mud Street is not required by the City of Hamilton, while the Region requires it for the freeway.

(b) 30 Mud Street was acquired by the City of Hamilton for freeway purposes in February 1977, for $11,358.48.

The Region acquired the property from the City on May 29, 1987 for freeway purposes. The Region paid the City $6,655.37 as the property had been subsidized by M.T.C. for $4,703.11, for a total of $11,358.48.

The Region no longer requires 30 Mud Street for freeway purposes. However, the City of Hamilton wishes to acquire this property to conform to an open space designation.

We therefore recommend that these properties be exchanged for book value only. The Region will pay $3,066.44 to the City for the purchase of 150 Mud Street and the City will pay the Region $4,703.11 (which amount will be utilized by the Region to reimburse the Ministry of Transportation, Ontario for subsidies collected on this property), for the purchase of 30 Mud Street. The City will retain the $6,655.37 originally paid by the Region to acquire 30 Mud Street from the City.

Attach.

c.c. - Mr. P.R.A. Hooker, Acting City Solicitor
- Mr. E.C. Matthews, City Treasurer
- Mr. R. Douglas, Supervisor, Regional Surveys
- Mr. D. Turvey, Project Director, Freeway Steering Office
- Mr. K. Anderson, Regional Solicitor - Attn: Ms. H. Psarakis
- Secretary, Parks & Recreation Committee

OFFER TO PURCHASE

I/We THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
c/o Mr. K. Anderson
Regional Solicitor
of the City of Hamilton

in the Regional Municipality of Hamilton-Wentworth hereinafter called the Purchaser,

hereby agree to and with THE CORPORATION OF THE CITY OF HAMILTON,

hereinafter called the Vendor,

to purchase all and singular that certain parcel or tract of land and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of part of Lot 34, Concession 7, formerly in Saltfleet Township, now in the City of Hamilton, having a frontage along the southerly limit of Mud Street of 87.6 feet (26.7 metres), more or less, by a depth of 264 feet (80.47 metres), more or less. Subject property is a vacant parcel of land bearing municipal number 150 Mud Street.

at the price of THREE THOUSAND & SIXTY-SIX DOLLARS & FORTY-FOUR------CENTS ($3,066.44) of lawful money of Canada, payable as follows:-

(a) A deposit of ONE----------DOLLARS ($1.00) by cheque payable to the Vendor.

(b) The balance of the purchase price namely THREE THOUSAND & SIXTY-FIVE DOLLARS AND FORTY-FOUR CENTS----------($3,065.44) with interest as hereinafter provided, and subject to adjustments, by cheque on the closing of this transaction.

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor up to but not after the 6th day of February 1990, by a letter mailed or delivered to the Purchaser at The Regional Municipality of Hamilton-Wentworth, Legal Services Department, Attention: Ms. H. Psarakis.

2. In the event that this Offer is not accepted, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.

3. In the event of and upon the acceptance of this Offer, including Schedules A & B attached hereto which form part of the Offer, this Offer and the letter of acceptance shall be a binding contract of purchase and sale and shall be completed in accordance with the terms hereof.

4. Provided that the title is good and free from all encumbrance, except as to any registered restrictions or covenants, provided same are complied with.

5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.

6. The Purchaser is to be allowed 45 days from the date of acceptance of this Offer to examine the title at its own expense. If within that time any valid objection to title is made in writing to the Vendor, or its Solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.

7. Subject to Schedule "A" hereto, this transaction shall be closed on or before the 28th day of March 1990.

8. On the closing of this transaction, the Vendor will convey the said lands to the Purchaser by a good and sufficient deed thereof in fee simple, and shall deliver vacant possession of the said lands to the Purchaser free and clear of all tenancies.

9. The Purchaser shall assume taxes, local improvements, water and sewer rates from the date set out in paragraph 7 hereof.

10. Pending completion of this transaction on the date of closing, the Vendor will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the Purchaser may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Offer whether accepted or not and have all monies theretofore paid returned.

11. The deed or transfer is to be prepared at the expense of the Vendor. If the Vendor is a Trustee the deed or transfer is to contain trustee covenants only. The deed is to be registered at the expense of the Purchaser.

12. This agreement and its acceptance is to be read with all changes of gender or number required by the context.

13. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.

14. Any tender of documents or money hereunder may be made upon the Solicitor acting for the party on whom tender is desired.

15. It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and assigns.

DATED at this day of 19 .

SIGNED, SEALED AND DELIVERED)
in the presence of) Chairman _____ (Seal)
) _____ (Seal)
) Clerk
) _____ (Seal)
Commissioner of Finance

Approved as to form
Legal Services

Name of Purchaser's Solicitor _____

Address of Purchaser's Solicitor _____

5/5/88

OFFICE OF THE CLERK
APPROVED BY COUNCIL

DATE .....

REPORT ..... ITEM .....

INIT. ..... YEAR/FILE .....

SCHEDULE "A"

Property

150 Mud Street

It is understood and agreed that this Offer to Purchase is subject to the City of Hamilton accepting an Option to Purchase executed by Regional Municipality of Hamilton-Wentworth officials for the sale of the property at 30 Mud Street. The said Option to Purchase and this Offer to Purchase are to be accepted by City Council concurrently, and both properties are to be finalized contemporaneously with each other.

The closing of this transfer to the Region is conditional upon the transfer to the City of Hamilton of 30 Mud Street, by the Region, provided for in the Option to Purchase referred to above.

Dated at_____this_____day of_____19__

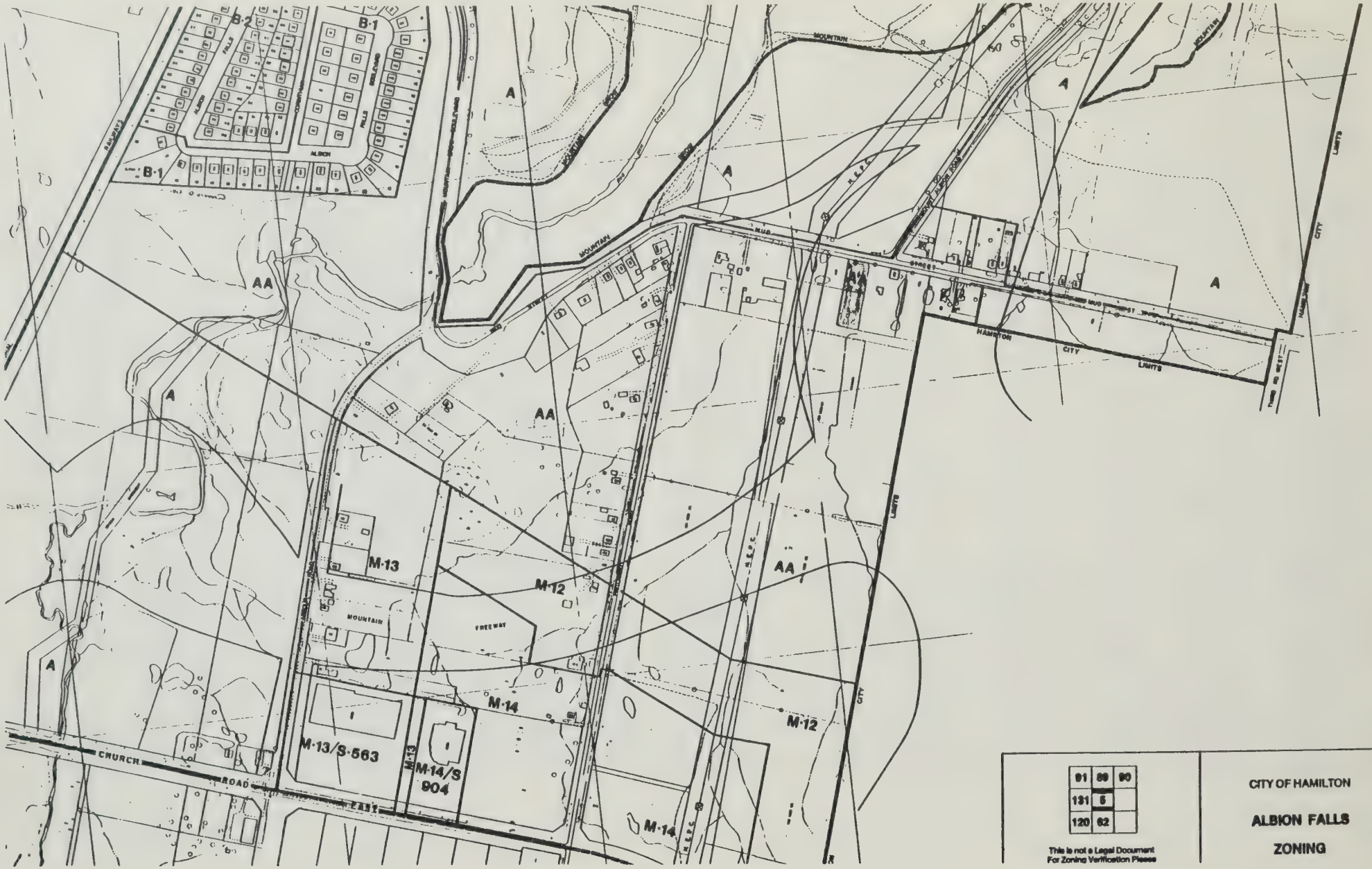
WITNESS:

Approved as to form
by
Legal
Services

Chairman

Clerk

Commissioner of Finance


B-2
B-1
B-1
A
A
A
A
AA
AA
A
A
M-13
M-12
M-14
M-12
M-14
M-13/S-563
M-14/S 904
CHURCH
ROAD
EAST
MOUNTAIN
FREEWAY
HAMILTON
CITY
LIMITS
91
89
90
131
6
120
62
This is not a Legal Document
For Zoning Verification Please
CITY OF HAMILTON
ALBION FALLS
ZONING

OPTION TO PURCHASE

BETWEEN: THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Hereinafter called "the Owner"
OF THE FIRST PART;

In care of Mr. K. Anderson
Regional Solicitor

THE CORPORATION OF THE CITY OF HAMILTON

Hereinafter called "the City"
OF THE SECOND PART:

In consideration of the sum of ----------One---------- DOLLARS ($ 1.00) paid by the City to the Owner (the receipt whereof is hereby acknowledged) the Owner hereby grants to the City the sole and exclusive option, irrevocable within the time for acceptance herein limited, to purchase the following property owned by the Owner, namely, the lands and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of part of Lot 1, Concession 7, formerly in the Township of Barton, now in the City of Hamilton, having a frontage on a 12 foot (3.65 metre) right-of-way of 119.64 feet (36.47 metres), more or less, by a depth of 190 feet (57.9 metres), more or less. Subject property is vacant land bearing municipal number 30 Mud Street. Schedule "A" attached hereto also forms part of this agreement.

Forming part of this Option to Purchase are Schedule(s) A & B attached hereto.

The purchase price of the said property shall be the sum of FOUR THOUSAND, SEVEN HUNDRED AND THREE DOLLARS & ELEVEN CENTS---------- ~~DOLLARS~~ ($4,703.11 of lawful money of Canada.

The sum of $1.00 already paid to (the agent for) the Owner as consideration for the granting of this Option shall be credited to the City and allowed as part of the purchase price.

The Option hereby granted shall be open for acceptance by the City up to, but not after, the 6th day of February 1990, and may be accepted by a letter mailed or delivered to the ~~owner/solicitor/agent~~ at the above address. In the event that this Option is not accepted this Option and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the Owner shall be entitled to retain the said sum given as consideration for the granting of this Option.

In the event of and upon the acceptance of this Option by the City this Option and the letter accepting this Option shall then become a binding contract of purchase and sale between the parties hereto and payment of the said purchase price to the Owner shall constitute complete satisfaction to the Owner for all actions, claims and demands of the Owner for compensation for lands expropriated, for compensation for lands injuriously affected, if any, and for cost, if any, to which the Owner may be entitled by reason of the City having passed a by-law or by-laws expropriating the said lands or any part or parts thereof and for damages and costs, if any, by reason of the act, neglect or default by the City or by anyone on its behalf in respect of the said lands.

Provided that the title is good and free from all encumbrance, except as aforesaid and except as to any registered restrictions and covenants that run with the land, provided that such are complied with. The City is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Owner.

The City is to be allowed 45 days from the date of the acceptance of this Option to examine the title at its own expense. If within that time any valid objection to title is made in writing to the Owner which the Owner shall be unable or unwilling to remove and which the City will not waive the contract arising out of the acceptance of this Option shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and the deposit (including the sum paid for the granting of this Option) shall be returned by the Owner without interest and he and the agent shall not be liable for any costs or damages. Save as to any valid objection so made within such time the City shall be conclusively deemed to have accepted the title of the Owner to the real property.

The contract arising from the acceptance of this Option shall be completed on or before March 28, 1990 on which date the Owner will convey the said lands to the City or to its nominee by a good and sufficient deed thereof in fee simple, free and clear of all encumbrances, save as aforesaid, and shall deliver vacant possession of the said lands to the City free of all tenancies, leasehold interests or any other rights or interests therein.

Taxes, including Owner's business tax, local improvements, water and sewer rates, etc., to be apportioned and allowed to the date of completion, and no adjustment shall be made for fuel oil.

The Vendor agrees to cancel and terminate all insurance pertaining to the said premises, no later than the actual date and time of closing and prior to the grant, conveyance or transfer of ownership and title to the purchaser, said cancellation and transfer shall be at the full cost and expense of the Vendor.

Pending completion of the sale arising out of the acceptance of this Option the Owner will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the City may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Option whether accepted or not and have all monies theretofore paid (including the sum paid for the granting of this Option) returned without interest.

The Owner covenants and agrees with the City to do nothing to encumber the said property after the execution of this Option by the Owner prior to the completion or other termination thereof, and agrees that the City may, in the presence of the owner or his representative inspect the property on the said date of completion, prior to the closing of the transaction.

It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.

Any tender of documents or money hereunder may be made upon the Solicitor acting for the party on whom tender is desired.

This Option is to be read with all changes of gender or number required by its context.

Time shall be of the essence of this Option and of the contract arising from the acceptance thereof which shall enure to the benefit of and be binding upon the parties hereto, their respective heirs, executors, administrators, successors and assigns.

DATED at this day of 19 .

SIGNED, SEALED AND DELIVERED in the presence of)

)

) _____ (Seal)
Chairman

)

) _____ (Seal)
Clerk

)

) _____ (Seal)
Commissioner of Finance

The Undersigned Spouse of the Vendor hereby consents to the disposition evidenced herein pursuant to the provisions of The Family Law Reform Act, 1978, S.O.1978, c.2, as the same may be amended from time to time.

Don Bapp

Approved as to form for Legal Services

In consideration of the sum of One Dollar ($1.00), (the receipt of which from the City is hereby acknowledged), the undersigned spouse of the Vendor hereby agrees with the City that he/she will execute all necessary or incidental documents to give full force and effect to the sale evidenced herein.

Year Month Day

_____ _____ Date _____

Witness Spouse (Seal)

9/17/87

SCHEDULE "A"

Property

30 Mud Street

It is understood and agreed that this Option to Purchase is subject to the following conditions:

1. That this Option to Purchase is subject to the City of Hamilton accepting from the Region an Offer to Purchase 150 Mud Street. The said Offer to Purchase is dated for acceptance by the City not later than February 6, 1990. The said Offer to Purchase and this Option to Purchase are to be accepted by City Council concurrently and both properties are to be finalized contemporaneously with each other.

2. The purchase price of $4,703.11 is to be utilized by the Region to repay the subsidy provided by the Ministry of Transportation when this property was purchased by the City in 1977 for freeway purposes.

Dated at _____ this _____ day of _____ 19__

WITNESS:

_____ Chairman

_____ Clerk

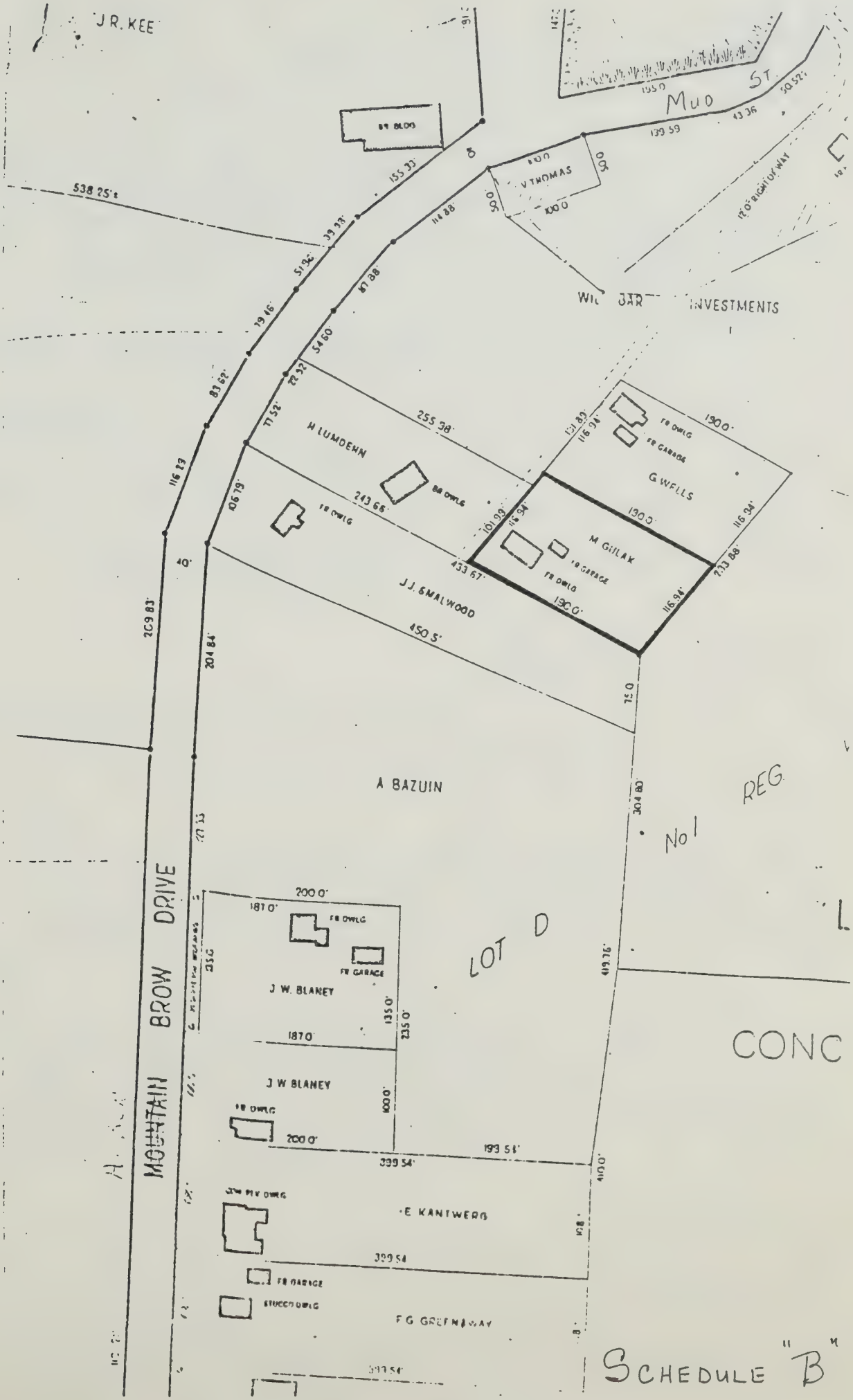
_____ Commissioner of Finance

OFFICE OF THE CLERK
APPROVED BY COUNCIL

DATE .....

REPORT ..... ITEM .....

INTL: ..... CLERK/FILE .....


J.R. KEE
Mud ST
WI JAR INVESTMENTS
V THOMAS
538 25'E
H LUMDEHN
FR DWLG
243 66'
255 38'
G WELLS
FR GARAGE
M GILLAK
J.J. SMALWOOD
450 5'
A BAZUIN
MOUNTAIN BROW DRIVE
J W BLANEY
FR GARAGE
187 0'
200 0'
LOT D
E KANTWERG
F G GREENAWAY
STUCCO DWLG
REG
No 1
CONC
SCHEDULE "B"

4(c)

FOR ACTION

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 10
COMM FILE:
DEPT FILE: (2719)

SUBJECT: ***Capital Project for 1990 - 1994***

RECOMMENDATION:

That the following project be considered for inclusion in the 1990 - 1994 Capital Budget.

	Cost	Year
Asbestos Abatement Program within City owned Buildings	$550,000	1990

D. W. Vyce

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The cost of financing this Capital Project is $550,000.00.

BACKGROUND:

The Ministry of Labour through their Occupational Health & Safety Act and The Ministry of the Environment have regulations and guidelines regarding asbestos in the workplace which must be adhered to. The regulations require the owner of a building to perform a hazard assessment of any facility, identifying any areas containing asbestos and develop a plan of action to contain or remove any hazard.

To date, the City has had limited compliance to the existing regulations. We are well aware of the concerns regarding asbestos in the workplace and have been monitoring the situation, assessing and repairing, on a sporadic basis, several City owned locations to date. In order for the City to be in full compliance with the Regulations, which we strongly advocate, we believe the City should take a pro-active role in this regard, initiate a locational study and develop a remedial action plan for all City owned buildings.

The proposal is for the City and Region to work in tandem with each other, each contributing $550.000.00 towards the asbestos abatement control program for a total program budget of $1.1 million.

Due to the highly specialized nature of the hazard and the extent of the program, a project co-ordinator, reporting to the Director of Property and the Regional Commissioner of Engineering is required to develop and implement the abatement program.

This position is recommended to be on a contract basis for a duration of two years, the cost of which would be jointly shared by the City and the Region.

Assuming City Council approves of this recommendation, it would then be appropriate to reduce the Current Budget submitted by the Property Maintenance Division of the Property Department by $142,500.00 for within it we had proposed to conduct many asbestos locational surveys and very limited remedial action until the extent of any problem is fully known.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. E. C. Matthews, City Treasurer
Attention: Mr. B. Hotrum
Mr. R. Swan, Manager, Property Maintenance Division
Mr. J. Johnston, Commissioner, Human Resources Centre
Attention: Mr. L. Fenyvesi
Mr. W. M. Carson, Regional Chief Administrative Officer
Mr. G.S. Spencer, Regional Commissioner of Engineering
Attention: Mr. D. Onishi

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property Department (Property Maintenance Division)

2. (a) PROJECT NUMBER: _____

   (b) PROJECT NAME: Asbestos Abatement Program

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide for an asbestos abatement program working co-operatively with the REgion which will include an asbestos location survey within all City owned buildings, an analysis of any asbestos contained therein, immediate remedial action for high hazard areas, and development of specifications for any encapsulation and removal projects.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1992

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 550,000.00

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ _____

   (c) NET CITY'S COST: $ 550,000.00

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 550,000.00	_____
	- 1991	$ _____	_____
	- 1992	$ _____	_____
	- 1993	$ _____	_____
	- 1994	$ _____	_____
	- 1995 & after	$ _____	_____
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			_____

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: _____

8. ADDITIONAL ANNUAL OPERATING COST: $ _____

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The City will not be in compliance with the Ministry of Labour - Occupational Health and Safety Regulations as it applies to the presence of asbestos and its encapsulation or removal.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO [XX] YES [ ] - AT CITY'S COST OF $_____
- SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/Local Board Manager
(for Standing Committee)

Jan 10, 1990
Date

Signature of C.A.O.
(for Executive Committee)

Date

Rev. 89/09/12

CHAIRMAN:
THOMAS D. ADAMSON

MEMBERS:
ALDERMAN VINCE AGRO
ALDERMAN JOHN GALLAGHER

THE PARKING AUTHORITY OF THE CITY OF HAMILTON

5.

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

16 January 1990

Mr. John Thompson, Secretary
Finance and Administration Committee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8P 1H4

Dear Mr. Thompson:

RE: 1990-1994 CAPITAL BUDGET, PARKING AUTHORITY

Please find attached the Capital Budget for the **Parking Authority** as approved by the Board at its meeting of November 16, 1989.

The Board of the **Parking Authority** requests that the Finance and Administration Committee consider these items for inclusion in the 1990-1994 Capital Budget for the City of Hamilton.

Yours sincerely,

Peter G. Baker,
General Manager

A

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: JOHN/REBECCA CARPARK DECKING - PHASE 1

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This project will allow for the construction of a multi-stage structure which can be built in two phases of $2,600,000 (achieving 346 parking stalls) and $4,500,000 (in 1995) to add a further 312 spaces.

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1990
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 2,600,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 2,600,000	31
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			31

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL

8. ADDITIONAL ANNUAL OPERATING COST: $ 200,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The cost to construct this facility rises yearly at 7-10%. Unplanned delay would be costly.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES XXX - AT CITY'S COST OF $ 1,900,000
- SCHEDULED TO START IN THE YEAR 1989

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/1989
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: KING WM/MARY DECKING - JOINT PROJECT

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
It is planned to invite interested parties to invest in the air rights over this carpark. From these proceeds the PARKING AUTHORITY could construct three (3) levels of parking which would add approximately 200 spaces to the existing 98 on this carpark now. (Note*: only City's cost given in the estimates below) (Total cost of project approx. $3,300,000)

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1990
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 3,300,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 3,200,000
   (c) NET CITY'S COST: $ 100,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 3,300,000	40
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			40

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL

8. ADDITIONAL ANNUAL OPERATING COST: $ 100,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This parking deck is badly needed to partly compensate for the loss of parking on the Theatre Aquarius site at the corner of King Wm & Ferguson.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO [XXX] YES [ ] - AT CITY'S COST OF $
- SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: MAIN/FERGUSON DECKING - JOINT PROJECT

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The Parking Authority recognizes the need to increase it's inventory of parking spaces in this area. By inviting outside parties to participate in the acquisition of air rights it is planned to quadruple the available spaces to approximately 280 to 300 from the current 70.

4. (a) PROJECT STARTING DATE: 1991

   (b) PROJECT FINISHING DATE: 1991

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 3,400,000

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 3,300,000

   (c) NET CITY'S COST: $ 100,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$	
- 1991	$ 3,400,000	41
- 1992	$	
- 1993	$	
- 1994	$	
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		41

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1

8. ADDITIONAL ANNUAL OPERATING COST: $ 100,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The area in question needs parking in order to maintain commercial stability in existing businesses and to attract other business to the area.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO [ ] YES [XX] - AT CITY'S COST OF $ 900,000
- SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: LAND ACQUISITON - GENERAL

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This expenditure depends on the availability of land and may be expended in varying amounts. Of prime interest is the periphery of the Central Business District.

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 2,000,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 2,000,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$ 400,000	NIL
- 1991	$ 400,000	NIL
- 1992	$ 400,000	NIL
- 1993	$ 400,000	NIL
- 1994	$ 400,000	NIL
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		NIL

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES ☒ - AT CITY'S COST OF $1,900,000
- SCHEDULED TO START IN THE YEAR 1989

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov 16/'89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

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City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: UP-GRADING OF EXISTING PARKING FACILITIES

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This project will allow the continuing and necessary improvements to the existing facilities operated by the Authority. Items of a capital nature are required every few years, e.g. re-surfacing the facility, replacing fencing, purchasing new kiosks, installation of parking machines, sign upgrades, etc.

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 500,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 500,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$ 100,000	1.5
- 1991	$ 100,000	1.5
- 1992	$ 100,000	1.5
- 1993	$ 100,000	1.5
- 1994	$	
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		7.5

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
A delay or cancellation of this work would mean the carparks would begin to look run down, equipment would begin to malfunction, the image of the Authority would suffer, and the risk of liability claims for damage to private vehicles would increase.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES ☒ XXX - AT CITY'S COST OF $ 400,000
- SCHEDULED TO START IN THE YEAR 1990

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/'89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: STUDY & DESIGN OF EXISTING & FUTURE PARKING PROJECTS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The Parking Authority needs to be certain that the dollars it recommends spending to improve Hamilton parking are spent in the most efficient way possible. Through the prudent use of consultants the Authority is able to achieve updated answers to questions concerning future parking needs, building design, and technological applications.

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 200,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 200,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$ 50,000	1
- 1991	$ 50,000	1
- 1992	$ 100,000	1.5
- 1993	$	
- 1994	$	
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		3.5

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Effective plans for parking have to be co-ordinated with the growth and changes in the city. Investment in planning properly is worth-while.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES ☒ - AT CITY'S COST OF $ 200,000
- SCHEDULED TO START IN THE YEAR 1990

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: CITY HALL CARPARK DECK

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
In conjunction with the declining number of private parking spaces in the area, it is timely to increase the parking at City Hall. This parking deck would rise three (3) levels and supply a further 708 spaces from the current number available.

4. (a) PROJECT STARTING DATE: 1992
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1992

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 8,220,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 8,220,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$	
- 1991	$ 8,220,000	83
- 1992	$	
- 1993	$	
- 1994	$	
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		83

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1
8. ADDITIONAL ANNUAL OPERATING COST: $240,000
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Jackson & Caroline is closed; the Bank of Montreal Building is soon to get underway; the "GO" Terminus is almost here. Pressure to provide replacement parking can only increase if this project is delayed.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO [XX] YES [ ] - AT CITY'S COST OF $ _____ - SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/'89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

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City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: UNDERGROUND PARKING DECK - BOARD OF EDUCATION

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The Parking Authority could easily operate an extended underground facility to the west of its existing underground garage. In a very efficient manner the Authority could supply extra badly needed parking in this area of the CentralBusiness District.
Total spaces = 474

4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1991
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 8,800,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 8,800,000

		NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$	
- 1991	$ 8,800,000	100
- 1992	$	
- 1993	$	
- 1994	$	
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		100

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL
8. ADDITIONAL ANNUAL OPERATING COST: $260,000
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Cost of this type of construction rise at approx. 8-10% per annum. Delay can further aggravate the parking need in this area of the city.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO [XX] YES [ ] - AT CITY'S COST OF $
- SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/89
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

FUTURE CAPITAL PROJECT SCHEDULED TO BE STARTED 1995-1999

1. DEPARTMENT/LOCAL BOARD: PARKING AUTHORITY

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: JOHN/REBECCA CARPARK DECKING-PHASE 2

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This project will add a further 312 parking stalls to the deck which was constructed in 1990. The new decking would be built to meet an 80% - 90% demand rate at the time. This would assure a very positive cash flow.

4. (a) PROJECT STARTING DATE: 1995
   (b) PROJECT FINISHING DATE: 1995
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1995

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 4,500,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 4,500,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1995	$ 4,500,000	41
	- 1996	$	
	- 1997	$	
	- 1998	$	
	- 1999	$	
	- 2000 & AFTER	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			41

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: NIL

8. ADDITIONAL ANNUAL OPERATING COST: $ 300,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This project is designed to meet the optimum demand of the time. Delay would futher aggravate parking needs in the area and throw out financial planning as well.

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov. 16/'89
Date

Signature of C.A.O. (for Executive Committee)

Date

New 89/09/12

6.

DATE: **January 18, 1990**

MEMO TO: **John Thompson, Secretary, Finance & Administration Committee, City of Hamilton**
c.c. Ed Matthews, Treasurer, City of Hamilton
Brian Hotrum, Supervisor, Capital Budget
Peter Rogers, Chairperson, Hamilton Public Library Board
Jackie Isbester, Chairperson, Administration & Finance Committee
Bill Guise, Business Administrator

FROM: **Judith McAnanama, Chief Executive Officer**

SUBJECT: **HAMILTON PUBLIC LIBRARY BOARD 1990-1994 CAPITAL BUDGET**

Please find attached the Capital Budget Projects which have been reviewed by the Library's Administration & Finance Committee and are being recommended to the Library Board for approval.

The Library Board's next regular meeting is Monday, January 22nd at which time the final Capital Budget Plan will be approved.

I will be forwarding a letter of transmittal from Mr. Peter Rogers, Chairperson of the Library Board to Alderman Brian Hinkley, Chairman of the Finance & Administration Committee on Tuesday, January 23rd, and at that time will be confirming the final Capital Budget requests.

Judith McAnanama

JMcA/kc
Attach.

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: SHERWOOD LIBRARY RELOCATION

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To relocate the Sherwood Branch Library (now 5,000 square feet) to a large facility of some 18,000 square feet. The present facility is overcrowded, often unable to handle current demand and due to physical constraints, inefficiently arranged. Relocating to a larger facility at 1199 Fennell Avenue East will allow the Library to better handle current, and meet the future needs of the growing south-east mountain population.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 451,000

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 451,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 451,000	6½
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1.5

8. ADDITIONAL ANNUAL OPERATING COST: $ 241,200

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The branch will be unable to meet the demands placed upon it by east mountain residents.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
. NO ☐ YES ☒ - AT CITY'S COST OF $ 372,000
- SCHEDULED TO START IN THE YEAR 1989

Judith Bissonnette
Signature of Department Head/Local Board Manager
(for Standing Committee)

January 15/1990
Date

Signature of C.A.O.
(for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Library Service Assessment Land Acquisition and New Branch Construction - South Mountain
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   In 1990 to initiate and complete a needs assessment study, a site selection analysis and a building programme. To purchase in 1990 a half-acre lot. In 1994 to construct an 8,000 sq. ft. library.

4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 2,739,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 2,739,000

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ * 555,000	
* NOTE: $555,000 includes:	- 1991	$	
Needs Assessment $ 35,000	- 1992	$	
Site selection and programme 20,000	- 1993	$	
Lot purchase 500,000	- 1994	$ 2,184,000	31.20
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			31.20

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1994 - 6 FTE's
8. ADDITIONAL ANNUAL OPERATING COST: $ 346,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Residents on the South Mountain will receive marginal library service, land prices will continue to escalate and a suitable site may not be available.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO [X] YES [ ] - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Judith Williamson
Signature of Department Head/Local Board Manager
(for Standing Committee)

January 18, 1990
Date

Signature of C.A.O.
(For Executive Committee)

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY BOARD

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Automation of Information Files

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Utilizing the Reserve for Library Capital Projects, purchase a data base management and information retrieval system which will permit on-line access to and updating of Hamilton Public Library created Information files (e.g. current events, local history indexes). The benefits of the project are (i) more efficient updating of files, (ii) more efficient file access and (iii) improved service to Library clientele.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 131,000

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 131,000

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1990	$ 131,000	2
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		2

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ 5,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Less effective updating and accessing of files. Less effective service offered to library users.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO ☐ YES ☒ - AT CITY'S COST OF $ 120,000
- SCHEDULED TO START IN THE YEAR 1990

Judith Wilkinson

Signature of Department Head/Local Board Manager
(for Standing Committee)

Jan 19, 1990
Date

Signature of C.A.O.
(for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER: 066 - 30003
   (b) PROJECT NAME: Automation and Collection Access: Phase II-VI
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from the Reserve for Library Capital Projects, this project will improve access to the library's collections using DOBIS (the library's automated system), microcomputers, and CD-ROM/microcomputer systems singly or in combination as appropriate. The various phases include the introduction of more efficient and cost-effective ways to create the database used to access HPL's collections, automated public access to this data base, including home access, and improved access to the periodical, video and film collections.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 955,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 955,000

		TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1990	$ 181,000	2½
- 1991	$ 321,000	4½
- 1992	$ 136,000	2
- 1993	$ 153,000	2
- 1994	$ 164,000	2½
- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		13½

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 3,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability to use the appropriate technology to improve access to the Library's collections, improve service to patrons, and control staff and other costs through the application of automation.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO [X] YES [ ] - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Judith McEwan

Signature of Department Head/Local Board Manager
(for Standing Committee)

Signature of C.A.O.
(For Executive Committee)

January 17, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Office Automation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from Reserve for Library Capital Projects, purchase 22 microcomputers (1990 - 8, 1991 - 7, 1992 - 7) and a variety of software packages to extend office automation to all locations in the library system. Office Automation will improve internal efficiency, control associated staff costs, and improve forecasting ability by supporting word processing, spreadsheets, database creation and manipulation, calendaring and inter-office mail within the library and to City Hall.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 213,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 0
   (c) NET CITY'S COST: $ 213,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 72,000	1
	- 1991	$ 68,000	1
	- 1992	$ 73,000	1
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			3

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: 1990 - $9,335, 1991 - $14,980, 1992 - $16,030
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Failure to realize potential efficiencies, cost control, and improved financial forecasting abilities. Inability to realize full potential of microcomputers already in place.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 160,000
    - SCHEDULED TO START IN THE YEAR 1990

Signature of Department Head/Local Board Manager
(for Standing Committee)

Signature of C.A.O.
(For Executive Committee)

January 17, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Furniture for Office Automation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from the Reserve for Library Capital Projects, purchase work stations (furniture) needed to continue Phase II. On completion of Phase II, all branch and Central locations will have suitable equipment to accommodate microcomputers used for office automation.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 39,300
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 0
   (c) NET CITY'S COST: $ 39,300

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 13,400	0
	- 1991	$ 12,500	0
	- 1992	$ 13,400	0
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Delay in the introduction of office automation resulting in inefficiencies.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 22,000
    - SCHEDULED TO START IN THE YEAR 1990

Judith Wedenaar

Signature of Department Head/Local Board Manager
(for Standing Committee)

January 18, 1990
Date

Signature of C.A.O.
(For Executive Committee)

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Bookmobile Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Utilizing the LIbrary's Reserve for Automotive Equipment to purchase a bookmobile to replace an existing bookmobile purchased in 1979.
4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1991
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 135,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 135,000

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$ 135,000	2
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			2

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability of the library to continue the existing bookmobile service to residents of Hamilton.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO [X] YES [ ] - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager
(for Standing Committee)

January 8, 1990
Date

Signature of C.A.O.
(For Executive Committee)

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Concession Library
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   To expand the Concession Library in 1991 by building a two-story addition and renovating the existing premises.

4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 1,033,500
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 1,033,500

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$ 1,033,500	13
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 2
8. ADDITIONAL ANNUAL OPERATING COST: $ 30,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

   The branch will be unable to meet the current and future service needs of Central Mountain residents.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 151,000
    - SCHEDULED TO START IN THE YEAR

Judith McAndrew

Signature of Department Head/Local Board Manager
(for Standing Committee)

Signature of C.A.O.
(For Executive Committee)

January 18, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: LOCKE LIBRARY - RENOVATIONS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The Library plans to spend from its Reserve For Repairs To Buildings for the refurbishing of Locke Library. It is planned to replace the circulation desk, to install a security system, to upgrade furnishings and shelving in the public area, to install carpet, to conduct renovations to the staff workroom and washroom areas, to carry out interior and exterior painting, landscape the premises and upgrade the exterior signage.

4. (a) PROJECT STARTING DATE: 1991

   (b) PROJECT FINISHING DATE: 1991

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 102,900

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 102,900

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$ 102,900	1½
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Renovations which need to be done will cost more in future years. Better utilization of space will not be realized.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 96,000
    - SCHEDULED TO START IN THE YEAR 1991

This project was to be funded from the Library's Reserve for Capital Projects.

Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Hamilton Public Library

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Automotive Replacement

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

Utilizing Library's Reserve for Automotive Equipment to purchase replacement vehicles used in providing Visiting Library Service and for the use of maintenance department in maintaining branch libraries.

4. (a) PROJECT STARTING DATE: 1992
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 45,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 45,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$	
	- 1992	$ 20,000	
	- 1993	$ 25,000	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Inability of the Library to provide existing level of service to residents of Hamilton.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO [x] YES [ ] - AT CITY'S COST OF $
- SCHEDULED TO START IN THE YEAR

Judith Hellemond
Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: BARTON LIBRARY

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

The Library plans to spend from its Reserve For Repairs To Buildings for improvements to Barton Library. It is planned to upgrade the heating/lighting/ventilation systems; to replace furniture and shelving as needed, to replace carpet as required and to provide extensive interior and exterior painting.

4. (a) PROJECT STARTING DATE: 1992

   (b) PROJECT FINISHING DATE: 1992

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1992

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,900

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 125,900

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$	
	- 1992	$ 125,900	1½
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Renovations which need to be carried out will cost more if delay is encoutered. Appearance of building will deteriorate. Space will not be as well utilized as it could be.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO ☐ YES ☒ - AT CITY'S COST OF $ 110,000
- SCHEDULED TO START IN THE YEAR 1992

This project was to be funded from the LIbrary's Reserve for Capital Projects.

Signature of Department Head/Local Board Manager (for Standing Committee)

January 8, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: WESTDALE LIBRARY

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The Library plans to spend from its Reserve For Repair To Buildings for renovation and improvement of Westdale Library. It is planned to upgrade the heating/lighting/ventilation systems as required, to install a security system and to modify the circulation desk. It is further planned to provide major repaving of the rear entrance, to carry out interior and exterior painting and to provide such interior renovations as will be appropriate for better use of Westdale Library space.

4. (a) PROJECT STARTING DATE: 1993

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1993

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 177,600

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 177,600

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 177,600	2½
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Renovations which need to be done will cost more if delayed past 1992. Appearance of building will deteriorate. Space will not be as well utilized for both public and staff as it should be.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES ☒ - AT CITY'S COST OF $ 145,000
- SCHEDULED TO START IN THE YEAR 1993
This project was to be funded from the Library's Reserve for Capital Projects.

Judith McKendrick
Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

FUTURE CAPITAL PROJECT
SCHEDULED TO BE STARTED 1995-1999

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: COLLECTION DEVELOPMENT
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   On a one-time basis to acquire funds to increase the number of volumes in order to more adequately meet the informational needs of residents, small businesses and the service industry.

4. (a) PROJECT STARTING DATE: 1995
   (b) PROJECT FINISHING DATE: 1999
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1995
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 1,482,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1995	$ 271,000	
	- 1996	$ 283,000	
	- 1997	$ 296,000	
	- 1998	$ 309,000	
	- 1999	$ 323,000	
	- 2000 & AFTER	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability of the library to meet the reading/information needs of its users. Central Library not able to meet its potential in meeting needs of business/education/skills development.

Judith McManama
Signature of Department Head/Local Board Manager (for Standing Committee)

January 8, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

New 89/09/12

FOR ACTION

7.

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. D. Heintz
Secretary, Keep Hamilton Clean Committee

DATE: 1990 January 15
COMM FILE:
DEPT FILE: KHCC

SUBJECT: Keep Hamilton Clean Committee
Duties and Responsibilities

RECOMMENDATION:

(a) That the following updated Terms of Reference for the Keep Hamilton Clean Committee be approved.

In addition to any other duties prescribed by City Council, the duties and responsibilities of the Keep Hamilton Clean Committee shall be as follows:

(i) To report and/or recommend to the appropriate Standing Committee(s) of City Council on matters with respect to littering, dumping, defacing property by means of illegal postings, graffiti, etc. and generally on Keeping Hamilton Clean.

(ii) To report to the Finance and Administration Committee on all other matters.

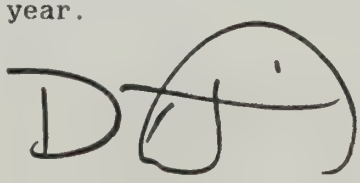
(iii) The Committee shall be composed of at least one member of City Council and nine citizens appointed by City Council on the recommendation of the Finance and Administration Committee.

(iv) The terms of the Committee members shall be staggered such that three citizens are appointed annually.

(v) The Committee shall be a policy formulating and deliberating body with authority only to recommend; with the exceptions of specific areas or programs delegated to the Committee or approved by City Council.

(vi) The Committee shall annually elect from within its membership a Chairperson and Vice Chairperson; neither of whom shall serve in this capacity for longer than two City Council terms.

(b) That the Keep Hamilton Clean Committee be the Central Committee responsible for organizing and co-ordinating the "PITCH-IN Week" activities during a week in May each year.



FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

The original Terms of Reference were approved by City Council at its meeting held on 1988 July 26. The current updating deals mainly with the recent name change of the Keep Hamilton Clean Committee (deleting the word "Citizens") and the new City Council Committee structure put in place as of 1990 January 1 and is of a housekeeping nature.

dh/

c.c. Alderman B. Hinkley, Chairman, Keep Hamilton
Clean Committee

8(a)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 18
COMM FILE:
DEPT FILE:

SUBJECT: **FINANCING CITY'S SHARE OF SERVICES TO BE INSTALLED IN AQUNIO GARDENS PHASE 1 AND TEMPLEMEAD NO. 2 SURVEY**

RECOMMENDATION:

Financing City's Share of Services to be installed in "Aquino Gardens Phase 1 and Templemead No. 2 Survey" in the gross amount of $166,430.21 be financed from the Reserve for City's Share of Services through Unsubdivided Lands.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

1) See above recommendation.

2) This project is included in the preliminary 1990-1994 Capital Budget as part of project no. 040 30001 to commence in 1990 with an allotment of $1,500,000.

3) With approval of this project, the balance of funds available for 1990 is $1,333,569.79.

4) The amount of $140,580.68 from the total estimate of $166,430.21, for this project, is recoverable when the lands adjacent to the one foot reserve are developed.

BACKGROUND:

The Transport and Environment Committee will be considering this project for approval at the January 22, 1990 meeting.

FOR ACTION

I. D. ESCTECREPORTS(10)

REPORT TO: SECRETARY,
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM: G. S. SPENCER
COMMISSIONER OF ENGINEERING

DATE: January 8, 1990
COMM FILE: 3-11.4
DEPT FILE: S701-53
S708-48
S720-24

SUBJECT

1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

RECOMMENDATIONS

i) That the submitted schedules for the estimated cost of services in:
- AQUINO GARDENS - PHASE 1, Hamilton
- TEMPLEMEAD NO. 2 SURVEY - PHASE 8, Hamilton
be adopted for inclusion in the respective Subdivision Agreements with the owners.

ii) That the Mayor and City Clerk be authorized and directed to execute the proposed Subdivision Agreements between the City and the respective owners.

iii) That the approval of the above clauses be subject to the condition that no work be commenced until the Final Survey Plan and Subdivision Agreement have been registered.

iv) That in the event the Subdivider wishes to proceed prior to the registration of the Final Survey Plan, he should be permitted to do so at his own risk, providing that he enters into a Standard Agreement for Pre-servicing.

v) That the additional funding for CLERICO COURT, Hamilton be approved.

vi) That the City's share of the cost of services for these developments ($ 166,430.21) be approved, and that the Co-ordinating Committee recommend the source of funding for these projects.

vii) That the City subdivision agreements for "Aquino Gardens - Phase 1" and "Templemead No. 2 Survey - Phase 8", include the necessary provisions which would require the Developer to establish Maintenance Easements in all locations as required by the Zoning By-law and Council Policy.

cont'd ...

1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

viii) That the City accept title to those lands required for the southerly extension of Butler Drive, from the Roman Catholic Separate School Board. This land (described as Part 1 on a Plan numbered Y-21431 as prepared by J. David Peters, O.L.S.) is to be transferred to the City of Hamilton by its owner and the owner's solicitor is to prepare the necessary Deed and certify Title to the City.

ix) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Part 1, as shown on a Plan numbered Y-21431, as prepared by J. David Peters, O. L. S., as part of the Butler Drive road allowance following the transfer of the lands to the City.

x) That the City accept title to those lands and the 0.3 metre reserves required for the extension of Acadia Drive, from the owner, 839891 Ontario Inc. This land (described as Parts 11, 12, 18, 19, 20 and 21 on Reference Plan 62R-10529, is to be transferred to the City of Hamilton by its owner and the owner's solicitor is to prepare the necessary Deed(s) and certify Title to the City.

xi) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Parts 11 and 12, Reference Plan 62R-10529, as part of the Acadia Drive road allowance following the transfer of the lands to the City.

Note: Parts 18, 19, 20 and 21, Reference Plan 62R-10529 will be retained by the City as 0.3 metre reserves.

xii) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Part 1, Reference Plan 62R-8101, as part of the Acadia Drive road allowance.

xiii) That the City accept title to those lands and the 0.3 metre reserves required for the northerly extension of Butler Drive, the east-west extension of Acadia Drive from the owner. This land (described as Parts 2 to 9 (inclusive) on Reference Plan 62R-10529, is to be transferred to the City of Hamilton by its owner and the owner's solicitor is to prepare the necessary Deed(s) and certify Title to the City.

cont'd ...

1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

xiv) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Parts 4, 5 and 6, Reference Plan 62R-10529, as part of the Acadia Drive road allowance and Butler Drive road allowance following the transfer of the lands to the City.

Note: Parts 2, 3, 7, 8 and 9, Reference Plan 62R-10529 will be retained by the City as 0.3 metre reserves.

xv) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Part 9, Reference Plan 62R-10568, as part of the Butler Drive road allowance.

xvi) That the City Real Estate Division be authorized and directed to acquire Part 13, Reference Plan 62R-10568 and that the City Solicitor be authorized and directed to prepare the necessary By-law(s) to establish Part 13, Plan 62R-10568 and part of the Butler Drive road allowance following the transfer of the lands to the City.

xvii) That if the owner of "Aquino Gardens - Phase 1" wishes to proceed with the construction of services east of the Hydro right-of-way prior to the establishment of both Acadia Drive and Butler Drive as public road allowances, he may do so at his own risk.

xix) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to incorporate the remainder of the 0.3 metre reserves owned by the City at the west end of Butler Drive, into the Butler Drive road allowance after the plan of subdivision for "Aquino Gardens - Phase 1" has been registered.

G. S. Spencer, P. Eng.
Commissioner of Engineering

cont'd ...

1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

FINANCIAL CONSIDERATIONS

Under present policies, the City of Hamilton shares the cost of installing services within subdivisions. Expenditures are incurred due to costs associated with 0.3 metre reserves and/or oversized services. In the case where 0.3 metre reserve expenditures and oversizing expenditures do not exist, the Subdivider is solely responsible for all costs within the development.

Any cost sharing for the developments being approved (as shown on Schedule "A" attached) is in accordance with standard City of Hamilton policies. The total estimated cost of the City's share of services to be approved at this time is **$ 166,430.21**.

A portion of the City share ($ 25,849.53) is associated with oversized or non-recoverable works. The remaining portion of the City share ($140,580.68)is associated with 0.3 metre reserves and will be recoverable in the future.

The total estimated Subdivider's share of the cost of all services being installed for the subdivisions noted on Schedule "A" is $246,382.07.

BACKGROUND

The proposed subdivisions which are to have servicing approved under this report are:

- Aquino Gardens - Phase 1 (Butler neighbourhood)
- Clerico Court * (Red Hill neighbourhood)
  * (additional funding to be approved)
- Templemead No. 2 Survey - Phase 8 (Templemead neighbourhood)

City Council has recommended that Subdivision Agreements be entered into between the City and the respective owners of the lands to be subdivided for those developments noted on Schedule"A" (attached).

Copies of the Engineer's estimates for the cost of services and copies of the Final Survey Plans, as prepared by the respective Consultants and Surveyors have been submitted to Regional Engineering for approval.

cont'd ...

1989 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

Development of these lands will provide for the servicing of the following:

Aquino Gardens - Phase 1, Hamilton, 33 lots plus 9 future lots
Clerico Court, Hamilton - (aditional funds only at this time)
Templemead No. 2 Survey - Phase 8, Hamilton 22 lots and 1 block

For the Committee's information, we provide the follow information:

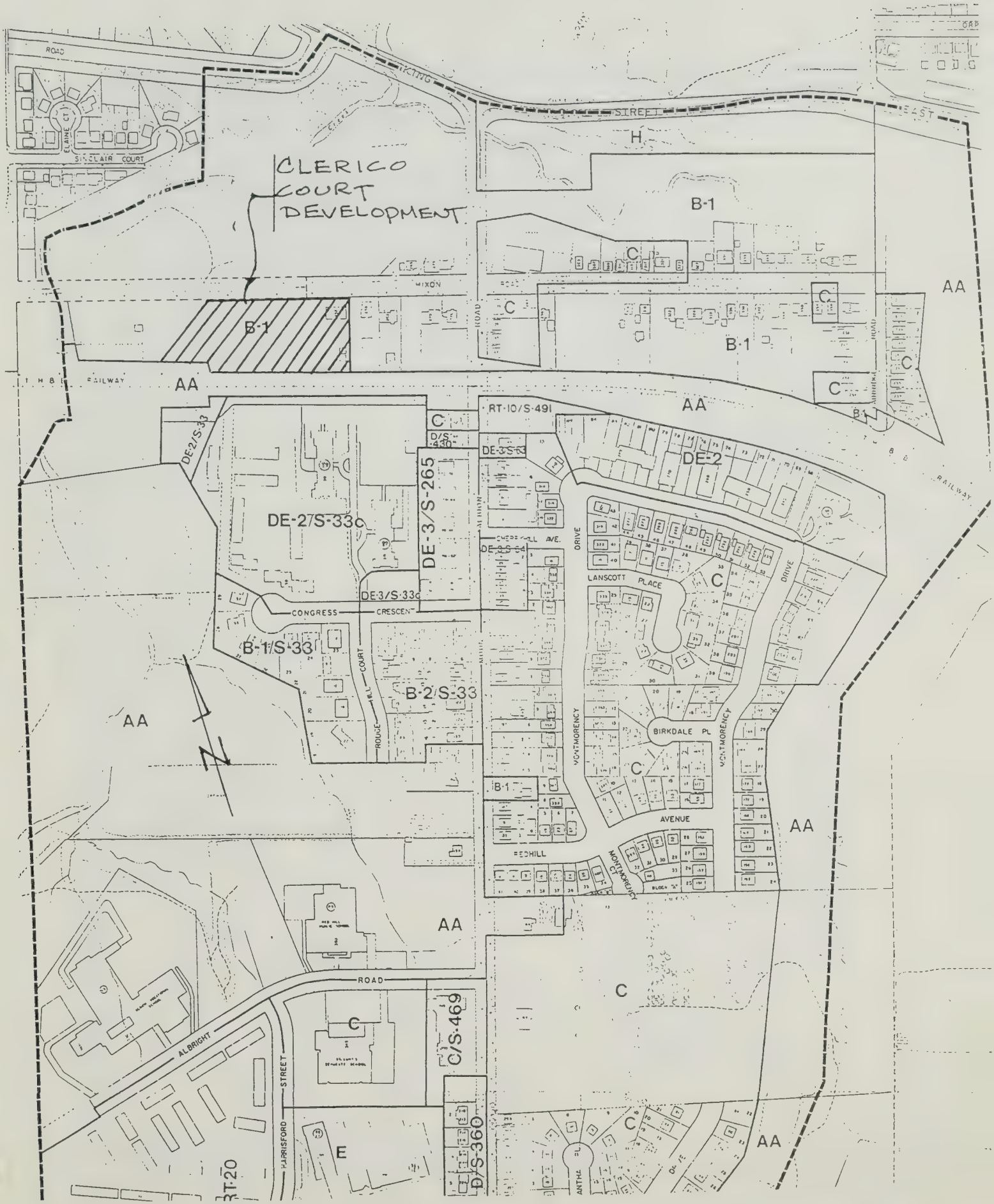
AQUINO GARDENS - PHASE 1: This is a proposed residential plan of subdivision. The lots within this plan are in an R-4 zoning district which provides for zero lot line style dwellings. The Subdivider will be providing Maintenance Easements in accordance with present policy. There are a number of parcels of land which are required for the extension of the road allowances for Butler Drive and Acadia Drive. These lands either have been acquired or need to be acquired in conjunction with the development of this plan of subdivision. These parcels will be established as part of the respective road allowances by By-law in conjunction with this development.

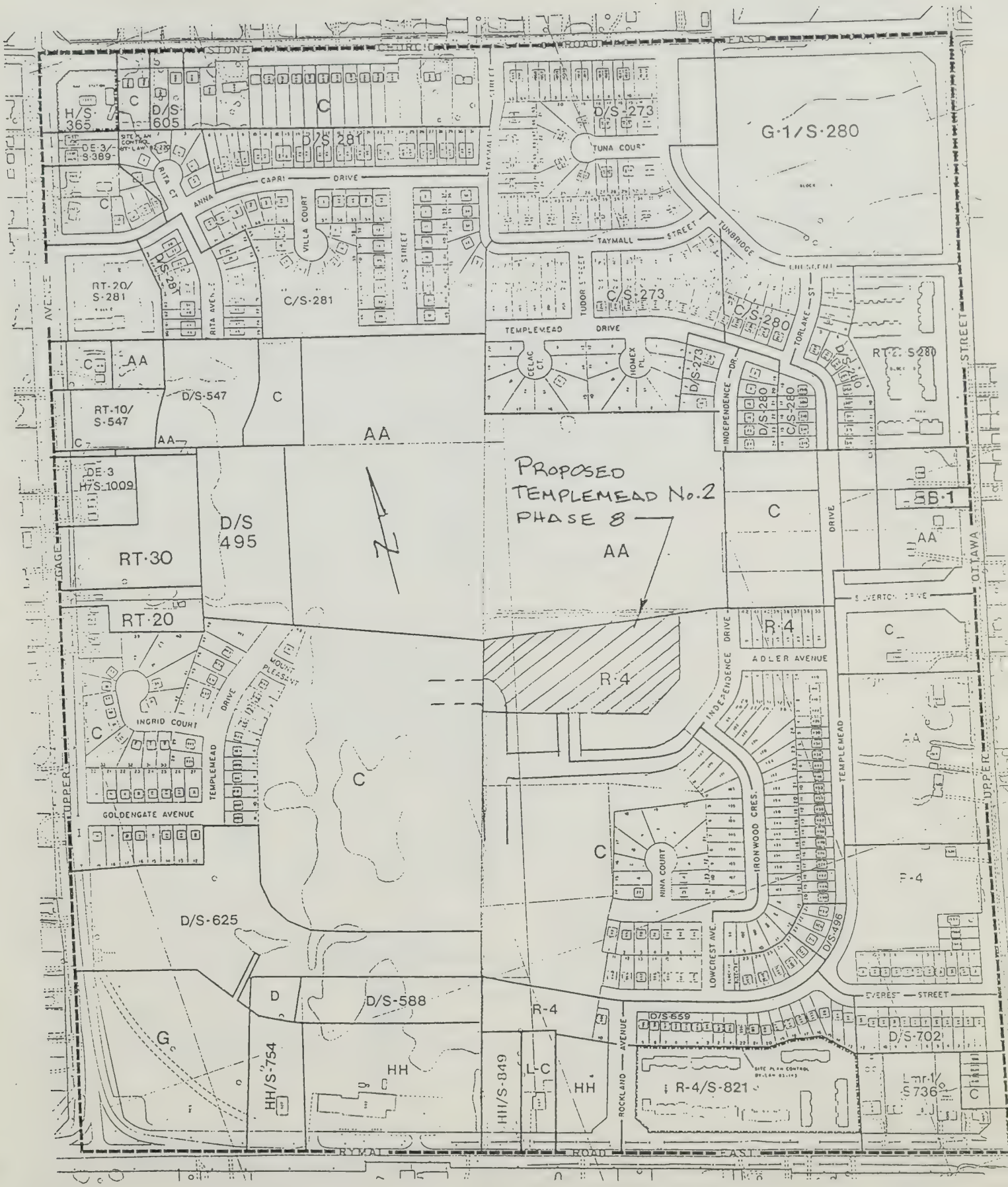
CLERICO COURT: The development of this subdivision has previously been approved by Council. Additional funding of $818.53 is required to cover the increased costs for the construction of services (roads) and is in accordance with the cost sharing stated in the subdivision agreement.

TEMPLEMEAD NO. 2 SURVEY - PHASE 8: This is a proposed residential plan of subdivision. The lots within this plan are in an R-4 zoning district which provides for zero lot line style dwellings. The Subdivider will be providing Maintenance Easements in accordance with present policy. Costs for existing services on Mount Pleasant Drive will be recovered under the subdivision agreement for the development.

DVC:

cc: [redacted], Secretary, Coordinating Committee JAN 15 1990
cc: E. C. Matthews, City Treasury Department
cc: R. Douglas, Regional Surveyor's Office
cc: L. Farr, City Solicitor's Office


CLERICO COURT DEVELOPMENT
KEY PLAN
N.T.S.
KING STREET EAST
ROAD
SINCLAIR COURT
ELAINE CT.
MIXON ROAD
T.H.&B. RAILWAY
CONGRESS CRESCENT
ROUGE HILL COURT
LANSCOTT PLACE
DRIVE
BIRKDALE PL
AVENUE
REDHILL
MONTMORENCY
ALBRIGHT ROAD
HARRISFORD STREET
ANTHA PL
B-1
B-2/S-33
DE-2
DE-2/S-33
DE-3/S-265
DE-3/S-33c
DE-27S-33c
RT-10/S-491
D/S-430
C/S-469
D/S-360
RT-20
AA
C
E
H

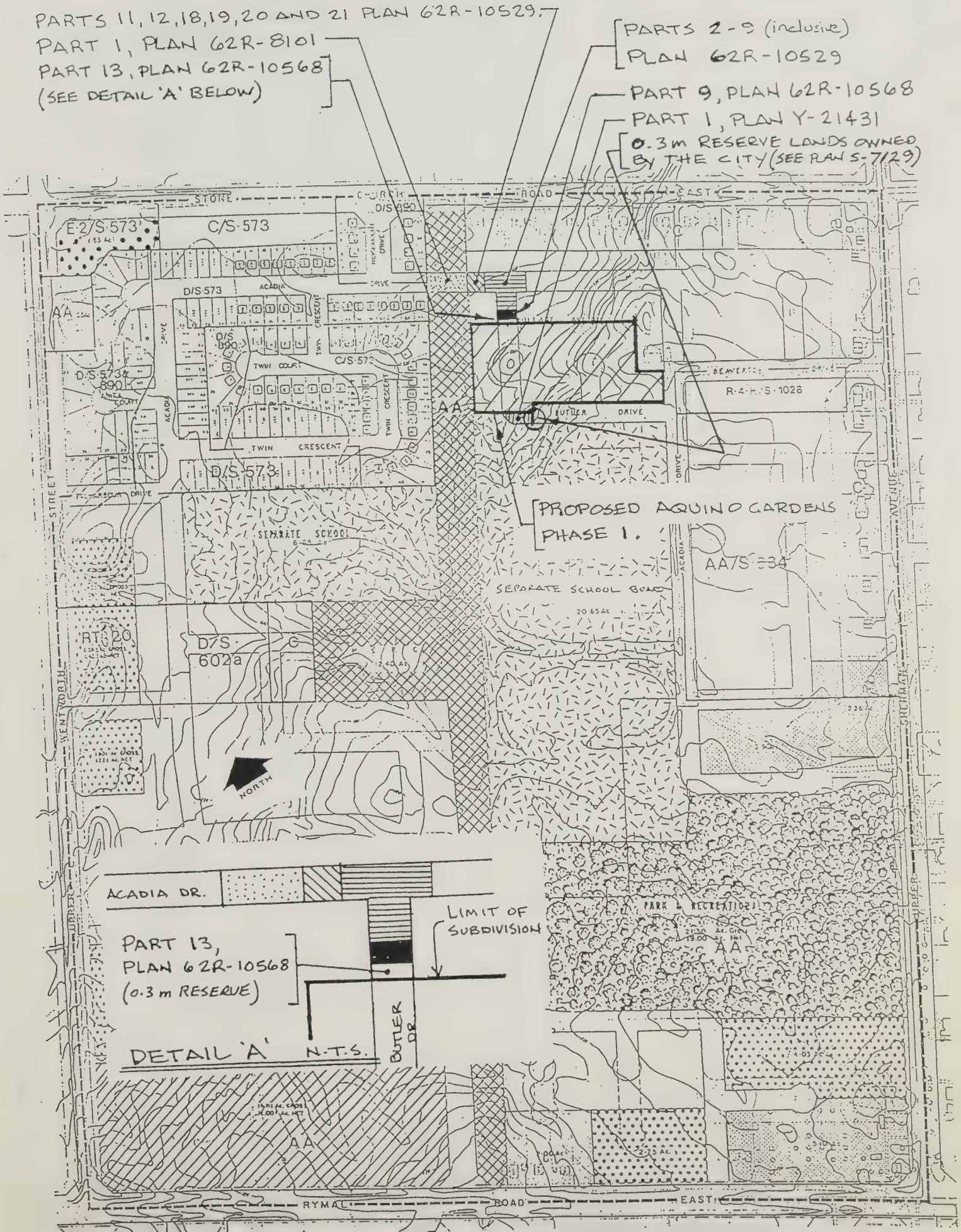

PROPOSED
TEMPLEMEAD No.2
PHASE 8
AA
R-4
D/S 495
RT-30
RT-20
RT-10/
S-547
D/S-547
RT-20/
S-281
C/S-281
D/S 281
D/S-273
C/S-273
C/S-280
D/S-280
G-1/S-280
RT-S-280
D/S-625
D/S-588
D/S-659
D/S-702
D/S-496
R-4/S-821
HH/S-754
HH/S-849
H/S-365
D/S-605
DE-3/S-389
DE-3
H/S-1009
SITE PLAN CONTROL BY-LAW 83-196
TAYMALL STREET
TUNA COURT
CAPRI DRIVE
RITA CT
ANNA
VILLA COURT
RITA AVENUE
TUDOR STREET
TEMPLEMEAD DRIVE
CELAC CT.
HOMEX PL.
INDEPENDENCE DR.
TORLANE ST
TUNBRIDGE
INGRID COURT
MOUNT PLEASANT DRIVE
GOLDENGATE AVENUE
ADLER AVENUE
IRONWOOD CRES.
NINA COURT
LOWCREST AVE.
EVEREST STREET
ROCKLAND AVENUE
STONE CHURCH ROAD EAST
RYMAL ROAD EAST
UPPER GAGE AVENUE
OTTAWA STREET

KEY PLAN

N.T.S.

KEY PLAN

N.T.S.


PARTS 11, 12, 18, 19, 20 AND 21 PLAN 62R-10529.
PART 1, PLAN 62R-8101
PART 13, PLAN 62R-10568
(SEE DETAIL 'A' BELOW)
PARTS 2-9 (inclusive)
PLAN 62R-10529
PART 9, PLAN 62R-10568
PART 1, PLAN Y-21431
0.3m RESERVE LANDS OWNED BY THE CITY (SEE PLAN S-7129)
PROPOSED AQUINO GARDENS
PHASE 1.
STONE CHURCH ROAD EAST
E-2/S-573
C/S-573
D/S-573
ACADIA DRIVE
TWIN COURT
TWIN CRESCENT
BUTLER DRIVE
R-4-H/S-1028
SEPARATE SCHOOL
SEPARATE SCHOOL BOARD
AA/S-334
RT-20
D/S-602a
NORTH
ACADIA DR.
LIMIT OF SUBDIVISION
PART 13, PLAN 62R-10568 (0.3 m RESERVE)
BUTLER DR.
DETAIL 'A' N.T.S.
PARK & RECREATION
AA
RYMAL ROAD EAST

1990 SU

N EXPENDITURE SUMMARY

Name of: SUBDIVISION DEVELOPER CONSULTANT SURVEYOR	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT AUTHORIZATION	DESCRIPTI OF WORKS	.3 METRE RESERVE COSTS	CITY'S SHARE OF EXPENDITURES NON-RECOVERABLE & OVERSIZED COSTS	TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
- AQUINO GARDENS - PH. 1 - 839891 ONTARIO INC. - Urbex Management Ltd. - J. David Peters	32 lots (9 future) Hamilton	88-10-11 P&D 20-88 Item 18(b)	Catch Basins Connectic Curbs & Sidev Finished Roac Dead End Bar Street Light	$14,055.22 $38,093.43 $81,056.03 $1,130.00 $6,246.00	$0.00 $0.00 $22,148.00 $0.00 $0.00	$162,728.68	$164,324.32	$327,053.00
Note: No sidewalks are required on Amherst Circle.								
- CLERICO COURT (additional funding)	Hamilton	87-05-27 P&D 10-87 Item 6(a)	Catch Basins Connectic Curbs & Sidev Finished Roac Dead End Bar Street Light	$0.00 $0.00 $0.00 $0.00 $0.00	$0.00 $0.00 $818.53 $0.00 $0.00	$818.53	$0.00	$818.53
Note: Engineering Schedules previously approved - Item 21, T , Council Dec 13, 1988								
- TEMPLEMEAD NO. 2 SURVEY PHASE 8 - ROBERT SHELLEY CONSTRUCTION LIMITED - A. J. Clarke & Associates - A. J. Clarke	22 lots 1 block Hamilton	88-08-30 P&D 17-88 Item 8(b)	Catch Basins Connecti Curbs only Finished Roa Drainage Swa Street Light Fencing	$0.00 $0.00 $0.00 $0.00 $0.00 $0.00	$0.00 $0.00 $0.00 $0.00 $0.00 $2,883.00	$2,883.00	$82,057.75	$84,940.75
Note: No sidewalks are required on Rutledge Court.								
TOTALS:				$140,580.68	$25,849.53	$166,430.21	$246,382.07	$412,812.28

SCHEDULE "A"

* OVERSIZING EXPENDITURES are Non-Recoverable
* 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable

8(4)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 18
COMM FILE:
DEPT FILE:

SUBJECT: ***FINANCING OF 1990 RECONSTRUCTION PROGRAM***

RECOMMENDATION:

That in order to allow the Regional Engineering Department to proceed on the City's behalf with the 1990 Reconstruction Program on local roads, City Council approve the program, as approved by the Transport and Environment Committee January 22, 1990, in the estimated amount of $8,800,000 with the understanding the net cost to the City after application of the Roadway Subsidy will not exceed $4,000,000 (of the estimated $5,500,000 City's share), and that this net cost will be financed by the 1990 Capital Levy.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The estimated gross cost of $8,800,000 will be subsidized by an estimated $3,300,000 with the balance of $5,500,000 to be funded by the City from the Capital Levy allocation included annually in the current budget.

BACKGROUND:

This project is included in the provisional 1990-1994 Capital Program and is being recommended for approval at this time, prior to approval of the 1990 Capital Budget, in order that the Regional Engineering Department may proceed with the preliminary work necessary for the calling of tenders as soon as possible.

F O R A C T I O N

REPORT TO: SECRETARY,
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM: G. S. SPENCER
COMMISSIONER OF ENGINEERING

DATE: 1990 January 12
COMM FILE: 3-11-2
DEPT. FILE: 800-90
ID darlene

SUBJECT

1990 Road and Sidewalk
Capital Reconstruction Program

RECOMMENDATION

a) That the 1990 Road and Sidewalk Capital Reconstruction Program in the amount of $8,800,000.00 be approved;

b) That the Coordinating Committee recommend the amount and source of funds to be provided for this Capital Project;

c) That the proposed widening from 7.3 m to 8.5 m of Holly Avenue, from Beach Road to McAnulty Boulevard, East 21st Street from Queensdale Avenue to Fennell Avenue and East 25th Street from Queensdale Avenue to Fennell Avenue be advertised under Section 301 of the Municipal Act and the necessary alteration By-law be prepared by the City Solicitor and the City Clerk;

d) That the Committee request the approval of the Finance and Administration Committee to spend up to $4,000,000.00 of the 1990 Road and Sidewalk Capital Reconstruction Program to allow for tendering and construction to start prior to the final budget approval;

e) That the Commissioner of Engineering be authorized to undertake the works on behalf of the City of Hamilton once all necessary approvals have been received.

G. S. Spencer
Commissioner of Engineering

Continued .....

1990 Road and Sidewalk
Capital Reconstruction Program

Continued .....

FINANCIAL IMPLICATIONS

See above "Recommendations".

BACKGROUND

The 1990-1994 Capital Budget makes a provision in the amount of $8,800,000.00 for the reconstruction of roads and sidewalks in the City of Hamilton in 1990. The estimated subsidy from the Ministry of Transportation is $3,300,000.00 and the net cost for the City is estimated at $5,500,000.00.

The proposed program for 1990 is divided into the following sections:

1) Reconstruction of roads and abutting sidewalks
2) Reconstruction of sidewalks only
3) Supplementary list.

The projects in the Programme are reviewed by the Engineering, Traffic, Public Works, Planning and Development, Transportation and Community Development Departments and the utility companies. All the necessary work on the underground and overhead services will be undertaken prior to or at the time of the road reconstruction.

The road wide widening policy, as adopted by Council on January 12, 1982, is to widen pavements to provide a width of 8.5 m within the road allowance. Where proposed widths are shown less than 8.5 m, a widening was not possible due to significant natural and social environmental impacts.

All streets in the program have been identified in the 1988 Road Need Study as "now deficient" in conjunction with the criteria established by the Ministry of Transportation. Higher priority within the 1990 road reconstruction programme was assigned to streets where storm sewer and/or water construction is proposed by the Region. Through this coordination of various construction activities in addition to cost savings, significantly less disruptions to area residents and travelling public can be achieved.

The proposed 1990 roadway reconstruction list also includes part of the 1989 supplementary list that could not be undertaken in 1989 due to financial limitations.

Continued .....

1990 Road and Sidewalk
Capital Reconstruction Program

Continued .....

Based on the above considerations, the 1990 proposed Capital Reconstruction Program was compiled as follows:

1) Reconstruction of roads and abutting sidewalks

Kingsmount Street, Sanders to Glenmount
Hollywood Street, Sanders to Glenmount
Glenmount Avenue, Kingsmount to Leland
East 16th Street, Brucedale to Fennell
East 18th Street, Fennell to Vickers
Franklin Road, Upper Sherman to 420 m westerly
Holly Avenue, Bead to McAnulty
Sunninghill Avenue, Upper Gage to Upper Ottawa
Catharine Street, Barton to Cannon
Dunn Avenue, Brampton to Leaside
Edgewood Avenue, Upper Ottawa to High
East 21st Street, Concession to Fennell
East 25th Street, Crockett to Fennell
East 22nd Street, Crockett to Fennell
East 23rd Street, Crockett To Fennell
East 37th Street, Brucedale to Mohawk
Wellwood Avenue, Edgewood to Brucedale

2) Construction of sidewalks are proposed to be undertaken by the City along sections of Regional Roads that are going to be rehabilitated in 1990 through the Regional Road Reconstruction Programme, as follows:

Cannon Street, Victoria to Sherman
John Street, young to St. Joseph's
Kenilworth Avenue, Beach to Barton
Main Street, King to Tuxedo
Main Street, Paradise to James
Barton Street, Ferguson to Wellington
Wilson Street, James to Sanford
Fennell Avenue, Upper Gage to Upper Ottawa

Continued .....

1990 Road and Sidewalk
Capital Reconstruction Program

Continued .....

In addition, some sidewalks on local streets are proposed for reconstruction due to their deteriorated condition or in conjunction with area improvements. Projects proposed in this category are as follows:

Erindale Avenue, Montrose to Greenhill
Weir Street, Central to South end
Tuxedo Avenue, Central to Monterey
Stinson Avenue, Victoria to West

3) Supplementary List

Proposed Road and Sidewalk reconstruction projects planned for 1990 that could not be included in the main program due to budgetary constraints are listed below:

Aintree Court, Dunkirk to south end
Ashland Avenue, Tenth to Winchester
Birkley Crescent, Sanders to Sanders
Birkley Road, Sanders to Main
Beddoe Drive, Studholme to south end
Barnsdale Boulevard, Dunsmure to Main
Bell Avenue, King to Central
Bevan Court, Dunkirk to south end
Brucedale Avenue, Upper Ottawa to High
Cottrill Street, Main to Sanders
Crostwaite Avenue South, Main to Monterey
East 34th Street, Concession to Crockett
East 35th Street, Concession to Crockett
East 36th Street, Crockett to Brucedale
East 16th Street, Fennell to Hove
Garry Avenue, Dalewood to Westwood
MacNab Street, Bold to Hurst
MacAuley Street, John to Wellington
Malta Drive, Montrose to Dunkirk
Northcote Street, Beach to Gertrude
Nottingham Avenue, Tenth to Winchester
Picton Street, Hughson to Bay
Rodgers Road, King to Central
Ratcliffe Court, Dunkirk to south end
Rennie Street, Parkdale to Waterloo
Sanders Boulevard, West Park to Norfolk

Continued .....

1990 Road and Sidewalk
Capital Reconstruction Program

Continued .....

Sandalwood, Upper Ottawa to Toby
Sanatorium, Garth to Rice
Thorndale Crescent, Sanders to Sanders
Westwood Avenue, Stroud to Haddon
Wesanford Place, Caroline to east end
Winchester Avenue, Ninth to East 45th
West Park Avenue, Main to north end
Edith Avenue, Broker to Nova
Leeds, Burlington Street to south end
Munn, Upper Sherman to East 36th

Depending on the 1990 tender prices, projects listed in the Supplementary List may be constructed in 1990 or will have to be rescheduled in the coming years.

TTS:dh

cc: E. A. Simpson, City Clerk
cc: E. C. Matthews, City Treasurer
cc: P. Hooker, Acting City Solicitor
cc: J. Schatz, Secretary
Finance and Administration Committee

8(c)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 18
COMM FILE:
DEPT FILE:

SUBJECT: ***FINANCE AS A LOCAL IMPROVEMENT THE CONSTRUCTION OF A CONCRETE SIDEWALK ON THE SOUTH SIDE OF BARTON STREET FROM KENORA AVENUE TO CENTENNIAL PARKWAY***

RECOMMENDATION:

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to finance as a Local Improvement the construction of a concrete sidewalk on the South side of Barton Street from Kenora Avenue to Centennial Parkway at an estimated cost of owner's share of $30,622.40, as well as City's share of $33,377.60, by the issuance of debentures totalling $64,000.00 for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the total amount of $64,000.00 for a term not to exceed 20 years for the above project.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See above recommendation. This project is included in the 1989-1993 Capital Budget as part of Project No. 041-39000, City's share and Project No. 210-39000, Owner's share to commence in 1989.

BACKGROUND:

Please note this item is to be considered by the Transport and Environment Committee on January 22, 1990.

This project was originally approved by City Council on July 31, 1989 with a sidewalk being constructed on the North side of Barton Street from Nash Road to Centennial Parkway as well. A sufficiently signed petition against this work was received therefore necessitating a revision to the original Council approval.

F O R A C T I O N

REPORT TO: SECRETARY
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM: G. S. SPENCER,
COMMISSIONER OF ENGINEERING

DATE: 1990 January 2
COMM FILE: 3-11.10.2
DEPT FILE: 802-72
ID#brenda

SUBJECT:

Petition Against the Construction of Concrete Sidewalks on the North Side of Barton Street Between Nash Road and Centennial Parkway (portion of works previously approved by Council on July 25, 1989 - Item 3, Thirteenth Report of the Co-ordinating Committee).

RECOMMENDATION

(A) That the Transport and Environment Committee recommend to the Co-ordinating Committee to have Item 3 of the Thirteenth Report of the Co-ordinating Committee, approved by City Council on July 25, 1989 amended to read as follows:

(i) That the construction of a concrete sidewalk on the south side of Barton Street from Kenora Avenue to Centennial Parkway be proceeded with as a local improvement pursuant to Section 12 of The Local Improvement Act, at an estimated gross cost of $64,000 as provided for in the 1989 portion of the 1989-1993 Capital Budget as Project No. 39000 - City's Share ($33,377.60) and Project No. 89000 - Owner's Share ($30,622.40).

(ii) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to finance the project at an estimated owner's share of $30,622.40, as well as a City's share of $33,377.60, by the issuance of debentures totalling $64,000 for a period not to exceed 20 years, and further, that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the total amount of $64,000 for a term not to exceed 20 years for this project.

G. S. Spencer
Commissioner of Engineering

Cont'd.....

Cont'd.....

FINANCIAL CONSIDERATIONS

See above "Recommendation".

BACKGROUND

On July 25, 1989, Council in adopting Section 3 of the 13th Report of the Co-ordinating Committee approved the construction of concrete sidewalks on the south side of Barton Street from Kenora Avenue to Centennial Parkway and on the north side of Barton Street from Nash Road to Centennial Parkway as a local improvement, Section 12, City initiative.

Under this section of the Local Improvement Act, the work may proceed unless a sufficiently signed petition against the work is received. In order for the petition against to be sufficiently signed, it must be signed by a majority of the owners representing at least 50% of the assessed value of the lots abutting the proposed work.

We have been advised by the City Clerk that a sufficiently signed petition against the sidewalk work on the north side of Barton Street has been received. Therefore, we recommend the sidewalks not be installed at this time, and the above-noted Council resolution be amended accordingly.

There will be a continuous sidewalk on the south side of Barton Street from Nash Road to Centennial Parkway once the project is completed.

RPM:bm

cc: E. C. Matthews, City Treasurer
Att: B. Hotrum
cc: G. Lawson, Commissioner of Finance
Att: G. Jagger
cc: Secretary
Co-ordinating Committee
City Clerk's Department
JAN 15 1990
cc: L. Lawrence
City Solicitor's Department

E. W. KOWALSKI
DIRECTOR

9.

MEMORANDUM

DEPARTMENT OF COMMUNITY DEVELOPMENT

P.O. BOX 2040
HAMILTON, ONTARIO
L8N 3T4

JAN 1 1 1990

DATE: 1990 January 11

MEMO TO: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. W. Kowalski

SUBJECT: Resolution from the Borough of East York
Re: Termite Control Programme

The Department of Community Development supports the recommendation submitted by the Borough of East York. The City has been able to utilize this Programme in the past, and in the event of the discovery of another infestation in the City, we would like to have this valuable Programme available.

It is obvious by studies made available, that termites are a real problem. Any resources directed to control their spread would be money well spent. In conclusion, the Department reiterates that it fully supports East York's position.

E. Kowalski

EWK/JHR:mg

c.c. Mr. L. King
Building Commissioner

Corporation of the
Borough of East York

Clerk's Department
850 Mortimer Avenue
Toronto, Ontario, Canada M4J 2H2
Telephone (416) 461-9451

Wm. Alexander, Jr., C.M.O., C.M.C./A.A.E., C.M.M.
Borough Clerk

Andrea A. Park, B.A., A.M.C.T.
Deputy Borough Clerk

RECEIVED
DEC 11 1989
CITY CLERKS

Reply to the attention of: Victoria Leskie

December 5, 1989

Mr. Edward Simpson
City Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Simpson:

The Council of The Corporation of the Borough of East York, at its meeting held on December 4, 1989, passed the attached Resolution No. 2.16 which requests the Ministry of the Environment to review and withdraw its decision to terminate the funding of the Termite Control Program.

Would you please place this Resolution before your Council for its consideration and endorsement.

Yours truly,

A Park

WM. ALEXANDER, JR.
Borough Clerk

WA:VL:ll

Attach.

THE CORPORATION OF THE BOROUGH OF EAST YORK

RESOLUTION

No. 2.16 December 4, 1989

Moved by J. Jean-Marie

Seconded by B. Buckingham

WHEREAS the Ministry of the Environment has announced that the provincial grant program for the control of termites will be discontinued, effective March 31, 1990;

AND WHEREAS East York has one of the most extensive termite problems of all Ontario municipalities;

AND WHEREAS homeowners will have to bear 100% of the treatment cost to control the spread of termites within the housing stock with the expected result that the termite infestation problem in East York will increase at a greater rate than in the past;

AND WHEREAS the termination of the grant program and the new pesticide restrictions underscores the importance of research into alternate methods of termite control as is underway at the University of Toronto and supported by East York;

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Borough of East York urgently request the Ministry of the Environment to review and withdraw the decision to terminate the funding of the Termite Control Program;

THE CORPORATION OF THE BOROUGH OF EAST YORK

RESOLUTION

No. 2.16 December 4, 1989

Moved by J. Jean-Marie

Seconded by B. Buckingham

AND BE IT FURTHER RESOLVED THAT the Borough Clerk be directed to circulate copies of this resolution to affected area municipalities requesting their endorsement of this resolution for the continuance of the grant program.

Clerk Wm. Alexander, Jr. Mayor D.J. Johnson

Corporation of the City of Ham

Memorandum

11.

****

TO: Chairman and Members
Finance and Administration Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: ALLIES FOR ANIMAL RIGHTS

DATE: 1990 January 22

Attached is a copy of a letter from Liz Crozier-Organ, Co-ordinator, Allies For Animal Rights dated 1989 December 27 requesting an opportunity to meeting with the Finance and Administration Committee to discuss the possibility of City Council passing a by-law to prohibit rodeo events in the City of Hamilton.

By way of explanation, I would advise that the Legislation Committee at meetings held 1989 February 6 and 1989 November 6 considered similar requests from the Allies For Animal Rights. At both meetings, the Legislation Committee resolved that the recommendation of Allies For Animal Rights for the passage of a by-law banning rodeo events in the City of Hamilton be received with no further action.

I am also attaching for the Committee's review copies of reports of the City Solicitor and Manager, H.S.P.C.A. dated 1989 January 12 and 1989 January 19 respectively detailing the City's legislative powers and the treatment of animals at rodeo events.

The most recent request of Allies For Animal Rights is now being presented to the Finance and Administration Committee for consideration and recommendation.

JDT:mjw

Attachments

Allies For Animal Rights

December 27, 1989

City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Mr. John Thompson, Secretary
Legislation Committee

Dear Mr. Thompson:

In response to your letter of November 15, 1989, first let me register my disappointment on hearing that the Legislation Committee has directed again that my correspondence and report be "received and filed with no further action." Secondly, I wish to point out that, at least out of mere consideration, the Legislation Committee owes Allies for Animal Rights an explanation as to why they have taken this course of non-action.

I also wish to let you know that I appreciate the manner in which you handled our requests, and I believe you have chosen the proper manner in which to present them to the committee. For this I thank you.

I do not feel it is right to simply let this matter drop. If it is possible, legally, to request of the Committee that my organization be allowed to speak on this by-law at one of their regular meetings, then I would be grateful if you would make this request on our behalf.

I have enclosed a letter to the Committee, which I feel should be passed on to the members, outlining why we should be allowed to speak on our by-law proposal at one of their regular meetings.

I hope to hear from you soon. Please write to me at my home address: 12B Matilda Street North, Dundas, L9H 2Y8, as I receive correspondence faster this way.

Yours truly,

Liz Crozier-Organ
Co-ordinator

cc: Mayor R.M. Morrow
Mr. G. Macaluso, Managing Director/CEO, HECFI
Mr. J. Gallagher, Chairman of the Board, HECFI
Mr. C. Stableford, General Manager, HSPCA

29 Summerdale Pl., Ancaster, Ontario L9G 4A5 Tel: 648-0621 627-0919

10.

Corporation of the City of Hami

Memorandum

TO: Chairman and Members
Finance and Administration Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: HAMILTON HYDRO COMMISSION - NOTIFICATION OF INCREASE IN COST

DATE: 1990 January 22

Attached is a copy of a letter form the General Manager and Secretary to the Hamilton Hydro Commission dated 1989 November 29 advising that because of the increase in the cost of power from Ontario Hydro and Hamilton Hydro's estimated financial position for 1990, hydro rates will increase effective 1990 January 1.

Hamilton Hydro's notification was presented to the Co-ordinating Committee at this meeting held 1989 December 7 at which time the Committee agreed to request representatives of the Hydro Commission to attend a future meeting of the Committee to explain the reasons for the increase. A meeting has not been arranged as yet.

Consequently, this letter is now being submitted to the Finance and Administration Committee for consideration and direction.

John Thompson

JDT:mjw

Attachment

CHESLEY K. EARLE, P.ENG.,
GENERAL MANAGER & SECRETARY
TELEPHONE (416) 522-6611
FAX (416) 522-6570

T. W. WOODHOUSE, P.ENG.
ASSISTANT GENERAL MANAGER
W. A. THOMAS, P.ENG.
CHIEF ENGINEER
G. DAVIDSON
TREASURER

HAMILTON HYDRO-ELECTRIC SYSTEM

55 JOHN STREET NORTH, HAMILTON, ONT L8N 3E4

November 29th, 1989

RECEIVED
NOV 2 8 1989
CITY CLERKS

The Council of the Corporation
of the City of Hamilton
c/o Mr. E. A. Simpson, City Clerk
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Members of Council:

We have been advised by Ontario Hydro that on January 1st, 1990, our cost of power will be increased by approximately 6.14%.

Because of this increase in the cost of power, and Hamilton Hydro's estimated financial position for next year, our Commission has requested approval from Ontario Hydro for an overall rate increase of approximately 7.59%. This request for approval is in accordance with and required by "The Power Corporation Act of Ontario".

The rate increase will be effective January 1st, 1990 and will apply to accounts rendered on and after February 1st. Accounts rendered on a bi-monthly basis between the period February 1st and February 28th, will bear one-half the increase for this month only, to ensure that any 1989 consumption is exempt from the new rates.

The increase to the average residential customer will be $3.70 per month.

Sincerely

General Manager & Secretary
THE HYDRO-ELECTRIC COMMISSION
of the City of Hamilton

*CKE*lk*

clearly enunciates our position on Rodeos and our opposition thereto.

I trust these remarks will be helpful to the Legislation Committee.



"we speak for those who cannot speak for themselves"

"CELEBRATING 100 YEARS OF HUMANE SERVICE"
APRIL 1987

President
Dr. Ron Barr

Board of Directors
Dr. Larry Belbeck
Dr. Dudley Collins
Alderman Terry Cooke
Mrs. Doreen Dustan
Dr. Jon Francis
Mr. A.K. German
Mr. Lorne Haist
Mr. John Hedden
Mr. Grant Howell, Q.C.
Mr. Sid Sandler
Mrs. Barbara Watson
Miss Edna Whitbread
Miss Betty White

GUIDELINES FOR RODEO IN HAMILTON

1. That a large animal Veterinarian be in attendance for all performances and events at the expense of the rodeo operator or City of Hamilton.

2. That Humane Society Officials be allowed free access to all areas where animals are used (chutes, etc.), kept, and housed.

3. That Humane Society Officials be given full co-operation from rodeo operators, employees, and participants.

4. The Humane Society receives a complete schedule of events and performances approximately 1 (one) week before rodeo dates, and a copy of the rules and description of events used by that particular rodeo association.

5. That animals for all events be inspected by the attending Veterinarian before the draw and no sore, lame, sick or injured animals or animals with defective eyesight be permitted in the draw at any time. Should any animal become sick or be injured between the time it is drawn and the time it is scheduled to be used in competition, that animal not be used in competition and another animal be drawn for the contestant.

6. That the attending Veterinarian examine, treat or recommend the disposal of any animal injured at any time. When destruction is recommended, it shall be carried out as soon as possible, under the supervision of the Veterinarian.

7. That the placing of fingers in the eyes, lips, or nose on any animal is forbidden.

8. That no animal be beaten, mutilated, or cruelly prodded at any time.

9. That a pen, corral, or truck bed be prepared to receive injured animals removed from the arena with an adequate bed of straw or other appropriate bedding laid down for their comfort.

HAMILTON SPCA

the hamilton society for the prevention of cruelty to animals
headquarters & shelter – 658 parkdale avenue north, hamilton, ontario L8H 5Z4 — phone 547-1257
founded april 1, 1887.

Since, as outlined in our report, the Hamilton SPCA inspectors witnessed the abuse of animals with electric prods at two previous rodeo performances at Copps Coliseum, I would suggest that the Committee contact the Hamilton SPCA for a report on what their inspectors witnessed this year.

I did, however, see tail-twisting of calves and the use of flank straps on horses and bulls. I also witnessed the excessive whipping with a cane of a large group of bulls in the pens behind the chutes. I also saw the excessive crowding of horses in pens and trailers in an area under the stands. I noticed that the horses and bulls appeared to be very docile until the application of the flank strap. I noticed that the bulls and horses would continue to buck if the rider was removed, but would stop bucking immediately upon the removal of the flank strap.

Personally, although I felt I had to witness this sadistic spectacle to confirm for myself the material I had studied for our report, I was sickened by the entire performance. I sincerely hope I never see another rodeo performance.

Although we presented the Legislation Committee with a comprehensive report on rodeo cruelty, we feel we ought to be given the opportunity to present further oral arguments for a by-law banning rodeos, especially in view of the fact that we have speakers from other animal protection groups who have expressed extreme concern over the fact that Hamilton allows rodeos in its city and also wish to speak to this matter. We are therefore asking that we be allowed to make a presentation to the Legislation Committee at one of its regular meetings and we sincerely hope that the Committee sees the necessity of allowing us to do so.

Respectfully submitted,

Liz Crozier-Organ
Co-ordinator

JAN 13 1989

Corporation of the City of Hamilton

Memorandum

****

TO: Chairman and Members
Legislation Committee
Mr. J. D. Thompson
Secretary, Legislation Committee

YOUR FILE:

FROM: Philip R. A. Hooker
City Solicitor

OUR FILE:130-37/89.

SUBJECT: Rodeos - Allies for Animal Rights

DATE: 1989 January 13

In reply to Mr. Thompson's inquiry memo of January 9th, 1989 on the captioned subject, respecting the December 22nd, 1988 letter from Allies for Animal Rights to Mayor R. Morrow, a copy of which letter is attached, in our opinion the municipality already does have legislative power to pass a by-law prohibiting the holding of rodeo events within its boundaries.

This is because section 160 of the Regional Municipality of Hamilton-Wentworth Act permits local councils to pass by-laws that a board of police commissioners is authorized to pass under the Municipal Act and because section 232, paragraph 7 of the latter Act allows a board of police commissioners to pass by-laws:

"For prohibiting or regulating and licensing ...menageries, circus-riding, and other like shows usually exhibited by showmen..."

This extract gives a municipality the option of either prohibiting such events on the one hand or licensing and regulating them on the other hand. In either case, the municipality must do so by a by-law.

In our opinion, the phrase, "circus-riding, and other like shows usually exhibited by showmen" clearly includes rodeo-type shows.

If the City decides to prohibit the holding of rodeo events, while still permitting circus events, the by-law would have to so indicate quite clearly, especially in the definitions it uses.

Schedule 15 of City of Hamilton Licensing By-law 79-323, as amended by By-law 81-234, currently provides for licences and licence fees for:

Section 6.-2 "Exhibitions for which admission is charged in other than a licensed theatre or a licensed public halls,

(b) of performing horses, ponies or dogs...

(c) of a menagerie or trained animal show, circus riding, wild west show or other like show usually exhibited by showmen, or a carnival...and...side show or other entertainment connected with or associated with each show mentioned in this clause..."

Accordingly, should your Committee recommend, and Council decide to adopt, the decision to prohibit rodeos or wild west shows or "stampedes" (however described) amendments to By-law 79-323 will be necessary.

Philip R.A. Hooker

Philip R.A. Hooker
for K. A. Rouff
City Solicitor

PRAH:dc
encl.

c.c. Ms. Lian Lawrence,
Solicitor

c.c. Mr. S. Dembe,
Licence Manager

JAN 24 1989

THE HAMILTON
SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

FROM: Cam Stableford
General Manager
Hamilton SPCA

SUBJECT: Rodeos

DATE: January 19, 1989

ATTENTION: John Thompson, Secretary,
Legislative Committee
City of Hamilton

cc. Alderman Terry Cooke

I am responding herewith to your enquiry of January 9, 1989 with respect to the possibility of a By Law prohibiting the conduct of Rodeo events within the City of Hamilton. I have also reviewed the letter of December 22, 1988 submitted to the attention of Mayor Morrow from Allies for Animal Rights.

Two Rodeos have been held in Hamilton in recent years at Copps Coliseum. Both events were attended by our Inspector, Mr. Carl Bandow. At these events we witnessed the following:-

- use of an electric prod around the anus of steers
- use of an electric prod around the eyes of a bull
- the kicking of calves and steers around the head and generally rough treatment of animals being moved to chutes
- minor breaches of Ontario Rodeo Association Rules

On the occasion of these observations, the rodeo owner operator was spoken to, and these situations were temporarily remedied.

We find the letter from Allies for Animal Rights to be largely accurate of the circumstances of the Rodeo environment and the treatment of animals at these events.

I would strongly support the passage of a By Law in the City of Hamilton which would prohibit the conduct of such events. To this end, The City of Hamilton already has a By Law disallowing the Keeping of various classes of animals in the City of Hamilton. Although I am not aware of any law in Canada preventing the conduct of Rodeos, this By Law might be extended to specifically address the prohibition of Rodeo, or similar events which are seen to be inappropriate in terms of the treatment or use of animals, subject to the guidance of the City Solicitor.

Attached for your further information is a copy of a submission of record to the Legislation Committee of January 13, 1987 which

658 Parkdale Ave. North, Hamilton, Ontario L8H 5Z4 • (416) 547-1257

10. That chutes, corrals, and alleyways be so constructed as to prevent injury to stock, and the arena shall be free to rocks, holes, and obstacles.

11. That contestants be disqualified from competing at that rodeo for any deliberate mistreatment of stock and that contestants are fully aware of sections 400 and 402 in the Criminal Code of Canada pertaining to cruelty to animals.

PREPARED BY

CARL BANDOW
INSPECTOR

Allies For Animal Rights

DATE: December 27, 1989

TO: The City of Hamilton Legislation Committee

CC: His Hon. Mayor Robert M. Morrow
Mr. G. Macaluso, Managing Director/CEO, HECFI
Mr. John Gallagher, Chairman of the Board, HECFI
Mr. C. Stableford, General Manager, Hamilton SPCA

I have received correspondence from Mr. John Thompson informing me that our proposal for a by-law banning rodeo and our request for a public hearing on our proposal has been "received and filed with no further action." The Committee has chosen not to offer any explanation for it's decision.

Assuming the Committee feels that our request for a public hearing comprises too large an undertaking, Allies for Animal Rights (AFAR) respectfully requests that we be allowed to speak on our by-law proposal at one of the Committee's regular meetings.

Although a by-law banning rodeos may have far-reaching ramifications affecting Hamilton's entertainment facilities and licensing by-laws, such legislation ought to be passed by City Council because it offers the strongest protection from cruelty to rodeo animals. Quite simply, if rodeos have no place to perform there will be one less area in which animals' well-being is placed in jeopardy.

As far as entertainment and tourist attractions are concerned, there are plenty of events that can be held at Copps Coliseum and other such facilities in Hamilton that do not involve the exploitation and abuse of animals. Hamilton and surrounding municipalities offer a multitude of talented human individuals who could fill Hamilton's entertainment roster.

I would also suggest that rodeos do not draw the crowds that they once did and, in fact, represent an enormous under-use of Copps Coliseum. As admitted by Mr. Gallagher, in the December 18th edition of the Hamilton Spectator, "HECFI has been suffering of late from a lack of events ...." I respectfully submit that rodeos will not fill the void. Hopefully, the new Marketing Director will acknowledge that there are many alternative events that will draw a better crowd.

. . . 2

29 Summerdale Pl., Ancaster, Ontario L9G 4A5 Tel: 648-0621 627-0919

As far as any difficulty involved in drawing-up and passing a by-law banning rodeo is concerned, surely no truly humane city council would consider a by-law that protects animals too great an undertaking. I would suggest that such a project should be welcomed and undertaken with wholehearted enthusiasm and I am, frankly, surprised at the Legislation Committee's reluctance to consider AFAR's request.

I sincerely hope that the members of the Committee have read our report on rodeo cruelty thoroughly, although I find it difficult to comprehend how concerned legislators could read the facts outlined in this report and yet remain unmoved to offer these animals any legislative protection. The "Proposed Legislation" section and the "Request for By-Law" section of our report offers many examples of by-laws considered and passed either protecting rodeo animals or outlawing rodeo performances completely. We also offered suggestions on what we feel would be a comprehensive by-law banning rodeo. With respect, I submit that the Legislation Committee has before it several options that it can use in drawing up a comprehensive and meaningful by-law that will make the holding of rodeo events in Hamilton unlawful.

I would also like to draw the Committee's attention to the fact that Toronto City Hall has decided against having the Calgary Stampede at the Dome Stadium. The Canadian Federation of Humane Societies, the Etobicoke Animal Welfare Association, The Ontario Humane Society, The Toronto Humane Society, The World Society for the Protection of Animals, and Allies for Animal Rights all approached Toronto City Council in an appeal against bringing the Stampede to Toronto. AFAR has approached these same animal protection organizations requesting that they attend a public meeting with the Committee, should such a meeting be held. Our requests have been positively received. With respect, it ought to be obvious to the Committee that AFAR is not alone in its condemnation of rodeos.

As the Committee may or may not be aware, AFAR held a demonstration at Copps' Coliseum in October protesting the rodeo. We handed out literature to the public attending the rodeo outlining some of the reasons we oppose rodeo performances. Our demonstration received good newspaper coverage and we continued to hand out literature at the remaining performances. As well, I and another member attended two separate performances of the rodeo, and took numerous photographs. We were not allowed, however, to get close to any of the animals in the chutes or holding pens. We were forced to remain in the stands. During the rodeo performance, I witnessed almost all the abuses outlined in our report. I looked for, but could not see from my vantage point, electric prods. I was not surprised at this as I am given to understand that prods are usually hidden from public view.

. . . 3

12.

MEMORANDUM • CITY OF HAMILTON

JAN 09 1990

TO : Mr. J. Thompson,
Secretary,
Finance & Administration Committee.

YOUR FILE:

FROM : Mr. K. E. Avery,
City Clerk.

OUR FILE :

SUBJECT : Mayor's Race Relations Committee.

DATE : January 9, 1990.

It is recommended that the attached letter from the Mayor's Race Relations Committee, dated December 6, 1989, be considered by the Finance and Administration Committee.

This correspondence was presented to Hamilton City Council at its meeting held on Tuesday, December 13, 1989.

City Council directed that it be referred to the appropriate Committee. It is my opinion that the Finance and Administration Committee, in this case, is the appropriate Committee.

K. E. Avery,
City Clerk.

KEA/rm
Attch.

Mayor's Race Relations Committee

1989 December 6

To: Members of City Council

From: Mayor's Race Relations Committee

As a result of a Special Meeting of the Mayor's Race Relations Committee held on Monday, 1989 December 4th, the following resolutions of the Mayor's Race Relations Committee are herewith presented to City Council for approval:

(a) That the Hamilton-Wentworth Regional Police Commission, in an effort to clarify the public record, provide Regional Council with a written public statement regarding its position on the Solicitor General's recommendations on the Claire Lewis Task Force Report.

(b) That Alderman Tom Murray be asked to resign from the Hamilton-Wentworth Regional Police Commission.

1989 November 17

NOV 2 4 1989

Mr. J. J. Schatz, Secretary
Co-Ordinating Committee
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

The Committees and Commissions Sub-Committee of the Mayor's Race Relations Committee wishes to introduce itself and endeavour thereby to assist the Mayor's Race Relations Committee in making available to you suitable candidates from representative minority groups to fill vacancies on Committees and Commissions of the City as vacancies occur.

We are in communication with as many community groups as possible and are requesting that they submit to us resumes of suitable candidates from their membership. These will be made available to you upon request. Through the above-mentioned avenue we would like to be informed of pending opportunities, and further, when they have been filled and by whom.

We wish to assure you that our interest is strictly academic and not prompted by a desire to be officious or offensive.

Thank you for your attention and co-operation in this matter.

Yours truly,

J. Childs fc

Tyrone Childs, Co-Chairman
Committees and Commissions
Sub-Committee

M. Webber fc

Michael Webber, Co-Chairman
Committees and Commissions
Sub-Committee

/dg

11:05

FOR INFORMATION

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1990 January 17
COMM FILE:
DEPT FILE: C-005-90

SUBJECT:

Request For Financial Support From Mr. E. Thomas

BACKGROUND:

Mr. Edward Thomas, a member of Local 5, C.U.P.E. and an employee of the City of Hamilton since July 7, 1977 is preparing to write a book on the history of Local 5. Mr. Thomas is seeking financial support in the form of:

a) a paid leave of absence for himself during which time Mr. Thomas will complete his research and write the book.

b) the cost of leasing or borrowing a computer with communication capabilities, and

c) the hiring of two students to assist him in the research.

(Details of actual cost is attached)

We have exhausted every avenue known to us at this time in an effort to find funding for the students. Mr. Thomas has also done a significant amount of research himself in trying to find funding for his project. The National Union of C.U.P.E. will supply office space and the free use of "Solinet" for communication with members of C.U.P.E. across Canada.

Local 5 will supply Mr. Thomas with a telephone and related costs, intercom to Local 5's office, office furniture, access to photocopier, paper and $1,000 for research.

Mr. Thomas is also putting in hundreds of hours of his own time.

...2...

Mr. Thomas would like to appear before the Committee to present more details of the project.

Copies of letters Mr. Thomas has received, in support of his project are attached for your information.

J. Johnston

COSTING DETAILS

1. MR. THOMAS' SALARY AND BENEFITS FOR 6 MONTHS

   - 1989 *HOURLY RATE $13.0930 x 8 x 5 x 26 = $13,616.72

   - **BENEFITS 17% = $2,314.84

2. BORROW LAP TOP WITH MODEM = $2,000

3. TWO STUDENTS @ $8.00/HOUR FOR NINE WEEKS = $5,760

   TOTAL COST = $23,691.56

*HOURLY RATE SUBJECT TO 1990 INCREASES

**SUBJECT TO CHANGE DUE TO 1990 WAGE INCREASES

JUN 29 1989

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1

Telephone: 416-527-3391

RECEIVED

JUL 14 1989

HUMAN RESOURCES CENTRE

June 24, 1989

Mr. Bob Morrow,
Mayor,
City of Hamilton,
City Hall,
Hamilton, Ontario. L8N 3T4.

Dear Mr. Mayor:

This is a follow up letter to our discussion at the picnic about the History of Local Five.

Frank Rogers, one of the founding fathers of my Local has given us some old pictures of our roots. These include pictures of the founding Convention of N.U.P.S.E. and the last Convention of The National Organization of Civic Utility and Electrical Workers Union, which Local Five belonged to. There were also pictures from early strikes (1949/50/73), Camp Maple Leaf which Local Five has been supporting since 1960 and other pictures from our past. These mementos have inspired me to write a book on the history of Local Five. I have gathered numerous articles from the Hamilton Spectator which date back to the fifties and sixties. I have received material directly related to Local Five from the National Archives in Ottawa, utilized records held by the Hamilton Public Library, McMaster University Archives, York University Archives, and old Membership and Executive Board minutes from 1953-1978. Frank Rogers who held the position of Recording-Secretary of Local Five for thirty-three years has just recently passed away and I did not get the opportunity of interviewing him.

I have talked to Oliver Hodges and will be interviewing him in the near future. I have also talked to Stan Little who held the position of first National President of CUPE, Eugene Forsey, (who was Director of Research for the Canadian Labour Congress and past member of the Senate until 1979) who was on a Board of Conciliation for Local Five in the dispute of 1950. I also will be interviewing past and present members of my Local that were involved.

1 Know that City Hall has quite a bit of information that pertains to Local Five since its inception (1933) such as old Collective Agreements etc. City halls office hours are from 9:00 a.m. - 5:00 p.m. I work from 7:30 a.m. - 3:30 p.m. which would only allow me an hour and a half a day to research this material. You led me to believe that their might be some money available for this type of project. I would like to know that if this money is available could I use part of it in the form of time off work to assist in compiling this research?

You also referred to people that might be able to advise me in other directions, could you please expand on this? In addition in the event there is a labour convention in Hamilton, the City would purchase copies of the finished product to give as gifts to the delegates on behalf of the Municipality.

I also requested that when I finished this undertaking if you could read it and make comments that I could include them on the back cover.

On behalf of Local Five, I would like to thank you for the time taken to read this letter and providing whatever information you can.

Yours truly,

Ed Thomas,
Vice-President,
Local Five.

proposed OUTLINE for Chapters 1 to 5

Capter one:

Theme:
A brief history of George Hamilton

How Hamilton became a Town

June 1846 Hamilton was incorporated

The services that were available parks roads sewers bridges dumps

Hamilton booming and bankrupt days

The Mayors before Local Five

Suffering of the Workers before Unioization

1. wages
2. Hours of work
3. work days
4. hiring practices
5. promotions
6. unorganization
7. public attitude towards workers
8. Health & Safety

Chapter two

The struggle for Unionization

1. Who were the leaders to first start to talk about unionizing.
2. Why did they start to talk about it.
3. Did everyone agree.
4. Were you approached by an organization or did you apprach one yourselves.
5. Why the Civic Electrical workers.
6. were other Civic workers organiation in the same outfit.
7. What was managements thoughts on these rumblings.

Chapter Three

Certification of Local Five

1. Who were the members of the first Executive Board

2. Who was the first Mayor that the Local had to deal with
2. How did the Local become certified.. January 1 1945 and place.
3. when did the first set of negotiation take place.
4. what were the proposals
5. Did management take the Union seriuously
6. Content of the first contract - Wages Language etc.

Chapter Four

The first strike

****

****
****

Chapter Five

Moving on to NUPSE

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1 Telephone: 416-527-3391

Dear Sir,

As you may be aware Ed Thomas of the Parks Dept. of Public Works and the Vice President of Local 5 has involved himself in writing a book on our Local's involvement with the Labour movement in this City.

Our history, which is as much a part of the history of the City of Hamilton and the surrounding area, became very important when we found that there was not much information readily available.

Through Ed's diligent research, investigations and travelling to conduct interviews with such people as Stan Little in Ottawa who was at one time a major labour influence in Hamilton, the Province and Canada. Oliver Hodges in Peterborough past Director of Organization with the C.C.L. Lofty MacMillan and past Executive Board members of Local 5. The National Archives in Ottawa where Ed traced back to our beginnings and the relationship we have had with previous "City Fathers" and the labour movement.

We feel that once finished this book would be a great asset to us and the City of Hamilton, with the future years added on as we go ahead.

So much history has been lost, but again, thanks to Ed's tremendous job which he started after getting involved in the Workers Education Centre literacy programme that was made available to the illiterate workers in Hamilton by the Hamilton District Labour Council. This programme helped Ed prove to himself that he could do something of this nature while improving his education which was very important to him.

In a City with nicknames such as the "Lunchbucket City", "Smog City" and "The Steel City", and where Labour issues are very predominant a history book would be a valuable asset to the City, Labour, and students studying Labour Studies at the different Universities and Colleges, as you might know Labour in Canada originated in Hamilton.

It is with great pride that I tell you of Ed's involvement in our history and ask that you give Ed all the help he may require as a Historian for the City, Cupe Local 5 and the Labour Movement.

You would not want the history of the City lost and we would not want the history of our local lost when the two are so inseparable.

Sincerely Yours,

Fred Loft

Fred Loft
President Local 5.
FL:lc

ROBERT M. MORROW
MAYOR

11:15

January 3rd, 1990

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Bob Morrow

The Mayor would like to have added to the next agenda of Finance and Administration an item to be presented by:

Mr. Jim Jones, Chairman of English - Mohawk College

Mary Mills, Multicultural Workplace Program Co-ordinator -
Mohawk College - 575-2026 or 575-2024

to discuss a Multicultural Program at Mohawk College.

BMM:tt

cc. Mr. John Johnston, Commissioner of Human Resources

The Multicultural Workplace Program (MWP)

is a planned approach
to increase communication
and job skills
and
to enhance understanding
among all levels of staff
in culturally diverse workplaces.

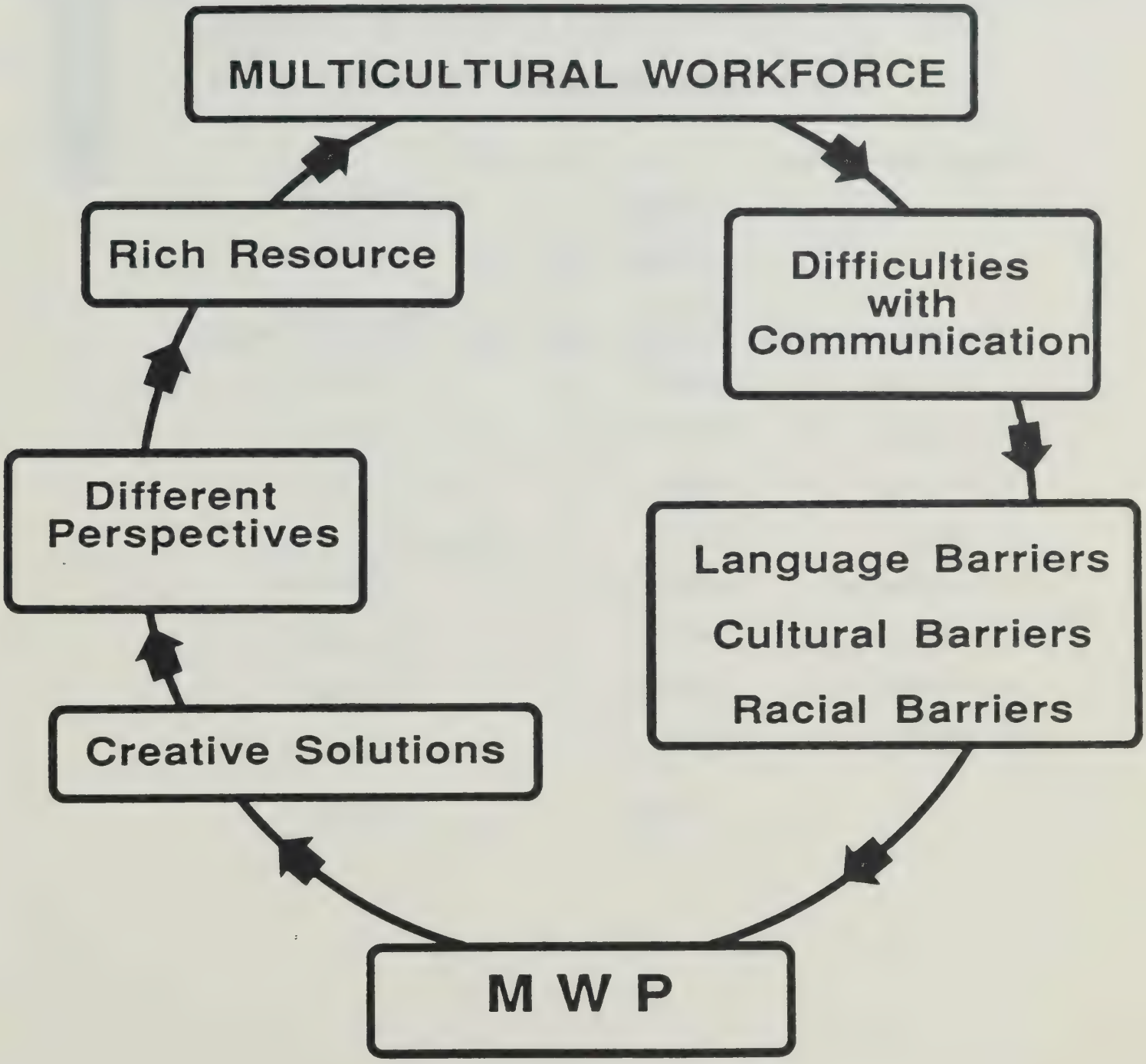
This approach therefore, includes job-specific:

language training

intercultural communication training

consultation on company policies and procedures

NEED FOR MULTICULTURAL WORKPLACE PROGRAMS (MWP)



Source: Sue Waugh, George Brown College, 1988

HAMILTON REGION

Total Population 1986 - 557,025

Total Immigrant Population
1977 - 35,750
1986 - 134,480

Most Common Mother Tongues Other Than English or French

1. Italian - 41,205
2. German - 8,700
3. Polish - 3,870
4. Dutch - 6,265
5. Portugese - 12,275
6. Croatian - 3,235
7. Chinese - 2,300
8. Other - 16,490

Source: 1986 Census, Statistics Canada

DISTRIBUTION OF POPULATION BORN OUTSIDE CANADA, 1986
ONTARIO AND CENSUS METROPOLITAN AREAS

ONTARIO	23.28%
HAMILTON	24.51%
KITCHENER	20.98%
LONDON	18.61%
OSHAWA	17.50%
OTTAWA/HULL	17.05%
ST. CATHARINES/ NIAGARA	20.77%
SUDBURY	10.18%
TORONTO	40.57%
THUNDER BAY	15.44%
WINDSOR	20.33%

IMMIGRANT LANDINGS TO ONTARIO BY MAJOR SOURCE COUNTRIES

	1987 (RANK)	1986 (RANK)	1975 (RANK)
Hong Kong	8211 (1)	2766 (6)	4698 (6)
Guyana	5441 (2)	3062 (4)	3808 (8)
Portugal	4955 (3)	1329 (10)	6361 (4)
India	4908 (4)	3043 (5)	4980 (5)
Jamaica	4603 (5)	3762 (1)	7187 (3)
Poland	4407 (6)	3139 (3)	479 (31)
England	4288 (7)	2292 (8)	18265 (1)
United States	3701 (8)	3379 (2)	7723 (2)
Philippines	3603 (9)	1727 (9)	3871 (7)
Vietnam	2312 (10)	2730 (7)	485 (30)
El Salvador	1403 (11)	1252 (11)	84 (76)

*Based on preliminary figures

SOURCE: **Employment and Immigration Canada**

Law Offices of Christopher C. Breen

Christopher C. Breen,
B.A., LL.B.

3400 Fairview Street
Burlington, Ontario
L7N 3G5

Tel.: (416) 634-1828
Fax: (416) 634-9630

JAN 0 4 1990

11:30

December 5th, 1989

The Corporation of the City of Hamilton
71 Main Street, West
City Hall
Hamilton, Ontario
L8N 3T4

Attn: Secretary of Finance and Administration Committee

Dear Sir/Madam:

Re: Proposed Application for Incorporation Without Share Capital of **OLDE GUARD HISTORICAL SOCIETY OF HAMILTON**

Further to your letter of July, 1989 a copy of which is enclosed, I enclose herein a copy of the proposed Application.

Please be advised that Mr. Les Scanlon at (416) 388-5141 will be pleased to attend at the next committee meeting to answer any questions that may arise regarding obtaining your consent to use the above name in this matter.

Thanking you for your assistance herein and I remain,

Yours very truly,

CHRISTOPHER C. BREEN

CCB:dc

For Ministry Use Only
À l'usage exclusif du ministère

Ontario Corporation Number
Numéro de l'association en Ontario

1.

proposed draft ok

Trans Code	Line No.	Stat	Comp Type	Method Incorp.
A	0	0	B	1
18	20	28	29	30

Share	Notice Req'd	Jurisdiction
N	Y	ONTARIO
31	32	33 47

APPLICATION FOR INCORPORATION OF A CORPORATION WITHOUT SHARE CAPITAL
REQUÊTE EN CONSTITUTION D'UNE ASSOCIATION

Form 2
Corporations Act
Formulaire numéro 2
Loi sur les compagnies et associations

1. The name of the corporation is/Nom de l'association:

OLDE GUARD HISTORICAL SOCIETY OF HAMILTON

2. The address of the head office of the corporation is/Adresse du siège social:

2 East 18th St.
(Street & Number or R.R. Number & if Multi-Office Building give Room No.)
(Rue et numéro ou R.R. et numéro et, s'il s'agit d'un édifice à bureaux, numéro du bureau)

Hamilton — L9A 4N7
(Name of Municipality or Post Office) (Nom de la municipalité ou du bureau de poste) (Postal Code/Code postal)

3. The head office of the corporation is situated in/Le siège social se trouve à:

City of Hamilton (Name of Municipality, Geographical Township) (Nom de la municipalité, canton) in the Regional Municipality of Hamilton-Wentworth (County, District, Regional Municipality) (Comté, district, municipalité régionale) dans le

4. Address of clubhouse or similar premises (if any) is:
Adresse du local de l'association ou autre endroit utilisé aux mêmes fins, s'il y a lieu:

2 East 18th St.
(Street & Number or R.R. Number & if Multi-Office Building give Room No.)
(Rue et numéro ou R.R. et numéro et, s'il s'agit d'un édifice à bureaux, numéro du bureau)

Hamilton — L9A 4N7
(Name of Municipality or Post Office) (Nom de la municipalité ou du bureau de poste) (Postal Code/Code postal)

5. The applicants who are to be the first directors of the corporation are:
Requérants appelés à devenir les premiers administrateurs de l'association:

Name in full, including all first, middle names Nom et prénoms au complet	Residence address, giving Street & No. or R.R. No. & Municipality or Post Office and Postal Code Adresse personnelle y compris la rue et le numéro ou la R.R. et le numéro, le nom de la municipalité ou du bureau de poste et le code postal
Les Scanlon - President	473 Upper Wentworth St. Hamilton Ont. L9A 4T6
Stan Parsons - Vice President	3565 Main St. Vineland Ont. L0R 2C0
Don Hlohinec - Treasurer	65 First St. N. Stoney Creek Ont. L8G 1Y2
Lloyd Coutts - Secretary	4 Alpine Ave. Hamilton Ont. L9A 1A5

6. The objects for which the corporation is incorporated are:
Objets pour lesquels l'association est constituée:

To ~~create an environment conductive to the pursuit of wargaming~~.

~~To re-enact historical battles, research of historical information and war games.~~

1) To establish a society for the pursuit of common goals and interests in the fields of military history, related historical research and wargaming.

2) to promote the collecting and painting of historical military miniatures for use in wargaming, and permanent display in dioramas.

3) to re-create historical battles with military miniatures for the purpose of historical research, education and enjoyment.

4) ~~to research and assess the art of warfare throughout history with a view toward understanding~~ the nature of such conflict.

5) to create an environment for the collecting and compilation of various books, journals, articles and such readings as relate to the topic of military history.

6) to promote the hobby of wargaming through written articles, ~~speaking engagements~~ and wargaming displays.

7. The special provisions are/Dispositions particulières:

No part of the income of the Corporation may be payable to or otherwise available for the personal benefit of any member thereof.

The Corporation's business shall be carried on without the purpose of gain for its members, and any profit or other accretion to the Corporation shall be used in promoting its objects.

The directors and those directors who also serve as officers shall serve as directors and officers without remuneration and no director shall directly or indirectly receive any profit from his position as director, provided that a director or officer may be paid reasonable expenses incurred by him in the performance of his duties.

Upon dissolution of the Corporation and after payment of all debts and liabilities, its remaining property and assets shall be distributed and disposed of to charitable organizations which carry on work solely in Ontario.

8. The names and residence addresses of the applicants are:
Noms et adresses personnelles des requérants:

Name in full, including all first, middle names Nom et prénoms au complet	Residence address, giving Street & No. or R.R. No. & Municipality or Post Office and Postal Code Adresse personnelle y compris la rue et le numéro ou la R.R. et le numéro et la municipalité ou le bureau de poste et le code postal	Calling (occupation) Profession
ABBOTT, DAN	805 CONCESSION ST. #24 HAMILTON L8V 1C4	COMPUTER CONSULTANT
RUMPEL, BRIAN	30 PARK ST. E # 203 DUNDAS L9H 1C7	GROCERY CLERK
BIEBER, JERRY	1092 FENNELL AVE E. HAMILTON	POSTAL WORKER
COUTTS, LLOYD	4 ALPINE AVE HAMILTON L9A 1A5	GROOM
DUNN, MICHAEL	360 GLENELGIN DR. RR#1 JORDAN L0R 1S0	ELECTRICIAN
FITZPATRICK VICTOR	2079 DEER RUN AVE BURLINGTON L7M 2M8	MACHINIST
HENRIKSEN, RAY	22 CHARING DR. HAMILTON L8W 2P6	SHIFT LEADER
HLOHINEC, DON	65 FIRST ST. N STONEY CREEK L8G 1Y2	CONSTRUCTION SUPERVISOR
DICK JIM	142 PRINCETON DR. HAMILTON L8T 4B7	RETIRED
MARTIN, HARDY	11 WEDGEWOOD AVE. HAMILTON L8K 5L9	PSYCHIATRIC NURSE
PARSONS, STAN	3565 MAIN ST. VINELAND L0R 2C0	MACHINIST
SCANLON, LES	473 UPPER WENTWORTH ST. HAMILTON L9A 4T6	PSYCHIATRIC NURSE
FLAVELLE, BRIAN	183 EAST 15TH ST. HAMILTON L9A 4G1	STUDENT
M'DONALD, BRIAN	50 MOHAWK RD. W HAMILTON L9C 1V7	MACHINIST
GUSTAR, MICHAEL	64 Appleford Rd HAMILTON L9C 6B7	PAROLE OFFICER
HEATHERHER, JOHN	119 CUMMING CT. ANCASTER L9G 1Y6	SECURITY GUARD
CALLAGHER, JOHN	156 BLAIR RD. CAMBRIDGE N1S 2J4	[illegible]
THOMPSON JOHN	4425 LANCASTER RD RR3 MT HOPE L0R 1W0	FACTORY WORKER

This application is executed in duplicate.
Cette requête est faite en double exemplaire.

Signatures of applicants/Signature des requérants

3 Lloyd Coutts
16 Leslie Robert Scanlon
7 Bryan Douglas Kinelle
2 Gerald Douglas Rubes
9 John. DAVID. Heatherer
15 Brian Rumpel
8 Michael Gustar
4 James Dick
6 [illegible]
11 Don Hlohinec
13 Brian W. McDonald
12 Hardy Martin
1 Dan Abbott
Ray Henriksbo
Stan Parsons
John Gallagher
John Thompson

The Around the Bay
Road Race Committee *Presents*

Around the Bay
30K
1894 ROAD RACE 1988
The Tradition Continues

North
Oldes
Administra
POSTAL S
HAMILTON

11:35

BROUGHT TO YOU BY

SERTOMA · SERVICE TO MANKIND · FOUNDED APRIL 11, 1912 · INTERNATIONAL

Mr. Peter Rhodes
Race Director
444 Cottingham Cresent
Ancaster, Ontario
L9G 3V6
Tel: (416) 648 - 3342

January 4, 1990

Alderman Brian Hinkley
City of Hamilton
City Hall
Main Street West
Hamilton, Ontario

Dear Alderman Hinkley:

Re: 1990 Funding Application

An application has been submitted to the City of Hamilton for funding for our 1990 event, which will be held this year on March 25th.

I have been informed by a member of the City's staff that funds for any grants will not be available until April, and that the amount of the grant has not yet been determined.

Although we understand that we must follow procedures, I am sure that you can appreciate that we must finalize our planning as quickly as possible. In that regard, I would ask your assistance in bringing this matter to the attention of the City's Finance Committee.

If you require any additional information, please contact me at the telephone number listed above.

We are in our 96th year with this event, and are looking forward to celebrating our 100th Anniversary (and also the oldest road race in North America) in 1994. Your financial backing will make not only this year's race a success, but will help our future planning.

Yours sincerely.

P. H. Rhodes

Peter H. Rhodes

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION (Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

DEC 8

Around The Bay Road Race Committee of Hamilton Sertoma Inc.
P.O. Box 284
Postal Station "A"
Hamilton Ontario L8N 3C8
LIAISON PERSON Peter Rhodes PHONE NO. 648-3342

B. **AMOUNT OF GRANT REQUEST:** $ 20,000

C. **PURPOSE OF GRANT:** (Indicate)

__X__ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$40,000	662/3
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$20,000	331/3
TOTAL OPERATING BUDGET	$60,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$_____	_____/_____
	$_____	_____/_____
	$_____	_____/_____

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Around The Bay Road Race Committee of Hamilton Sertoma Inc. is a non-profit organization.

2. What are the general objectives and/or services of your organization?

To supply a service to the community by staging a first class international road race by attracting hundreds of people to the city.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

None

4. Do volunteers participate in your program?

No____ Yes_X__ If yes, please indicate number and type of involvement.

350 Marshalling, Registration, Timing and Stations.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local

6. Does your organization provide a service to:

(a) All citizens ___X___

(b) A specific group _____

(c) A specific area _____

Describe briefly:

7. In what geographical area does your organization operate?

Hamilton Copps Coliseum, around the bay, back to Hamilton Copps Coliseum.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Advertising and Marketing

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The event attracts hundreds of people to the city who stay the weekend spending thousands of dollars in the community.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ____ NO X

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Increased Local Corporate Sponsorship and increasing entry fees.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes. $15.00 entry fee

13. Have you received funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1986	$ 1500.00	$ 1500.00
1987	$ 1500.00	$ 1500.00
1988	$ 1500.00	$ 1500.00
1989	$ 1500.00	$ 1500.00

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1991	$ 20,000
1992	$ 20,000
1993	$ 20,000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Less advertising and Marketing consequently less people coming to the city.

16. Will your organization ever be self-supporting? If yes, when?

Not to be international in scope.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Service will be continued at a lesser level.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Peter Rhodes Race Director	444 Cottingham Cres Ancaster, Ont L9G 3V6	N/A	648-3342
Al McFarlane Treasurer	603-75 Queen St N Hamilton, Ont L8R 3J3	N/A	529-8596

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet: Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

DECEMBER 7TH 1989
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

PETER RHODES

RACE DIRECTOR
Name and Title of Officer Making Application

Peter Rhodes.
Signature of Officer Making Application

(416) 648-3342
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(11/89)

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 19	Preceding Year 19
Assets		
Bank		
Accounts Receivable		
Investments	See Attached Sheet	
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
Total Assets		
Liabilities		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities		
Surplus		
Total Liabilities and Surplus		

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description	Fiscal Year Ended: Current Year 19___	Fiscal Year Ended: Preceding Year 19___	Increase+ Decrease- over Preceding Fiscal Year: Amount	%
(1)	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify)	See Attached Sheet			
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES				
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)				
Other (Specify)				
TOTAL EXPENDITURES				
SURPLUS OR (DEFICIT)				

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(11/89)

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended: Current Year 19___ (2)	Fiscal Year Ended: Preceding Year 19___ (3)	Increase+ Decrease- over Preceding Fiscal Year: Amount (4)	% (5)
See Attached Sheet				
TOTAL SALARIES AND BENEFITS per Exhibit 2	==========	==========	==========	===

The Around the Bay Road Race Committee *Presents*

Around the Bay 30K ROAD RACE 1894 1938
The Tradition Continues

North America's Oldest Distance Event

Administration Office: P.O. BOX 284,
POSTAL STATION 'A'.
HAMILTON, ONTARIO CANADA L8N 3C8

1989 Revenues :

Start up Bank Balance	$ 1193.00
Entries	15,414.00
Sponsors	8500.00
City Grant	1500.00
	26,607.00

1989 Expenses:

Office Administration:	$ 1965.00
Prizes	3602.00
Insurance	1000.00
Transport	1000.00
Printing	3500.00
T. Shirts	9576.00
Washrooms	600.00
Food	750.00
Trophies	1132.00
Computer Timing	2502.00
	25,627.00

Revenues	$26,607.00
Balance for 1990 Start Up	$980.00

BROUGHT TO YOU BY

SERVICE TO MANKIND · SERTOMA · SERTOMA CLUBS INTERNATIONAL · FOUNDED APRIL 11, 1912 ·

The Around the Bay
Road Race Committee *Presents*



North America's Oldest Distance Event

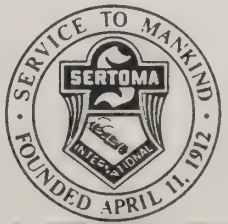
Administration Office: P.O. BOX 284,
POSTAL STATION 'A'.
HAMILTON, ONTARIO CANADA L8N 3C8

PROPOSED 1990 BUDGET ESTIMATE:

Postage	$ 2,000
Prizes	10,000
Insurance	1,000
Trophies	1,200
Food	1,500
Portable Washrooms	1,000
Printing	3,500
Transport	1,500
Computer Timing	2,600
Policing	2,000
T Shirts	10,000
Office Administration	3,700
*Advertising & Marketing	20,000
	60,000

* Advertising and Marketing includes Runner's Training Clinic and Exposition the day before the race.

BROUGHT TO YOU BY



FINANCE AND ADMINISTRATION COMMMITTEE
JANUARY 25, 1990

C O N S E N T A G E N D A

(A) COMMISSIONER OF HUMAN RESOURCES

Selection Procedure - Department Head (City)

(B) Memorandum Re: Special Finance and Administration Meeting 1990 January 30

(C) ADOPTION OF THE MINUTES OF THE MEETINGS OF THE FOLLOWING COMMITTEES:

i) Finance and Administration Committee - 1990 January 4
ii) Special Finance and Administration Committee - 1990 January 17
iii) Joint Meeting of the Regional Finance and Personnel Committee and City Personnel Committee - 1989 December 1
iv) Legislation Committee - 1989 December 4
v) Finance Committee - 1989 December 5
vi) Personnel Committee - 1989 December 6
vii) Co-ordinating Committee - 1989 December 7
viii) Special Co-ordinating Committee - 1989 December 19

(D) APPROVED SETTLEMENT OF CLAIMS

(E) CITY CLERK - Requests for the use of City Hall Facilities

i) Hamilton Mundialization Comm. - Annual Interfaith Meeting
ii) Mardi Gras Festival of Hamilton-Wentworth Inc.
iii) Hamilton Region Conservation Authority
iv) Local Architectural Conservation Authority

(F) CAPITAL PROJECT/RESERVES ACCOUNT - CITY SOLICITOR

i) By-law to Authorize Increased Costs for the Construction of an Addition to the Terryberry Public Library
ii) By-law to Authorize the Financing the Floodlighting of Three Ball Fields at Globe Park.
iii) By-law to Authorize the Expansion of Red Hill Library

(G) CITY SOLICITOR

i) Settlement of Claims
   (1) The Corporation of the City of Hamilton and Robert Duckworth vs. Bell Canada -- Bell Canada Offer to Settle
   (2) City of Hamilton ats Airth
   (3) City of Hamilton and Orr vs. Patterson

ii) Payment of Mackesy, Smye, Turnbull, Grilli and Jones Account Re: O.M.B. Hearing for 986-988 Upper Wentworth Street

iii) Payment of Weir and Foulds Account dated 1989 November 16

(H) DIRECTOR OF PROPERTY

i) Encroachment Agreement for Installation of the Canadian Football Hall of Fame and Museum Sign

ii) Payment of Martin and Martin Account Re: Hamilton Eaton Centre Development

(I) Resolution from the City of York re: Rental Housing Protection Act

FOR ACTION

A

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1990 January 17
COMM FILE:
DEPT FILE: C-006-90

SUBJECT:

Selection Procedure - Department Head (City)

RECOMMENDATION:

a) That the procedure for the hiring of Department Heads be amended to replace all references to the "Co-ordinating Committee" and the "Personnel Committee" with the "Finance and Administration Committee".

b) That the procedure for hiring of Department Heads be amended to include a provision to hold a special meeting of the Finance and Administration Committee within one hour prior to a City Council meeting. The purpose of such special meeting will be to present the recommendation of the Selection Committee to the Finance and Administration Committee. All Council members to be invited to such meeting as observers.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

n/a

BACKGROUND:

J. Johnston

REGIONAL MUNICIPALITY OF HAMILTON WENTWORTH
AND
THE CORPORATION OF THE CITY HAMILTON

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # :	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEAD (CITY)

An applicant for employment will not be hired, transferred or promoted to a position which would place such applicant in a direct supervisory/subordinate reporting relationship with a spouse, child or parent of the applicant, or in a compromising position with the spouse, child or parent in financial or administrative matters. Similar provision will apply to where employees become related while the service of the City.

SEE ALSO PROCEDURE FOR WORK EXPERIENCE REFERENCE CHECKS

A SCREENING AND INTERVIEWING

I The pre-screening committee made up of the Chief Administrative Officer, Commissioner of Human Resources and one other Department Head who is familiar with the operation of the department, shall short list the candidates.

II The pre-screening committee shall interview the short list of candidates and recommend to the Selection Committee those applicants who should be interviewed by them.

III Those candidates so selected shall be interviewed by the a Selection Committee made up of

(i) Chairman and Vice-Chairman of the Finance and Administration Committee

Chairman and Vice-Chairman of the Committee to which the Department Head will be reporting

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # : EMPLOYMENT	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEADS (CITY) (continued)

(ii) In the event the Chairman and/or Vice-Chairman are unable to participate in the selection, an alternate member of the respective committee is to be appointed.

(iii) All members of City Council will be invited to attend as observers.

IV When consensus is achieved on the selected candidate, the Committee makes known its recommendation to the Finance and Administration Committee. Such recommendation to be presented at a special meeting of the Finance and Administration Committee to be held within one hour prior to a City Council Meeting.

All members of City Council will be invited to attend as observers.

V The Finance and Administration Committee shall recommend the selected candidate to City Council for their approval.

Interviewers as described above should ensure they are knowledgeable in the following areas before starting the process

(a) Job Description and duties of the vacant position

(b) Skills required to perform the functions of the position

(c) Experience and Qualification requirements of the position



HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # : EMPLOYMENT	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEADS (CITY) (continued)

(d) Organizational structure of the department

(e) Human Rights and other pertinent legislation

(f) Hiring policies and practices of this organization

B

Corporation of the City of Hai

Memorandum

****

TO: Chairman and Members
Finance and Administration Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: SPECIAL MEETING OF
FINANCE AND ADMINISTRATION COMMITTEE

DATE: 1990 January 22

This will confirm that there will be a special meeting of the Finance and Administration Committee immediately prior to the City Council meeting on Tuesday, 1990 January 30 at 6:30 o'clock p.m. in Room 233, City Hall to consider a report of the Selection Committee on the appointment of a City Solicitor.

All members of City Council will be requested to attend this special meeting.

JDT:mjw

C (i)

Thursday, 1990 January 4
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:
Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman V. J. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Also present:
Mr. L. Sage, Chief Administrative Officer
Mr. J. J. Schatz, Deputy City Clerk
Mr. J. Johnston, Commissioner of Human Resources
Mrs. D. Jones, Manager, Personnel Services
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Budgets
Mr. T. Bradley, Manager of Purchasing
Mr. J. Thompson, Secretary

CONSENT AGENDA

Consent Agenda

Alderman Gallagher commended the Chairman for his work in preparing for the first meeting of the Finance and Administration Committee. He submitted that the Consent Agenda should save time in the deliberations of the Committee.

In adopting the Consent Agenda the Committee agreed to submit the following recommendations to City Council for approval:

1. That a purchase order be issued to Union Boiler Company of Hamilton Ltd., Hamilton, in the amount of $15 200 for the removal and disposal of pool equipment at Dalewood Pool, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

   Purchase Order: Union Boilder Co. for removal and disposal of pool equipment at Dalewood Pool

   As this work is to be completed during pool closing 1990 January 2, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

   NOTE: Lowest of four (4) quotations received. Funds provided in Replacement of Pool Filtration Systems, Dalewood Recreation Centre Account No. CF 5255 318941015.

2. (a) That a purchase order be issued to 309917 Ontario Limited o/a Western Plumbing & Heating, Hamilton, in the amount of $81 900 for the renovations to pool filtration system at Dalewood Pool, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

   Purchase Order: Western Plumbing & Heating for renovations to pool filtration system at Dalewood Pool

   As this work is to be completed during pool closing 1990 January 2, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

(b) That a contract be entered into with the above firm satisfactory to the City Solicitor.

NOTE: Only quotation received. Funds provided in Pool Renovations to Filtration Systems, Dalewood Recreation Centre Account No. CF 5255 318941015.

Purchase Order: Lilo Products for supply & delivery of janitorial paper products

3. That a purchase order be issued to Lilo Products, Hamilton, for the supply and delivery of Janitorial Paper Products as and when required during 1990 to Purchasing Stores, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of seven (7) tenders received. Funds provided in Purchasing Stores Inventory Account No. CH 56103 28999.

Purchase Order: C.T.I. Business Furnishings for supply & delivery of furniture for Traffic Dept.

4. That a purchase order be issued to C.T.I. Business Furnishings Ltd., Mississauga, in the amount of $12,725.25 plus provincial sales tax at 8% for the supply and delivery of furniture for the Traffic Department in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest of four (4) quotations received. Funds provided in Traffic Department Renovations Account No. CF 5573 318841 201

Appointments to and Terminations from Permanent Positions

17. That the Appointments to and Terminations from Permanent positions with the Corporation to 1989 December 19, attached hereto and marked Appendix "A", be approved.

Hamilton Jewish Community Centre request to use Council Chambers

18. That permission be granted to the request of the Hamilton Jewish Community Centre to use the City Hall Council Chambers Sunday, 1990 May 6 at 7:30 o'clock p.m. for their Max Rotman Humanitarian Award Ceremony.

Ukrainian Canadian Committee request to use Council Chambers

19. That approval be given to the action taken by the Finance and Administration Committee in authorizing the Ukrainian Canadian Committee, Hamilton Branch, to use the Council Chambers on Saturday, 1990 January 20 for their Annual Ceremony of the Proclamation of Independence Day in Ukraine.

Civic awards to Sportsworld Spartans Touch Football Team

20. (a) That Civic Awards be made to the members of the Hamilton Sportsworld Spartans Touch Football Team in recognition of winning the Canadian Touch Football Championships held in Saskatoon 1989 October 20-22.

(b) That the cost of these awards be funded from the Civic Pins, Medals and Rings, Account No. CH 56126 84010.

Set up "Reserve for Annualization"

SET UP "RESERVE FOR ANNUALIZATION"

As outlined in a report of the Treasurer dated 1990 January 2, the Committee agreed to submit the following recommendations to City Council for approval:

5. (a) That the 1989 Budget Estimates be annualized for those departments where additional staff were approved and added during 1989, by increasing the appropriate estimates for salaries and benefits so that the estimates reflect a full year's costs for added staff.

(b) That the sum total of all annualizations in the amount of $412 350 be reflected in total to the Contingency account.

(c) That a "reserve for annualization" be created and initially funded by a charge to the appropriate departmental budgets in the 1989 accounts equal to the cost for annualization of added staff in 1989. The purpose of this reserve will be to help equalize estimates from one year to the next due to annualization of new or enhanced programs.

NOTE: Each department that added approved staff during 1989 would have a full year's estimate for salary and benefits reflected in their 1989 base, so that the relationship with the 1990 estimates is equal except for the inflationary factor. The Contingency account estimate for 1989 would reflect the sum total of all annualized estimates and be carried over into 1990; the amount in the new reserve will then be credited to the 1990 budget estimates to offset the deficit carry-over of the Contingency account. As a result, the 1989 surplus of the City will be decreased by the amount of the annualization.

CAPITAL BUDGET MEETING

Capital Budget Meeting

As outlined in a report of the Treasurer dated 1990 January 2, the Committee approved that a special meeting of the Finance and Administration Committee be held in Wednesday, 1990 January 17 at 9:30 o'clock a.m. with an invitation to all Council Members to receive an overview of the 1990-1994 Capital Budget and to approve the Capital Budget Process to be following by the Committee in 1990.

FINANCING THE COMPUTER SOFTWARE CAPITAL PROJECT

Financing the Computer Software Capital Project

As outlined in a report of the Treasurer dated 1990 January 2, the Committee agreed to submit the following recommendations to City Council for approval:

6. (a) That the project, Computer Software, at a gross cost of $150 000 as provided for in the 1989 Portion of the 1989-1993 Capital Budget be proceeded with at this time.

(b) That the $150 000 required for this project be financed from the "Reserve for Capital Projects".

NOTE: Permission to proceed with this Capital Project was approved by the Information Systems Committee at its meeting held 1989 December 21.

COMPLETION OF COMPREHENSIVE AUDIT ASSIGNMENT ON REAL ESTATE/PROPERTY AREA

Completion of Comprehensive Audit Assignment on Real Estate/Property Area

The Committee had before it a report of the Secretary of the Comprehensive Audit Sub-Committee dated 1989 December 29 recommending that the City's external auditors be authorized to proceed with the completion of the Comprehensive Audit on the Property Department.

Alderman Gallagher, Chairman, Comprehensive Audit Sub-Committee, explained that the Sub-Committee is recommending a Steering Committee be established to ensure an independent and objective review of the Comprehensive Audit on the Property Department. Elected and appointed officials on the Steering Committee will have no involvement in the day to day decision making of the department with the exception of the Director of the department who will provide detailed input on the department. Once a consultant is hired for a Comprehensive Audit Assignment, the Department head will make a presentation to the Comprehensive Audit Sub-Committee and the Steering Committee as well as the consultant on the functional and organizational structure of his/her department. In overseeing the Comprehensive Audit Assignment, the Department head will ensure that there are no misconceptions with respect to the functional and organizational structure of the department.

Following consideration and as outlined in a report of the Comprehensive Audit Sub-Committee dated 1989 December 29, the Committee agreed to submit the following recommendations to City Council for approval:

7. (a) That, in accordance with Section 17 of the Eleventh Report of the Finance Committee adopted by City Council 1988 June 28, the City's external auditors, Pannell Kerr MacGillivray, be authorized to proceed to complete the Comprehensive Audit on the Real Estate and Property Area.

(b) That, consistent with the Comprehensive Audit Programme, a Steering Committee be established composed of three (3) elected representatives who shall not be Chairman or Vice-Chairman of the Finance and Administration Committee, and Mr. Dan Vyce, Director of Property, Mr. E. C. Matthews, Treasurer, and Mr. George Baker, Fire Chief, to oversee the balance of this Comprehensive Audit Assignment to ensure that it has been prepared and completed in compliance with the Comprehensive Audit Programme as approved by City Council 1989 November 14 or the recommendation of the Finance Committee and the "Scope Proposal" prepared by the consultants and submit recommendations and/or comments to the Comprehensive Audit Sub-Committee.

NOTE: The Comprehensive Audit on the Real Estate and Property Area was broken down into "Phases" in order to control and administer the project.

Phase I - Property Maintenance Division has been completed. Phases II and III - Real Property Management and Architecture should now be commenced and completed. The remaining two phases were put on 'hold' pending a review of the Comprehensive Audit Programme by the Comprehensive Audit Sub-Committee of the Finance Committee.

Members of City Council interested in serving on the above Steering Committee are requested to submit their names to the Secretary of the Comprehensive Audit Sub-Committee.

The Secretary was authorized to canvass all Members of City Council with an invitation to serve on the Steering Committee.

COMPREHENSIVE AUDIT ON H.E.C.F.I.

Comprehensive Audit on HECFI

As outlined in a report from John Thompson, Secretary, Comprehensive Audit Sub-Committee, dated 1989 December 29, the Committee agreed to submit the following recommendations to City Council for approval:

8. (a) That approval be given to proceed with a Comprehensive Audit on the operations and functions of H.E.C.F.I. as soon as possible.

(b) That the Treasurer and Manager of Purchasing be authorized to prepare specifications and call for tenders for this Comprehensive Audit.

(c) That, following receipt of tenders, the Treasurer be authorized and directed to recommend the method of financing the consultant fees required to conduct this Comprehensive Audit Assignment.

(d) That, consistent with the Comprehensive Audit Programme, a Steering Committee be established composed of Aldermen T. Cooke, G. Copps, and D. Ross, and Mr. Gabe Macaluso, Managing Director/C.E.O., Mr. K. E. Avery, City Clerk, and Mr. Dan Vyce, Director of Property, to oversee this Comprehensive Audit Assignment to ensure that it has been prepared and completed in compliance with the Comprehensive Audit Programme, as approved by City Council 1989 November 14 and the consultant's "Scope Proposal" and submit recommendations and comments to the Comprehensive Audit Sub-Committee.

Once again the Secretary was authorized to canvass all Members of City Council to determine if there is any further response or interest in serving on the Steering Committee.

MEMBERSHIP ON CITY'S ACCOMMODATION COMMITTEE

Membership on City's Accommodation Committe

The Committee had before it a report from Mr. M. Watson, Secretary/Co-ordinator, Accommodation Committee, dated 1989 December 7, recommending that two members of the Finance and Administration Committee be selected to sit on the Accommodation Committee.

The City's Accommodation Committee has traditionally been made up of two members of the Finance Committee which has been Alderman McCulloch and Alderman Drury.

With the formation of the new Finance and Administration Committee, the Accommodation Committee will require new members.

Following discussion the Committee agreed to submit the following recommendations to City Council for approval:

9. (a) That Aldermen D. Agostino and T. Jackson be appointed to sit on the City's Accommodation Committee.

(b) That the names of the above Council appointees be forwarded to Regional Council requesting they be included on the Region's Accommodation Committee.

THE ASSOCIATION OF KIN CLUBS

Assoc. of KIN Clubs request for City to purchase an ad in special publication

As outlined in a report of the City Clerk dated 1990 January 2, the Committee agreed to submit the following recommendations to City Council for approval:

10. (a) That the request of The Association of KIN Clubs for the City of Hamiltbn to purchase an ad in the special issue of the national publication "KIN Magazine" at a cost of $455., be approved.

(b) That the cost qf the advertisement be financed from the City Clerk's Advertising Account No. CH 56302 12001.

BOYS AND GIRLS CLUBS OF ONTARIO

Boys and Girls Clubs of Ontario request for City to purchase space in an info. booklet

The Committee agreed to submit the following recommendations to City Council for approval:

11. (a) That the City of Hamilton purchase a 1/4 page in the information booklet of the Boys and Girls Clubs of Ontario which will be distributed to all of the public and high school libraries, daycare centres, abuse centres and the Children's Aid Society at a cost of $225.

(b) That the cost of the 1/4 page be financed from the City Clerk's Advertising Account No. CH 56302 12001.

C(ii)

SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Wednesday, 1990 January 17
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:
Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman G. Copps
Alderman D. Agostino
Alderman V. J. Agro
Alderman T. Jackson
Alderman J. Gallagher

Also present:
Alderman M. Kiss
Alderman D. Christopherson
Alderman J. Smith
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Budgets
Mr. B. Hotrum, Co-ordinator of Capital Budgets
Mr. J. Thompson, Secretary

Capital Budget Overview

The purpose of this meeting was to receive an overview of the 1990-1994 Capital Budget from the City Treasurer and approve the Capital Budget process to be followed by the Committee in 1990. An invitation was extended to all Members of City Council to attend this special meeting.

The Treasurer presented an overhead slide comparing the 1989-1993 approved Capital Budget to the preliminary and proposed Capital Budget for 1990-1994.

The preliminary Capital Budget document was broken down into the following six categories for hard/soft services:

(a) General Government
(b) Protection to Persons and Property
(c) Transportation Services
(d) Environmental Services
(e) Recreation and Cultural Services
(f) Planning and Development

In highlighting the preliminary Capital Budget document, Mr. Matthews explained that requests received from civic departments and boards total $165 450 000. This figure has been reduced to $148 933 000 by the Management Team.

It was also noted in the slide presentation that debt charges are still increasing at a rate of 9% average per annum.

The Committee also had before it a listing of the proposed Capital Budget Projects for 1990-1994. It was also noted that most debenturing cycle out in ten years. The Chairman explained that a twenty year debenture amortization provides for lower payments but higher interest.

In discussion it was noted that some of the projects listed in the proposed Capital Budget Program for 1990-1994 have not been formally ratified by the Standing Committees. The timetable for the preparation and review of the 1990-1994 Capital Budget requires that departments/boards arrange to have proposed Capital Projects approved by Standing Committees for forwarding to the Finance and Administration Committee for consideration to include in the Capital Budget.

Alderman Agro submitted that annotations should have been included in the listing of the proposed Capital Budget Program identifying those items which have not been approved by the Standing Committees.

Following discussion the Committee agreed to suspend consideration of the proposed Capital Budget Program and directed that those Capital Projects which have not been approved by the Standing Committees be sent back immediately to be considered and scrutinized on their own merits. The Committee directed the Treasurer to prepare a revised Capital Budget document to be considered at another meeting identifying projects that have increased in cost over the previous Capital Budget.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 January 22
Typed by: B. Carter

Friday, 1989 December 1
12:00 o'clock noon
Webster Room, Hamilton Convention Centre

A Joint Meeting of the Regional Finance and Personnel Committee and the City Personnel Committee was held.

There were present: Alderman B. Hinkley, Chairman, City Personnel Committee

Regrets:
Alderman T. Jackson, Vice-Chairman - H.E.C.F.I.
Mayor Robert M. Morrow - H.E.C.F.I.
Alderman T. Cooke - H.E.C.F.I.
Alderman V. Agro - H.E.C.F.I.
Alderman D. Christopherson - H.E.C.F.I.
Alderman D. Agostino - out of town
Alderman J. Gallagher - H.E.C.F.I.
Alderman T. Murray - H.E.C.F.I.

Also present:
Councillor A. Sloat, Chairman of the Regional Finance and Personnel Committee
Councillor Prentice
Councillor Bell
Councillor Robb
Mr. M. Carson, Regional Chief Administrative Officer
Mr. L. Sage, City Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Mr. D. Vyce, Director of Property
Mrs. D. Jones, Manager, Personnel Services, Human Resources Centre
Mrs. E. Bournes, Human Resources Centre
Mr. M. Schuster, Performance Excellence Programme Steering Committee
Mrs. C. Biggs, Secretary of the Regional Finance and Personnel Committee
Mr. L. Franco - Project Team
Mr. A. Georgieff - Project Team
Mr. C. Firth-Eagland - Project Team
Ms. L. Clements - Project Team
Ms. V. Woodcox - Project Team
Mr. Peace - Project Team
Mrs. K. Goodfellow - Project Team
Mr. J. Johnston, Commissioner of Human Resources
Mrs. R. Cowell, Human Resources Centre
Mr. G. Lawson, Regional Treasurer
Mrs. Susan K. Reeder, Secretary, City Personnel Committee

Performance Excellence Programme

The Regional Chief Administrative Officer outlined the background to the resulting Performance Excellence Programme.

Councillor Sloat, Chairman of the Regional Finance and Personnel Committee and Alderman B. Hinkley, Chairman of the City Personnel Committee gave introductory comments on the programme.

Mrs. Raffaella Cowell of the Human Resources Department gave an outline of the document entitled "Performance Excellence Programme - Study Design Report - 1989 November".

Following her outline on this report, and the various aspects contained therein, a question and answer period then ensued.

Members of the Project Team spoke to those present on their perspectives on the validity of this programme and its emphasis.

It was acknowledged that a quorum was not present from both the Regional Finance and Personnel Committee and the City Personnel Committee and it was agreed that another presentation on this matter would be required in the new year with the same type of set up in order to have the matter of approval of this programme and its associated cost implications considered by each Committee.

Adjournment

There being no further business the meeting then adjourned.

Taken as read and approved,

Alderman B. Hinkley, Chairman
City Personnel Committee

Susan K. Reeder.

Susan K. Reeder
Secretary
1989 December 1

C(iv)

Monday, 1989 December 4
9:30 o'clock a.m.
Room 233, City Hall

The Legislation Committee met.

There were present: Alderman V. J. Agro, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman F. Lombardo
Alderman D. Drury
Alderman G. Copps
Alderman T. Jackson
Alderman D. Ross
Alderman H. Merling

Absent with regrets: Mayor Robert M. Morrow

Also present: Alderman D. Agostino
Alderman T. Murray
Mr. S. J. Dembe, Manager, Licencing Division
Mr. L. Staley, Smoking Control Officer
Ms. L. Lawrence, City Solicitor's Office
Mr. E. A. Simpson, City Clerk
Mr. D. W. Vyce, Director of Property
Mr. J. Johnston, Commissioner of Human Resources
Mrs. Susan K. Reeder, Acting Secretary

Day of Mourning Sculpture Competition

The Committee heard a presentation from the Hamilton and Region Arts Council respecting the "Day of Mourning" Sculpture Competition as initiated by the Hamilton and District Labour Council and administered by the Hamilton and Region Arts Council.

A visual concept drawing of the winning sculpture was shown to the members of the Legislation Committee for the purpose of seeking the Legislation Committee's approval on the selection of design for the sculpture.

Considerable discussion ensued on the selected design for the "Day of Mourning" sculpture.

Moved by Alderman Ross, seconded by Alderman Jackson and carried that this matter be tabled to the next meeting.

Recorded Vote: Nays - Drury, Merling, Kiss
Yeas - Agro, Ross, Jackson, Copps

Minutes - 1989 November 20

The Committee was in receipt of the minutes of their meeting held Monday, 1989 November 20 and approved these minutes.

Draft Bill Respecting Smoking in the Workplace

The Committee was in receipt of a Draft Bill Respecting Smoking in the Workplace which was referred back by City Council at its meeting held 1989 November 28.

The Committee was in receipt of a report from Ms. Lawrence of the City Solicitor's Department dated 1989 December 1 respecting this Draft Bill. Ms. Lawrence's report also included a summary of the bill.

The Committee was also in receipt of a submission from the Hamilton Wentworth Interagency Council on Smoking and Health dated 1989 December 1.

The Committee also received a brief concerning legislation regarding smoking in the workplace in public places and licencing the sale of tobacco from the Hamilton Wentworth Non Smokers Rights Association dated 1989 December 4.

Ms. Lawrence spoke to the summary of the proposed Bill and considerable discussion then ensued on the amendments and their implications.

The Committee then unanimously approved the following recommendation:

(a) That smoking be regulated in workplaces within the City of Hamilton in accordance with the following recommendations:

(i) that all employers be required to adopt and implement a workplace smoking policy.

(ii) that the workplace smoking policy either,

(1) totally prohibit smoking in the workplace,

or

(2) prohibit smoking in the workplace except in designated rooms.

(iii) that designated rooms be fully enclosed and ventilated.

(iv) that in new construction after 1991 January 1, designated smoking rooms be ventilated directly to the outside;

(v) that reception areas, lobbies, hallways, washrooms and private offices not be designated as smoking rooms;

(vi) that industrial mills be designated as smoking rooms, but that areas within the industrial mills not be designated as smoking areas;

(vii) that signs be posted indicating where smoking is permitted and prohibited;

(viii) that employers who do not comply with these regulations be liable to a charge, and upon conviction to a penalty of up to a maximum of $2 000. fine;

(ix) that any person who smokes in contravention of a workplace smoking policy be liable to a charge and upon conviction, to a penalty of up to a maximum $2 000. fine.

(b) That the City Solicitor be directed to prepare the necessary By-law to incorporate the above recommendations and to provide for an implementation date of 1990 March 1.

NOTE: This By-law will not apply to workplaces that are regulated by the Government of Canada and the Province of Ontario.

The City of Hamilton Act 1989, which received Royal Assent on 1989 July 13th, provides the enabling legislation for the City to enact the above-noted Smoking in the Workplace By-law.

Civic Reception - Hamilton Spectator Indoor Games

The Committee was in receipt of a report from the City Clerk dated 1989 November 30 respecting the Hamilton Spectator Indoor Games and a request for funding a civic reception.

Mr. Norman Haac, Society Chairman for the 91st Highlanders Athletic Association spoke to the Committee with respect to their request for funding. Mr. Bowman, Chairman of the Association was also in attendance.

The Committee approved the following:

(a) That the City of Hamilton host a civic reception for the participants of the 91st Highlanders Athletic Association's Hamilton Spectator 1990 Indoor Games at a cost not to exceed $6 000.; and

(b) That funding for this event be financed from the 1990 Special Civic Receptions and Delegate Hostings Account No. CH55314 84010.

City of Hamilton Dog Licence Fees

The Committee was in receipt of correspondence from Mr. Morrison, Operations Manager, The Hamilton Society for the Prevention of Cruelty to Animals respecting an increase in City of Hamilton dog licence fees.

The Committee approved the following:

(a) That the City of Hamilton By-law 85-148, with respect to dog licences fees, be amended effective 1990 January 1, to the following schedule:

	Regular	Senior/Disabled - 25% of regular		
(i)	Unaltered	$34. ($32.)	$8.50	($8.)
(ii)	Spayed or Neutered	$16. ($15.)	$4.	($3.75)

NOTE: Current rates are shown in brackets.

(b) That hereafter, licence fees as noted above, will increase on January 1st of each year, by a percentage of 4% (or rate of inflation), rounded down to the nearest dollar.

Licencing Cats

Some discussion also ensured with Mr. Morrison on licencing cats and the Committee approved the following:

That the City of Hamilton petition the Provincial Government of Ontario to enact enabling legislation to municipalities for the licencing of cats.

Recorded Vote: Nays: Agro, Kiss, Drury

Yeas: Ross, Jackson, Copps, Lombardo

Workstation - Farmers' Market

The Committee was in receipt of a report from the City Clerk dated 1989 November 21 respecting workstation - Farmers' Market.

Tax Applications Processed Under Section 496(a) of The Municipal Act

The Committee approved the following:

That the sum of $3 000. be transferred from Account No. CH56001 12004 (Office Supplies) to Account No. CH58001 12001 (Office Equipment) to permit the purchase of one extended computer workstation and accessory storage unit for the Hamilton Farmer's Market Office.

NOTE: Funds available within current budget.

The Committee was in receipt of a report from the Assistant Supervisor, Business Tax dated 1989 November 27 respecting tax applications processed under Section 496(a) of The Municipal Act in accordance with Bill 59 (Municipal Act Amendment) Chapter 31 Statutes of Ontario, 1988.

Alderman Drury questioned staff on parts of the report and it was agreed that the Committee would approve this item and that Alderman Drury should clarify his concerns with staff and if his questions were not answered, he could speak to this matter at City Council.

Accordingly, the Committee approved the following:

That realty and business tax applications processed under Section 496(a) of The Municipal Act in accordance with Bill 59 (Municipal Act Amendment) Chapter 31 Statutes of Ontario, 1988 in the amount of $28 781.28 be approved and charged to Account CH53307 24104 Tax Remissions.

NOTE: On 1988 June 8, Section 15 of Bill 59 received Royal Assent. This Section provides for the Municipality a means whereby Municipal Councils may approve tax refunds due to clerical errors in the Assessment Roll. The period for application is limited to two years preceding the date of application.

Such applications are only valid and therefore may only be heard and approved by Council providing that certain prior conditions are met; most importantly that all applications must be confirmed and approved by the Regional Assessment Commissioner.

Provincial Resolution Prohibiting the use of Animals in Cosmetics and Product Testing

The Committee was in receipt of a resolution forwarded to them from Alderman T. Murray respecting Provincial legislation prohibiting the use of animals in cosmetics and product testing.

The Committee approved the following:

WHEREAS, each year, thousands of animals suffer and die slow, painful deaths in laboratory tests of cosmetics and household products, and

WHEREAS, these tests are cruel and are not required by any Provincial or Federal law, and

WHEREAS, safe alternative methods of testing such products do exist; methods that do not involve the use of animals, but do provide reliable results.

THEREFORE BE IT RESOLVED THAT, the City of Hamilton petition the Provincial Government of Ontario to pass into law a Bill prohibiting the use of animals in cosmetics and product testing.

Resoltuion - Railway Fencing

The Committee was in receipt of a report from the Secretary, Transport and Environment Committee dated 1989 November 28 respecting railway fencing.

The recommendation requested:

> That a resolution relative to the need for railway companies to provide improved fencing of their property whereever it abuts municipally owned property, be forwarded to the AMO and FCM for endorsation and support.

Discussion ensued on this matter and it was agreed that this item should be tabled to the next meeting in order that the specific wording for such a resolution can be resubmitted to the Committee for consideration and approval.

Wreath on the City Hall Balcony - Hamilton Injured Workers Committee

The Committee was in receipt of a report from the City Clerk dated 1989 November 30 respecting Hamilton Injured Workers Committee.

Some discussion ensued on allowing a wreath on the City Hall balcony for the period of December 11 to January 3 and it was agreed that only one week between that time frame would be allowed and that week would be at the Hamilton Injured Workers Committee's choice.

The Committee also agreed that a review of the policy regarding displays on the balcony should be considered by the new Finance and Administration Committee.

Accordingly, the Committee approved the following recommendation:

> That permission be granted to the Hamilton Injured Workers Committee to:
>
> 1. (a) Hold their annual vigil at City Hall on 1989 December 23 in memory of injured workers.
>
> (b) Display a wreath on the City Hall balcony for a one-week period between the dates of 1989 December 11 to 1990 January 3 in memory of all injured workers who have tragically lost their lives in the workplace.
>
> (c) That the one-week time period to display this wreath be determined by the Hamilton Injured Workers Committee.
>
> 2. That the new Finance and Administration Committee be requested to review the City's present policy respecting displays on the City Hall balcony to ensure consistency of its use for all organizations.

World Day of Prayer - Use of City Hall Facilities

The Committee was in receipt of a report from the City Clerk dated 1989 November 30 respecting World Day of Prayer.

The Committee approved the following:

> (a) That permission be granted to the World Day of Prayer Committee to use the Council Chambers on Friday, 1990 March 2nd at 12:00 o'clock noon for their Annual World Day of Prayer; and
>
> (b) That permission also be granted for the use of Room 219 for a reception after the World Day of Prayer Service.

D.A.R.T.S. - Vehicle Replacement/ Weekend Service

The Committee was in receipt of a memorandum from the Acting Commissioner of Transportation dated 1989 November 28 respecting D.A.R.T.S. - vehicle replacement/weekend service.

The Committee expressed some concerns at the week selected and approved the following:

> That permission be granted to the Transportation Services Committee, on behalf of the D.A.R.T.S.' Board, to use the second floor foyer area outside of the City Clerk's Office, on Thursday, 1989 December 21st, between the hours of 7:00 o'clock p.m. and 9:00 o'clock p.m., for the purpose of holding a public meeting to invite users, the public, and members of Council to discuss and consider alternative means of transportation for D.A.R.T.S. services.

Resolution - Food Irradiation Alert

The Committee was in receipt of correspondence from Food Irradiation Alert requesting endorsement of a resolution.

The Committee felt that this matter would be more appropriately reviewed by the Regional Health and Services Committee and accordingly approved the following:

> That correspondence received from Food Irradiation Alert requesting endorsement of a resolution, as attached herewith and marked Appendix "A", be referred to the Hamilton-Wentworth Regional Council for consideration by its Regional Health Services Committee.
>
> NOTE: Additional correspondence which accompanied this resolution is available from the Committee Secretary upon request.

In Camera Meeting

At this point, the Committee moved into an in camera meeting to discuss a matter of a private and confidential nature.

Adjournment

There being no further business, the meeting then adjourned,

Taken as read and approved,

ALDERMAN V. J. AGRO, CHAIRMAN
LEGISLATION COMMITTEE

Susan K. Reeder
Acting Secretary
1989 December 4

Typed by M. J. Walton

C(M)

Tuesday, 1989 December 5
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present: Alderman Wm. M. McCulloch, Chairman
Alderman D. Drury, Vice-Chairman
Alderman T. Cooke
Alderman G. Copps
Alderman F. Lombardo
Alderman J. Smith
Alderman J. Gallagher
Alderman T. Murray

Absent with regrets: Mayor R. Morrow (City Business)

Also present: Alderman D. Christopherson (Part of Meeting)
Alderman H. Merling (Part of Meeting)
Alderman D. Ross (Part of Meeting)
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Budgets
Mr. T. Dew, Manager of Revenue
Mr. K. Beattie, Grants Co-ordinator
Mr. M. Watson, Real Estate Division
Mr. T. Bradley, Manager of Purchasing
Mr. J. Thompson, Secretary

1. HAMILTON SPECTATOR INDOOR GAMES

Hamilton Spectator Indoor Games

The following executive officers of the 91st Highlanders Athletic Association appeared before the Committee to request financial support from the City of Hamilton in staging the Hamilton Spectator Indoor Games to be held at Copps Coliseum 1990 January 12:

Mr. Norm Haac
Past President

Mr. Don Bowman
President

Mr. John Auld
Treasurer

Mr. Norm Levitt

Mr. Haac requested that the City of Hamilton agree to underwrite losses of up to $20 000. if incurred by the 91st Highlanders Athletic Association in staging the 1990 Games.

Hamilton Spectator Indoor Games

Alderman Gallagher reported that the HECFI Management/Executive Committee have approved that the basic building fee of $13 000. along with an additional $6 500. to be applied against the Event Sheet/Event Staff Charges as incurred by the 91st Highlanders Athletic Association for the use of Copps Coliseum for the "1990 Hamilton Spectator Indoor Games" be financed by the HECFI Special Events Subsidy fund up to a maximum of $19 500. and that HECFI be recognized as a major sponsor of this event.

In discussion, it was also noted that the Legislation Committee has agreed to recommend to City Council that the City host a civic reception for the participants of the Hamilton Spectator Indoor Games at a cost not to exceed $6 000.

Mr. Sage confirmed that the 91st Highlanders Athletic Association cannot receive funding from both sources namely HECFI and the City of Hamilton for the save event.

Mr. Haac explained that the 91st Highlanders had originally requested deficit financing from HECFI in the amount of $25 000. However, HECFI decided to become a major sponsor of the event and agreed to provide financial assistance in the amount of $19 500. from the HECFI Special Events Subsidy fund.

Alderman Murray submitted that the 91st Highlanders should have submitted one application for an overall grant to be used to assist in defraying expenses to be incurred in staging the Spectator Indoor Games.

Following considerable discussion, the Committee agreed to submit the following recommendations to City Council for a $50 000. grant:

(a) That a grant in the total amount of $50 000. be made to the 91st Highlanders Athletic Association to be used to assist in defraying expenses to be incurred in staging the 1990 Hamilton Spectator Indoor Games to be held at Copps Coliseum 1990 January 12 and January 13 subject to the following:

    (i) That the applicant complete the prescribed grant application form immediately.

    (ii) That the applicant provide the City with an audited financial statement detailing the disbursement of these funds.

(b) That this grant be financed from the 1990 Grant Budget allocation.

(c) That Section 2 of the Eighteenth Report of the Legislation Committee recommending that the City of Hamilton host a civic reception for the participants of the Hamilton Spectator Indoor Games at a cost not to exceed $6 000., be withdrawn.

(d) That the HECFI Management/Executive Committee be requested to rescind their recommendation to provide subsidization from the HECFI Special Events Subsidy Fund up to a maximum of $19 500.

The Committee also agreed that the Finance and Administration Committee should meet with the Executive of the 91st Highlanders Athletic Association immediately following the 1990 Spectator Indoor Games to completely review the process and procedures to be followed in applying for a City of Hamilton grant for the 1991 Spectator Indoor Games.

2. MINUTES

Minutes 1989 November 21

The minutes of the last regular meeting of the Finance Committee held 1989 November 21 were received and adopted as circulated to the members.

3. INCREASE IN FEDERAL SALES TAX

Increase in Federal Sales Tax

As outlined in a report of the Manager of Purchasing dated 1989 November 30, the Committee agreed to recommend to City Council at all purchase orders previously approved by City Council be increased by the 1.5% federal sales tax.

It was noted that the City has recently received invoices for several vehicles which were ordered prior to the federal sales tax increase effective 1989 June 1 but delivered in the past few weeks.

4. 1989 BUDGET TRANSFERS AND OVERDRAFTS

1989 Budget Transfers and Overdrafts

As outlined in a report of the Treasurer dated 1989 November 20, the Committee agreed to submit the following recommendation to City Council for approval:

That the Chief Administrative Officer and the Treasurer be authorized to approve current budget transfers and overdrafts for the balance of December following the 1989 December 12 City Council meeting, provided that a list of all such transactions is compiled for the approval of the appropriate Standing Committee and/or City Council in early 1990.

5. FINANCING THE "PERFORMANCE EXCELLENCE PROGRAMME"

Financing - "Performance Excellence Programme"

The report of the Treasurer dated 1989 November 28 dealing with the financing of the estimated total City's cost of the Region/City Performance Excellence Programme was tabled pending consideration of the program by the Personnel Committee at its meeting to be held 1989 December 6.

6. FINANCING OF CROSSING GUARD AT SOUTHBEND ROAD AND UPPER WELLINGTON

Financing - School Crossing Guart at Southbend Road and Upper Wellington

As outlined in a report of the Treasurer dated 1989 November 28, the Committee agreed to submit the following recommendation to City Council for approval:

That the estimated cost of $500. for the balance of 1989 of assigning a school crossing guard to the intersection of Southbend Road and Upper Wellington Street, as approved by City Council 1989 November 28, be financed from within the School Crossing Guard budget on an overdraft basis if necessary.

Data Entry Clerk and Account Control Clerk

7. DATA ENTRY CLERK AND ACCOUNT CONTROL CLERK

As outlined in a report of the Treasurer dated 1989 November 30, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the temporary Data Entry Clerk and Account Control Clerk positions in the Accounting Division of the Treasury Department be established as permanent positions to conform to union regulations.

(b) That the City Treasurer and the Commissioner of Human Resources be authorized to take appropriate steps to establish and fill the positions.

Leasing - Fax Machines - Information Systems Department

8. LEASING OF FAX MACHINES - INFORMATION SYSTEMS DEPARTMENT

As outlined in a report of the Treasurer dated 1989 November 29, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Information Systems Department, in conjunction with and with the concurrence of the Purchasing Division, lease Facsimile equipment for use in their City Hall location and in the Regional location in the Ellen Fairclough Building, and

(b) That a 1989 base transfer of $3 110. from Information Systems Account No. CH56605 26020 to Purchasing Account No. CH56639 28001 be made to finance the lease costs.

Acquisition of a Microfiche Reader/Printer

9. ACQUISITION OF A MICROFICHE READER/PRINTER

As outlined in a report of the Treasurer dated 1989 November 29, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Treasury Department be authorized to purchase a microfiche reader/printer at an estimated cost of $3 100.

(b) That the cost of this equipment be financed by savings in the Information Systems Department accounts.

10. CAPITAL CHARGES STUDY

Capital Charges Study

The Committee had before a report of the Treasurer dated 1989 November 30 recommending the following:

(a) That the report by The Coopers & Lybrand Consulting Group, Management Consultants, dated 1989 December 1, entitled "Capital Charges Study" be received by City Council with the objective of considering this report in the second meeting in January, 1990 and after a full hearing by interested parties.

(b) That any interested party intending to comment on the Coppers & Lybrand Report be assessed $25. per copy of the report.

Representatives of the Coopers & Lybrand Consulting Group were in attendance and proceeded to highlight the Capital Charges Study.

In discussion, Alderman Hinkley requested the Consultants to survey other municipalities to determine what development charges they are recommending to their councils in 1990 and also assess where they are going in the future with respect to development charges. Direction was also given to the Consultants to investigate the imposition of retroactive conditions in the event an O.M.B. hearing takes place on the proposed Development Charge By-law.

Following considerable discussion, the Committee agreed to recommend to City Council that the "Capital Charges Study" be approved and that a full public meeting be held by all interested parties early in January, 1990 and that the City Solicitor be requested to examine the legal ramifications of imposing the new Development Charges in accordance with the Development Charges Act, 1989.

The Committee also requested the Building Commissioner to investigate the possibility of collecting the recommended Development Charges prior to the passage and approval of the Development Charge By-law and that these charges be held in escrow pending approval of the proposed Development Charge By-law.

By-law to Transfer 1989 Expenditure and Revenue Estimates Regarding Transit Assisted Fare Costs to the Region

11. BY-LAW TO TRANSFER 1989 EXPENDITURE AND REVENUE ESTIMATES REGARDING TRANSIT ASSISTED FARE COSTS TO THE REGION

As recommended by the Treasurer, the Committee agreed to submit a By-law to City Council to amend By-law Nos. 89-138 and 89-139 Respecting Rates of Taxation for Municipal and Regional Purposes for the year 1989 in order that the Council of the Regional Municipality of Hamilton-Wentworth can include in their 1989 Expenditure and Revenue Estimates, the Transfer Assisted Fare costs for the Senior Citizens, 70 and over; the Group "A", Disabled and Handicapped Persons and the Hamilton Street Railway Convenience Pass in the net amount of $3 483 570.

Adjournment

The meeting then adjourned.

Taken as read and approved,

ALDERMAN WM. M. McCULLOCH, CHAIRMAN
FINANCE COMMITTEE

John Thompson, Secretary
1989 December 5

Typed by M. J. Walton

C(vii)

Wednesday, 1989 December 6
9:30 o'clock a.m.
Room 233, City Hall

The Personnel Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman T. Jackson, Vice-Chairman
Alderman T. Cooke
Alderman J. Gallagher
Alderman D. Agostino
Alderman D. Christopherson
Alderman V. Agro

Regrets: Mayor Robert M. Morrow
Alderman T. Murray

Also present: Mr. J. Johnston, Commissioner of Human Resources
Mrs. D. Jones, Manager, Personnel Services, Human Resources Centre
Mr. P. Hooker, Acting City Solicitor
Mrs. Susan K. Reeder, Secretary

Minutes - 1989 November 22

The Committee was in receipt of the minutes of their meeting held Wednesday, 1989 November 22 and approved these minutes.

Summary of Revenues & Expenditures

The Committee was in receipt of an information report from the City Treasurer dated 1989 November 24 respecting Summary of Revenues and Expenditures for the ten months ended 1989 October 31, compared with budget. The Committee agreed to RECEIVE this information.

September and October Accounts - Litigation Services

The Committee was in receipt of a report from the Acting City Solicitor dated 1989 November 29 respecting September and October accounts for Litigation Services from Ross and McBride.

The Committee approved the following:

(a) That Ross and McBride, Barristers and Solicitors, be paid the sum of $8 587.44, in payment of their account rendered for the month of 1989 September.

(b) That Ross and McBride, Barristers and Solicitors, be paid the sum of $10 210.48 in payment of their account rendered for the month of 1989 October.

Salary Reclassification and Title Change - Public Works, Central Garage

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1989 November 29 respecting salary reclassification and title change of a position in the Public Works Department, Central Garage.

The Committee approved the following:

That the salary re-classification and title change for the following position in the Public Works Department, Central Garage be approved:

Position Title	Function	Grade	Salary Range
Vehicle Acquisitions Officer	Specify & receive new replacement vehicles and equipment; arrange for disposal of replaced vehicles and equipment; oversee garage parts inventory and new equipment warranties.	L	$36,989.16 - $43,557.28

NOTE: The financial requirements of this position will be met through the Department's current operating budget.

On 1988, July 26 City Council approved the re-classification and title change of the existing Fleet Superintendent position. This position will act as a resource person and provide sound knowledge of vehicle and equipment acquisition.

Reclassification and New Positions - Culture & Recreation Department

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1989 November 21 respecting reclassifications and new positions - Department of Culture and Recreation.

The Committee approved the following:

That the salary classifications for the following non-union positions in the Culture and Recreation Department be approved in accordance with Section 4 of the Seventeenth Report of the Co-ordinating Committee adopted by City Council on 1989 September 26:

POSITION TITLE	FUNCTION	GRADE	SALARY
Manager, Cultural Services	To manage the Cultural Section by providing heritage, multi-cultural and arts services.	H	$49,664.68 - $58,536.92
Manager, Recreation Services	To manage the recreation section by providing recreational programs and services	G	$52,890.76- $62,339.68
Curatorial Assts	To provide support to the Curators and assist with the day-to-day operation of the Museums.	O	$28,922.92- $33,992.92
Program Co-ordinator	To co-ordinate and facilitate the planning operations and appraisal of special needs and seasonal programs.	K	$40,330.68- $47,474.96
Events Co-ordinator	To co-ordinate the planning operations of recreational events.	K	$40,330.68- $47,474.96
Manager of Planning Services	To manage the planning section through long and short term goals and fiscal requirements.	H	$49,664.68- $58,536.92
Facilities Co-ordinator (2)	To co-ordinate programs and services of ten recreational sites and various community groups.	I	$47,820.76- $56,347.72
Heritage Co-ordinator		To be established	
Development Co-ordinator		To be established	
Project Co-ordinator		To be established	

NOTE: These new and reclassified positions are to be kept within the present personnel allocation of the Department and any subsequent positions arising out of this reorganization will be subject to future budgetary approval.

At its meeting of 1989 August 22, the Parks and Recreation Committee approved the reorganization of the Culture and Recreation Department into three sections, namely, Culture, Recreation and Planning. This reorganization was based upon a consultant's report and a study conducted by the Human Resources Centre.

The item was referred to and adopted by City Council on 1989 September 26.

Classification of Solicitors

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1989 November 29 respecting the classification of Solicitors.

The Committee approved the following:

(a) That effective 1990 January 1, the entry pay grades for Solicitors joining the City Solicitor's Department be determined by the number of years since called to the bar.

(b) That these pay grades (described below) form the salary progression range for those solicitors.

(c) That the salary progression range be a percentage of the first step of the "F" grade to the nearest step in an existing pay range.

Entry Rate: Years Called	% of F1	New Grade/step	1990 Jan 1 Salary
Just called	75	K3	$45,757.92
At 1 year	80	J1	$47,805.68
at 2 years	85	H1	$51,899.64
at 3 years	90	H2	$54,066.48
at 4 years	95	G1	$56,270.80
at 5 years or more	100	F1	$59,967.44

(d) and that after reaching the first step of the "F" range, Solicitors will progress through that range as follows (1990 January 1 rates):

F2 $62,375.04
F3 $65,024.44
F4 $67,794.48
F5 $70,564.00

NOTE: At 1990 January 1, the cost of the change in salary structure will be approximately $49,200.00.

The Personnel Committee at its 1989 May 24 meeting requested that the Commissioner of Human Resources review the salary classifications of Solicitors in the City Solicitor's Department. This report recommends a method of structuring the salary grades for the solicitors.

The present salary ranges for the Solicitors are based solely on job content. As a Solicitor's tenure with the Corporation increases, he or she is assigned progressively more numerous and complex assignments. Under the job evaluation system, change in the nature and number of duties requires a re-evaluation of the job content in order to assign a new pay grade. Frequent reclassification is a cumbersome way to capture this increased responsibility and complexity. It is more appropriate to establish pay scale based on number of years since called to the bar, as is done in the private sector and in the Regional Legal Services Department.

Comparison Report on Public Sector Solicitors

The Committee discussed the salary classification of the Solicitors in comparison to Solicitors from other municipalities of comparative size.

The Committee then approved the following:

(a) That the Commissioner of Human Resources, in conjunction with the Acting Solicitor, acquire information on dollar figures with other comparative Public Sector Municipalities on the salaries paid to their Solicitors, and

(b) That this information report be forwarded to the Finance and Administration Committee.

Appointments to and Terminations from to 1989 November 21

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1989 November 24 respecting appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1989 November 21.

The Committee approved the following:

That the Appointments to and Terminations from Permanent positions with the Corporation of the City of Hamilton to 1989 November 21, attached herewith and marked Appendix "A", be approved.

Outstanding Committee Items

The Committee was in receipt of a list of outstanding Committee items for the Personnel Committee and agreed to RECEIVE this information.

Salary Classification - Public Works Department

The Committee was in receipt of an added report from the Commissioner of Human Resources dated 1989 December 4 respecting salary classification of a new position in the Public Works Department.

The Committee approved the following:

That the salary classification for the following new position in the Public Works Department be approved:

POSITION	FUNCTION	GRADE	SALARY RANGE
Manager of Administration	Manages the planning and administration of the Public Works Department by developing Departmental standards and policies and by controlling both the capital and current budgets.	H	$49,664.68-$58,536.92

NOTE: The financial requirements of this position will be met through the Department's current operating budget.

On 1989 March 23, City Council approved this new position within the Department's 1989 budget.

Analysis of Day Care Feasibility Survey

As an added item, Alderman Christopherson spoke to the Committee on the analyses of the Day Care Surveys conducted with City and Regional employees and indicated that there would be a cost requirement for the processing of the surveys.

The Committee approved the following:

That the Commissioner of Human Resources be authorize to commit an amount up to a maximum of $1 000. for the processing and analysing of the Day Care Needs Survey recently conducted with the City and Regional employees.

In-Camera

The Committee then agreed to move in-camera to discuss a matter of a private and confidential nature.

Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

Susan K. Reeder

Susan K. Reeder
Secretary
1989 December 6

Alderman B. Hinkley, Chairman
Personnel Committee

C(vii)

Thursday, December 7, 1989
3:00 o'clock p.m.
Room 219, City Hall

The Co-ordinating Committee met:

There were present: Alderman T. Cooke, Acting Chairman
Alderman G. Copps
Alderman D. Agostino
Alderman D. Ross

Absent: Mayor R. M. Morrow

Also present: Alderman B. Hinkley - part of meeting
Alderman D. Drury - part of meeting
Alderman T. Jackson - part of meeting
Alderman H. Merling - part of meeting
Alderman J. Gallagher - part of meeting
Mr. L. Sage, Chief Administrative Officer
Mr. J. Schatz, Secretary, Co-ordinating Comm.

Adoption of Minutes

The Minutes of the Meeting held Thursday, November 23, 1989 were adopted as circulated to the members.

Approval of Standing Committee Reports

The Committee reviewed and approved for presentation to City Council the following Committee Reports:

- Twentieth Report of the Transport and Environment Committee
- Twenty-third Report of the Parks and Recreation Committee
- Twenty-eighth Report of the Planning and Development Committee
- Eighteenth Report of the Legislation Committee
- Eighteenth Report of the Personnel Committee
- Eighth Report of the Licensing Committee

Change to Finance Committee Report

Subject to the following, the Committee approved presentation of the Twentieth Report of the Finance Committee:

With regard to Item #7 which deals with the Capital Charges Study, the Committee agreed to recommend to City Council that the section be deleted and replaced with the following:

"7. (a) That the Report of the Coopers & Lybrand Consulting Group, Management Consultants, dated December 1, 1989, entitled "Capital Charges Study", be approved.

(b) That pursuant to the provisions of the Development Charges Act, 1989, a full public meeting be held by all interested parties early in January 1990.

(c) That the City Solicitor be requested to examine the legal ramifications of imposing the new development charges in accordance with the Development Charges Act, 1989, and as outlined in the Coopers & Lybrand Report.

(d) That any interested party intending to comment to Council on the Coopers & Lybrand Report be assessed $25.00 per copy.

NOTE: Copies of this report were previously distributed to the Members of City Council. Additional copies, if required, are available from the Secretary of the Finance Committee.

City's Share of Services - Anchor Industrial Park

As recommended by the Treasurer in a report dated December 5, 1989, the Committee agreed to recommend to City Council that the estimated cost of $20 000 to retain J. Clark and Associates to design and administer the construction of roads within Anchor Road Industrial Park Subdivision be financed from the Reserve for City's Share of Services Through Unsubdivided Lands.

It was noted that the Transport and Environment Committee is recommending approval of this project to City Council and is requesting the Co-ordinating Committee to recommend the source of funding.

City's Share of Services - Anchor Road Industrial Park

As recommended by the Treasurer in a report dated November 30, 1989, the Committee agreed to recommend to City Council that the City's Share of Services to be installed in "Anchor Road Industrial Park, Oakdale Estates - Phase 6" in the gross amount of $53,949.34 be financed from the Reserve for City's Share of Services Through Unsubdivided Lands.

It was noted that the Transport and Environment Committee approved this project at its meeting on December 4, 1989 and is recommending to City Council that the Co-ordinating Committee recommend the method of financing.

Financing of resurfacing of East 23rd St.

As recommended by the Treasurer in a report dated December 5, 1989, the Committee agreed to recommend to City Council that the cost of financing the reconstruction of East 23rd Street from Fennell Avenue to the south leg of MacLennan Avenue, and resurfacing of East 23rd Street from MacLennan Avenue to 75m southerly, in the gross amount of $10 000 be financed from the Surplus of the 1989 Reconstruction Account.

It was noted that the Transport and Environment Committee approved this project at its meeting on December 4, 1989 and is requesting the Co-ordinating Committee to recommend the method of financing.

Funding of civic reception, awards, & dinner for Ontario Disabled Games

As recommended by the Treasurer in a report dated December 6, 1989, the Committee agreed to recommend to City Council that the City contribution of $4 000 towards the cost of a civic reception, awards and official awards dinner in 1991 for the Ontario Disabled Games be financed from the Reserve for Hosting of Conferences with Municipal Subject Content.

It was noted that the Parks and Recreation Committee approved this project at its meeting on December 5, 1989 and is requesting the Co-ordinating Committee to recommend the method of financing.

Hamilton Hydro Comm. Increase in cost

In a letter dated November 29, 1989, the General Manager and Secretary to the Hamilton Hydro Commission advised that because of the increase in the cost of power from Ontario Hydro, and Hamilton Hydro's estimated financial position for next year, hydro rates will increase effective January 1, 1990 by approximately 7.59%. It was noted that the increase to the average residential customer will be $3.70 per month.

The Committee noted that the increase in cost of hydro from Ontario Hydro is only 6.14% as compared to the proposed 7.59% increase and agreed to request representatives of the Hydro Commission to attend a future meeting of the Committee to explain the reasons for the increase.

Mayor's Race Relations Committee assistance in filling vacancies on committees and commissions with representatives of minority groups

Copies of a letter dated November 17, 1989 from the Mayor's Race Relations Committee advising that it would assist in making available suitable candidates from representative minority groups to fill vacancies on Committees and Commissions, were distributed to the Members.

Following considerable discussion, the Committee agreed to recommend the following to City Council:

(a) That City Council go on record as encouraging greater involvement and participation of representatives of minority groups on its various boards, committees and commissions.

(b) That staff be requested to undertake a study to determine the present representation of the various minority groups on the City's boards, committees and commissions versus the ratio of the various minority groups to the total population of the City of Hamilton.

(c) That the Finance and Administration Committee be requested to review the current selection process with a view to encouraging greater representation of minority groups.

Review of current security measures

In a report dated November 29, 1989, the Information Systems Committee recommended that the Director of Property be authorized and directed to undertake an immediate review of current security measures and requirements for City Hall and report back on any additional security measures that may be required.

Also distributed to the members were copies of a memorandum from the Director of Property advising that the issue of City Hall security was discussed at a recent Management Team meeting and that he along with Mr. K. E. Avery, Deputy City Clerk, have been requested by the Chief Administrative Officer to undertake such a review. In addition he further advised that he along with Mr. Avery will be meeting with an officer of the Crime Prevention Bureau of the Regional Police Department on Friday, December 1, 1989, and will keep the Committee advised of any progress in addressing this issue.

Status of Football Hall of Fame sign

The Committee received for information purposes copies of memorandums dated November 30, 1989 from the Secretary of the Football Hall of Fame Management and Museum Committee, and from Mr. M. J. Watson of the Real Estate Department, to Mr. L. Sage, Chief Administrative Officer, advising as to the status of the Canadian Football Hall of Fame and Museum sign proposed to be erected adjacent to Main Street in the City Hall forecourt.

Historical Board's request to use City Crest

In a memorandum dated December 7, 1989, the Secretary of the Historical Board advised of the intention of the Hamilton Historical Board to use the Corporation of the City of Hamilton crest on the cover of a booklet listing the plaques that had been presented on their behalf to various landmarks noteworthy of their restoration and preservation.

Appointment of George Baker as new Fire Chief

As recommended by the Commissioner of Human Resources in a report dated November 30, 1989, the Committee agreed to recommend to City Council that Mr. George Baker be appointed Fire Chief for the Corporation of the City of Hamilton effective December 18, 1989 and that the Chief Administrative Officer and the Commissioner of Human Resources be authorized to negotiate the provisions of a contract with Mr. George Baker for a term of three (3) years within compensation range "C".

Citizen appointment to HECFI Board

The Committee reviewed the applications received for citizen appointment to the Hamilton Entertainment and Convention Facilities Inc. and conducted an interview with each of the following:

Mr. Michael Dingwall
Mr. Robert Esselment
Mr. Ronald Franceschini
Mr. Jim Hitch
Mr. Norman Levitt
Mr. Marcel Mongeon
Mr. Paul A. Pappas
Ms. Diane Porco
Mr. Marvin Ryder
Mr. William J. Tidball

Alderman Gallagher advised the Committee that Mr. Gene Kwiatowski who is scheduled to meet with the Committee has advised his office that he is unavoidably detained in Toronto and will be unable to attend the meeting.

Citizen appointment to HECFI Board

Following discussion and balloting, the Committee agreed to recommend the appointment of the following:

Mr. Michael Dingwall
Mr. Norman Levitt
Mr. Marvin Ryder
Mr. William J. Tidball

Adjournment

The meeting then adjourned.

Taken as read and approved,

J. J. Schatz, Secretary
Co-ordinating Committee

ALDERMAN T. COOKE, ACTING CHAIRMAN
CO-ORDINATING COMMITTEE

1990 January 22
Typed by: B. Carter

C(viii)

SPECIAL MEETING OF THE CO-ORDINATING COMMITTEE

Tuesday, December 19, 1989
7:00 o'clock p.m.
Room 219, City Hall

The Co-ordinating Committee met:

There were present: Mayor R. M. Morrow, Chairman
Alderman T. Cooke, Vice-Chairman
Alderman G. Copps
Alderman D. Agostino
Alderman D. Ross

Also present: Alderman M. Kiss - part of meeting
Alderman V. Agro - part of meeting
Alderman D. Christopherson - part of meeting
Alderman J. Gallagher - part of meeting
Mr. K. E. Avery, Deputy City Clerk
Mr. J. Johnston, Commissioner, Human Resources
Mrs. D. Jones, Human Resources Centre
Mr. P. Hooker, Solicitor's Department
Mr. G. Macaluso, H.E.C.F.I.
Mr. D. Vyce, Property Department
Mr. J. Schatz, Secretary, Co-ordinating Comm.

Appointment of Mr. Barry Snetsinger Marketing and Sales, H.E.C.F.I.

As recommended by the H.E.C.F.I. Board of Directors, the Committee agreed to recommend to City Council that Mr. Barry R. Snetsinger be appointed to the position of Marketing and Sales, H.E.C.F.I., on a contract basis at a salary level 24 and that the Managing Director/CEO and the Commissioner of Human Resources be authorized to negotiate the provisions of a contract for a term of three (3) years.

Approval of Licensing Committee Report

The Committee reviewed and approved for presentation to City Council the NINTH Report of the Licensing Committee.

The Committee approved for presentation to City Council Bills B-144 and Bill B-145, being By-Laws to Amend Traffic By-Law No. 89-72.

Repairs to Pedestrian Bridge over King St.W.

Copies of a report dated December 19, 1989 from the Director of Property respecting repairs to the pedestrian bridge over King Street West were distributed to the members. In his report, Mr. Vyce recommended that a Purchase Order be issued to Pigott Construction Limited to inspect, repair and/or replace damaged materials to the King Street West pedestrian bridge for a price of $112,200.

It was noted that this matter was intended to be processed in accordance with the Emergency Procedures Policy and that same has been approved by the Chief Administrative Officer and the Vice-Chairman of the new Finance and Administration Committee.

In this regard it was noted that the Emergency Procedure provides for a matter to be approved by two of either the Mayor, the appropriate Committee Chairman and the C.A.O. It was further noted that Finance and Administration Committee, of which Alderman Ross is Vice-Chairman, is not empowered until the first of the year and therefore it is inappropriate for the Chairman or Vice-Chairman of that Committee to be dealing with this matter.

Following still further discussion, the Committee agreed that competitive prices for this work should be obtained from other contractors and the Committee agreed to table this matter until such time as competitive prices have been obtained.

Adjournment

The meeting then adjourned.

Taken as read and approved,

J. J. Schatz, Secretary
Co-ordinating Committee

MAYOR R. M. MORROW, CHAIRMAN
CO-ORDINATING COMMITTEE

1990 January 02
Typed by: B. Carter

FOR ACTION

D

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

DATE: 1990 January 17
COMM FILE:
DEPT FILE:

SUBJECT:

Approved Settlement of Claims.

RECOMMENDATION:

That the attached Summary Report containing a listing and amounts of approved Settlement of Claims be received and that a copy be forwarded to City Council for information in accordance with approved policy.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See amounts detailed in attached Summary Report.

BACKGROUND:

In order to expedite the Settlement of Claims by outside solicitors and save claim costs due to delays, City Council at its meeting held 1988 July 26, in adopting Section 3 of the TWELFTH Report of the Finance Committee, approved a signing limitation policy authorizing the City Solicitor, Director of Public Works and the Chief Administrative Officer to process and approve Settlement of Claims of up to $10 000. This policy requires that the approved Settlement of Claims be reported to the Finance Committee and City Council for information only.

Attachment

FINANCE COMMITTEE

SUMMARY OF APPROVED SETTLEMENT OF CLAIMS

PLAINTIFF	DEFENDANT	NATURE OF CLAIM	AMOUNT OF SETTLEMENT
Maria Pinto and Rosina Difranco	City of Hamilton	Trip and Fall 1987 October 14	$ 2 500.00
Eduardo Loforte	City of Hamilton	Slip and Fall 1987 July 18	$ 1 500.00
Mr. Ricci	City of Hamilton	Fall 1984 February 28	$ 3 750.00
Glavicic	City of Hamilton	Motor Vehicle Accident 1987 September 18	$ 4 250.00
City of Hamilton and Mr. Michael Boyle	Mr. K. Devries	Motor Vehicle Accident 1987 June 1	$ 4 563.01

FOR ACTION

E(i)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 17
COMM FILE:
DEPT FILE:

SUBJECT:

Annual Interfaith Meeting

RECOMMENDATION:

That the request of the Hamilton Mundialization Committee for permission to use the Council Chambers and the rotunda area outside the Council Chambers on Sunday, 1990 February 4 for their Annual Interfaith Meeting, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Funding for staff overtime available in Account No. CH55222-90034 - Use of City Hall Facilities and Equipment by Outside Groups

BACKGROUND:

FOR ACTION

E (iii)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 17
COMM FILE:
DEPT FILE:

SUBJECT:

Mardi Gras Festival of Hamilton-Wentworth

RECOMMENDATION:

That the request of the Executive Committee of the 18th Western Mardi Gras Convention and International Mardi Gras Festival for permission to use the Council Chambers on Saturday, 1990 February 3 at 10:00 a.m. for the purpose of holding a mock Regional Council session to officially commence the Mardi Gras celebrations being held within the Regional Municipality of Hamilton-Wentworth, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Funding for staff overtime available in Account No. CH55222-90034 - Use of City Hall Facilities and Equipment by Outside Groups

BACKGROUND:

FOR ACTION

E(iii)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 17
COMM FILE:
DEPT FILE:

SUBJECT:

Hamilton Region Conservation Authority

RECOMMENDATION:

That the request of the Hamilton Region Conservation Authority for permission to display a 14-piece photography exhibition entitled "Conservation Images" in the City Hall foyer area during the month of May 1990, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

FOR ACTION

E(iv)

JAN 0 3 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance and Administration Committee

FROM: C. J. Coutts, Secretary
Local Architectural Conservation Advisory Committee

DATE: 1990 January 3
COMM FILE:
DEPT FILE:

SUBJECT: Heritage Week - Use of Council Chambers

RECOMMENDATION:

That approval be given to the request of the Local Architectural Conservation Advisory Committee to use:

a) the Council Chambers on Monday, 1990 February 19 from 11:30 o'clock a.m. to 1:30 o'clock p.m. for the purpose of conducting a proclamation ceremony for Heritage Week to be held from 1990 February 19 to 1990 February 25.

b) the second floor foyer from 1990 February 16 to 1990 February 23 for the purpose of displaying heritage exhibits for Heritage Week 1990.

C Coutts

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

Heritage Week will be celebrated across Ontario from 1990 February 19 to 1990 February 25.

Heritage Week is a time to celebrate our heritage, both personally and collectively, to promote public awareness and participation, and to acknowledge all those involved in heritage activities.

The prime objective of Heritage Week is to increase appreciation for Ontario's multifaceted heritage and is accomplished largely through celebrations organized by local groups such as municipalities, historical and heritage associations, museums, libraries and schools.

Various historical societies, museums, and area Local Architectural Conservation Advisory Committees will participate in setting up a heritage display for the week.

CC/mc

cc: - Mrs. N. Chapple, Planning Department
- Mrs. M. Havelka, Culture and Recreation Department

F(i)

FOR ACTION

JAN 0 4 1990

REPORT TO: Chairman and Members,
Co-ordinating Committee
Attn: Mr. J. J. Schatz, Secretary

FROM: Philip R. A. Hooker,
Acting City Solicitor

DATE: *1990* January 3
COMM FILE:
DEPT FILE: 120-1.403

SUBJECT:

Increased Costs for the Construction of an Addition to the Terryberry Public Library.

RECOMMENDATION:

That the attached draft by-law be enacted by City Council.

P. Hooker per DJ Rose

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

With the adoption of Section 2 of the 19th Report of the Co-ordinating Committee, City Council at its meeting held on the 31st day of October 1989, directed the City Solicitor to prepare the necessary by-law to authorize the increased costs in the amount of $905,500.00 for the construction of an addition to the Terryberry Public Library. Approval was received by Ontario Municipal Board Order dated the 29th day of November 1989.

c.c. Mr. E. C. Matthews,
City Treasurer

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Authorize:

INCREASED COSTS FOR THE CONSTRUCTION OF AN ADDITION TO THE TERRYBERRY PUBLIC LIBRARY

WHEREAS the Ontario Municipal Board by Order dated the 25th day of September 1987, (File No. E 871042), approved,

(a) the undertaking by the Public Library Board of the said corporation of the construction of an addition to the Terryberry Public Library at an estimated cost of $1,566,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $595,000.00 for a term not to exceed fifteen years by The Regional Municipality of Hamilton-Wentworth, chargeable to the applicant corporation;

AND WHEREAS By-law No. 87-282, passed on the 27th day of October 1987, authorized proceeding with the construction of an addition to the Terryberry Public Library and the issue of debentures in accordance with the Ontario Municipal Board Order dated the 25th day of September 1987;

AND WHEREAS the Ontario Municipal Board by Order dated the 29th day of November 1989, (File No. E 871042) approved,

(c) an additional expenditure of $905,500.00 covering an additional estimated cost of this amount, and the borrowing of money by way of temporary advances not exceeding in the aggregate such additional estimated cost pending the sale of debentures, and

(d) the issuance of additional debentures in the amount of $905,500.00, by The Regional Municipality of Hamilton-Wentworth, chargeable to the applicant corporation;

AND WHEREAS it is now intended to proceed with the construction of an addition to the Terryberry Public Library, in accordance with the total expenditure as approved by the Ontario Municipal Board, in accordance with the Order of the Ontario Municipal Board dated the 29th day of November 1989.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the construction of an addition to the Terryberry Public Library may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 29th day of November 1989.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1990.

City Clerk Mayor

(1989) 19 R.C.C. 2, October 31

FOR ACTION

F(ii)

JAN 0 4 1990

REPORT TO: Chairman and Members,
Co-ordinating Committee
Attn: Mr. J. J. Schatz, Secretary

FROM: Philip R. A. Hooker,
Acting City Solicitor

DATE: *1990 January 3*
COMM FILE:
DEPT FILE: 120-1/89.3

SUBJECT:

Financing the Floodlighting of Three Ball Fields at Globe Park.

RECOMMENDATION:

That the attached draft by-law be enacted by City Council.

P. R. Hooker per [illegible]

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

With the adoption of Section 8 of the 21st Report of the Parks and Recreation Committee, City Council at its meeting held on the 14th day of November 1989, directed the City Solicitor to prepare the necessary by-law to authorize financing the floodlighting of three ball fields at Globe Park at an estimated cost of $140,000.00. Approval was received by Ontario Municipal Board Order dated the 29th day of November 1989.

c.c. Mr. E. C. Matthews,
City Treasurer

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend:

By-law No. 89-254

To Authorize:

FINANCING THE FLOODLIGHTING OF THREE BALL FIELDS AT GLOBE PARK

WHEREAS the Ontario Municipal Board by Order dated the 27th day of July 1989, (File No. E 890863), approved,

(a) the floodlighting of two ball fields at Globe Park at an estimated cost of $140,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $140,000.00 for a term not to exceed fifteen years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

AND WHEREAS By-law No. 89-254, passed on the 26th day of September 1989, authorized proceeding with the floodlighting of two ball fields at Globe Park and the issue of debentures in accordance with the Ontario Municipal Board Order dated the 27th day of July 1989;

AND WHEREAS the Ontario Municipal Board by Order dated the 29th day of November 1989 (File No. E890863) approved,

(c) an amendment of the said previous order by deleting the word "two" from the first line of sub-section (a) of the style of cause of the said previous order and inserting in lieu thereof the word "three";

AND WHEREAS it is now intended to proceed with the floodlighting of a third ball field at Globe Park in accordance with the total expenditure as approved by the Ontario Municipal Board, and to amend By-law No. 89-254, in accordance with the Order of the Ontario Municipal Board dated the 29th day of November 1989.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as floodlighting three ball fields at Globe Park may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 27th day of July 1989, as amended by the Order of the Ontario Municipal Board dated the 29th day of November 1989.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

3. (a) By-law No. 89-254 is amended by deleting the word "two" in the title, in clause (a) of the first recital, and in section 1 of the said by-law, and substituting in lieu thereof the word "three".

(b) In all other respects, By-law No. 89-254 is hereby confirmed, unchanged.

PASSED this day of A.D. 1990.

City Clerk Mayor

(1989) 10 R.C.C. 3, May 9
(1989) 21 R.P.R.C. 8, November 14

FOR ACTION

F(iii)

JAN 0 4 1990

REPORT TO: Chairman and Members,
Co-ordinating Committee
Attn: Mr. J. J. Schatz, Secretary

FROM: Philip R. A. Hooker,
Acting City Solicitor

DATE: *1990 January 3*
COMM FILE:
DEPT FILE: 120-1/89.8

SUBJECT:

Expansion of the Red Hill Library.

RECOMMENDATION:

That the attached draft by-law be enacted by City Council.

P Hooker per JdeLaere

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

With the adoption of Section 1 of the 18th Report of the Co-ordinating Committee, City Council at its meeting held on the 10th day of October 1989, directed the City Solicitor to prepare the necessary by-law to authorize the expansion of the Red Hill Library at an estimated cost of $274,000.00. Approval was received by Ontario Municipal Board Order dated the 6th day of December 1989.

c.c. Mr. E. C. Matthews,
City Treasurer

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Authorize:

THE EXPANSION OF THE RED HILL LIBRARY

WHEREAS the Ontario Municipal Board by Order dated the 6th day of December 1989, (File No. E 891193), approved,

(a) the undertaking by the public library board of the said corporation of the expansion of the Red Hill Library at an estimated cost of $274,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $274,000.00 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the expansion of the Red Hill Library may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 6th day of December 1989.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1990.

City Clerk Mayor

(1989) 18 R.C.C. 1, October 10

G i (1)

JAN 10 1990

FOR ACTION

REPORT TO: City Council of The Corporation
of the City of Hamilton
Attention: Mr. J.G. Thompson, Secretary

FROM:

Date: October 11, 1989
Dept. File: 100-1.325

Gary J. Kuzyk
Ross & McBride

L. Sage, C.A.O.
City of Hamilton

Philip R.A. Hooker
Acting City Solicitor

J.G. Pavelka
Director of Public Works

SUBJECT: The Corporation of the City of Hamilton and Robert Duckworth v. Bell Canada--Bell Canada Offer to Settle.

RECOMMENDATION:

Accept the offer to settle made by Bell Canada, for $135,000.00 and $15,000.00 for costs.

FINANCIAL IMPLICATIONS:

The City would recover approximately 80% of its out-of-pocket costs associated with this claim. The City's net unrecovered out-of-pocket cost will be approximately $39,400.00.

BACKGROUND:

This action arose out of a motor vehicle accident which occured on the 17th of December, 1981, between a vehicle driven by Robert Duckworth, an employee of the City and William Oddie, an employee of Bell Canada. As a result of the motor vehicle accident, Mr. Duckworth suffered whiplash and carpal tunnel syndrome. Mr. Duckworth elected to accept Workers' Compensation Benefits as a result of which the City, became subrogated to all of Mr. Duckworth's rights of action against Oddie and Bell.

In cases such as this, the City, as subrogated claimant, is substituted for the injured person. Accordingly, the amount recoverable by the City is the loss that would have been recovered by the injured person in the absence of a Workers' Compensation scheme. There is no necessary correlation between the City's Workers' Compensation levies and the amount recovered. This is because the W.C.B. may permit extended absences which a court might not regard as reasonable, and because the W.C.B. often awards pension annuities, no portion of which are recoverable.

We have reviewed the evidence concerning Mr. Duckworth's loss as a result of the accident. In particular we have reviewed the following heads of damages: general non-pecuniary damages for pain and suffering; special damages including lost income, lost benefits from the sick bank, medical aid payments, mileage and parking; and general pecuniary damages for possible lost future advancement. In addition we have calculated prejudgment interest on all damages to date. Considering the foregoing we have concluded that the amount recoverable by the City, if this action were tried now, is likely between $108,000.00 and $183,000.00, plus a portion of legal costs. Bell's offer of $135,000.00 is well within this estimated range of recovery. Bell is also offering $15,000.00 in respect of the City's legal costs, which is also a reasonable recovery.

The City's out-of-pocket expenses incurred in this matter to date total approximately $187,400.00. This figure includes all amounts paid out in respect of Workers' Compensation temporary compensation benefits, the permanent disability pension expense, medical aid payments, legal costs, and interest. Further legal costs to conclude settlement would be approximately $2,000.00. While the offer to settle, totalling $150,000.00 would result in a shortfall of approximately $39,400.00, the City must also consider the

possibility that pursuing this action further may result in increased out of pocket costs together with a less attractive end result, and thus an even greater shortfall.

In light of the foregoing, Bell's offer to settle is an attractive one. It is well within the expected range of recovery, permits substantial recovery of the City's out-of-pocket loss in this matter, and avoids the possibility of an even greater shortfall should this action proceed to trial.

FOR INFORMATION

G i (2)

JAN 10 1990

REPORT TO: Chairman and Members of the Finance Committee
Attention: Mr. John Thompson, Secretary

DATE: January 8, 1990

FROM:

Michael C. Bruder
Ross & McBride

P. Hooker
Acting
City Solicitor

J.G. Pavelka
Director of
Public Works

SUBJECT: City of Hamilton ats Airth
Date of Accident: June 11, 1986

L. Sage
Chief Administrative Officer

RECOMMENDATION:

That the City of Hamilton pay the Plaintiff $10,000.00 in settlement of its claim for damages, interest and cost.

BACKGROUND LIABILITY:

As a result of a slip and fall accident on a municipal sidewalk the female plaintiff injured her anterior cruciate ligament.

At the Pre-Trial Conference the Judge assessed damages inclusive of interest at $27,814.32. He recommended that the Plaintiff accept 50% of this assessment from the two defendants. In addition, there are Plaintiffs' legal cost of $4,000.00 and $1,500.00 of disbursements. The total amount of settlement to be paid by the City of Hamilton is $10,000.00. There will be a contribution from our co-Defendant in the amount of $9,407.16.

MCB/sc

c.c. Peter Barkwell

G i (3)

FOR ACTION

REPORT TO: City Council of the Corporation of the City of Hamilton
Attention: Mr. J.G. Thompson, Secretary

JAN 18

Date: January 9, 1990
Comm File: 102-2.988
Dept File: 94-46149

FROM:

Gary J. Kuzyk
Kingsmill Ross McBride

L. Sage, C.A.O.
City of Hamilton

J.G. Pavelka
Director of Public Works

Philip R.A. Hooker
Acting City Solicitor

SUBJECT: Hamilton (City of) and Orr vs Patterson
Date of Accident - September 4, 1984

RECOMMENDATION:

That the City accept the sum of $43,500.00, plus assessed costs, in full settlement of this matter.

FINANCIAL IMPLICATIONS:

See above recommendation

BACKGROUND

This action arises from a motor vehicle accident in which the City employee was struck in the leg by a vehicle exiting a parking space, while the City employee was in the course of preparing a parking ticket for that vehicle.

. . .2

The two substantial issues in dispute are whether the City employee should be assessed some contributory negligence (arising from the fact that he may have stepped in front of the vehicle), and whether the accident truly caused the full extent of his injury. The latter is the issue which is of greatest concern to us. The City employee had suffered a very serious prior Workers' Compensation injury to his knees. The defence takes the position that the employee's knees would have deteriorated to their current level whether or not the employee had been struck in this accident.

The proposed settlement would recover less than the City's full economic loss paid through Workers' Compensation. The reason for this is that the employee's job was scheduled to end six months after the accident. Accordingly, the City's subrogated claim for lost income cannot go beyond the scheduled completion date of the employee's work term. Nothwithstanding this, the City has been obliged to continue to pay Workers' Compensation payments, for which it cannot recover from the defendant in this action.

There would be no surplus for the employee. Nevertheless, the proposed settlement represents an excellent recovery of the damages ordinarily recoverable by a plaintiff in a personal injury lawsuit, even absent the issues in dispute as described above. Given these issues, the settlement is extremely favourable.

The proposed settlement does not involve a set amount for recovery of the City's legal costs. This is currently being negotiated, failing which they may be assessed. In any event, the recovery for costs will represent recovery of an acceptable percentage of the City's legal costs.

G(ii)

F O R A C T I O N

JAN 0 9 1990

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: P.R.A. Hooker, Acting City Solicitor

DATE: 1990 January 3
COMM FILE:
DEPT FILE: 10-1.7(b)

SUBJECT: Payment of Weir & Foulds Account dated November 16th, 1989
Amount - $11,272.90

RECOMMENDATION:

That payment of the Account of Weir & Foulds, Davis, Webb, Barristers and Solicitors, dated November 16th, 1989, in the amount of $11,272.90 **BE APPROVED.**

Philip R.A. Hooker

P.R.A. Hooker
Acting City Solicitor

FINANCIAL IMPLICATIONS:

N/A

BACKGROUND:

This Invoice results from the law firm of Weir & Foulds, Davis, Webb acting for the City on Dofasco Inc.'s appeals of the Assessment Review Board decisions to the Ontario Municipal Board. Dofasco Inc. has filed appeals under Section 496 of the Municipal Act for the tax years 1984, 1985 and 1987 for 5 properties. The appeals have been heard by the Ontario Municipal Board but no decision has been received yet.

The Invoice represents legal fees of $10,677.00 (representing 64.5 hours of work) and disbursements of $595.90 for a total Invoice of $11,272.90.

LEF:mm

c.c. Mr. E. C. Matthews, City Treasurer
Attention: Mr. D. Goodman

FOR ACTION

G(iii)

REPORT TO: Chairman and Members of
Finance and Administration Committee
Attention: Mr. J. D. Thompson, Secretary

FROM: Philip R. A. Hooker
Acting City Solicitor

DATE: January 17, 1990
COMM FILE:
DEPT FILE:100-5/89.4

SUBJECT: 986-988 Upper Wentworth Street
O.M.B. Hearing-Appeal by 645437 Ontario Limited

RECOMMENDATION:

1. That the City of Hamilton pay the sum of $13,862.57 to Mackesy, Smye, Turnbull, Grilli and Jones, Barristers and Solicitors in payment of their account dated December 21, 1989, regarding an Ontario Municipal Board Appeal by 645737 Ontario Limited related to 986-988 Upper Wentworth Street, in the City of Hamilton.

Philip R.A. Hooker
P.R.A. Hooker
Acting City Solicitor

FINANCIAL IMPLICATIONS

N/A

BACKGROUND

Mr. James R. Turnbull was retained to represent the City of Hamilton with respect to the above noted O. M. B. Appeal. This matter has been completed, and a full report has previously been forwarded to the Planning and Development Committee.

The Legal Department has reviewed the account and dockets submitted by Mr. Turnbull and has found them to be in order. The payment of $13,862.57 represents Mr. Turnbull's legal fees and his disbursements.

We recommend approval by your Committee.

FOR ACTION

H(4)

REPORT TO: Mr. J. D. Thompson, Secretary,
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 18
COMM FILE:
DEPT FILE: 1.1.38(4508)

SUBJECT: **Installation of the Canadian Football Hall of Fame and Museum Sign -**

RECOMMENDATION:

(a) That the City enter into an encroachment agreement with the Regional Municipality of Hamilton-Wentworth endorsing the placement of the Canadian Football Hall of Fame and Museum Sign on the Regional Road Allowance on Main Street West.

(b) That the Mayor and City Clerk be authorized to execute an encroachment agreement satisfactory to the City Solicitor.

D. W. Vyce

FINANCIAL IMPLICATIONS: *N/A*

BACKGROUND:

In adopting Item 13 of the Second Report of the Legislation Committee, City Council on January 31, 1989 approved the installation of a permanent Canadian Football Hall of Fame and Museum Sign at the north-east corner of the City Hall property in the vicinity (east of) the wheelchair access leading to Main Street West.

Pursuant to Council's approval, arrangements were made to have the sign in question erected by Jones Neon Displays. However at the time the building permit was being obtained, it was discovered that the location chosen was in fact not on City Hall property but on the Regional Road Allowance on Main Street West.

The Football Hall of Fame Committee prefers the sign location to remain the same and as a result the Region requires the City to sign an encroachment agreement due to the fact that the City is the owner of the property on which the Hall of Fame sits.

If Regional Council should deny the encroachment, then the sign will have to be relocated on City Hall property which will entail a rezoning and site plan agreement. These steps will ultimately delay the construction of the sign for several months.

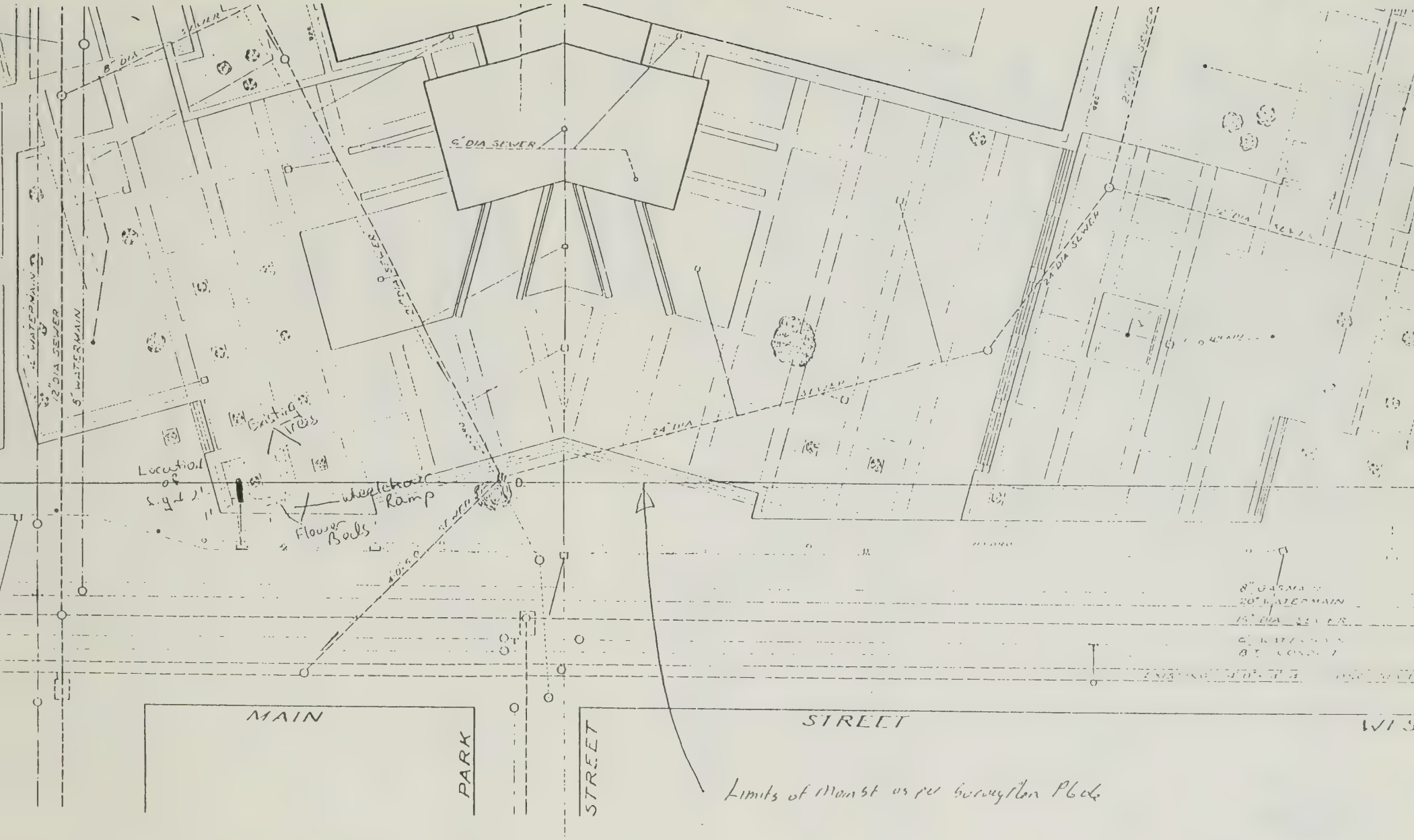
c.c. - Alderman T. Murray, Chairman
Canadian Football Hall of Fame and Museum

c.c. - Mr. P.R.A. Hooker, Acting City Solicitor
Attention: Ms. S. Gabruss

- Mr. E. Chalupka, Managing Director
Canadian Football Hall of Fame and Museum

- Ms. C. Coutts, Secretary
Canadian Football Hall of Fame and Museum

- Mr. T. Gill, Acting Regional Commissioner of Engineering
Attention: Mr. J. Clairmont


6" DIA SEWER
2" DIA SEWER
6" WATERMAIN
24" DIA
Existing Trees
Location
Wheelchair Ramp
Flower Beds
MAIN
PARK
STREET
STREET
Limits of Mon St as per Survey Plan

FOR ACTION

H(iii)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 11
COMM FILE:
DEPT FILE: 1.3.147(h)

SUBJECT: **Hamilton Eaton Centre Development**

RECOMMENDATION:

That the Account of Martin & Martin, Barristers & Solicitors, in the sum of $4,693.40 for services rendered from April 1, 1989 to the end of 1989 on behalf of the City in connection with the Hamilton Eaton Centre Project be approved for payment.

The City Treasurer concurs that this sum be financed from Account RF-59027-25202 Reserve for Property Purchases.

D. W. Vyce

FINANCIAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

In adopting Item 9 of the Twentieth Report of the Executive Committee, City Council on September 30, 1986 authorized the retaining of Martin & Martin, Barristers & Solicitors to provide legal services to the City with respect to the Hamilton Eaton Centre and York Boulevard Parkade Development.

Their account for services rendered from April 1, 1989 to the end of 1989 has been submitted for payment in the sum of $4,693.40.

Mr. D. Powers of the Legal Department and the writer of this report have reviewed the account and find it to be fair and reasonable.

Accordingly, it is recommended for payment.

Attach.
c.c. Mr. P.R.A. Hooker, Acting City Solicitor
Attention: Mr. D. Powers

Mr. E. C. Matthews, City Treasurer

The Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

December 19, 1989

IN ACCOUNT WITH

ACCOUNTS ARE DUE WHEN RENDERED. INTEREST WILL BE CHARGED ON ANY UNPAID BALANCE AT THE RATE OF 14 PER CENT PER ANNUM COMMENCING ONE MONTH AFTER DELIVERY

MARTIN & MARTIN
LAWYERS
BOX 970, STATION A
HAMILTON, ONTARIO L8N 3P9

Re: City of Hamilton - Cadillac Fairview - MacNab Street Truck Tunnel

FOR PROFESSIONAL SERVICES rendered in connection with the above matter since October 31, 1987, including review of Cadillac Fairview correspondence with Mr. D.W. Vyce regarding consent to easement for northbound passage through truck tunnel; review of first draft of easement; telephone conversations with Mr. Vyce; meeting with Mr. Vyce to discuss matters related to easement including transferees, control and consenting parties; redrafting easement; telephone conversations with solicitors for Cadillac Fairview; receiving and reviewing easement as revised by Cadillac Fairview solicitors; further telephone conversations with solicitors and with Mr. Vyce regarding priority of use of easement; review of correspondence from solicitors for First Phase Civic Square and discussing with Mr. Vyce; review of correspondence from Mr. David Powers and solicitors for the Royal Bank of Canada regarding assignment of easement rights from G.W. Robinson Company Limited to Royal Bank and registration of same; discussions with solicitors for Cadillac Fairview regarding amendment of easement to add Royal Bank as consenting party; review of further correspondence regarding priority of use of easement; receiving and reviewing revised easement adding Royal Bank as consenting party; further correspondence with Mr. Vyce; discussions with Mr. Vyce regarding future use of tunnel by Dominion Realty Ltd.; requesting final draft of easement as approved by all consenting parties; all other services, attendances, correspondence and advice.

FEE: **$1,350.00**

Disbursements:

Paid Courier Charges	$ 6.95	
Paid for Office Photocopies	$26.50	
Paid for Fax Transmissions	$30.00	$ 63.45
		$1,413.45

Re: City of Hamilton - Cadillac Fairview - York Street Pedestrian Bridge

FOR PROFESSIONAL SERVICES rendered in connection with the above matter since [illegible], including receiving and

CARRIED FORWARD $1,413.45

reviewing draft Bridge Operating Agreement; meeting with Mr. D.W. Vyce to discuss draft; receiving and reviewing amended draft and discussing with Mr. Vyce; receiving and reviewing final draft Agreement and approving for execution; receiving copy of executed Agreement; all other services, attendances, correspondence and advice.

FEE: $390.00

Disbursements:

Paid for Office Photocopies	$10.00	$ 10.00
		$400.00

Re: City of Hamilton - Hamilton Tiger-Cats - Stadium Licence Agreement

FOR PROFESSIONAL SERVICES rendered in connection with the above matter since June 15, 1989, including finalizing various clauses of licence agreement; discussions with City Treasury regarding payment of trade mark licence fee; all other services, attendances, correspondence and advice.

FEE: $220.00

Disbursements:

Paid for Office Photocopies	$1.25	
Paid for Postage	$ .38	$ 1.63
		$221.63

Re: City of Hamilton - Cadillac Fairview - Eaton Centre Development Agreement

FOR PROFESSIONAL SERVICES rendered in connection with the above matter since May 31, 1988, including receiving and reviewing new Letter of Credit issued by Canadian Imperial Bank of Commerce to replace Royal Bank Letter of Credit in amount of $2,621,330.00; discussions and correspondence with Mr. D.W. Vyce regarding contents of same; all other services, attendances, correspondence and advice.

FEE: $90.00

CARRIED FORWARD $2,125.08

Re: City of Hamilton - Hamilton Eaton Centre Development Agreement - Title Matters

FOR PROFESSIONAL SERVICES rendered in connection with the above matter since October 24, 1989, including receiving and reviewing correspondence from solicitors for Eaton Properties Limited requesting releases of various old agreements affecting title; review of all agreements and lands affected by same; meeting with Mr. D.W. Vyce and Mr. David Powers to review requests for releases; telephone conversations with solicitors for Eaton Properties; reviewing Draft Releases forwarded by solicitors; preparing City's form of Release of Encroachment Agreements; correspondence with solicitors for Eaton Properties regarding amendments to releases; all other services, attendances, correspondence and advice.

FEE: **$1,490.00**

Disbursements:

Paid for Office Photocopies	$18.50	
Paid for Registry Office Disbursements	$16.00	
Paid courier	$ 6.95	$ 41.45
		$1,531.45

Re: City of Hamilton-Hamilton Eaton Centre Clock Tower

FOR PROFESSIONAL services rendered in connection with the above matter since August 30, 1989 including receiving instructions; meeting with Mr. D.W. Vyce to discuss agreement respecting installation of Old City Hall Clock and Bell in Eaton Centre Development; drafting Agreement and forwarding to Mr. Vyce and to Cadillac Fairview for review; all other services, attendances, correspondence and advice.

FEE **$1,250.00**

Disbursements:

Paid for Office Photocopies	$5.50	
Paid for Fax transmissions	$3.00	$ 8.50
		$1,258.50

GRAND TOTAL FEES AND DISBURSEMENTS **$4,915.03**

MARTIN & MARTIN
PER:

Lynn Niedermeier
LN:ml

Less Fees re: Tiger Cats (P2) — $ 221.63

Net $ 4,693.40 GN.

FOR ACTION

I

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

DATE: 1990 January 22
COMM FILE:
DEPT FILE:

SUBJECT:

Resolution from the City of York

RECOMMENDATION:

That the attached resolution from the City of York relating to the Rental Housing Protection Act be referred to the Planning and Development Committee for comment and recommendation to assist the Finance and Administration Committee in responding to the City of York's request for support.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

Attachment

THE CORPORATION OF THE CITY OF YORK

2700 Eglinton Avenue West, City of York, Ontario M6M 1V1 (416) 394-2507

THE OFFICE OF THE CLERK

RECEIVED

CITY CLERKS

In Reply Refer to Jean McClaskey
Telephone 394- 2523

December 20, 1989

Mr. E. A. Simpson, Clerk
City Hall
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Sir:

Re: Rental Housing Protection Act, 1989
1065 Eglinton Avenue West
Issue of whether an injunction to cause the landlord to refrain from renovations in occupied units and pre-evaluation of renovations

I enclose, for your information and attention, a copy of 'amended' Clause No. 3 of Report No. 19 of the Legislation and Planning Committee, concerning the above above subject matter, which was adopted by the Council of the City of York at its meeting held on December 11 and 13, 1989, and which is self-explanatory.

I would appreciate it if you would present this matter to your Council for its endorsation and advise me of the outcome of its deliberations.

Yours very truly,

C. RODRIGO
Cler

CR/jmc
Encl.

AMENDED

CLAUSE NO. 3 OF REPORT NO. 19 OF THE LEGISLATION AND PLANNING COMMITTEE WHICH WAS ADOPTED BY THE COUNCIL OF THE CITY OF YORK AT ITS MEETING HELD ON December 11 and 13, 1989

3. RENTAL HOUSING PROTECTION ACT, 1989
1065 EGLINTON AVENUE WEST
ISSUE OF WHETHER AN INJUNCTION TO CAUSE THE LANDLORD TO REFRAIN FROM RENOVATIONS IN OCCUPIED UNITS AND PRE-EVALUATION OF RENOVATION PROJECTS

The Legislation and Planning Committee considered the following communication (November 23, 1989) from the Honourable John Sweeney, Minister of Housing, 1989) viz:

'Thank you for your letter of October 13, 1989, forwarding to me the October 2, 1989 resolution of Council concerning 1065 Eglinton Avenue West, in the City of York.

Staff of the Ministry of Housing are reviewing the issue of whether an injunction to cause the landlord to refrain from further renovations in occupied units should be applied for in reference to the Rental Housing Protection Act, 1989.

With respect to the pre-evaluation of renovation projects, municipalities may evaluate proposals prior to issuing building permits in order to assess the possibility that vacant possession would be required. There will undoubtedly be cases where the way the work is co-ordinated and carried out will determine whether a particular project will require vacant possession. Municipal staff should be aware of this possibility, and may wish to warn applicants prior to issuance of permits.

I am grateful for Council's assistance and encouragement in regards to this situation.'

Moved by Alderman Mandarano:

WHEREAS under the Rental Housing Protection Act, 1989, the Commissioner of Buildings may refuse to issue a building permit for renovations only if vacant possession is required for the renovations;

AND WHEREAS experience has shown that substantial renovations may be undertaken to rental property without requiring vacant possession of rental units of that property;

AND WHEREAS the property owners may, under the Residential Rent Regulation Act, 1986, then apply for and receive substantial increases applicable to the said units based on the cost of the renovations;

THEREFORE BE IT RESOLVED THAT THE LEGISLATION AND PLANNING COMMITTEE RECOMMENDS to Council:

a) THAT the Minister of Housing be requested to institute a method, either under the Rental Housing Protection Act, 1989, or other legislation, whereby renovations would be prohibited or alternately rent increases based on such

renovations would be prohibited unless the need for such renovations were first established in a proceeding at which tenants would have an opportunity to make representation;

b) AND FURTHER that the letter (November 23, 1989) from the Minister of Housing be acknowledged;

AND FURTHER, that the City Clerk be requested to forward this recommendation to the Association of Municipalities of Ontario and to all Ontario Municipalities with populations of 50,000 and over for endorsement;

which was carried unanimously.

URBAN/MUNICIPAL C 51 F 31

PUBLIC LIBRARY
2ND FLOOR

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 January 10

NOTICE OF SPECIAL MEETING

FINANCE & ADMINISTRATION COMMITTEE
Wednesday, 1990 January 17
9:30 o'clock a.m.
Room 233, City Hall

URBAN MUNICIPAL
JAN 1
GOVERNMENT DOCUMENTS

John Thompson, Secretary
Finance and Administration

NOTE: All Members of City Council are requested to attend this special meeting.

A G E N D A

Receive an overview of the 1990 - 1994 Capital Budget and approve the Capital Budget process to be followed by the Committee in 1990.

c.c. All Members of City Council
Mr. L. Sage, Chief Administrative Officer

CA4ONHSLA05
C51F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

URBAN MUNICIPAL
HAMILTON ONTARIO
L8N 3T4
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 February 8
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

A G E N D A

9:30 a.m.

1. CONSENT AGENDA

2. CHIEF ADMINISTRATIVE OFFICER

- Title Change from Director to Commissioner

3. CITY CLERK

(a) Sub-Committees with Direct Reporting Relationship to the Finance and Administration Committee

(b) Hamilton and District Stroke Recovery Association - Request for purchase space in a "Facts and Information Booklet"

4. DIRECTOR OF COMMUNITY DEVELOPMENT

- 1990 Ontario B.I.A. Association Conference, 1990 April 29 to May 3. Grant for Hosting Conference with Municipal Subject Content.

10:00 a.m.

5. CORRESPONDENCE:

- Ontario Hydro - appointments to Hamilton Hydro Electric Commission - Change in procedure. Received and referred by City Council at its meeting held 1990 January 30.

6. RESOLUTIONS

(a) Town of Milton - Proposed Ontario Motorist Protection Plan (No Fault)

(b) City of York - 1990 Unconditional Grants

(c) Treasurer - 1990 Ontario Unconditional Grants

10:30 a.m. 7. TREASURER

- Replace Underground Fuel Tanks - Fire Dept.

8. HAMILTON PUBLIC LIBRARY BOARD

- 1990 Capital Budget Submission

9. RESUMPTION OF 1990-1994 CAPITAL BUDGET OVERVIEW - Treasurer

11:00 a.m. 10. **BREAK**

11. DELEGATIONS

11:05 a.m. (a) St. Joseph's Community Health Centre

11:35 a.m. (b) Hamilton Brier 1991 Inc. - Grant for Accommodation at 1990 Brier

12. IN-CAMERA AGENDA

(a) Director of Property - Purchase of City-Owned Property

(b) Alderman D. Agostino - Support Services - Aldermen's Office (No Copy)

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

ITEM	ORIGINAL DATE	ACTION	STATUS
1. Development Charges Report	1989 Dec. 12	City Solicitor's Office	Draft By-law for Public Meeting Pending
2. Tax Difficiencies Additional responsibilities to municipalities mandated by Province	1990 Jan. 25	Committee	Review Pending
3. Carry-over Revenue	1990 Jan. 25	Treasurer	Report Pending
4. Mr. Ed Thomas Local 5	1990 Jan. 25	Commissioner Human Resources	Further Review and Report Pending
5. Multicultural Program Proposal - Mohawk College	1990 Jan. 25	Commissioner Human Resources	Review and Report Pending

2.

FOR ACTION

REPORT TO: *Mr. J. Thompson, Secretary*
Finance & Administration Committee

FROM: Mr. Lou Sage
Chief Administrative Officer

DATE: 1990 January 16
COMM FILE:
DEPT FILE:

SUBJECT: **Title Change From Director to Commissioner**

RECOMMENDATION:

That Department Head position titles be changed to Commissioner with no change in classification or salary.

DIRECTOR OF COMMUNITY DEVELOPMENT	*TO*	*COMMISSIONER OF COMMUNITY DEVELOPMENT*
DIRECTOR OF CULTURE AND RECREATION	*TO*	*COMMISSIONER OF CULTURE AND RECREATION*
DIRECTOR OF INFORMATION SYSTEMS	*TO*	*COMMISSIONER OF INFORMATION SYSTEMS*
DIRECTOR OF PROPERTY	*TO*	*COMMISSIONER OF PROPERTY*
DIRECTOR OF PUBLIC WORKS	*TO*	*COMMISSIONER OF PUBLIC WORKS*
DIRECTOR OF TRAFFIC SERVICES	*TO*	*COMMISSIONER OF TRAFFIC SERVICES*
CITY TREASURER	*TO*	*CITY TREASURER AND COMMISSIONER OF FINANCE*
CITY SOLICITOR	*TO*	*CITY SOLICITOR AND COMMISSIONER OF LEGAL SERVICES*

L. SAGE
CHIEF ADMINISTRATIVE OFFICER

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

An inconsistency in the titles for Department Heads and the next level of management between the City of Hamilton and the Region of Hamilton-Wentworth is causing confusion primarily to the public and the private sector.

Presently the City titles their Department Heads, Directors and the staff reporting to them, Managers. The Region titles their Department Heads, Commissioners and the staff reporting to them, Directors.

Confusion results because City Department Heads as Directors are perceived to report to the Region's Commissioners and be at the same level as the Region's Directors because of the title--Director being the same. As well the City's Managers are perceived to be third level Managers reporting to the Region's Directors rather than second level Managers reporting to the City's Directors.

BACKGROUND: (Cont'd...)

During the advertising of positions this is very confusing beyond the City of Hamilton and the Region of Hamilton-Wentworth, because many organizations understand that Managers manage operational sections. In the City of Hamilton, Managers actually direct the labour force by being responsible for policies, budget and managing the labour force through superintendents and should be titled Directors.

Many municipalities already have their Department Head levels titled Commissioner.

There is even inconsistency within the City of Hamilton because the Department Head for the Building Department is already titled Commissioner of Building, while the remaining Department Heads are titled Directors. Another exception is the title, Commissioner of Human Resources. The current titles of the City Clerk and the Fire Chief will remain the same.

Therefore, to remain consistent with the Region and other Area Municipalities it is recommended that the Department Heads presently titled Directors should be titled Commissioners.

It should be emphasized that this is purely a title change. It does not affect the incumbents salary or classification.

I am confident that the recognition of Department Head titles in keeping with the practice in the Region and other large municipalities will have a positive effect on our morale.

3(a)

FOR ACTION

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT: SUB-COMMITTEES REPORTING TO THE FINANCE AND ADMINISTRATION COMMITTEE

RECOMMENDATION:

That in order to conform with the new committee structure which involved the consolidation of four committees into the Finance and Administration Committee, and for the purpose of maintaining consistency and continuity, the following sub-committees and their memberships whose duties and responsibilities have been assumed by the Finance and Administration Committee, continue to function for the remainder of this term of City Council.

K. E. Avery
City Clerk

FINANCIAL IMPLICATIONS: *N/A*

BACKGROUND:

LIST OF SUB-COMMITTEES REPORTING
TO THE FINANCE AND ADMINISTRATION COMMITTEE

(a) TAXI ADVISORY COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 3 Members of City Council, 12 Taxi Industry/Citizen Members
Council Representatives	- Ald. D. Drury, Ald. F. Lombardo, Ald. D. Ross
Mandate	- To examine and review issues and concerns relating to all facets of the taxi industry.

(b) HAMILTON FARMERS' MARKET SUB-COMMITTEE

Previous Reporting Relationship	- Legislation Commmttee
Composition	- 2 Members of City Council, 3 Citizen Members
Council Representatives	- Ald. F. Lombardo, Ald. H. Merling
Mandate	- To report and recommend on all matters pertaining to Hamilton Farmers' Market.

(c) STATUS OF WOMEN SUB-COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 2 Members of City Council, 13 Citizen Members
Council Representatives	- Ald. M. Kiss, Ald. T. Jackson
Mandate	- Advise and report on matters pertaining to women and to provide input on matters of municipal concern.

(d) FRENCH SUB-COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 1 Member of City Council, 7 Citizen Members
Council Representative	- Mayor R. Morrow
Mandate	- To affirm the presence of the Francophone population in Hamilton; and to work with the Francophone community toward extending the availability of French Language Services in Hamilton.

(e) HANDBILL SUB-COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 3 Members of City Council Ald. B. Hinkley, Ald. F. Lombardo, Ald. H. Merling
Mandate	- To review and make recommendations to strengthen regulations regarding distribution of handbills/flyers.

(f) CIVIC AWARDS SUB-COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 3 Members of City Council, Mayor R. Morrow, Ald. M. Kiss, Ald. V. J. Agro
Mandate	- To review Civic Awards Policy and Regulations and report back.

(g) COMPREHENSIVE AUDIT SUB-COMMITTEE

Previous Reporting Relationship	- Finance Committee
Composition	- 3 Members of City Council, Mayor R. Morrow, Ald. J. Gallager, Ald. G. Copps
Mandate	- Administer City's Comprehensive Audit Programme and Assignments.

(h) AD HOC COMMITTEE ON DOWNTOWN PARKING

Previous Reporting Relationship	- Co-ordinating Committee
Composition	- 3 Members of City Council and support staff
Council Representatives	- Mayor R. Morrow, Ald. V. J. Agro, Ald. W. M. McCulloch
Mandate	- Review Parking requirements in Downtown Area and report back.

(i) A.M.O. BID COMMITTEE

Previous Reporting Relationship	- Legislation Committee
Composition	- 2 Members of City Council and support staff Ald. B. Hinkley and Ald. D. Drury
Mandate	- Prepare presentation for consideration to the Conference Planning Committee of the Board of Directors of A.M.O. for a future conference.

3(6)

FOR ACTION

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT: **HAMILTON & DISTRICT STROKE RECOVERY ASSOCIATION**

RECOMMENDATION:

(a) That the City of Hamilton purchase a 1/4 page ad in the special issue of the Hamilton & District Stroke Recovery Association's "Facts and Information Book All About Stroke & Recovery" at a cost of $225.

(b) That the cost of this advertisement be financed from Account No. CH 56302 12000, Advertising City Clerk.

K. E. Avery
City Clerk

FINANCIAL IMPLICATIONS: *See Above*

BACKGROUND:

The City of Hamilton purchased an ad in this booklet in 1989 on the recommendation of the Co-ordinating Committee.

FOR ACTION

4.

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. E. W. Kowalski
Director of Community Development

DATE: 1990 January 31
COMM FILE:
DEPT FILE: 800-0014.20

SUBJECT: 1990 Ontario Business Improvement Area Association (O.B.I.A.A.) Conference 1990 April 29 - May 03
Hamilton, Ontario

RECOMMENDATION:

a) That, an amount of nine thousand, seven hundred and fifty dollars ($9,750.) be approved for the Department of Community Development, City of Hamilton, to co-host the 1990 O.B.I.A.A. Conference to be held in Hamilton, Ontario; and, that this amount be funded from the Hosting of Conferences with Municipal Subject Content.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The total gross cost to the City would be nine thousand, seven hundred and fifty dollars ($9,750.) with recoveries (Flamborough Downs Raceway, Yuk Yuk's Komedy Kabaret and a grant from Economic Development Grant) for a total of approximately four thousand, one hundred dollars ($4,100.). Also, should any additional sponsors donate, additional recoveries will be credited to the account.

Therefore, the net maximum cost to the City is five thousand, six hundred and fifty dollars ($5,650.).

BACKGROUND:

On 1988 March 08 City Council adopted a recommendation which authorized the City of Hamilton to extend an invitation to the Organizers of the 1989 National O.B.I.A.A. Convention to hold a future Conference in Hamilton. On 1989 February 22 the Department of Community Development was advised that Hamilton had been approved to host the 1990 O.B.I.A.A. Conference.

As part of the duties of a hosting City, Hamilton will be responsible for entertaining the delegates. The Department of Community Development recommends that the City sponsor a total of seven tours/events (in whole, part, or front-ending).

...../2

The Conference opens on 1990 April 29 and an evening at Yuk Yuk's Komedy Kabaret is proposed at a cost of one thousand, five hundred dollars ($1,500.). The delegates will be paying eight dollars ($8.00) per person to attend (through the registration package) therefore, this amount will be totally recoverable.

On 1990 April 30, a tour of Niagara-on-the-Lake and Niagara Falls has been arranged for the spouses. The cost of transportation (one bus - Canada Coach) is four hundred and fifteen dollars ($415.). The spouses will be responsible for all other expenses. Also, on 1990 April 30 a tour of Hamilton, including all the B.I.A.'s is scheduled for the delegates and the cost for four buses is three hundred and eighty dollars ($380.).

On 1990 May 01, the Department of Community Development is proposing the sponsorship of a portion of the President's Dinner at a cost of two thousand, four hundred dollars ($2,400.).

A day trip to St. Jacobs has been scheduled for the spouses on 1990 May 02. The cost of the bus is four hundred and fifteen dollars ($415.) for the day. The spouses will be responsible for all other expenses.

On the evening of May 2nd a trip to Flamborough Downs Raceway has been proposed at a cost of two thousand and fifteen dollars ($2,015.) (which includes dinner, seats, etc). The delegates will be paying twenty dollars ($20.00) per person to attend (through the registration package), therefore, this amount will be totally recoverable. The cost of transportation includes the use of the Hamilton Special Events Bus at two hundred and fifty dollars ($250.) and Downtown Guelph has consented to let us use the City of Guelph's Special Events Bus, at no cost to the Department as they will sponsor it.

Lastly, on 1990 May 03, we have scheduled a tour of Andres Wines and lunch at Prudhommes Landing for 100 delegates. The tour of Andres Wines will cost two hundred dollars ($200.) and the transportation (two buses) at six hundred and forty dollars ($640.).

In addition, three hundred and forty-five dollars ($345.) will be required for administration purposes. Four hundred dollars ($400.) for the hospitality expenses and the cost of a room for the Department staff for the duration of the Conference at four hundred and seventy-five dollars ($475.). Also 100 City Flags and 100 City pins would be required at a cost of ($315.). The City Treasurer agrees that the funding for this would be eligible through the Hosting of Conferences with Municipal Subject Content.

For your information, we have contacted the Economic Development Department regarding financial assistance for the buses and, as they will only assist with transportation in Hamilton, they have committed five hundred dollars ($500.) which will be received after the Conference. This will reduce the total required by five hundred dollars ($500.).

...../3

Therefore, the Department of Community Development requests that a total amount of nine thousand, seven hundred and fifty dollars ($9,750.) be approved in order for the Department of Community Development to host the Conference. Taking into consideration that we will be receiving five hundred dollars ($500.) from the Economic Development Department to offset the cost of the buses approximately one thousand, six hundred dollars ($1,600.) from the Yuk Yuk's evening and two thousand dollars ($2,000.) from the Flamborough evening the total cost to sponsor this Conference would be five thousand, six hundred and fifty dollars ($5,650.).

Attached, (as Schedule 'A'), for the Committee's information, is a summary sheet of all items listed above, including recoveries.

cc: Mr. R. Hammel, Manager of Budgets
Treasury Department

Mr. D. Carson, Executive Asst.
to the Mayor

Event	Date	Amount
Yuk Yuk's Komedy Kabaret (show and admission) front-ended	1990 April 29	$1,500.
Tour of Niagara-on-the-Lake and Niagara Falls (bus)	1990 April 30	415.
Tour of the City of Hamilton (buses)	1990 April 30	380.
Sponsorship of a portion of the President's Dinner	1990 May 01	2,400.
Trip to St. Jacobs (bus)	1990 May 02	415.
Flamborough Downs Raceway (dinner, admission, seating)		2,015.
Transportation (2 buses) front-ended	1990 May 02	250.
TOTAL		2,265.
Andres Wines & Prudhommes Landing		200.
Transportation (2 buses)	1990 May 03	640.
TOTAL		840.
Administrative purposes		345.
Hospitality expenses		400.
Room at Connaught for duration of Conference (1990 April 29 - May 03)		475.
100 Flags & 100 Pins (Mayor's Office)		315.
TOTAL GROSS AMOUNT		**9,750.**

Recoveries: (approx)	Flamborough	$2,000.
	Yuk Yuk's	1,600.
	Grant for buses	500.
	TOTAL	**$4,100.**

TOTAL NET AMOUNT **5,650.**

send to F+A Committee 5.

Corporation of the City of Hamilton

Memorandum

****

TO: All Members of City Council

YOUR FILE:

FROM: K. E. Avery
City Clerk

OUR FILE:

PHONE: 526-3994

SUBJECT: APPOINTMENTS TO HAMILTON HYDRO ELECTRIC COMMISSION - CHANGE IN PROCEDURE

DATE: 1990 January 30

Attached for your information is a letter dated 1990 January 18 from Mr. L. Leonoff, General Counsel and Secretary for Ontario Hydro outlining the new policy respecting Ontario Hydro's appointment of commissioners to municipal hydro commissions.

The Hamilton Hydro Electric Commission presently consists of the Mayor of the City, a member appointed by City Council and a member appointed by Ontario Hydro.

This new policy will in no way affect the appointment made by City Council. It will, however, mean that City Council will be required to supply a minimun of two possible candidates to Ontario Hydro to assist them in making their appointment.

CC/mec

Attached

c.c. Mr. J. Schatz, Deputy City Clerk

Ontario Hydro
700 University Avenue
Toronto, Ontario
M5G 1X6

RECEIVED
JAN 26 1990
CITY CLERKS

Lawrence E. Leonoff, General Counsel and Secretary / Telephone (416) 592-2755

January 18, 1990

Mr. Edward Simpson
Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Simpson:

This letter is to inform you that at its January meeting, the Board of Directors of Ontario Hydro adopted a new policy in regard to Ontario Hydro's appointment of commissioners to municipal commissions under section 107 of the Power Corporation Act.

Within two months of the scheduled appointment of a new commissioner, Ontario Hydro will require from the municipality a list of candidates supplied by the municipal council as possible appointments to the commission. This list shall contain a minimum of two names and accompanying the names should be a recommendation as to why, in council's opinion, the proposed candidates would be suitable for the position.

Concurrent with the above, Ontario Hydro will be organizing its own list of candidates and will interview the candidates on both lists and will provide a list containing all names to the Board of Directors indicating the preferred candidate(s). This procedure will be adhered to even if one of the candidates is an incumbent commissioner.

The next appointment for your commission is August 1, 1990. We will require the list of candidates to be sent to me by the end of May, 1990.

Ontario Hydro

As a matter of courtesy, I am taking the liberty of copying Ms. Dingle on this letter so that she understands the new procedure. If you require any clarification, please do not hesitate to call.

Yours truly,

L.E. Leonoff

cc Ms. M. Dingle
Mr. R.C. Franklin
Mr. H.K. Wright

RECEIVED

CITY CLERKS

6(a)

The Corporation of the
TOWN of MILTON

December 21st, 1989

TO: ALL ONTARIO MUNICIPALITIES WITH A POPULATION OVER 25,000

Dear Sir or Madam Clerk:

Re: Town of Milton Resolution No. 514-89
Proposed Ontario Motorist Protection Plan

Please be advised that Milton Council, at its meeting held on December 18th, 1989 heard from Mr. Ian Kirby, Chairman of the Canadian Bar Association of Ontario, with respect to the Bar's position on the Ontario Motorist Protection Plan. Subsequent to Mr. Kirby's presentation, the following was resolved:

Res. No. 514-89 Moved by Councillor C. Best
Seconded by Councillor B. Clements

THAT the Town of Milton endorses the position of the Canadian Bar Association, Ontario Branch, with respect to the proposed Ontario Motorist Protection Plan;

AND THAT a copy of the summary of their brief and this resolution be circulated to all Ontario municipalities with population of over 25,000, requesting their endorsement and notification to the Town of Milton and the Association of Municipalities of Ontario;

AND FURTHER THAT a copy of this Resolution be forwarded to Mr. Ian Kirby and the local Members of Parliament. CARRIED.

Milton Council supports the position of the Canadian Bar Association with respect to the above noted matter, and urge your Municipal Council to endorse Town of Milton Resolution No. 514-89 and forward a copy of your endorsement to the Canadian Bar Association, c/o Mr. Ian Kirby, the Association of Municipalities of Ontario, the Town of Milton and your local Members of Parliament.

MILTON

A copy of Mr. Kirby's summary on the Ontario Motorist Protection Plan is attached for your reference.

Yours very truly,

WR/h

William Roberts,
Town Clerk

cc: Association of Municipalities of Ontario
Mr. Ian Kirby, Chair - Canadian Bar Assoc.
W. Elliot, M.P.P.
B. Sullivan, M.P.P.

SUMMARY OF ONTARIO MOTORIST PROTECTION PLAN

The purpose of the new Ontario Motorist Protection Plan is to change the resolution of claims for personal injury and property damage claims arising out of motor vehicle accidents in the Province of Ontario. The Plan is intended to become the law of the province as of March 1st, 1990.

Under the new Ontario Motorist Protection Plan, only those people who have been involved in a car accident and who have been fatally injured, seriously disfigured or sustain a "permanent, serious impairment of an important bodily function caused by continuing injury which is physical in nature" will still be able to claim for pain and suffering. The first two categories are self-evident. The third category ("permanent, serious impairment of an important bodily function ...") in essence means that in order to maintain the right to claim for pain and suffering and all income loss, the injuries sustained by the accident victim must be physical, rather than emotional, and at the same time, be both permanent and serious. As only one example, an injury which is serious (e.g. a broken leg) but not permanent does not meet the test, and the accident victim has no right to claim for pain and suffering. The government's own figures indicate that the foregoing criteria will have the effect of eliminating the right to claim for any pain and suffering and for all of their legitimate loss of income for 90% - 95% of all accident victims.

For those accident victims who do meet the above test (the remaining 5% - 10%), they will still be able to sue for pain and suffering and all of their legitimate loss of income. Given the wording of the test, this right will be confined to surviving family members of fatally injured victims and accident victims who have sustained catastophic injuries. To those accident victims who do meet the test, the existing rule relating to responsibility for an accident will still apply.

For those 90% - 95% of accident victims who sustain injury but who do not meet the criteria above, the only compensation they will receive is by way of income replacement. If an accident victim sustains an injury which substantially prevents that victim from doing his or her job, then during the period of disability only, the victim will receive the lesser of $450.00 per week or 80% of their income. The individuals who sustain legitimate injuries but are able to carry on at work will receive nothing. It should be remembered that those innocent accident victims who sustain injuries and who have lost income in excess of $450.00 per week will have no right to recover their excess actual loss. Individuals who have no income (e.g. homemakers and students) will receive $185.00 per week, but only during the period when they are prevented from engaging in their normal activity. Perhaps one of the most heinous aspects of this proposed legislation is that children under the age of 16 who

do not meet the criteria of catastophic injury, will receive nothing for their pain and suffering. To add insult to injury, parents who are obliged to remain off work to care for their injured children will receive nothing for any wages that they may have lost.

The Government of Ontario appears to have introduced its Ontario Motorist Protection Plan in response to political pressure about increasing automobile insurance rates. That is, of course, a concern which most people share. During the Summer of 1989, the government, through the Ontario Automobile Insurance Board, conducted hearings in order to examine various automobile insurance compensation schemes, including one system (i.e. that which exists in the State of Michigan) similar to the plan which it has now introduced. The purpose of the Board's enquiry was to determine whether there were other automobile insurance compensation schemes which would reduce the rate of automobile insurance premium increases which would otherwise be expected in this province with existing tort law. After examining the experience in those other jurisdictions, the Board itself came to the conclusion that there was no proof that price increases in automobile insurance were more moderate in those jurisdictions which had a threshold plan than in the traditional tort law states. Accordingly, the plan which the government proposed does nothing to solve the ever increasing spiral of the cost of automobile insurance.

Indeed, the government's own figures indicate that in the first year of its operation, automobile insurance rates are expected to increase by 8%. In subsequent years, rates are expected to climb as they now do. This is only the "up front" cost. In addition, as a result of agreements made with the automobile insurers, those insurers will now be relieved of the obligation of remitting approximately $143,000,000.00 per year to the government. In addition, municipalities are presently able to bring claims to recover the cost of payments which have been made on their behalf by the Worker's Compensation Board arising out of motor vehicle accidents involving their employees. That right will now be lost.

The net effect of all of this is that tax and other government revenues approaching $200,000,000.00 will now have to be obtained from other sources (e.g. income, sales and property taxes).

They are many critisims which can be made of the proposed Ontario Motorist Protection Plan. However, perhaps the four most important critisims are as follows:

I. The fundamental legal right of an innocent motor vehicle accident victim to obtain full compensation for his or her pain and suffering and loss of income is taken away.

II. In turn, the innocent accident victim will, in many cases, receive little or nothing under the government's proposed Schedule of Benefits.

III. It is accepted that the ever mounting cost of automobile insurance is a legitimate concern and that the amount of money which is paid for automobile insurance determines the amount that is available in payment of claims. Given the limited resources available for payment of claims, it is preferred that this money go into the hands of innocent accident victims, rather than those who caused the accident.

IV. There is no rational basis for introducing a new system of automobile accident compensation, which provides less protection to innocent accident victims, when all evidence points to the fact that the proposed plan will result in an immediate increase in the cost of insurance premiums and tax burden and no long term decrease in the cost of insurance.

Fortunately, we live in a democracy. If you agree that the government's proposed Ontario Motorist Protection Plan is ill conceived, you can express you concern by telephoning or writing your local MPP.

If you would like to receive more information about the Ontario Motorist Protection Plan, you can do so by contacting the Canadian Bar Association - Ontario at Suite 1000, 120 Adelaide Street West, Toronto, Ontario, M5H 1T1.

This summary prepared by the Insurance Committee for the Canadian Bar Association - Ontario.

*DM

FOR ACTION

6(b)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT: **Resolution - City of York on the subject of Unconditional Grants**

RECOMMENDATION:

That the resolution dated December 11, 1989 from the City of York on the subject of Unconditional Grants be endorsed.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

If the Province would agree with this resolution our financial position would be improved.

BACKGROUND:

The unconditional grants for the City have been frozen both in 1989 and 1990 with only a 2% increase granted in 1988. This loss in revenue from the Province has clearly had a negative impact on our mill rate in the years specified and accordingly this resolution should be supported.

No.1022-89.

The Corporation of the City of York

Council Chamber

December 11, 1989.

Moved by Alderman Rizzo

Seconded by Alderman Nobleman

[illegible]

WHEREAS a statement to the Legislature by the Honourable John Sweeney, Minister of Municipal Affairs on 1990 Unconditional Grants did not guarantee an increase to each municipality; and

WHEREAS every municipality has been subject to severe inflationary pressures in the past few years and which is expected to continue in the foreseeable future; and

WHEREAS a zero increase in the Unconditional Grant has resulted in the full cost of inflationary pressure on services having to be passed on to the taxpayer in the form of increased taxes; and

WHEREAS some of the new costs being incurred by municipalities are a direct result of Provincial policies; and

WHEREAS those municipalities with a lower than average assessment (eligible for a R.E.G. grant) usually have a considerable number of ratepayers with lower than average incomes who can least afford tax increases;

THEREFORE BE IT RESOLVED THAT the Minister of Municipal Affairs reconsider his proposal for the distribution of the 1990 Unconditional Grant so that all municipalities will become eligible for an increase to assist in off-setting increased taxes to their taxpayers as a result of inflation;

AND FURTHER, that this resolution be forwarded to Ontario Municipalities with populations of 25,000 and over for endorsation;

and that the Seal of the Corporation be hereto affixed.

Clerk

Carried Unanimously

Mayor

(c)

FOR ACTION

FEB 02 1990

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 2
COMM FILE:
DEPT FILE:

SUBJECT: **Resolution - Region of Hamilton-Wentworth on the subject of Unconditional Grants**

RECOMMENDATION:

(a) That the Province be requested to provide a Revenue Guarantee for the City of Hamilton Unconditional Grants equivalent to the 1989 Grants, plus the cost of Provincially-mandated programs where the City has no option but to provide these programs; and

(b) That this Revenue Guarantee continue until such time as the City again earns grants under the applicable formula, and be indexed annually, by an amount equivalent to 50% of the relevant inflation index for each year.

Roy Hammel

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

If the Province were to reconsider its policy of apportioning its grant resources to include the Region and the City at, say, 50% of inflation or about 2.5%, in our case, it would mean 2.5% of $12 million dollars or about $300,000 additional revenue in 1990.

BACKGROUND:

Attached is a resolution from the Region dated December 19, 1989, requesting we endorse the Revenue Guarantee be continued with an escalation factor and, while, it is only for one-half of inflation it would improve our present situation immensely and should be supported.

Att'd

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk
119 King Street West, 15th floor
Hamilton, Ontario

526-4154

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

RECEIVED
DEC - 4 PM
CITY CLERK'S

December 21, 1989

Refer to File No.
Attention of
Your file No.

MEMO TO: Area Municipality Clerks

FROM: C. Biggs, Committee Secretary, Clerk

SUBJECT: **Finance and Personnel Committee Report 16-89, Item 18**
1990 Ontario Unconditional Grants (FIN 89-254)

At the regular meeting of Council held on Tuesday, December 19, 1989, the following recommendation was concurred in:

a) That the Province be requested to provide a Revenue Guarantee for Hamilton-Wentworth Unconditional Grants equivalent to 1989 Grants, plus the cost of specific Provincially-mandated programs where the Region has no option but to provide these programs;

b) That this Revenue Guarantee continue until such time as the Region again earns grants under the applicable formula, and be indexed annually by an amount equivalent to 50% of the relevant inflation index for each year; and,

c) That this report be forwarded to all Area Municipalities with the indication that their Council may wish to pass a similar resolution.

Should you have any questions regarding the above, please contact Mr. G. Lawson, Commissioner of Finance, at 546-4250.

/cab.
Encl. (FIN 89-254)

cc: G. W. Lawson, Commissioner of Finance
R. C. Prowse, Clerk

7.

FOR ACTION

FEB 0 1 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 31
COMM FILE:
DEPT FILE:

SUBJECT: **REPLACE UNDERGROUND FUEL TANKS - FIRE DEPARTMENT**

RECOMMENDATION:

That the amount of $23,000 presently included in the preliminary 1990 current budget estimates of the Fire Department to replace underground fuel storage tanks at two fire stations be deleted from the current estimates and added to the existing project "Underground Fuel Tanks - Fleet Services" in the proposed 1990-1994 Capital Budget, and that the project be renamed "Replace Underground Fuel Tanks - Various Locations".

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

- reduce Current Budget preliminary estimates by $23,000.

- increase, Capital Budget proposed project for inclusion in 1990-1994 by $23,000.

BACKGROUND:

The preliminary current estimates for 1990 for the Fire Department contains $23,000 to replace the underground fuel tanks at two fire station locations.

There is also an existing project "Underground Fuel Tanks - Fleet Services" included in the preliminary 1990-1994 Capital Budget at $107,000; it is proposed to combine these similar projects for consideration in the 1990-1994 Capital Budget for a total amounting to $130,000.

c.c. Chief G. Baker, Fire Department
Mr. J. G. Pavelka, P.Eng., Director of Public Works

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Fire

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Replace Underground Fuel Tanks

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Underground fuel storage tanks at two fire stations (10 and 11) are required by Provincial legislation to be replaced by December 31, 1990.

4. (a) PROJECT STARTING DATE: July 1990
   (b) PROJECT FINISHING DATE: September 1990
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 23,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ ----
   (c) NET CITY'S COST: $ 23,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 23,000	N/A
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: -----

8. ADDITIONAL ANNUAL OPERATING COST: $ -----

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Underground storage tanks would not be replaced. This would be in contradiction of Provincial legislation.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO [X] YES [ ] - AT CITY'S COST OF $
- SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager (for Standing Committee)

January 31, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

8.

DATE: **January 18, 1990**

MEMO TO: **John Thompson, Secretary, Finance & Administration Committee, City of Hamilton**
c.c. Ed Matthews, Treasurer, City of Hamilton
Brian Hotrum, Supervisor, Capital Budget
Peter Rogers, Chairperson, Hamilton Public Library Board
Jackie Isbester, Chairperson, Administration & Finance Committee
Bill Guise, Business Administrator

FROM: **Judith McAnanama, Chief Executive Officer**

SUBJECT: **HAMILTON PUBLIC LIBRARY BOARD 1990-1994 CAPITAL BUDGET**

Please find attached the Capital Budget Projects which have been reviewed by the Library's Administration & Finance Committee and are being recommended to the Library Board for approval.

The Library Board's next regular meeting is Monday, January 22nd at which time the final Capital Budget Plan will be approved.

I will be forwarding a letter of transmittal from Mr. Peter Rogers, Chairperson of the Library Board to Alderman Brian Hinkley, Chairman of the Finance & Administration Committee on Tuesday, January 23rd, and at that time will be confirming the final Capital Budget requests.

Judith McAnanama

JMcA/kc
Attach.

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: SHERWOOD LIBRARY RELOCATION

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To relocate the Sherwood Branch Library (now 5,000 square feet) to a large facility of some 18,000 square feet. The present facility is overcrowded, often unable to handle current demand and due to physical constraints, inefficiently arranged. Relocating to a larger facility at 1199 Fennell Avenue East will allow the Library to better handle current, and meet the future needs of the growing south-east mountain population.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 451,000

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 451,000.

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 451,000	6½
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1.5

8. ADDITIONAL ANNUAL OPERATING COST: $ 241,200

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The branch will be unable to meet the demands placed upon it by east mountain residents.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
. NO ☐ YES ☒ - AT CITY'S COST OF $ 372,000
- SCHEDULED TO START IN THE YEAR 1989

Judith Miramonna
Signature of Department Head/Local Board Manager (for Standing Committee)

January 19/1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Library Service Assessment Land Acquisition and New Branch Construction - South Mountain
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   In 1990 to initiate and complete a needs assessment study, a site selection analysis and a building programme. To purchase in 1990 a half-acre lot. In 1994 to construct an 8,000 sq. ft. library.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 2,739,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 2,739,000

6. (a) YEAR OF EXPENDITURE			TO. OF PERSON YEARS CREATED
- 1990	$ * 555,000		
- 1991	$		
- 1992	$		
- 1993	$		
- 1994	$ 2,184,000	31.20	
- 1995 & after	$		
(b) TOTAL NUMBER OF PERSON YEARS CREATED:		31.20	

* NOTE: $555,000 includes:
Needs Assessment $ 35,000
Site selection and programme 20,000
Lot purchase 500,000

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 1994 - 6 FTE's
8. ADDITIONAL ANNUAL OPERATING COST: $ 346,000
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Residents on the South Mountain will receive marginal library service, land prices will continue to escalate and a suitable site may not be available.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO [X] YES [ ] - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Judith Thompson
Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (For Executive Committee)

January 18, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY BOARD

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Automation of Information Files

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Utilizing the Reserve for Library Capital Projects, purchase a data base management and information retrieval system which will permit on-line access to and updating of Hamilton Public Library created Information files (e.g. current events, local history indexes). The benefits of the project are (i) more efficient updating of files, (ii) more efficient file access and (iii) improved service to Library clientele.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1990

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 131,000

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 131,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 131,000	2
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			2

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ 5,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Less effective updating and accessing of files. Less effective service offered to library users.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
   NO ☐ YES ☒ - AT CITY'S COST OF $ 120,000
   - SCHEDULED TO START IN THE YEAR 1990

Signature of Department Head/Local Board Manager (for Standing Committee)

Jan 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER: 066 - 30003
   (b) PROJECT NAME: Automation and Collection Access: Phase II-VI
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from the Reserve for Library Capital Projects, this project will improve access to the library's collections using DOBIS (the library's automated system), microcomputers, and CD-ROM/microcomputer systems singly or in combination as appropriate. The various phases include the introduction of more efficient and cost-effective ways to create the database used to access HPL's collections, automated public access to this data base, including home access, and improved access to the periodical, video and film collections.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1994
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 955,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 955,000

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 181,000	2½
	- 1991	$ 321,000	4½
	- 1992	$ 136,000	2
	- 1993	$ 153,000	2
	- 1994	$ 164,000	2½
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			13½

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 3,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability to use the appropriate technology to improve access to the Library's collections, improve service to patrons, and control staff and other costs through the application of automation.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☒ YES ☐ - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Judith Henderson
Signature of Department Head/Local Board Manager
(for Standing Committee)

Signature of C.A.O.
(For Executive Committee)

January 17, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Office Automation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from Reserve for Library Capital Projects, purchase 22 microcomputers (1990 - 8, 1991 - 7, 1992 - 7) and a variety of software packages to extend office automation to all locations in the library system. Office Automation will improve internal efficiency, control associated staff costs, and improve forecasting ability by supporting word processing, spreadsheets, database creation and manipulation, calendaring and inter-office mail within the library and to City Hall.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 213,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 0
   (c) NET CITY'S COST: $ 213,000

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$ 72,000	1
	- 1991	$ 68,000	1
	- 1992	$ 73,000	1
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			3

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: 1990 - $9,335, 1991 - $14,980, 1992 - $16,030
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Failure to realize potential efficiencies, cost control, and improved financial forecasting abilities. Inability to realize full potential of microcomputers already in place.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 160,000
    - SCHEDULED TO START IN THE YEAR 1990

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (For Executive Committee)

January 3, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Furniture for Office Automation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Using funds from the Reserve for Library Capital Projects, purchase work stations (furniture) needed to continue Phase II. On completion of Phase II, all branch and Central locations will have suitable equipment to accommodate microcomputers used for office automation.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: N/A
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 39,300
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $ 0
   (c) NET CITY'S COST: $ 39,300

6. (a) YEAR OF EXPENDITURE		TO. OF PERSON YEARS CREATED
- 1990	$ 13,400	0
- 1991	$ 12,500	0
- 1992	$ 13,400	0
- 1993	$	
- 1994	$	
- 1995 & after	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Delay in the introduction of office automation resulting in inefficiencies.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 22,000
    - SCHEDULED TO START IN THE YEAR 1990

Patrick McNamara
Signature of Department Head/Local Board Manager
(for Standing Committee)

January 18, 1990
Date

Signature of C.A.O.
(For Executive Committee)

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Bookmobile Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Utilizing the LIbrary's Reserve for Automotive Equipment to purchase a bookmobile to replace an existing bookmobile purchased in 1979.
4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1991
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 135,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 135,000

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$ 135,000	2
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			2

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability of the library to continue the existing bookmobile service to residents of Hamilton.
10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO [X] YES [ ] - AT CITY'S COST OF $
    - SCHEDULED TO START IN THE YEAR

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (For Executive Committee)

January 8, 1990
Date

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Concession Library
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   To expand the Concession Library in 1991 by building a two-story addition and renovating the existing premises.

4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 1,033,500
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 1,033,500

			TO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$ 1,033,500	13
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 2
8. ADDITIONAL ANNUAL OPERATING COST: $ 30,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

   The branch will be unable to meet the current and future service needs of Central Mountain residents.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 151,000
    - SCHEDULED TO START IN THE YEAR

Judith McAndrew
Signature of Department Head/Local Board Manager
(for Standing Committee)

January 18, 1990
Date

Signature of C.A.O.
(For Executive Committee)

Date

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: LOCKE LIBRARY - RENOVATIONS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The Library plans to spend from its Reserve For Repairs To Buildings for the refurbishing of Locke Library. It is planned to replace the circulation desk, to install a security system, to upgrade furnishings and shelving in the public area, to install carpet, to conduct renovations to the staff workroom and washroom areas, to carry out interior and exterior painting, landscape the premises and upgrade the exterior signage.

4. (a) PROJECT STARTING DATE: 1991

   (b) PROJECT FINISHING DATE: 1991

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 102,900

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 102,900

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1990	$	
	- 1991	$ 102,900	1½
	- 1992	$	
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Renovations which need to be done will cost more in future years. Better utilization of space will not be realized.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    NO ☐ YES ☒ - AT CITY'S COST OF $ 96,000
    - SCHEDULED TO START IN THE YEAR 1991

This project was to be funded from the Library's Reserve for Capital Projects.

Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Hamilton Public Library

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Automotive Replacement

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

Utilizing Library's Reserve for Automotive Equipment to purchase replacement vehicles used in providing Visiting Library Service and for the use of maintenance department in maintaining branch libraries.

4. (a) PROJECT STARTING DATE: 1992
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED:

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 45,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $ 45,000

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1990	$	
	- 1991	$	
	- 1992	$ 20,000	
	- 1993	$ 25,000	
	- 1994	$	
	- 1995 & after	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Inability of the Library to provide existing level of service to residents of Hamilton.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO [x] YES [ ] - AT CITY'S COST OF $
- SCHEDULED TO START IN THE YEAR

Judith Hellemans

Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: BARTON LIBRARY

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

The Library plans to spend from its Reserve For Repairs To Buildings for improvements to Barton Library. It is planned to upgrade the heating/lighting/ventilation systems; to replace furniture and shelving as needed, to replace carpet as required and to provide extensive interior and exterior painting.

4. (a) PROJECT STARTING DATE: 1992

   (b) PROJECT FINISHING DATE: 1992

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1992

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,900

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 125,900

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$	
	- 1992	$ 125,900	1½
	- 1993	$	
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Renovations which need to be carried out will cost more if delay is encoutered. Appearance of building will deteriorate. Space will not be as well utilized as it could be.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

NO ☐ YES ☒ - AT CITY'S COST OF $ 110,000
- SCHEDULED TO START IN THE YEAR 1992

This project was to be funded from the LIbrary's Reserve for Capital Projects.

Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

1990-1994 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: WESTDALE LIBRARY

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The Library plans to spend from its Reserve For Repair To Buildings for renovation and improvement of Westdale Library. It is planned to upgrade the heating/lighting/ventilation systems as required, to install a security system and to modify the circulation desk. It is further planned to provide major repaving of the rear entrance, to carry out interior and exterior painting and to provide such interior renovations as will be appropriate for better use of Westdale Library space.

4. (a) PROJECT STARTING DATE: 1993

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1993

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 177,600

   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $

   (c) NET CITY'S COST: $ 177,600

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 177,600	2½
	- 1994	$	
	- 1995 & after	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: 0

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Renovations which need to be done will cost more if delayed past 1992. Appearance of building will deteriorate. Space will not be as well utilized for both public and staff as it should be.

10. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
NO ☐ YES ☒ - AT CITY'S COST OF $ 145,000
- SCHEDULED TO START IN THE YEAR 1993

This project was to be funded from the Library's Reserve for Capital Projects.

Signature of Department Head/Local Board Manager (for Standing Committee)

January 18, 1990
Date

Signature of C.A.O. (for Executive Committee)

Date

Rev. 89/09/12

City of Hamilton
Treasury

FUTURE CAPITAL PROJECT SCHEDULED TO BE STARTED 1995-1999

1. DEPARTMENT/LOCAL BOARD: HAMILTON PUBLIC LIBRARY
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: COLLECTION DEVELOPMENT
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   On a one-time basis to acquire funds to increase the number of volumes in order to more adequately meet the informational needs of residents, small businesses and the service industry.

4. (a) PROJECT STARTING DATE: 1995
   (b) PROJECT FINISHING DATE: 1999
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1995
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 1,482,000
   (b) LESS SUBSIDIES AND OTHER RECEIPTS: $
   (c) NET CITY'S COST: $

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1995	$ 271,000	
	- 1996	$ 283,000	
	- 1997	$ 296,000	
	- 1998	$ 309,000	
	- 1999	$ 323,000	
	- 2000 & AFTER	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
   Inability of the library to meet the reading/information needs of its users. Central Library not able to meet its potential in meeting needs of business/education/skills development.

Judith McManama
Signature of Department Head/Local Board Manager (for Standing Committee)

January 13, 1994
Date

Signature of C.A.O. (for Executive Committee)

Date

New 89/09/12

11:05

A PROPOSAL TO THE CITY OF HAMILTON COUNCIL

Monday, January 22, 1990

2:00 p.m.

Mayor Morrow's Office
City Hall
Hamilton, Ontario

ST. JOSEPH'S COMMUNITY HEALTH CENTRE

SUBMITTED BY

✓ Mr. John Shea	Chairman, Board of Trustees St. Joseph's Hospital
✓ Mr. Michael Taylor	President Taylor Steel Campaign Chairman St. Joseph's Community Health Centr
✓ Mr. Gordon Dean	Chairman, Advisory Committee St. Joseph's Community Health Centr
✓ Mr. Reg Wheeler	Advisory Committee Member St. Joseph's Community Health Centr
✓ Mr. Allan Greve	President St. Joseph's Hospital
✓ Miss Vincenza Travale	Board of Trustees St. Joseph's Hospital
✓ Sister Mary Ambrose	Council Sisters' of St. Joseph

RESOURCE STAFF

✓ Mrs. Jeannette Gilkes	Executive Director St. Joseph's Hospital Foundation
✓ Ms. Debbie Logel	Campaign Manager St. Joseph's Hospital Foundation

ALD LOMBARDO
ALD AGOSTINO

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1. A TRADITION OF CARING

The tradition of St. Joseph's Hospital in Hamilton began more than 130 years ago, when the Sisters of St. Joseph began caring for orphans, and visiting the sick in their homes. In 1890, the Sisters were called upon to establish a 25-bed hospital in the southwest neighbourhood of Hamilton. Since these modest beginnings, St. Joseph's Hospital has continued to expand its services and facilities to meet the rapidly growing health care needs of the surrounding community. With the latest phase of its main site redevelopment nearly complete, St. Joseph's has evolved into a major teaching health centre, with approximately 600 general and chronic care beds, and a staff of 2,500 employees.

St. Joseph's is known as an organization of action and excellence, where competent care is provided to those in need. In keeping with this tradition, St. Joseph's has taken up the challenge of responding to the health care needs of the residents of East Hamilton and Stoney Creek with the establishment of the St. Joseph's Community Health Centre.

The development of this vital community health centre will significantly increase the availability and accessibility of identified priority services, such as emergency/urgent care, geriatric day care, diabetic education, day surgery, prenatal and postnatal care, and occupational health and mental health programs. Although St. Joseph's will administer this facility, it will serve as an integral link within the network of services in Hamilton-Wentworth to ensure that current programs and referral patterns will be maintained.

2. HEALTH CARE PRIORITIES IN ONTARIO

The Premier's Council On Health Strategy released their 1988 report "A Vision of Health" Health Goals For Ontario", which directed health care institutions to shift their emphasis to health promotion and disease prevention; foster strong, supportive families and communities; ensure a safe, high quality physical environment; increase the number of years of good health by reducing illness, disability and premature death; and provide accessible, affordable, and appropriate health services.

Coincidentally, the thrust of the programs for the St. Joseph's Community Health Centre are in keeping with this "vision" to carry everyone in the East Hamilton and Stoney Creek area through the '90's and beyond. The programs are integrated with existing health and social services, and support the concept of cost-effective, high quality, community-based care, delivered by multi-disciplinary teams.

3. DEMOGRAPHIC PRIORITIES IN EAST HAMILTON-WENTWORTH

There are two distinct populations in East Hamilton and Stoney Creek. The older part of East Hamilton below the escarpment contains many assisted housing units and senior citizen buildings. This population is a high user of social services. There is a concentration of multicultures, low income families, single parents, and young children.

Specific age group changes, over the next 17 years to the year 2006, project an increase of 17% for the population aged 65 years and older and, for ages 20 to 64 years, zero growth, with a decline of 6% for those 0 to 19 years of age.

In contrast, the new growth on the east mountain and Stoney Creek have many two-income families, with large pockets of families with young children. The Stoney Creek population is projected to increase by 43% between 1989 and 2006. The number of children from 0 to 19 years of age will increase by 19%. Adults aged 20 to 64 years will grow by 50%, and the number of seniors will increase by an astounding 75%.

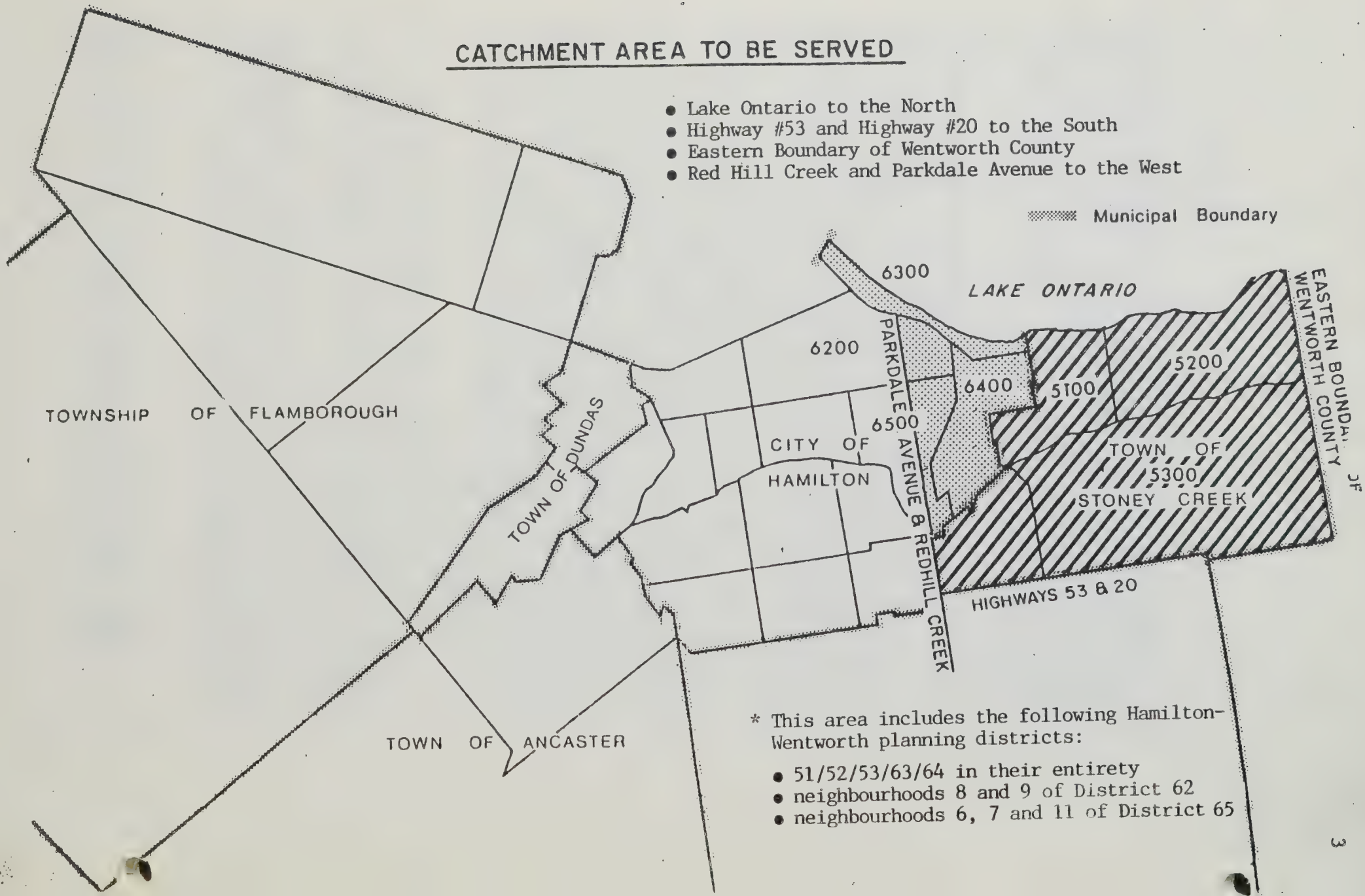
The growth of Stoney Creek reflects a good housing mix, a supply of developable land, the growth of employment opportunities with the Industrial Business Park, and improved access to the Burlington and Toronto employment corridor.*

Naturally, the program plans for the new Community Health Care Centre have been designed to meet the needs of the existing populations in this area, and to meet the anticipated demands of particular age groups.

* **Hamilton-Wentworth Population Projections, 1988-2006. Hamilton-Wentworth Planning and Development Department, Strategic Planning Division, March 1989.**

CATCHMENT AREA TO BE SERVED

- Lake Ontario to the North
- Highway #53 and Highway #20 to the South
- Eastern Boundary of Wentworth County
- Red Hill Creek and Parkdale Avenue to the West



* This area includes the following Hamilton-Wentworth planning districts:

- 51/52/53/63/64 in their entirety
- neighbourhoods 8 and 9 of District 62
- neighbourhoods 6, 7 and 11 of District 65

4. PROPOSED PROGRAMS

4.1 EMERGENCY/URGENT CARE

Emergency Services have been identified as the number one priority by the residents of East Hamilton and Stoney Creek.

It is known that approximately 10% of all cases seen in the Emergency Department are non-urgent, 50% are urgent, and 10% are true emergencies.

Those patients considered to be true emergencies will be stabilized prior to arranging a transfer to an available hospital. Ambulances will bypass the Centre when the transported patient has been diagnosed to be in a life-threatening situation.

Basic Services, which will be made available in the Centre's Emergency/Urgent Care Department, will include:

- monitoring vital signs and administration of oxygen
- closed reduction of fractures under local anaesthetic and application of casts
- blood specimen collection, EKG
- chest aspiration
- chest tube insertion
- suturing and dressing of wounds
- cricothyrotomy
- cardioversion
- intubation; gastric lavage
- parenteral administration of medications and fluids
- referrals to appropriate services and agencies

It is expected that during the Centre's first two years of operation, over 25,000 patient will use the Emergency/Urgent Care Department. Patient numbers will increase to over 30,000 for the years 1993 to 1994, and to 35,000 for 1995 to 1996.

4.2 DAY SURGERY

Day Surgery will be available and will be based on demand. Elective minor surgical procedures will be booked for the major treatment rooms on a five day week basis. It is suspected that 2,700 procedures will be performed during the first several years of operation.

4.3 PRENATAL AND POSTNATAL CARE

A low risk outpatient clinic involving midwife trainees will be offered. The use of trainees is dependent on the Midwifery Program being approved at McMaster University. The clinic will involve regular prenatal check-ups and nutrition counselling, with delivery at one of the area hospitals. All families will be referred to existing prenatal classes.

Follow-up postnatal care will be done by the clinics and pediatrician. Public Health will be involved with follow-up of high risk mothers and babies identified by caregivers. Patients will be referred to their family physician for ongoing care. Self-help and support groups for new parents/single mothers will be established as needed. Referrals will be made to existing services.

It has been determined that close to 4,000 women will use the services.

4.4 WOMEN'S PROGRAMS

Other health promotion programs have been identified more specifically for Women - namely:

- accessing the health and social services system
- non-medical management of depression and stress
- supportive networking
- building self-confidence, assertiveness skills for everyday life
- enhancing your self-image
- premenstrual syndrome
- menopause
- osteoporosis
- parenting skills for the single mother

Linkages will be made with community organizations to jointly offer some of the above programs.

4.5 GERIATRIC SERVICES

The Geriatric programs at St. Joseph's Community Health Centre support the thrust of the Ministry's Report: "A Vision of Health: Health Goals for Ontario", by increasing the number of years of good health by reducing illness, disability, and premature deaths; and, by providing accessible and appropriate health services while fostering supportive families.

The Geriatric Department will:

- provide alternatives to institutional care for chronic care patients
- assist the elderly in attaining and/or maintaining maximum health potential, and independence to cope with the demands of community living
- prevent illness and promote health, resulting in an improved quality of life
- ensure co-ordinated patient access to appropriate health and social services
- support family caregivers
- plan for appropriate institutionalization when necessary
- evaluate the effectiveness of programs

These goals will be accomplished through programs offered at St. Joseph's Community Health Centre, in partnership with existing health and social service agencies. In this way, community-based health care is strengthened.

4.5.1 GERIATRIC DAY HOSPITAL

The Geriatric Day Hospital will serve the elderly who require preventive and diagnostic services, multidisciplinary assessment, and rehabilitative or therapeutic services during the day, for a minimum of one day per week on a regular basis.

The objectives of the day hospital are:

- to conduct investigations and assessments
- to provide treatment and rehabilitation
- to give maintenance care that may delay or prevent institutionalization

This program is targeted for adults 65 years of age and over, currently living in non-institutional settings, or for those patients who can be discharged from hospital if these rehabilitative services are in place. Patients under 65 years, needing a multi-disciplinary team assessment, will also be considered.

Nearly 3,500 seniors are expected to take advantage of the many new services available at the Centre.

4.5.2 GERIATRIC TEAM IN THE HOME

The concept of providing a Geriatric Team in the Home has similar objectives as the Geriatric Day Hospital. This program is for patients who are unable to get to the Centre due to health-related problems.

A team, consisting of a physician, nurse, and occupational therapist, will do its initial assessment in the patient's home. After the team consultations, a treatment plan is established. The appropriate services, similar to the Geriatric Day Hospital, will be provided in the home through Home Care team members. The team will liaise with other health and social providers as appropriate.

4.5.3 INDEPENDENT LIVING FOR SENIORS AT RISK

Public Health Nurses or Family Physicians may refer geriatric patients who are "losing their coping skills" to be assessed and trained as required in skills of daily living. This will allow for training, retraining, and support for independent living. This activity may be done in a group setting or on an individual basis, depending on the problems identified. The feasibility of providing daytime respite care for primary caregivers is being explored. This may occur in the Geriatric Day Hospital if the patient can be supervised by existing staff.

4.5.4 AUDIOLOGY SERVICES FOR NURSING HOMES

The provision of a consultative Audiology Service to the elderly in Nursing Homes is being considered. This service is neither available in the catchment area, nor through Home Care or privately operated companies. Currently there are 1,600 elderly requiring this type of service.

4.5.5 LIFELINE PROGRAM FOR SENIORS AT HOME

This program will be offered mainly to seniors and disabled persons who live alone.

The program allows its clients to be in touch with St. Joseph's Community Health Centre at the touch of a button. The client wears a small personal help button around the neck.

When emergency assistance is required, pressing it automatically alerts the centre and sets an emergency response registered on a central computer into action. A staff member then telephones the client. If there is no answer, one of the three responders (usually a relative, friend or neighbour with a key) goes to the premises, checks on the client. If there is a real emergency, the responder contacts the Health Centre and further assistance follows.

Lifeline allows seniors and disabled persons to live independently in the community. It allows them to remain in their own homes, knowing that help is nearby. It gives a sense of security, not only to the client, but also to his/her family.

4.6 DIABETIC EDUCATION

This program is integrated with the Diabetic Education Program in the Hamilton network for adult and juvenile diabetics. The program will work closely with Home Care, Public Health, and community physicians, to improve patient knowledge skills and support.

Diabetic education will be provided to recently diagnosed and established diabetics and to their families. A multidisciplinary team, consisting of a nurse, nutritionist, pharmacist, social worker, and physician, will focus on diabetes, metabolic control, diet, medication and its administration, blood glucose testing, foot care, health promotion and prevention of complications, and adjustment to chronic illness. Supportive counselling will also be provided to patients and to their families.

Decisions regarding diabetic management and metabolic control will be made in consultation with the referring physician. A report will be sent to the family physician, following discharge from the program, to ensure ongoing patient supervision and continuity of care. An individual educational program will be developed for each patient, dependent on the patient's problems, needs, age, and work/school schedule. This may also involve group classes. One evening class will be held each week, with topics rotating monthly.

The Diabetic Clinic is expected to care for 1,600 next year, increasing to 2,100 by the year 1993; and nutrition counselling will assist more than 2,300 diabetic patients yearly.

4.7 SPEECH, LANGUAGE AND HEARING PROGRAM

Although there is a tri-Ministry arrangement for speech, language, and hearing programs for the school-aged population, there is minimal service available to preschoolers. The incidence of speech and language problems in school-aged children in the East Hamilton catchment area account for more than 25% of referrals in the Region. Assessment and therapy at the preschool age should impact on later referrals. Often, English is the second language, and is not spoken in the home for many of the referrals.

The Centre will also liaise with nurseries and day care centres to provide speech, language and hearing screenings of children. An outreach program, focusing on communication skills, will be provided for caregivers. It is expected that over 3,400 preschoolers will be involved in this program.

4.8 SPECIALTY CLINICS

Specialty clinics will be established to improve accessibility in the catchment area. These clinics will support other programs at the Centre. Where appropriate, clinics may be organized to allow a roster of specialist consultants to provide service. This, however, may result in relocation of some existing clinics. Within the first two years of operation, volumes will fluctuate as clinics become established.

Specialty clinics may include:

- General Internal Medicine
- Gastroenterology
- Coronary Care & Cardiology
- Pediatrics
- Low Risk Obstetrics utilizing midwives
- Women's Clinics
- Eye Medicine, including testing for glaucoma
- Orthopaedic follow-up
- Occupational Health
- Respirology

It is anticipated that clinic visits will amount to 7,500 next year, expanding to 12,500 in 1992. It is also expected that over 1,200 patients will be treated by Occupational Therapy Services, and Physiotherapy Services will account for another 2,300.

4.9 OCCUPATIONAL HEALTH

The projected growth of employment opportunities within the Industrial Business Park is due to the rapid expansion of small to medium sized companies. These companies do not have their own health facilities or personnel to deal with minor injuries, employee medical assessments, introduction of new chemicals in production, or occupational health issues (e.g. WHMIS, etc.). This situation will allow St. Joseph's Community Health Centre to be innovative in the provision of services.

The Occupational Health Program has several components.

Treatment will include minor injuries, strains, fractures, etc., and will be handled through the Emergency Department. Medical assessments will be made, followed by treatment by the most appropriate health professional. Referrals will be made as necessary, with patients being sent by ambulance to hospital for any major trauma or life-threatening situation.

Consultation services will be made available to industry and to their employees, which will include:

- early treatment program and back education, funded through the Workers' Compensation Board
- smoking cessation program
- job evaluation regarding ergonomical feasibility
- Assistive Devices Program
- work assessment and modification of how employee's work is organized
- hearing loss prevention and monitoring
- ambulatory adult addiction counselling
- nutrition counselling
- baseline data on workers before a new chemical/product line is introduced
- consultation by an occupational hygienist regarding compliance with WHMIS legislation
- occupational health and safety issues
- Employee Health Services

Dependent on the issue, consultations may occur either at the workplace or at the Centre. In addition, the workers may attend other clinical services at St. Joseph's Community Health Centre.

5. REGIONAL BENEFITS OF THE ST. JOSEPH'S COMMUNITY HEALTH CENTRE

The construction of this faciity to service the rapidly expanding East Hamilton and Stoney Creek area has been in the planning stages for many years. Over the past year, this dream has become a reality, with construction having commenced at the King and Nash Road site to establish a major east Hamilton/Stoney Creek Community Health Centre.

The Region of Hamilton-Wentworth has undergone a significant economic boom since 1984. During this time, there has been unprecedented industrial/commercial and residential development. One of the key areas to benefit from this expanding growth has been the eastern end of Hamilton, and primarily the City of Stoney Creek. Since 1979, the population of Stoney Creek has increased by over 11,000 people, coupled with a significant proliferation of light and medium manufacturing entities dotting the Service Road along the Queen Elizabeth corridor. Since 1984 the City of Stoney Creek has had the greatest increase in housing starts on a percentage basis throughout the Hamilton-Wentworth Region. These strong indicators provide significant support for the construction of a major medical health care facility to service this vital and growing area of the Hamilton-Wentworth Region.

The wide range of services offered in the new St. Joseph's Community Health Centre will ensure that the Hamilton-Wentworth Region continues to maintain it's position as a leader in providing quality care to its citizens.

5.1 ECONOMIC BENEFITS

The Centre is expected to cost approximately $18.9 million. Approxmiately 100 direct jobs in the physical construction with an estimated payroll of approximately $7 - $8 million will be created. Assuming a multiplier effect of 1.6 times the amount invested, the total construction project could benefit the Hamilton-Wentworth Region by $12 - $13 million. At a time when the local construction economy appears to be slowing, this capital project will provide quality work for many of the Region's skilled and unskilled workers.

The employees of the Centre will generate additional economic benefit in their housing and daily expenditures. The 100 new jobs will generate 100 new households paying an average property tax of $1,500/annum. It is estimated the average family spends $6,000/annum on retail purchases. This will provide a significant benefit to the area merchants.

The total economic benefit of this project will be over $30.0 million. On a local basis, approximately half of these short term benefits will accrue to Hamilton, and the balance to Stoney Creek.

5.2 LONG TERM EMPLOYMENT BENEFITS

Once fully operational, the facility will employ 150 people in various white and blue collar occupations. These will include the following:

- social workers
- nurses
- doctors
- clinical staff
- physiotherapists
- occupational therapists
- speech and language pathologists
- housekeepers
- security
- food service workers
- accountants
- clerical

At an aggregate average payroll estimated at approximately $40,000 per annum, the direct economic benefit to the Region is a gross annual payroll of $5 million. Again utilizing the same multiplier as noted above, the overall benefit to the Region will be in the $9 - $10 million range.

This project is of a significant size that it will encourage development of neighbouring lands, i.e.:

- stores
- restaurants
- housing
- food industry
- office supplies
- janitorial services
- etc.

It is difficult to estimate the overall impact of this facet on the economy, but it is clearly evident that development encourages development, and makes the overall area more commercially viable.

5.3 REGIONAL ADVANTAGES

The development of this facility will maintain the tradition of the Hamilton-Wentworth Region being in the forefront of quality health care throughout the Province of Ontario. Accessibility to health care is a right that we have come to expect in Canada, and particularly the Province of Ontario. This new facility will provide a health centre for the east end of Hamilton and Stoney Creek residents for many years to come.

The Centre will provide the following benefits to the Region:

1. Major quality health care for the eastern end of the Region and, in particular, the City of Stoney Creek.

2. Continued development in establishing Hamilton-Wentworth as a Regional Centre (i.e. Health Department).

3. Diversification of the economic base (i.e. manufacturing/service sector).

4. Direct/indirect short and long term economic benefits.

5. Catalyst for continued development of the area (i.e. ancillary services to the Community Health Centre).

6. Provide quality employment for professional/skilled and semi-skilled labour.

7. Augment the Region's tax base.

5.4 SUMMARY

This project fits well with the overall economic strategy of the Hamilton-Wentworth Region to improve, augment and diversify our economic fibre. It positions the Region to take advantage of the future growth potential of this area.

* **Information supplied in consultation with the Economic Development Department of the Region of Hamilton-Wentworth.**

6. LONG TERM HEALTH CARE EMPLOYMENT

Number of Jobs Created: 150

Types of Jobs:
- Social Workers
- Nurses
- Doctors
- Clinical Staff
- Physiotherapists
- Occupational Therapists
- Speech and Language Pathologists
- Housekeepers
- Security
- Food Service Workers
- Accountants
- Information/Switchboard

Total Estimated Payroll:
150 x 35,000 = 5.25 million

Secondary Job Creation:
- Store Owners
- Restaurants
- Housing/Construction
- Food Industry
- Office Supply Industry
- Linen Industry

7. SHORT TERM CONSTRUCTION EMPLOYMENT

Number of People Directly Employed: 98

Type of Jobs:
- Labourers
- Carpenters
- Iron Workers
- Plumbers
- Electricians
- Sheet Metal Workers
- Painters
- Roofers

Estimated Payroll: $7 million

Secondary Job Creation: 150 jobs

Types:
- Suppliers
- Fabricators
- Designers

8. TOTAL PROJECTED COSTS AND FUNDING STRATEGIES

1990 TOTAL PROJECTED COSTS:

Construction	$16,200,000
Equipment	$ 2,700,000
Total	**$18,900,000**

PROPOSED FUNDING:

Provincial Subsidy	$11,500,000
Regional Grant	$ 3,000,000
Mental Health	$ 680,000
Public Fundraising	$ 2,720,000
City of Hamilton	$ 600,000
City of Stoney Creek	$ 400,000
Total	**$18,900,000**

11:35

January 31,1990.

Chairman and Members
Finance and Administration
Committee
City of Hamilton
c/o J.Thompson
City Clerk's Dept.

Dear Sirs
SUBJECT: Grant for Accommodation at 1990 Brier

In March of 1991 the Labatt Brier (Canadian Curling Championship) will be held at Copps Coliseum. The event is being organized by a local committee of volunteers, headed by a Board of Directors representing the 8 local curling clubs involved in the bid. The City generously assisted in the bid process by providing an interest-free loan, a grant of $5,000 to send a delegation to the 1989 Brier in Saskatoon and a grant of $15,000 to assist in sending a delegation to the 1990 Brier in Sault Ste. Marie. All of this money was budgetted in 1989.

The Board is now in the process of organizing the delegation to the Soo. Our major role there will be to promote the 1991 Brier and to sell tickets to the nearly 5,000 fans who will attend this year's event. Since ticket sales are our primary source of revenue, this trip is all-important to our success in 1991. For this reason I would like to formally request another grant from the City in the amount of 30,000 dollars for 1990.

The delegation from Hamilton to the Soo numbers some 42 committee members as well as more than a dozen representatives of the City, Copps Coliseum, Convention Centre and Regional Visitor and Convention Office. The municipal representatives will cover their own costs but we are endeavouring to fund the volunteers' costs through other means. Our total budget for this trip exceeds $70,000 since the Soo Brier covers a ten day span. (March 2-11). Of this, approximately $30,000 relates to accommodation costs and it is this amount we are requesting by way of a grant. The funds you provided in 1989 will go towards transporting the delegation to the Soo. The Visitor and Convention Office is assisting with some of the hospitality costs but the bulk of the costs must otherwise be funded from ticket sales to date.

The Brier is a truly national event and we expect to draw a large segment of the thousands of curling fans who will be in the Soo. Based on our seat-sale target of 7,000-10,000 ticket buyers in 1991, the economic benefit to the City and Region is expected

.....2

HAMILTON BRIER 1991 INC.
COPPS COLISEUM 101 YORK BLVD. HAMILTON, ONTARIO L8R 3L4
PHONE # - (416) 524-1991 Fax # - (416) 577-1050
Ticket Information - 1-800-668-6626
For Brier Information Call - 1-800-668-9435

to range from 5 to 10 million dollars. By assisting us in the Soo, the City will be assisting us in realizing that economic benefit.

No other single event in recent memory has generated the kind of return that the Brier is expected to. The City recognized this by supporting the initial bid for the event. The City has also shown itself to be a generous supporter of local athletic events of national prominence. The Brier meets this criterion as well since it draws some of the largest television viewing audiences of any sporting event in Canada. All eyes will be on Hamilton in March,1991, and we are endeavouring to organize an event that the City can be proud of. Your assistance in allowing us to perform an effective marketing job at the 1990 Brier will go a long way to ensuring that we meet our mutual goal.

On behalf of the Board of Directors of Hamilton Brier 1991 Inc., I would like to thank you in advance for your serious consideration of our request. I will be pleased to attend a committee meeting at which this request may be discussed.

Yours truly,

H MacRae

Helen MacRae
Director
Special Events.

c.c. K.Thompson
D.Ross
L.Sage
M.Maddison

CA40NHBL A05
C51F31

FINANCE AND ADMINISTRATION COMMMITTEE
FEBRUARY 8, 1990

C O N S E N T A G E N D A

A. APPROVAL OF MINUTES OF THE LAST REGULAR MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING HELD 1990 JANUARY 25. (Copy to follow)

B. NOTICE OF SPECIAL BUDGET MEETINGS OF THE FINANCE AND ADMINISTRATION COMMITTEE

C. MANAGER OF PURCHASING

- Repairs to Pedestrian Bridge, King Street West

D. CAPITAL PROJECTS/RESERVE ACCOUNTS

- Parks and Recreation Committee - Financing of Playlot Equipment, McQueston Community Neighbourhood Park.

E. CITY CLERK

i) Canadian Polish Congress - Use of Council Chambers

ii) Hamilton Status of Women Sub-Committee - Use of Council Chambers and Committee Rooms

iii) Lithuanian Canadian Community - Flying of Lithuanian Flag

iv) Canadian Red Cross Society - Flying of Canadian Red Cross Society Flag

F. COMMISSIONER OF HUMAN RESOURCES

- Appointments To and Terminiations From Permanent Positions with the Corporation to January 30, 1990

G. APPROVED SETTLEMENT OF CLAIMS

H. REPORT AND RECOMMENDATION

- To prohibit the holding of rodeo events in City owned facilities

I. TREASURER

- Hamilton Municipal Retirement Fund (H.M.R.F.) Sub-Committee

J. DIRECTOR OF PROPERTY

- Lease of Regional Land at 77/79 Mary Street to City for Parking Purposes

B.

Corporation of the City of Ham

Memorandum

****

TO: Chairman and Members
Finance & Administration Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: SPECIAL MEETINGS FOR CAPITAL AND CURRENT BUDGETS REVIEW

DATE: 1990 February 5

In consultation with the Chairman and the Treasurer, and after reviewing the meeting schedules of both the City and Region, it has been determined that the following are the most appropriate dates to hold special meetings of the Finance and Administration Committee to consider the Capital and Current Budgets.

(a) Capital Budget - 1990 Thursday, February 15 at 1:00 o'clock p.m. Room 233, City Hall - All Department Heads requested to attend and City Council also invited.

(b) Current Budget - 1990 Friday, February 23 at 9:30 o'clock a.m. Room 202, Hamilton Convention Centre - All Department Heads and Local Boards requested to attend. Lunch will be provided.

It is therefore recommended that the above dates and times for the special budget meetings be approved.

John Thompson

JT/bc

FOR ACTION

C.

FEB 0 1 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 1
COMM FILE:
DEPT FILE: C1-2-90

SUBJECT: REPAIRS TO PEDESTRIAN BRIDGE KING STREET WEST, HAMILTON

RECOMMENDATION:

(a) That a purchase order be issued to Pigott Construction Limited, Hamilton, in the amount of $99,000.00 to provide all labour and materials to repair the Pedestrian Bridge, King Street West, Hamilton, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

(b) That a contract be entered into satisfactory to the City Solicitor.

NOTE: Lowest of four (4) tenders received. Funds provided from the Reserve of Uninsured Losses, pending reimbursements from the insurance companies.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

It is expected that the majority of these costs will be recovered from the effected insurance companies, through our legal department.

BACKGROUND: Tender Analysis

Pigott Construction Limited, Hamilton	$ 99,000.00
James Kemp Construction Limited, Hamilton	104,600.00
Robertson-Yates corporation Limited, Hamilton	117,800.00
Canadian Engineering & Contracting, Hamilton	132,000.00

On December 19, 1989 the Co-ordinating Committee requested that at least three quotes be obtained for the repairs to the King Street West Pedestrian Bridge, and that a proper contract be entered into by the successful bidder.

c.c. City Solicitor
Accounts Payable

FOR ACTION

D.

FEB 0 5 1990

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT: **FINANCING OF PLAYLOT EQUIPMENT PROJECTS**

RECOMMENDATION:

That the purchase and installation of metal playlot equipment in the gross amount of $5,500.00, for McQueston Community and Neighbourhood Park, be financed from the Reserve for Acquisition of Properties under the Planning Act (5% Parks Fund).

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

-- See above recommendation.

BACKGROUND:

The Parks and Recreation Committee will be considering this project for approval at the meeting of February 6, 1990.

FOR ACTION

REPORT TO: Secretary
Parks and Recreation Committee

FROM: Mr. R. Sugden, Director
Culture and Recreation Department

DATE: 1990 January 30
COMM FILE:
DEPT FILE: P&R - Rec

SUBJECT: PLAYLOT EQUIPMENT PROJECT - MCQUESTON COMMUNITY

RECOMMENDATION:

(a) That approval be given to the allocation of funds, in accordance with the policy as approved by City Council, and amended July 18, 1989, for the purchase and installation of playlot equipment for the following project:

(i)	McQueston Community and Neighbourhood Park	$5,500.
	TOTAL	$5,500.

(b) That the Finance & Administration Committee be requested to recommend the method of financing for this project.

R. Sugden, Director
Culture and Recreation Department

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The initial cost of $5,500. plus on-going maintenance inspections is estimated to be approximately $1,000. plus replacement parts as required.

BACKGROUND:

The estimated total cost for this project is $16,000. for a combination creative metal climber. A neighbourhood committee has been formed to be responsible for the site determination, selection of units, and fundraising.

This is Phase II of this park project. This park is in excess of forty acres, approximately 2.5 to 3 times the normal size of a park with a creative structure. A park of this size is serving not one, but two neighbourhoods and visitors.

GS/bs

c. c[redacted] JAN 3 1 1990
E. Matthews, City Treasurer

FOR ACTION

E(i)

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT:

Canadian Polish Congress, Hamilton District

RECOMMENDATION:

That permission be granted to the Canadian Polish Congress, Hamilton District to fly their national flag and to use the City Hall Council Chambers for a proclamation ceremony on Saturday, 1990 May 5 from 10:00 o'clock a.m. to approximately 1:00 o'clock p.m.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Funding available for staff overtime and light refreshments.

BACKGROUND:

As in previous years approval of this request includes parking privileges for those attending the event and light refreshments in the form of coffee, pop and cookies for approximately 100 persons. With respect to parking privileges, the applicant provides the City with car stickers with their emblem for those people who will be attending the ceremony so that they can identify themselves by placing it on the front windshield of their cars.

FOR ACTION

E(ii)

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT:

Lithuanian Canadian Community

RECOMMENDATION:

That the request of the Lithuanian Canadian Community for permission to fly the Lithuanian flag at City Hall from 1990 February 11 to February 16 in commemoration of the Independence of Lithuania, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

c.c. Mr. R. Swan, Manager
Property Maintenance Division

FOR ACTION

E(iii)

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT:

Canadian Red Cross Society

RECOMMENDATION:

That the request of the Canadian Red Cross Society for permission to fly the Canadian Red Cross Society flag at City Hall during the month of March, 1990 in recognition of Red Cross Month, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

FOR ACTION

E(iv)

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT:

Hamilton Status of Women Sub-Committee -
Assertiveness Workshops

RECOMMENDATION:

That the request of the Hamilton Status of Women Sub-Committee for permission to use the Council Chambers and Committee Rooms 264, 219 and 233 for Workshops on Assertiveness on Saturday, 1990 February 17 from 10:00 o'clock a.m. to 12:00 noon, be approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Funding for Staff Overtime available in Account No. CH55305 82010

BACKGROUND:

c.c. Mr. R. Swan, Manager
Property Maintenance Division

F.

FOR ACTION

FEB 0 1 1990

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

DATE: 1990 J[illegible]
COMM FILE:
DEPT FILE: [illegible]

SUBJECT:

Appointments to and Terminations from Permanent positions w[illegible] Corporation to January 30, 1990.

RECOMMENDATION:

As attached.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N A

BACKGROUND:

J. Johnston

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Ellen Arcas	Taxation Clerk IV (E-4)	Treasury	Replacing Ms. K. Grywacheski - transferred	$22,891.44 to $24,534.64	$22,891.44 per annum (1 of 3)	11/12/89
Mr. Raymond Baglole	Caretaker (B-2)	Property	Replacing Mr. J. Allison - deceased	$22,129.64 to $23,871.64	$23,871.64 per annum (2 of 2)	25/10/89
Mr. Douglas J. Farquhar	Manager of Administration (H)	Public Works	New Position Approved by City Council 23/03/89	$51,899.64 to $61,171.24	$58,763.12 per annum (4 of 5)	22/01/90
Mr. Bill G. Ferguson	Traffic Technologist (A-14)	Traffic	Additional Staff as approved in 1989 Budget	$33,390.24 to $39,761.28	$39,761.28 per annum (5 of 5)	29/12/89
Mr. Jack Holmes	Caretaker (B-2)	Property	Replacing Mr. J. Deeley - promoted	$22,129.64 to $23,871.64	$23,871.64 per annum (2 of 2)	01/11/88
Mr. Gil Mazzetti	Systems Analyst (A-18)	Information Systems	Replacing Mr. F. Edwards - promoted	$45,888.96 to $54,660.84	$49,687.56 per annum (3 of 5)	15/12/89
Ms. Linda J. Cooper	Accounts Receivable/ Payable Clerk (A-8)	Information Systems	Replacing Ms. J. Adamson - resigned	$27,142.96 to $32,976.84	$27,142.96 per annum (1 of 5)	22/01/90
Mr. Walter Chamberlain	Caretaker (B-2)	Property	Replacing Mr. J.W. O'Toole - deceased	$22,129.64 to $23,871.64	$22,129.64 per annum (1 of 2)	04/11/89

Prepared 30/01/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Christine Hey	Counter Clerk (A-3)	Building	Replacing Ms. N. Gould - promoted	$21,739.64 to $24,696.36	$21,739.64 per annum (1 of 4)	15/01/90
Ms. Joan M. Keip	Typist Clerk II (E-2)	Treasury	Replacing Ms. J. Nevin - resigned	$18,718.44 to $20,165.60	$18,718.44 per annum (1 of 3)	15/01/90
Mr. Colin D. Kerr	Budget Analyst (L)	Treasury	Additional Staff as approved in 1989 Budget	$38,653.68 to $45,517.16	$38,653.68 per annum (1 of 5)	29/01/90
Mr. James R. McCallum	Platoon Chief (C-12)	Fire	Replacing Mr. L. E. Stevens - retired	$60,767.08	$60,767.08 per annum (1 of 1)	14/01/90
Mr. Joseph J. Schatz	Deputy Clerk (F)	City Clerk's	Replacing Mr. K. Avery - promoted	$59,967.44 to $70,564.00	$65,024.44 per annum (3 of 5)	01/01/90
Ms. Audrey M. Senkus	Legal Assistant (O)	City Solicitor's	New Position approved by City Council 29/08/89	$30,224.48 to $35,522.76	$34,077.68 per annum (4 of 5)	18/12/89
Mr. Mahendra N. Shah	Project Manager (K)	Property	Replacing Mr. S. DeJong - deceased	$42,145.48 to $49,611.12	$47,685.04 per annum (4 of 5)	28/12/89
Mr. John D. Thompson	Manager, Legislative Division (H)	City Clerk's	Replacing Mr. J.J. Schatz - promoted	$51,899.64 to $61,171.24	$51,899.64 per annum (1 of 5)	01/01/90

Prepared 30/01/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Bruce C. Wilson	Caretaker (B-2)	Property	Replacing Mr. V. Cosentino - transferred	$22,129.64 to $23,871.64	$23,871.64 per annum (2 of 2)	02/01/90

Prepared 30/01/90

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Ms. J. Gaunt	Program Organizer	Culture & Recreation	Layoff	6 months	28/01/90
Mr. G. Bowring	Building Inspector	Building	Retired	26 years, 7 months	31/01/90
Ms. A. MacKay	Junior Accounts Payable Clerk	Treasury	Resigned	4 years, 2 months	29/01/90
Mr. R. Goodes	Pro Manager	Culture & Recreation	Resigned	25 years	31/12/89
Mr. R. C. Prowse	Legislative Assistant I	Clerk's	Resigned	16 years	15/12/89
Ms. L. Wilson	Supervisor of Payroll	Treasury	Resigned	5 years, 9 months	12/01/90

Prepared 30/01/90

FOR ACTION

G.

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT:

Approved Settlement of Claims.

RECOMMENDATION:

That the attached Summary Report containing a listing and amounts of approved Settlement of Claims be received and that a copy be forwarded to City Council for information in accordance with approved policy.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See amounts detailed in attached Summary Report.

BACKGROUND:

In order to expedite the Settlement of Claims by outside solicitors and save claim costs due to delays, City Council at its meeting held 1988 July 26, in adopting Section 3 of the TWELFTH Report of the Finance Committee, approved a signing limitation policy authorizing the City Solicitor, Director of Public Works and the Chief Administrative Officer to process and approve Settlement of Claims of up to $10 000. This policy requires that the approved Settlement of Claims be reported to the Finance Committee and City Council for information only.

Attachment

FINANCE COMMITTEE

SUMMARY OF APPROVED SETTLEMENT OF CLAIMS

PLAINTIFF	DEFENDANT	NATURE OF CLAIM	AMOUNT OF SETTLEMENT
Tressila Truby	City of Hamilton	Trip and Fall 1985 May 30	$ 4 500.00
Anthony Christison	City of Hamilton	Motor Vehicle Accident 1987 June 26	$ 7 400.00

FOR ACTION

H.

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

DATE: 1990 February 5
COMM FILE:
DEPT FILE:

SUBJECT: *RODEO EVENTS IN CITY-OWNED FACILITIES*

RECOMMENDATION:

That a policy be adopted to prohibit the holding of rodeos and wild west shows in all City-owned lands and facilities including but not limited to Copps Coliseum, Mountain Arena and the Convention Centre.

J. Thompson
Secretary

FINANCIAL IMPLICATIONS:

Revenue loss of $290. per day of licence fees, plus revenue derived from the rental of facilities.

BACKGROUND:

At its last regular meeting held 1990 January 25 the Finance and Administration Committee approved the request of Allies for Animal Rights for permission to meet with the Committee to discuss the possibility of City Council passing a by-law to prohibit rodeos in the City of Hamilton.

In discussion, however, the Committee adopted a resolution to prohibit the holding of rodeo events in City-owned facilities.

Schedule 15 of the City of Hamilton Licensing By-law 79-323, as amended, provides for licences and licence fees for rodeos and wild west shows or other like shows.

BACKGROUND: (continued)

In consultation with the Acting City Solicitor and the Manager of the Licence Division, it has been determined that a by-law to amend the City's licence by-law will not be required and that a resolution of City Council will be sufficient as the proposed prohibition does not involve a total ban of rodeos in the City of Hamilton.

FOR ACTION

I.

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 January 24
COMM FILE:
DEPT FILE:

SUBJECT: **Hamilton Municipal Retirement Fund (HMRF) Sub-Committee**

RECOMMENDATION:

(a) That in order to conform with the new committee structure consolidating four committees into the Finance & Administration Committee the HMRF Sub-Committee be composed of the Chairman and Vice-Chairman and two members of the Finance and Administration committee and two staff members, one representing the Fire Department and one representing the other members of the Plan, and,

(b) That Mr. Keith Avery, City Clerk, be appointed to fill the vacancy on the retirement of the former City Clerk, Mr. Ed Simpson.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

The former sub-committee was composed of the Chairman and Vice-Chairman of the Finance and the Personnel Committees, along with the two staff members from the Fire department and other departments. This recommendation will retain the same composition of four political representatives and two staff. The second recommendation is to replace the retired Ed Simpson with Keith Avery.

c.c. Mr. Keith Avery, City Clerk
Mr. Mike Kay, Supervisor of Pensions/Group Insurance

FOR ACTION

J.

FEB 0 1 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 January 30
COMM FILE:
DEPT FILE: 10.1.67
(4508)

SUBJECT: **Lease of Regional Lands at 77/79 Mary Street to The Corporation of the City of Hamilton for Parking Purposes**

RECOMMENDATION:

(a) That the City enter into a five (5) year lease agreement with the Regional Municipality of Hamilton-Wentworth for the use of Regional lands known as 77/79 Mary Street for civic parking purposes, to be managed by the Parking Authority of the City of Hamilton. A nominal rental fee of $1.00 plus taxes per year ($6,055.00 for 1989) is to be charged to Account # PA 53205 91372.

The lease is to be renewed at the end of the five (5) year period providing the lands are not required for Regional purposes.

The lease will include provisions for Mr. George Novotny, the owner of 75 Mary Street, to have access for his tenants at the rear of his property over the driveway portion of the parking lot being leased herein.

(b) That the Mayor and City Clerk be authorized to execute a lease agreement satisfactory to the City Solicitor.

Upon approval and execution by the City officials, the lease will be forwarded to the Region for execution.

D. W. Vyce

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See above recommendation

BACKGROUND:

In adopting Item 23 of the 18th Report of the Engineering Services Committee, Regional Council on November 21, 1989 approved the leasing of their property at 77/79 Mary Street to the City of Hamilton to be used for civic parking purposes and managed by the Parking Authority of the City of Hamilton.

The lot will be used for permit and transient parking in conjunction with the existing civic parking lot immediately to the north on the south west corner of Wilson and Mary Streets.

The Parking Authority of the City of Hamilton fully supports this opportunity to increase parking in the downtown area.

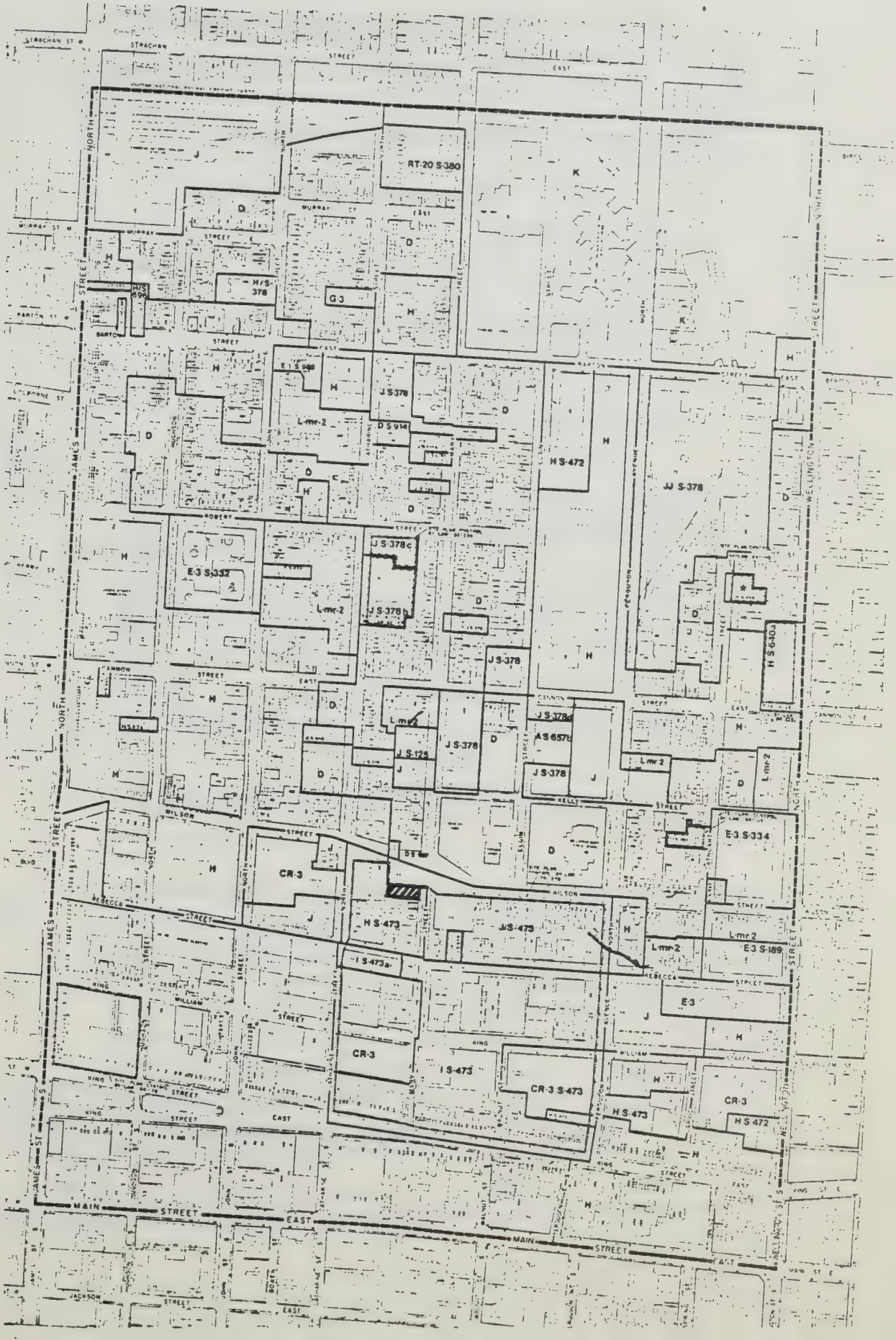
c.c. - Mr. P.R.A. Hooker, Acting City Solicitor

- Mr. T. Gill, Acting Regional Commissioner of Engineering

- Mr. P. Baker, General Manager, Parking Authority

- Mr. K. Anderson, Regional Solicitor
  Attention: Ms. H. Psarakis

- Mr. R. Prowse, Regional Clerk


STRACHAN STREET EAST
MURRAY STREET EAST
BARTON STREET EAST
ROBERT STREET
CANNON STREET EAST
WILSON STREET EAST
REBECCA STREET
KING WILLIAM STREET
MAIN STREET EAST
JACKSON STREET EAST
JAMES STREET NORTH
WELLINGTON STREET NORTH
FERGUSON AVENUE NORTH
RT-20 S-380
H/S-378
H/S 6596
G3
J S-378
D S 914
L-mr-2
H S-472
J J S-378
J S-378c
E-3 S-332
J S-378a
H S-6403
J S-125
A S-657b
E-3 S-334
CR-3
H S-473
J S-473
I S-473a
E-3 S-189
E-3
CR-3 S-473
H S 472

PLAN SHOWING

PART OF LOTS 4 & 5
NATHANIEL HUGHSON'S SURVEY (UNREGISTERED)

IN THE

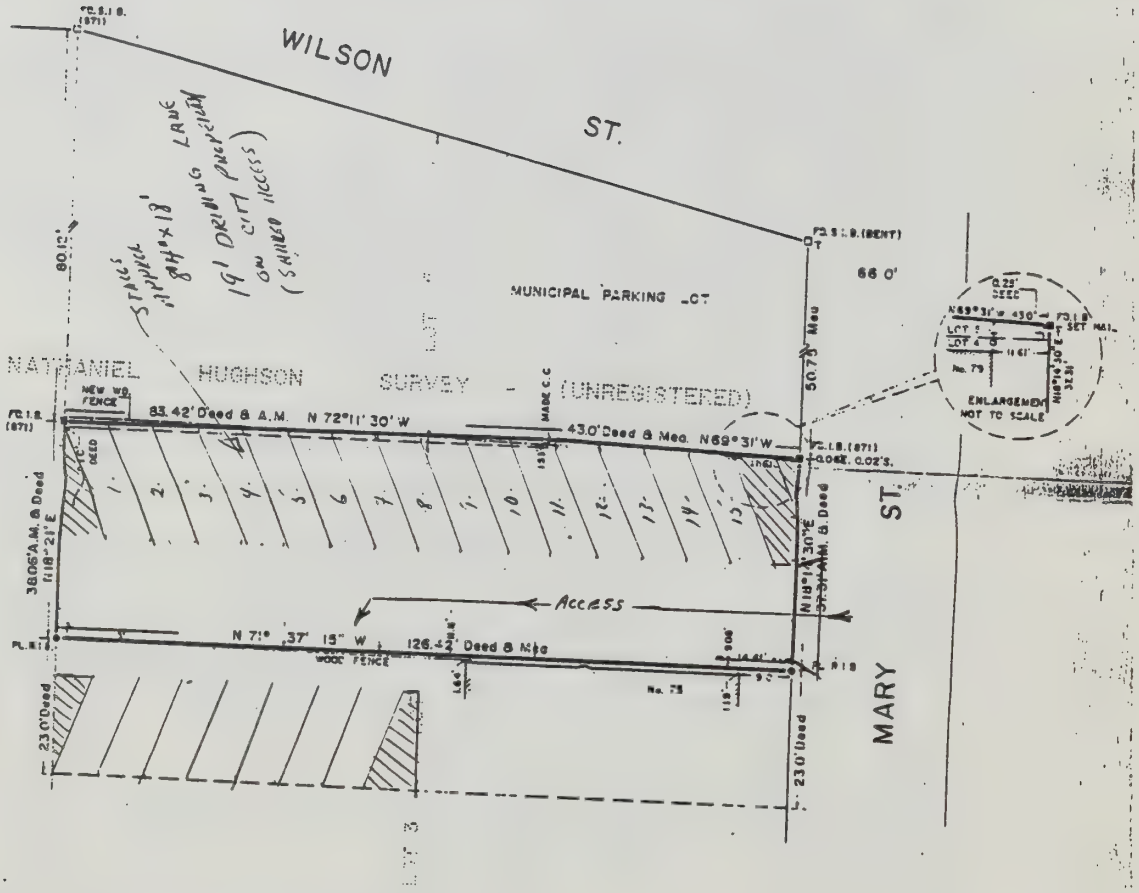
CITY OF HAMILTON

REGIONAL MUNICIPALITY OF HAMILTON - WENTWORTH

M. A. CHIDLEY - O. L. S.

SCALE : 1" = 20'

1974



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT

THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.

THE SURVEY WAS COMPLETED ON THE 14th DAY OF JUNE 1974.

NOTE:

BEARINGS HEREON ARE ASTRONOMIC DERIVED FROM THE ONTARIO CO-ORDINATE SYSTEM ZONE 10, CENTRAL MERIDIAN 79° 30' WEST LONGITUDE.

LEGEND

S.I.S ○ DENOTES STAN
I B ● " IRON
C.C. + " CUT
R.I.B. ◆ " ROUN
FD. DENOTES FOUND
PL. " PLANTED

DATE

M. A. CHIDLEY
ONTARIO LAND SURVEYOR

THE REGIONAL MUNICIPALITY OF HAMILTON - WENT
DEPARTMENT OF ENGINEERING

SURVEY BY B. ZSEPECSKY FIELD BOOK
DRAWN BY HC SEE LNDS 53-211 (CITY)
FILE No.
DATE JU
CHECKED

APPROVED
REGIONAL SURVEYOR

PLAN No. RA-H-109

THIS LEASE made in quadruplicate this 11th day of December, 1989.

B E T W E E N:

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

HEREINAFTER called the **"LESSOR"**

OF THE FIRST PART

- and -

THE CORPORATION OF THE CITY OF HAMILTON

HEREINAFTER called the **"LESSEE"**

OF THE SECOND PART

WHEREAS the Lessor is the owner of the premises known as 77/79 Mary Street, Hamilton, Ontario, as shown in heavy outline on the Survey Plan RA-H-109 attached hereto as **Schedule "B"**;

AND WHEREAS the Lessee has applied to the Lessor for a leasehold interest in the said premises for the purposes of a Civic Parking Lot, to be managed by the Parking Authority of the City of Hamilton;

AND WHEREAS the Lessor has leased to the Lessee the said premises subject to the terms, covenants and conditions set out herein;

AND WHEREAS this Lease is made pursuant to the authority as shown in **Schedule "C"** attached hereto.

NOW THEREFORE the Lessor hereby does demise and lease to the Lessee the premises at 77/79 Mary Street, Hamilton, in the Regional Municipality of Hamilton-Wentworth, which lands are hereinafter referred to as the **Premises** and are more particularly described in Schedule "A" attached to this Lease and shown in heavy outline on the attached Plan described as Schedule "B", for a term of five (5) years commencing on December 1, 1989 and ending November 30, 1994 at a rental rate of ONE ($1.00) DOLLAR per annum plus realty taxes due on January 1st of each and every year, commencing on January 1, 1990, for each term for which this Lease may be in force.

LESSEE'S COVENANTS:

The Lessee covenants with the Lessor as follows:

1. To use and occupy the premises for parking purposes only and for no other purpose whatever.

2. To pay rent in accordance with the provisions of this Lease.

3. To pay realty taxes and all other charges on the tax roll for the leased premises, plus business taxes.

4. To pay charges for all utilities or services such as electricity, oil, gas, telephone, if applicable.

5. To permit the Lessor to enter the premises at any reasonable time for the purpose of inspecting the premises, making necessary repairs to the premises, and to enter to carry out any provision of this Lease agreement. In carrying out any repairs to the premises, the Lessor shall replace any excavation in a neat condition but shall not be responsible to resurface or repave the area required for such excavation, such expense for repaving or resurfacing shall be borne by the Lessee.

6. To comply with all provisions of law including, without limitation, all federal and provincial legislative enactments, municipal regulations which relate to the use or occupation by the Lessee or to the making of any repairs, replacements, additions, changes, substitutions or improvements of or to the premises or any part thereof.

7. That the Lessee shall, at its own cost and expense, maintain the premises in a condition of good repair and in a clean and tidy condition and the Lessee shall also be responsible for snow and ice removal.

8. Not to do or suffer any waste, damage, disfiguration or injury to the premises or the fixtures or equipment thereof.

9. To reimburse or compensate the Lessor for any damage to the said premises caused by the negligence, reckless or wilful misconduct of the Lessee's servants, agents, employees, licensees or invitees.

10. To indemnify and save harmless the Lessor against and from any and all actions, causes of action, interest, claims, demands, costs, expenses and loss, all claims for bodily injury or property damage arising from or out of the use by the Lessee of the premises, or arising from the conduct of any work or by or through any act or omission of the Lessee or any assignee, sub-tenant, agent, contractor, servant, employee, invitee or licensee of the Lessee.

11. The Lessee will leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted. Provided that the Lessee may remove all of its fixtures and equipment from the premises, however, the fixtures and equipment shall be removed in such a manner as not to damage the property of the Lessor.

12. During the term of this Lease or any renewal thereof, the Lessee shall obtain, provide and maintain, for the protection of the Lessor, a policy of insurance to insure against all claims which may be made hereunder for any claims which shall be made for accident or injury or loss to property or life or personal injury, and to provide the Lessor with satisfactory proof of the annual renewal of such insurance and shall name the Lessor as the joint beneficiary or insured therein to an amount of not less than the sum of ONE MILLION ($1,000,000.00) DOLLARS.

13. The Lessee shall, without limiting the obligation of the Lessee to the Lessor pursuant to this Lease and without imposing any liability upon the Lessor, give prompt written Notice to the Lessor of any accident or other claim for liability or loss received by or in the knowledge of the Lessee with respect to the Lessee's use or occupation of the said premises.

14. The Lessee shall promptly pay all charges incurred by or on behalf of the Lessee for any services, work or materials which may be supplied, done or performed in respect of the land and the Lessee shall forthwith discharge any liens arising therefrom at any time claimed or registered against or in respect of the land or any part thereof. In the event that the Lessee shall fail to cause any such liens forthwith to be discharged after being notified thereof, then, in addition to any other right or remedy of the Lessor, the Lessor may but shall not be obliged to discharge same by paying the amount claimed to be due and the amount so paid by the Lessor and all costs and expenses, including reasonable solicitor's fees incurred by the Lessor in procuring the discharge of such lien, shall be due and payable by the Lessee to the Lessor as additional rent due and payable forthwith.

15. The Lessee shall not sublet or assign this Lease or the use permitted herein or any part thereof without the express consent in writing of the Lessor first being obtained, which consent the Lessor may arbitrarily withhold.

16. That in case of non-payment of rental and in case any default, breach or non-observance be made or suffered by the Lessee at any time or times, in, or in respect of any of the covenants, provisoes, conditions and reservations herein contained, which on the part of the Lessee ought to be observed or performed, then, and in every such case, provided reasonable steps have not been taken to cure the non-payment, any such default, breach or non-observance within fifteen (15) days from the date of notice in writing thereof from the Lessor to the Lessee and signed by or on behalf of the Lessor, the Lessor may terminate this Lease by giving to the Lessee thirty (30) days notice during which time the Lessee is no longer permitted to cure such non-payment, default, breach or non-observance, in writing of its intention to terminate, signed by or on behalf of the Lessor and thereupon, after the expiration of such period of notification, this Lease shall be determined and ended, without any further notice or delay and the Lessee shall thereupon, and also in the event of the determination of this Lease in any other manner, except re-entry under Clause No. 17 hereof, and, except and subject as in this Lease otherwise provide if required by the Lessor forthwith remove from the said land, all chattels, goods, supplies, articles, equipment, materials, effects and things at any time brought or placed thereon or therein by the Lessee, and shall also to the satisfaction of the Lessor repair all and every damage and injury occasioned to the lands of the Lessor by reason of such removal or in the performance thereof, but the Lessee shall not by reason of any action taken or things performed or required under this Clause, be entitled to any compensation whatever; provided that, unless required by the Lessor, no chattels, goods, supplies, articles, equipment, materials, effects or things shall be removed from the lands of the Lessor until all rent due or to become due under this Lease is fully paid.

17. That notwithstanding anything in this Lease contained, if the rent above reserved, or any part thereof, shall be in arrears or unpaid for thirty (30) days next after any of the days or times hereinbefore appointed for the payment thereof, whether or not the same shall have been in any manner demanded, or in case default, breach or non-observance be made or suffered by the Lessee at any time or times, in, or in respect of any of the covenants, provisoes, conditions and reservations herein contained, which on the part of the Lessee ought to be observed and performed, then, and in every such case, it shall be lawful for the Lessor, its servants or agents, to re-enter and thereafter to have, possess and enjoy in full ownership the said leased premises and all improvements therein; nevertheless, the Lessor may, at his option, compel the Lessee to remove from the said leased premises, any improvements and any goods, chattels, materials, effects or things all at the risk of and expense of the Lessee.

And no acceptance of rent subsequent to any breach or default, other than non-payment of rent nor any condoning, excusing or overlooking by the Lessor on previous occasions of breaches or defaults similar to that for which re-entry is made shall be taken to operate as a waiver of this condition nor in any way to defeat or affect the rights of the Lessor hereunder.

18. The Lessor covenants with the Lessee for quiet enjoyment.

19. If the Lessee, with the consent of the Lessor remains in possession of the premises after the date fixed for the expiration of the term or any renewal thereof without any further written agreement, the Lessee shall be deemed to be a Lessee from month to month at the monthly rental reserved by the Lease and on the terms and conditions contained in this Lease except as to the length of tenancy.

20. The Lessor reserves the right to grant licenses, rights-of-way or privileges to others, on, over, under, through or across the premises which shall not unreasonably interfere with the rights of the Lessee herein, with the written consent of the Lessee, which consent shall not be unreasonably withheld.

21. It is understood and agreed that pursuant to Clause 20, the Lessor has granted Mr. George Novotny, the owner of 75 Mary Street, Hamilton, with vehicular access for his tenants to the rear of his property over the lands shown as PART 1 on the attached Schedule "B", for the term of this agreement or any renewal thereof.

22. Subject to other provisions for termination contained in this Lease, the Lessor may terminate the Lease herein upon sixty (60) days written Notice to the Lessee by the Lessor, if the Lessee contravenes or fails to comply with the terms, provisions, conditions and requirements contained in the Lease.

23. The Lessee shall have the right to renew this Lease at the end of the five (5) year period, on a year to year basis upon the same terms and conditions at a rate of ONE ($1.00) DOLLAR per annum, plus realty taxes, provided that:

(a) the Lessor does not require the premises for Regional purposes;
(b) the Lessee gives the Lessor Notice in writing, at least six (6) months before the expiration of the term of its desire to renew the Lease for a further term of one (1) year; and,
(c) all rent or other sums or charges due or payable under this Lease have been fully paid and that the Lessee has, in the opinion of the Lessor, observed and performed all the covenants, provisoes, conditions and reservations under the Lease.

24. It is understood and agreed that the Lessor is under no obligation to make any repairs to the premises or to compensate or reimburse the Lessee for any repairs the Lessee may make to the premises.

25. The Lessee shall be allowed to pave the demised premises as required for civic parking purposes and to install a suitable driveway approach to the demised premises and to install such equipment as required for the sole operation of the civic parking lot.

26. Upon the termination, expiration, lapse or other manner in which this Lease may cease to be in force, the Lessee shall at the request of the Lessor through its Engineer, remove, at the Lessee's expense, all fixtures, erections or improvements placed by the Lessee on the demised premises and restore the demised premises to their former condition, and upon failure to do so within seven (7) days of being so notified by the Lessor through its Engineer in writing, the Lessor may remove all or any of the said fixtures, erections or improvements of the Lessee and restore the premises to their former condition and shall recover the cost and expense from the Lessee and in no event shall compensation be payable to the Lessee in respect of any such fixtures, erections or improvements.

27. The Lessee shall give the Lessor Notice of its intention to make alterations, additions or improvements to the premises and shall supply the Lessor with plans of the proposed alterations, additions or improvements. Provided that no such alterations, additions or improvements shall be made without the prior written consent of the Lessor which consent may be arbitrarily withheld.

28. Any Notice required or contemplated by any provision of this Lease shall be given in writing by registered mail to the Lessor as follows:

The Regional Municipality of Hamilton-Wentworth
119 King Street West
P.O. Box 910
HAMILTON, Ontario
L8N 3V9
Attention: Regional Clerk

And in the case of Notice to the Lessee:

The Corporation of the City of Hamilton
71 Main Street West
P.O. Box 2040
HAMILTON, Ontario
L8N 3T4
Attention: City Clerk

The Lessor and the Lessee agree that all of the provisions of this Lease are to be construed as covenants and agreements where used in each separate paragraph hereof. Should any provision or provisions of this Lease be illegal or not enforceable, it or they shall be considered separate and severable from the Lease and its remaining provisions shall remain in force and be binding upon the parties hereto as though the said provision or provisions had never been included.

This Lease and everything herein contained shall operate to the benefit of and be binding upon the respective administrators, successors, assigns and other legal representatives as the case may be of each of the parties hereto and every reference herein to any party hereto shall include the administrators, successors, assigns and other legal representatives of such party.

IN WITNESS WHEREOF the parties hereto have hereunto caused their respective corporate seals to be affixed under the hands of their proper signing officers duly authorized in that behalf.

THE CORPORATION OF THE CITY OF HAMILTON

_____

Mayor

_____

City Clerk

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

_____

Chairman

_____

Regional Clerk

_____

Commissioner of Finance

SCHEDULE "A"

77/79 Mary Street

Part of Lots 4 and 5, Nathaniel Hughson's Survey (unregistered) in the block bounded by Wilson, Mary, Rebecca and Catharine Streets, as delineated on plan of survey RA-H-109 dated June 19, 1974 and prepared by the Department of Engineering for the Regional Municipality of Hamilton-Wentworth.

City of Hamilton
Regional Municipality of Hamilton-Wentworth

R. G. Douglas
Ontario Land Surveyor

January 10, 1990

PLAN SHOWING

PART OF LOTS 4 & 5 SCHEDULE "B"

NATHANIEL HUGHSON'S SURVEY (UNREGISTERED)

IN THE

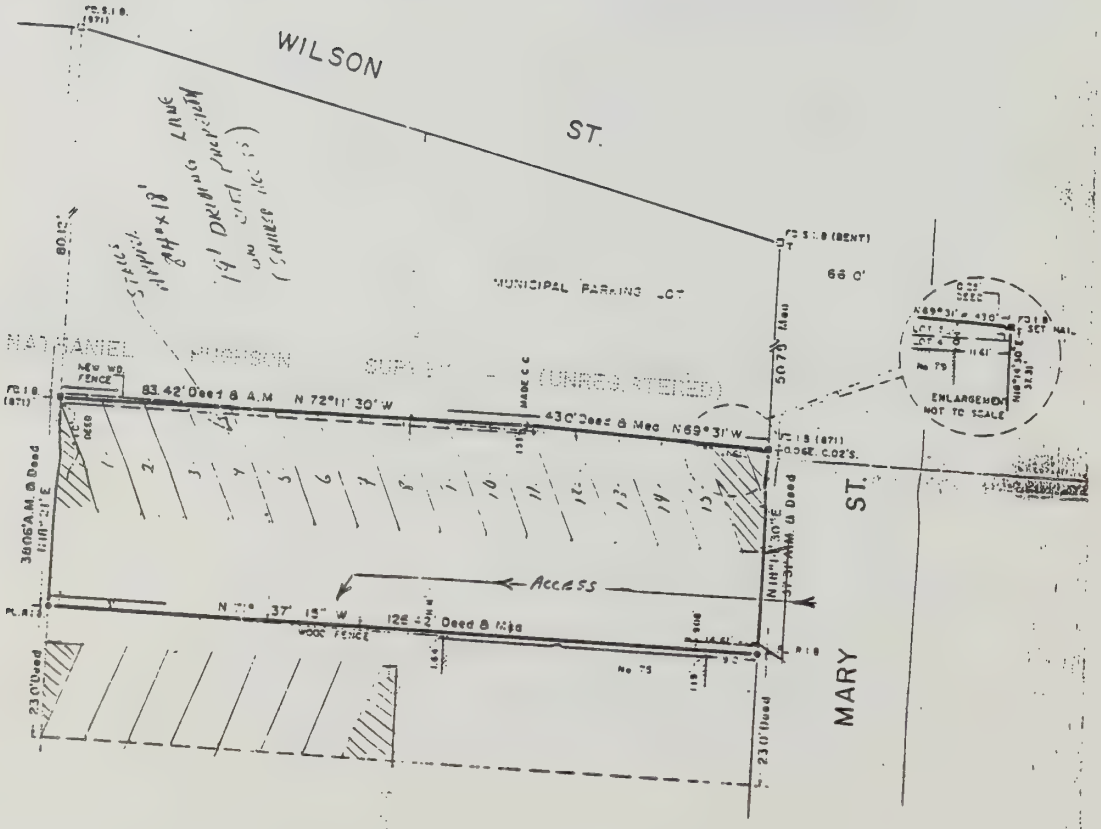
CITY OF HAMILTON

REGIONAL MUNICIPALITY OF HAMILTON - WENTWORTH

M. A. CHIDLEY - O. L. S

SCALE : 1" = 20'

1974



SURVEYOR'S CERTIFICATE

I CERTIFY THAT

THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER

THE SURVEY WAS COMPLETED ON THE 14th DAY OF JUNE 74

DATE

M. A. CHIDLEY
ONTARIO LAND SURVEYOR

NOTE

BEARINGS HEREON ARE ASTRONOMIC DERIVED FROM THE ONTARIO CO-ORDINATE SYSTEM ZONE 10, CENTRAL MERIDIAN 79° 30' WEST LONGITUDE.

LEGEND

S.I.B. ⊙ DENOTES STANDARD IRON BAR
I.B. ● " IRON BAR
C.C. + " CUT CROSS
R.I.B. ◆ " ROUND IRON BAR
FD DENOTES FOUND
PL " PLANTED

THE REGIONAL MUNICIPALITY OF HAMILTON - WENTWORTH
DEPARTMENT OF ENGINEERING

SURVEY BY B. DZEPECKY FIELD BOOK
DRAWN BY [illegible] SEE DWG'S RS-61-31-1 & 2
FILE No
DATE JUNE
CHECKED

APPROVED
REGIONAL SURVEYOR

PLAN No. RA-H-109

SCHEDULE "C"

EXCERPT FROM

THE EIGHTEENTH REPORT OF THE ENGINEERING SERVICES COMMITTEE

APPROVED BY

REGIONAL COUNCIL, TUESDAY, NOVEMBER 21, 1989

ITEM #23

i) That the Region enter into a five year lease with the Parking Authority of the City of Hamilton for the lands known as 77/79 Mary Street for parking purposes, at a nominal rental fee of $1.00 plus taxes per year, commencing December 1, 1989, to be credited to Department of Engineering Account No. 1 52204 40510.

ii) The lease be renewed at the end of the five year period, providing the lands are not required for Regional purposes.

iii) The lease will include provisions for Mr. George Novotny, the owner of 75 Mary Street, to have access for his tenants to the rear of his property over the driveway portion of the parking lot.

iv) That all Regional Officials be authorized and directed to execute a lease agreement satisfactory to the Regional Solicitor.

CA4ONHBLA05
C51-F31

10:50

FOR ACTION

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. E. Matthews
City Treasurer

DATE: 1990 February 16
COMM FILE:

Mr. L. Sage
Chief Administrative Officer

DEPT FILE:

SUBJECT: PERFORMANCE EXCELLENCE PROGRAMME

RECOMMENDATION:

1) That the joint City/Region three year Performance Excellence Programme be approved;

2) That the estimated $414,850 City share of costs for the first two years, being $221,450 in 1990 and $193,400 in 1991 be financed from the Reserve for Sick Leave;

3) That the Reserve for Sick Leave be repaid from expected savings from the programme starting in 1992 with full repayment to reserves projected by December 31, 1992.

FINANCIAL IMPLICATIONS

Attached is the Performance Excellence Programme budget outlining the estimated costs for the first year of the three year programme based on a 50/50 sharing of costs between the City of Hamilton and the Region of Hamilton-Wentworth. The Region has approved their share of the funding in the full amount indicated.

Funding from reserves results in no impact on the 1990 and 1991 mill rate.

Savings and Benefits

Savings from the reduction of absenteeism can be projected more tangibly than can other benefits of the programme. The revision to the Income Protection Plan effective January 1, 1990, changing the penalty timing from the fifth occasion to the third occasion, was implemented based on the Performance Excellence Programme concept and the resultant estimated savings is illustrated below. This estimate is conservative in that the calculation includes only permanent employees and excludes the fire department and boards of the City.

It is anticipated there will be additional significant benefits as a result of the Performance Excellence Programme's review in a number of areas that impact on employee performance. The benefits in these areas cannot be readily quantified at this time and include:

- improved motivation and morale
- improved public service through improved performance
- enhanced corporate image
- reduced complaints and grievances
- retention of employees

However, due to the impact that communications, supervisory practices, expectations, and policies and procedures have on employee performance and motivation to attend at the workplace, the potential benefits can be translated into increased attendance. The illustration below quantifies the cost associated if a further reduction of one day per employee per year were effected as a result of review and enhancement in the above mentioned areas.

PROJECTED ANNUAL SAVINGS - 1992

Change in Income Protection Plan (Short Term Disability)	$ 258,311
Absence Reduction for each 1 day/employee/year	$ 159,846
	$ 418,157

The above figures are based on:

- Assumption of no change in absence patterns in 1990 from prior years
- 1989 attendance data and permanent employees only
- Exclusion of Fire Department and Boards of the City

BACKGROUND

Absenteeism clearly has to be addressed as do other areas that impact on productivity and performance. Allocating appropriate staff and resources at this time to focus on resolving the issues will result in effective longterm benefits for the organization.

The Performance Excellence Programme item was referred to the 1990 budget process by City Council at it's meeting of January 30th, 1990. A copy of the original report is attached for your information.

The focus of the Performance Excellence Programme is to effect cultural change in the organization, improve performance and reduce absenteeism by it's emphasis on the fair and consistent management of all aspects of employee performance and sustaining productive, contributing employees.

It is anticipated that the programme will result in significantly improved performance monitoring system, revised and new corporate standards, policies and procedures and accountable management.

Ed Matthews
City Treasurer

Lou Sage
Chief Administrative Officer

attach.

PERFORMANCE EXCELLENCE PROGRAMME

EXPENDITURES	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGE	1990 PROPOSED BUDGET	% INCREASED PROPOSED	% INCREASE EXISTING
Salaries and Wages	0	0	206,000		206,000	NA	NA
Employee Benefits	0	0	37,000		37,000	NA	NA
Worker's Compensation	0	0	3,600		3,600	NA	NA
Office Supplies	0	0	6,500		6,500	NA	NA
Communications	0	0	2,000		2,000	NA	NA
Postage and Printing	0	0	700		700	NA	NA
Systems	0	0	1,000		1,000	NA	NA
Office Equipment	0	0	16,100		16,100	NA	NA
Furnishings and Improvements	0	0	15,000		15,000	NA	NA
Accomodation	0	0	0		0	NA	NA
Computer Services	0	0	40,000		40,000	NA	NA
Contractual Services	0	0	70,000		70,000	NA	NA
Training Program	0	0	40,000		40,000	NA	NA
Travel Expenses	0	0	5,000		5,000	NA	NA
Total Expenditures	0	0	442,900	0	442,900	NA	NA
REVENUES							
Sick Leave Reserve - City	0	0	221,450		221,450	NA	NA
Productivity Enhancement-Region	0	0	221,450		221,450	NA	NA
Total Revenues	0	0	442,900	0	442,900	NA	NA
TO BE MET BY GENERAL LEVY	0	0	0	0	0	NA	NA

FOR ACTION

REPORT TO: Mr. J. Schatz
Secretary, Finance and Administration Committee

FROM: Mr. L. Sage
Chief Administrative Officer

DATE: 1989 December 20
COMM FILE:

Mr. Wm.M. Carson
Chief Administrative Officer

DEPT FILE:

SUBJECT: PERFORMANCE EXCELLENCE PROGRAMME

RECOMMENDATION:

1) That a three year Performance Excellence Programme, as outlined in the study design report, be approved; and

2) The Performance Excellence Programme Steering Committee be authorized to proceed with the programme; and

3) That the cost of the programme, as estimated in the budget section of the study design report, be shared equally by the City of Hamilton and Region of Hamilton-Wentworth; and

4) That the estimated $414,850 total City's cost of the Region/City Performance Excellence Programme over two years, including approximately $35,000 in start-up costs, be financed from the Reserve for Sick Leave, and that this reserve be repaid from expected savings from the programme starting in 1992.

FINANCIAL IMPLICATIONS:

The following is a brief synopsis of the estimated budget for the Performance Excellence Programme:

Expenditures

	1990	1991
Salaries/Benefits	243,000	260,000
Consulting Services	70,000	30,000
Computer Services	40,000	45,000
Training	40,000	32,000
Other Expenses	49,900	19,800
Total	442,900	386,800

Funded From:

City of Hamilton (50%)	221,450	193,400
Region of Hamilton-Wentworth (50%)	221,450	193,400

. . . 2

The figures above, are the estimated costs of the programme over the next two years and include approximately $35,000 in start-up costs in 1990. It is proposed that the cost of this programme be shared equally by the City and Region. It is also proposed that funding be provided from reserves and that the reserves be repaid, starting in 1992, with savings which will result from this programme. Funding of the Performance Excellence Programme has been reviewed with both the Treasurer and the Commissioner of Finance.

The above budget does not include any provision for a new computerized performance monitoring system. The budget provides funds for reviewing and recommending improvements to the existing system. If a new system is necessary, additional funding will be required in 1992. However, at this early stage, it is difficult to determine the cost of such a system. The Director of Information Systems has indicated that an amount of up to $350,000 may be required to develop and implement a new system. Staff will report back when more accurate information is available.

BACKGROUND:

Significant changes in human resource related legislation, the ever dynamic environment of public service and changing employee and employer needs has created an opportunity for the Region of Hamilton-Wentworth and the City of Hamilton to examine and facilitate organizational and cultural change by developing a formal, progressive and proactive approach to performance management.

In the spring of 1988, an examination of employee attendance in the City and Region revealed that the high rate of absenteeism in both organizations was a significant issue that needed to be improved. Further review indicated that attendance, as one component of employee performance, could not effectively be addressed in isolation of other performance factors and management issues that impact on employee performance; such as supervisory practices, employee/employer expectations, communications and policies and procedures.

Subsequent meetings with the Chief Administrative Officers and senior management of both organizations, in consultation with the firm of CGAF and Associates, reinforced the importance and necessity of developing and implementing a formal system for managing all aspects of employee performance. In June, 1989, a decision was made to initiate a comprehensive and integrated system to improve employee performance based on the successful Transvision project piloted in the Transit Department and a staff project team was selected by senior management.

During the last four months, the project team has identified the major components required to establish a formalized performance management system in the City and Region. They have developed a study design report, which is attached for your review, that outlines the major areas for investigation, required tasks to be completed and corresponding time-targets for the design and development phase of the three year Performance Excellence Programme.

. . . 3

Programme Considerations

The focus of the Performance Excellence Programme is to effect cultural change in our organizations, improve performance and reduce absenteeism by it's emphasis on the fair and consistent management of all aspects of employee performance and sustaining productive, contributing employees.

The Programme's objective will be accomplished by:

a) *integrating performance, health, safety, benefits and compensation issues so there is a clear corporate direction for managing employee performance;*

b) *incorporating legal and human rights considerations into management policies;*

c) *creating an environment conducive to improving employee performance and motivation;*

d) *providing a well-defined framework for all supervisors to improve employee performance and manage human resources.*

It is anticipated that completion of the tasks listed in the study design document will result in significantly improved performance monitoring systems, revised and new corporate standards, policies and procedures and, accountable management.

Staffing

The three year Performance Excellence Programme includes a two year design and development phase for which a Project Team has been selected by senior management from existing staff. The Team is comprised of a full-time project manager and administrative support, two team members at 50% time commitment, and five team members at 20% time commitment each. It is intended that all staff needs created by the secondment of the project team be filled on a temporary basis.

The project team will report to a steering committee comprised of the Chief Administrative Officers of the City and Region and six department heads representative of both organizations who will oversee all facets of the programme.

. . . 4

Staff will provide regular information reports on the status of the Performance Excellence Programme and submit any recommendations, resulting from completion of project tasks, for approval when required.

Lou Sage
Chief Administrative Officer
City of Hamilton

Wm. McMillin Carson
Chief Administrative Officer
Region of Hamilton-Wentworth

Encl.

cc. Members of City Council
E. Matthews, City Treasurer

CA 4UNHRL P.C.S
C 51 F 31

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mayor R.M. Morrow, Co-Chairman
Mayor's Race Relations Committee

DATE: 1990 February 21
COMM FILE:
DEPT FILE:

SUBJECT: 1990 Budget Estimates

RECOMMENDATION:

That approval be given to the Mayor's Race Relations 1990 budget estimate in the amount of $13,960.00.

Robert M. Morrow

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

As above.

BACKGROUND:

At its meeting of 1990 February 9, the Mayor's Race Relations Committee adopted the 1990 budget estimate in the amount of $13,960.00. A detailed breakdown of this figure is attached.

RMM/SG/jc

MAYOR'S RACE RELATIONS COMMITTEE

1990 BUDGET

	City Clerk's Department
Telephone	$ 800.00
Postage	700.00
Office Supplies & Stationary	4,000.00
Committee Sponsored Seminars (3)	3,000.00
Travel for Attendance at Out-of-Town Seminars	1,500.00
Cultural Exchanges	1,500.00
Publicity - Newspapers, etc.	750.00
Monthly Meeting Expenses	300.00
Membership Subscription	1,401.25
Spectator Advertisement - Grape Boycott Week	
TOTAL EXPENSES	$13,951.25

1990 BUDGET REQUEST - $13,960.00

CA40NMBL A05
C51F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 February 22
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

A G E N D A

9:30 a.m.

1. CONSENT AGENDA

CITY CLERK

2. Preparing for implementation of Bill 49, "An Act to Provide for Freedom of Information and Protection of Individual Privacy in Municipalities and Local Boards" which comes into force on January 1, 1991.

   NOTE: Attached for the Committee's information is a copy of a report prepared by Mr. Ronald Sabo, City Solicitor's Office, dated 1990 Februry 15 dealing with the Municipal Freedom of Information and Protection of Privacy Act, 1989.

3. MUNICIPAL RECORDS ARCHIVE

   Alderman D. Christopherson

4. Citizen Appointments to Fill Vacancies on the Following Board/Committees Created by Resignations:

   - HECFI
   - Property Standards Committee
   - Taxi Advisory Committee

I

DIRECTOR OF PROPERTY

10:00 a.m. 5. Sale - vacant City-owned land, north-west corner Ferguson Avenue South and Jackson Street East to Radigan.

TREASURER

6. Resolution from the City of Peterborough Re: Provincial Transfer Payments.

7. HAMILTON BRIER 1991 INC.

Decision on request for additional financial assistance. (Taken under advisement at last regular meeting.)

CORRESPONDENCE:

8. Ontario Liquor Boards Employees' Union - request to meet with City Council.

9. Ontario Public Service Employees Union - request to meet with City Council.

CITY SOLICITOR'S DEPARTMENT - LIAN LAWRENCE

10:30 a.m. 10. Draft Development Charges By-law.

11:00 a.m. BREAK

DELEGATION

11:05 a.m. 11. United Senior Citizens of Ontario Zone 14

12. IN-CAMERA AGENDA

13. NEW BUSINESS

14. ADJOURNMENT

FOR ACTION

2.

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 January 23
COMM FILE:
DEPT FILE:

SUBJECT: ***Preparing for implementation of Bill 49, "An Act to Provide for Freedom of Information and Protection of Individual Privacy in Municipalities and Local Boards" which comes into force on January 1, 1991.***

RECOMMENDATION:

1. That City Council designate the Finance and Administration Committee to be the "Head" for purposes of Bill 49 and that the City Solicitor be directed to prepare a by-law to give effect to this. (See Background Note 1)

2. That the Finance and Administration Committee delegate its authority under Bill 49 to a "Freedom of Information and Privacy Coordinator". (See Background Note 2)

3. That Mr. S. G. Hollowell, Manager, Records Division, City Clerks Department be appointed Freedom of Information and Privacy Coordinator. (See Background Note 3)

4. That a Coordinating Committee comprised of the Freedom of Information and Privacy Coordinator and a senior manager from each civic department be established to prepare the City of Hamilton for implementation of Bill 49. (See Background Note 4)

K. E. Avery
City Clerk

BACKGROUND

1. Section 3 (1) and (3) of Bill 49 state:

(1) The members of the council of a municipal corporation may by by-law designate from among themselves an individual or a committee of the council to act as head of the municipal corporation for the purposes of this Act.

(3) If no person is designated as head under this section the head shall be the council, in the case of a municipal corporation

2. Section 49 (1) of Bill 49 states:

(1) A head may in writing delegate a power or duty granted or vested in the head to an officer or officers of the institution or another institution subject to such limitations, restrictions, conditions and requirements as the head may set out in the delegation.

3. Mr. Hollowell's current responsibilities as Manager, Records Division include administering the city's records management program. He has over fifteen years experience in records management and has attended several seminars relating to Bill 49. Mr. Hollowell would consult with the Finance and Administration Committee on any requests which he considered sensitive or where the public interest may override an exemption permitted in Bill 49.

4. The establishment of a Coordinating Committee will enable the City of Hamilton to uniformly prepare for Bill 49 and will ensure that every department is ready on January 1, 1991. This Committee will also draft a new Records Retention and Destruction By-law to ensure that all records required to be accessible under Bill 49 are accessible and that records not required be regularly destroyed after ensuring in consultation with the appropriate archival staff, that they do not have any permanent archival value.

5. The responsibilities of the City of Hamilton under Bill 49 include:

(a) responding to access requests from the public, normally within 30 calendar days from receipt of the request. This includes:
- clarifying the request with the requester, where required;
- locating requested records;
- reviewing the records for exempt material;
- deciding whether exempt material should be withheld or disclosed;
- preparing the records for disclosure;
- copying the records where required; and
- responding to the requester;

(b) adhering to time limits and notification requirements. When a decision is made, for instance, the requester is notified in writing of the decision;

(c) administering fees, including providing fee estimates, calculating actual fees, and waiving fees where appropriate;

(d) responding to requests for correction of personal information;

(e) determining when the public interest overrides an exemption or obliges the head to disclose a record;

(f) defending decisions in an appeal;

(g) administering the privacy protection provisions of the legislation;

(h) preparing a description of the organization's records and personal information for use by the public in exercising access and privacy rights;

(i) reporting statistics annually to the Information and Privacy Commissioner for the Province of Ontario.

Memo by Ronald Sabo, City Solicitor's Dept.

Feb. 15th 1990

MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, 1989

The MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT,c.63, S.O.,1989 (hereinafter referred to as the "Act") comes into effect on January 1st, 1991. The Act affects municipalities and local boards, agencies and commissions,and will require substantial preparation prior to its implementation.

The legislature has delayed the commencement in order to allow for preparations by the institutions it will affect. Though major objectives are clear from the Act's short title, the effect on municipalities will be on rationalization and distribution of information recorded. As well the Act will require that institutions establish an administrative arm to deal with its records, which will be subject to control by the Statutory Powers Procedure Act (R.S.O.1980,c.484) and appeals to an Information and Privacy Commissioner(herinafter referred to as the "commissioner"). By doing so it is the intention of the legislature to provide consistency amongst institutions in the way that information is created, used, stored and released.

PURPOSE

The purposes of the Act are set out in section 1 thereof;

" (a) to provide a right of access to information under the control of institutions in accordance with the principles that,

(i) information should be available to the public,

(ii) necessary exemptions from the right of access should be limited and specific, and,

(iii) decisions on the disclosure of information should be reviewed independently of the institution controlling the information; and

(b) to protect the privacy of individuals with respect to personal information about themselves held by institutions and to provide individuals with a right of access to that information."

To some extent reliance for interpretation purposes can be placed on similar legislation operating at the federal level; The Access to Information Act ~~and~~ and The Privacy Act. Greater reliance can be placed on The Freedom of Information and Protection of Privacy Act,S.O.1987,c.25, which will also not apply to municipal corporations etc. until January 1st, 1991.

Previously requests for information from municipalities were controlled under sections 77 and 78 of the Municipal Act. These sections dealt with records, books, accounts and documents in the possession or under the control of the clerk, with specified general exceptions. As well all municipalities, local boards and commissions had practises established when responding to requests. The Act was also aimed at providing consistency in these practises across the province for such institutions, and within the institutions themselves. The Act is deemed not to preclude access previously available by statute, custom or practice, unless it relates to personal information. As well

the Act does not limit access to information available to parties in litigation, nor does it affect the duties of a witness to testify or to produce documents.

Now the right to access is given to every person with respect to records in the custody or under the control of the institution, unless an exemption to disclosure can be justified. Where information can be severed from material exempt from disclosure there is an obligation to sever the material and disclose the remainder of the record.

PUBLIC ACCESS AND DISCLOSURE

Requests for access can be expected from a variety of sources, both internal to the institution and external. Individuals will be requesting information about themselves and others. Some requests will relate to municipal activities and will originate from local and broadly based press sources. As well the corporation can expect requests internally from both employees and aldermen as the information relates to their interests and upcoming decisions. Rights of access are expanded to estates, committees of individuals, and minors.

Certain types of information are to be disclosed or available to the public, including information on the institution indexes of information, identity of the head and means of contact, and the annual report required from the head of the institution.

RESPONSIBILITIES IMPOSED

The administrative body will be established by Council's designation by by-law of an individual or committee to act as "head" of the municipal corporation for the purposes of the Act. Likewise boards or commissions may designate a "head" in writing. Failure to designate a head of the institution will result in the duties of this administrator falling upon the shoulders of Council, or the membership of the board or committee. Once identified the institution's head may delegate responsibilities onto other officers. Delegations of power must be specific. It is expected that the head will delegate the planning needed prior to January 1, 1991, onto a "Freedom of Information and Privacy Coordinator" or "Implementation Project Leader". Depending on the size of the institution it may want to establish a Coordinating Committee to allow participation of all departments and management personnel.

The head of an institution will have a number of responsibilities under the Act, including;

- compiling a list of records kept by the institution, and reviewing collection, use and release of this information

- the disclosure of information, and refusals to disclose

- identifying and disclosing information where there are reasonable and probable grounds to believe disclosure will prevent a grave environmental, health or safety hazard to the public (NOTE: the power to delegate responsibilities of the head requires that responsibilities be specifically set out in the delegation. This section creates liability for the institution which must be borne by the head if not specifically delegated. Where the head is a

committee this duty will be imposed on all members and failure to identify the concerns set out will result in statutory liability. Previously such omissions were not necessarily actionable negligence. The limits of this duty are not clear but the section is not limited to hazards created by municipal action, and may impose some watchdog function on activities carried on in the municipal sphere.)

- interpretation of exemptions to disclosure

- coordinate the concerns of various departments and agencies of the institution to ensure that access is not covered by an exemption(i.e. such as identifying law enforcement issues and maintaining confidences, both explicit and implicit)

- identifying individuals in order to ensure access to personal information is limited to the individual

- ensuring personal information is only collected, retained, used and released under proper legal authority(NOTE:information presently in the custody and control of the institution should be reviewed for this aspect prior to the coming into force of the Act. The Act does apply to information in the custody or control of an institution collected prior to the date of effect of the Act.)

- keeping records of information already released, and to be released, publicly

- determining when a "compelling public interest" outweighs the purpose of an exemption

- modification of practices and forms used to collect information

- keeping track of irregular use and access to personal information(NOTE: this may require the creation of security measures for the access to personal information) and attach this information to the record of personal information involved

- respond to requests to correct personal information recorded

- defending decisions on appeal

- mediate disputes over access when required by the commissioner

- keeping track of fees charged for access and deciding on the waiver of fees

- responding to commissioners orders

- preparation of an annual report of the above activity to be forwarded to the privacy commissioner

RECORDS

The Act provides an extensive definition of record, which would include virtually every record kept by an institution. Disclosure in some cases may require the institution to produce records from its computer hardware and

software. This would appear to have been specified because of the difficulty involved in recording information in machine readible form.

EXEMPTIONS TO DISCLOSURE

Specified exemptions to disclosure allow the head to refuse to disclose:

- drafts of by-laws or private bills

- advice or recommendations of officers, employees, or consultants hired by the institution

- certain matters related to law enforcement(a defined term of the Act)

- information obtained in confidence from other governments

- trade secrets or other confidential information supplied in confidence the release of which could prejudice the institution or the supplier of the information

- research the release of which would prejudice a right to priority of publication

- information subject to solicitor and client privilege

- information the release of which would seriously threaten the health and safety of an individual

- personal information related to one individual if requested by another, (violations resulting in invasions of privacy are specified)

- public information , or information expected to be released publicly

Each of these exemptions are subject to exemptions , including the consent of interested parties to the release thereof.

PROTECTION OF PRIVACY

Practices with respect to access to personal information are given particular attention in the Act to ensure the protection of privacy. "Personal information" is an extensively defined term. Most of such information collected by the municipality will be obtained with respect to hiring employees of the institution. In some cases the Act applies to such information even if not recorded. The Act does not however specify how the head would obtain such information, if no record exists, in order to comply with a request for disclosure. Collection of personal information will require that authority for its collection be established and must generally be collected directly from the individual. Besides various specified exemptions, Part II of the Act relating to protecting privacy does not apply to information available publicly.

PROCEDURE

The institution will have to establish an access procedure which ensures comprehensive access can be obtained by the head within the time limits imposed.

As well the head will have to be familiar with procedures in upper-tier institutions, and subordinate boards and commissions. Appeals from refusal to disclose are available , and are made to a commissioner independent of the institution. The burden of proof to establish an exemption to disclosure is on the head. Mediation is provided for if the commissioner feels it appropriate.

The time provided by the province should be used to collect indexes of records, forms, sources and practices already in use and determine information needs. It will be necessary to justify collection and retention of information under current practices. This will assist in developing any changes needed to the structure of present record keeping, and aid in compliance with the Act. Clarification of this matter was left to the regulations.

GENERAL MATTERS

The Act limits liability for the release or non-release of information, or for failure to provide notice when required under the Act,. While this may limit damages the Act does create an offence for breach of its terms. The Act itself requires that a comprehensive review of itself be commenced by January 1, 1994.

Regulations will be established for the Act. These may clarify a number of issues and may specify access procedures, security of records, time periods for access, specify fees and waiver of fees, further define institutions, and prescribe forms.

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GENERAL INFORMATION AND INDEX TO ACT

.....

- affects both municipalities and local boards
- Bill 49 received royal assent Dec.14,1989
- c.63, S.O. 1989
- in force Jan.1,1991
- Statutory Powers Procedure Act applies(re statory decisions on disclosure) but not to inquiry under s.41

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ACT divided into :

- Ss. 1,2, and 3
  - s. 1 Purposes
  - s. 2 Definitions
  - s. 3 Designation of Head
- Part 1 : FREEDOM OF INFORMATION
  - Access to Records
    - s. 4 Right of Access
    - s. 5 Obligation to Disclose
  - Exemptions
    - s. 6 Draft By-laws, etc.
    - s. 7 Advice or Recommendations
    - s. 8 Law Enforcement
    - s. 9 Relations with Governments
    - s.10 Third Party Information
    - s.11 Economic and Other Interests
    - s.12 Solicitor-client Privilege
    - s.13 Danger to Safety or Health

s.14 Personal Privacy
s.15 Information to be Published
s.16 Exemptions not to Apply
- Access Procedure
s.17 Request
s.18 Request to be Forwarded or Transferred
s.19 Notice by Head
s.20 Extension of Time
s.21 Affected Persons
s.22 Contents of Notice of Refusal
s.23 Access to Record
- Information to be published or available
s.24 Publication of Information re Institutions
s.25 Information Available for Inspection
s.26 Annual Report of Head
- PART 2 : PROTECTION OF INDIVIDUAL PRIVACY
- Collection and Retention of Personal Information
s.27 Application of Part
s.28 Collection of Personal Information
s.29 Manner of Collection
s.30 Retention and Disposal of Personal Information
- Use and Disclosure of Personal Information
s.31 Use of Personal Information
s.32 Where Disclosure Permitted
s.33 Consistent Purpose
- Personal Information Banks
s.34 Personal Information Bank Index
s.35 Inconsistent Use or Disclosure
- Right of Individuals to Whom Personal Information Relates to Access and Correction
s.36 Right to Access and Correction
s.37 Procedure
s.38 Exemptions
- PART 3 : APPEAL
s.39 Right to Appeal and Application
s.40 Mediator to try to effect Settlement
s.41 Inquiry
s.42 Burden of Proof
s.43 Order
s.44 Delegation by Commissioner
- PART 4 : GENERAL
s.45 Costs
s.46 Powers and Duties of Commissioner
s.47 Regulations
s.48 Offences
s.49 Delegation of Head's Powers and Liability of Crown
s.50 Oral Requests
s.51 Information Otherwise Available
s.52 Application of Act
s.53 Other Acts
s.54 Exercise of Rights of Deceased, etc., Persons
s.55 Review of This Act
s.56 Commencement
s.57 Short Title

CITY COUNCIL
HAMILTON, CANADA

Alderman Dav
Chairman—Health &
Services
—Licensin

71 MAIN STREET WEST L8N 3T4 • (416) 526-2730 • RES. (416) 561-9508—WARD 4

3.

February 8, 1990

FEB 1 2 1990

Mr. J. Thompson
Secretary
Finance and Administration Committee
City Clerk's Department

Dear Mr. Schatz:

Re: Municipal Records Archive

Would you please add the attached to the report of Mr. K. Avery regarding implementation of Bill 49 to be dealt with at the February 22, 1990 meeting of the Finance and Administration Committee.

Thank you for your assistance.

Sincerely,

David Christopherson
Alderman, Ward 4

DC:dp

FINAL

TERMS OF REFERENCE

FOR A FEASIBILITY STUDY FOR THE ESTABLISHMENT OF AN ARCHIVE OF MUNICIPAL RECORDS

February 5, 1990

I. BACKGROUND

In December, 1987, at the request of Hamilton City Council, the Hamilton Public Library Board established a committee to examine the need for a municipal archive in Hamilton. Members of this Committee were drawn from Hamilton City Council, the Hamilton Public Library Board, the Hamilton Historical Board, the Hamilton City Clerk's office, and the Special Collections Department of the Hamilton Public Library.

In the course of their deliberations, the Committee decided to broaden the geographical and administrative scope of their investigation in order to incorporate, not only the City of Hamilton, but also the Regional Municipality of Hamilton-Wentworth, its constituent municipalities and townships and various regional/municipal boards.

In the century and a half since the City of Hamilton was incorporated, a large proportion of the records generated by the City have been lost, destroyed or otherwise alienated from their creating agency. In spite of this, a considerable amount of historical material remains. It has proven invaluable for research done by academics from a wide range of disciplines and the general public, and has assisted in the conduct of city business, particularly with reference to court cases.

There is no central repository for historical material. Each department retains physical custody over its own historical records and determines user access in cases where material can be located and retrieved. Records are scattered among numerous locations which do not have appropriate storage and environmental controls.

City departments are unable, to ensure the viability of material in their custody, and to meet the rapidly growing demand on the part of the public for access.

An additional factor contributing to the absence of central control is the lack of a comprehensive records retention by-law.

This situation, combined with increased demand for public access and the requirements of the Ontario Government's Freedom of Information and Privacy Act, to be enacted at the municipal level in January of 1991, makes it imperative that the historical records of the City be preserved, vetted and made accessible. It was in recognition of the City's responsibility and obligations to its historical records, and of a desire to correct the existing situation that the Archives Committee was established.

Two meetings were held with representatives from area municipalities/boards on September 20, 1988 and January 19, 1989.

It was agreed to expand the scope of the study to encompass all municipally generated archives within the Hamilton-Wentworth Region. Therefore, it has been determined that a study should be undertaken to examine the feasibility of creating an archive for municipally generated records within the Hamilton-Wentworth Region.

The study will include:

The City of Hamilton
The Regional Municipality of Hamilton-Wentworth
Hamilton Entertainment & Convention Facilities Inc.
The Hamilton Public Library Board
The Town of Ancaster
The Town of Dundas
Town of Flamborough
Township of Glanbrook
Hamilton-Wentworth Regional Police
The Hamilton Board of Education
The Hamilton-Wentworth Roman Catholic Separate School Board

II. PURPOSE OF THE STUDY

The study will assess the state of records management of municipally generated records within the Hamilton-Wentworth region, determine the scope of a municipal archives which is necessary and propose an implementation plan for the establishment of a municipal archives.

III. INFORMATION AVAILABLE TO THE CONSULTANTS

In conducting this feasibility study, the consultant should review the background materials compiled by the Archives Committee, the current records retention by-laws for the study participants and the report of the consultant for a Regional Records Centre for the Regional Municipality of Hamilton-Wentworth.

Collection scope policies have been developed for the Hamilton Public Library Special Collections Department and the proposed Municipal Archives. These policies are attached in Appendix No. 1 and define the collection jurisdiction of each facility. It should be noted that it is anticipated that the municipal archive will collect the personal records of elected officials and public servants. This portion of the collection is not part of this feasibility study.

The minutes of the committee and the reports prepared for the committee, including the Hamilton Public Library Special Collections Department's draft mandate and the proposed Archives Collection Policy also are to be reviewed.

The consultant will review the 1986 survey of the Historical Records of the City of Hamilton, 1847-1973 by C. Gray, which provides a preliminary analysis and arrangement of municipally-generated records held by the City of Hamilton and the Hamilton Public Library, the Archives Grant Guide published by the Ontario Association of Archivists, and Bulletin 46, Records Retention By-laws, published by the Ministry of Municipal Affairs and Housing.

In developing the alternative archival models, special attention should be paid to the examples of the City of Ottawa Archives, the Metropolitan Toronto Archives, and the Simcoe County Archives, and visits arranged to these institutions if so required.

IV. SCOPE OF STUDY

1. Identification of Municipal Record Holdings and Their Use.

The consultant will conduct a municipal records inventory of each participating body in order to determine the state of current records management practices in the Hamilton-Wentworth Region.

The inventory will identify, by owner, the size of the record holding, including:

- the volume of inactive and active records
- the volume of records which can be determined to be archival
- the range and volume of formats to be stored and,
- the anticipated future growth of the records which will eventually be deemed archival.

The consultant will identify the volume of records which can be determined to be related to operations of which it is anticipated a small percentage will be eligible for archive purposes.

The Consultant will define, within the context of the approved archive collection guidelines, (see attached) and relative to the inventory of municipal records completed, the amount of municipal records which exist for each municipality/local board, the location of those holdings and the users of those records.

In determining the location of the municipal records, the consultant will include information regarding ownership of the records and the current regulations regarding access to the records, including the existence of a records retention by-law.

The consultant will describe the extent to which the existing municipal records are accessible to the range of users who have been identified as requiring access.

The consultant will describe the various methods of retrieval, the application of indexing models and the use of automation.

The consultant will examine the impact of the Freedom of Information and Privacy Act upon the existing municipal records. The consideration of the impact of the Act will include answers to such questions as:

- will there be a significant increase in the number of users requiring access to the municipal records?
- will the number of municipal records currently open to the public require special handling in order to satisfy the privacy portion of the Act?
- will each municipality and/or local board be required to provide additional staff resources to manage the requests for access?

The consultant will determine the current level of satisfaction by the users of municipal records and identify areas requiring improvement.

2. <u>Description of Space Requirements</u>

Based upon the records inventory completed, the consultant shall determine the current volume of records, the growth of those records over twenty-five (25) years, and identify the extent to which all of the held records are eligible for archival storage.

The consultant will recommend the physical environment needed to maintain the records to accepted archival standards; the number of staff needed to ensure that appraisal processing, conservation and access requirements are met, and the administrative structure needed to ensure that the records are managed in a manner which reflects the requirements of the Municipal Act, the Freedom of Information and Privacy Act, and any other relevant provincial acts which affect municipal/local board records.

The consultant shall identify the size and type of facility/facilities that are required and the physical locations which will ensure, both ease of access, and proper environmental control.

The consultant will identify the existing forms of archival records, i.e.:

- microreprographic
- electronic conversion
- original format, etc.

3. Storage Model

The consultant will contact all municipalities and local boards located within the Hamilton-Wentworth Region to determine the willingness of each municipality/board to store archival records in a central storage location.

The consultant shall, based upon the willingness of the owners of archives to share storage facilities, and based upon space requirements and need of access to the archives, recommend whether or not the archives will be stored in one central location or will be distributed within the Hamilton-Wentworth Region. Consideration should be given to whether or not there is support for sub-categories of central storage or sub-units of centralized storage.

4. Costs

The consultant will identify the capital costs of leasing or new construction necessary to fund the establishment of one or more municipal/local board archives and shall identify all start-up operating costs, and the annual operating costs necessary to maintain the services over five (5) years.

The consultant will identify the level of support available from the key funding bodies within the Hamilton-Wentworth Region, (e.g. Hamilton-Wentworth Regional Council, City of Hamilton Council, area municipalities and local area boards).

The consultant will also investigate additional and/or alternative sources of funding and/or the potential for local corporate sponsorship.

In the event that the consultant is able to identify more than one body willing to deposit its municipal records in a municipal archive, the consultant will develop and recommend appropriate cost sharing formulas of both capital and operating costs for the operation of the archive.

The consultant will recommend whether or not the project is feasible, identify the benefits to be achieved through the project and describe the costs/consequences to interests of participant organizations if an archive is not established.

5. Consultant Recommendations

The consultant will prepare a report for each participant which will:

1. Describe the impact upon the need of access to the municipal records by the Freedom of Information and Privacy Act.

2. Describe the state of records management of its municipally generated records.

3. Identify any specific improvements in existing records information management activities/policies required to contribute towards a functioning municipal archive.

V. MANAGEMENT OF THE PROJECT

1. Steering Committee

The project should be managed by a steering committee comprised of members of the organizations listed below. The steering committee will replace the Hamilton Public Library Archives Committee.

The committee structure proposed is as follows:

Councillors: Hamilton - one (1) member.

Hamilton-Wentworth Region - one (1) member.

Other municipalities - one (1) member to represent each area municipality.

Library:	Chief Executive Officer - Hamilton Public Library.
Clerk's Offices:	Hamilton - one (1) member.
	Hamilton-Wentworth Region - one (1) member.
School Boards:	One (1) member from each board.
Regional Police Commission:	One member.
Hamilton Public Library Board:	One member.
Archives Committee (Library):	Will act as resource people to steering committee.

2. **Study Management**

The consultant will report on a regular basis to the steering committee who in turn will make copies available to their respective organizations.

i) **Meetings**

The chairman, or his/her representative, will arrange and conduct all meetings. A quorum will be fifty (50%) percent plus one (1) of all members.

ii) **Questionnaire**

The designing of questionnaires will be the function of the consultant. The committee may request that the consultant seek advice from the Ontario Archives to ensure that proper questions are being asked.

The administrating of the survey questions will be the responsibility of the consultant with the co-operation of the participating municipal clerks, and the directors of education of participating school boards.

iii) **Conducting Interviews**

The consultant will interview those municipal officers whose input is required to gather the data specified.

Consideration should be given to interviewing outside organizations that may have municipally generated documents of value worth preserving. There are many such organizations in the city. The following is a short list;

- The Head-of-the-Lake Historical Society
- The Hamilton branch of the Ontario Genealogical Society
- The now defunct Wentworth Women's Historical Society
- Hamilton Historical Association

iv) **Coordination**

The project will be co-ordinated through the established steering committee.

The consultant will be expected to report to the steering committee on a regular basis, which will be established at the time the contract is awarded. The steering committee will prepare timely reports to the funding bodies which will provide information regarding progress and will identify those stages in the process which require action on the part of the funding bodies. The steering committee will work with the consultant to schedule the presentation of the final report to each funding body.

v) **Printing of Reports**

The consultant will prepare two copies of the report on the state of records management which is to be prepared for each participant and will prepare two copies of the global report for each participant.

vi) **Timetable**

March 1, 1990 -	Consultant on stream.
May 1, 1990 -	Consultant's first progress report to the Steering Committee.
July 1, 1990 -	Consultant's second progress report to the Steering Committee.
July 30, 1990 -	Committee receives final report.
August 30, 1990 -	Committee approves final report.
August 31, 1990 -	Consultant's report ready for presentation to the funding bodies.

vii) **Budget**

Estimated total study cost:	$ 90,000.00
Sources of Funding	
Ministry of Culture and Communications Cultural Facilities Improvement Program	45,000.00
City of Hamilton	13,058.00
Regional Municipality of Hamilton-Wentworth	13,057.00
Hamilton Entertainment & Convention Facilities Inc. (HECFI)	2,000.00
Hamilton Public Library Board	2,000.00
Town of Ancaster	483.00
Town of Dundas	505.00
Town of Flamborough	665.00
Township of Glanbrook	232.00
Hamilton-Wentworth Regional Police	3,000.00
Hamilton Board of Education	5,000.00
Hamilton-Wentworth Roman Catholic Separate School Board	5,000.00
TOTAL	$ 90,000.00

Payment Schedule

March 1st, 1990 - 20% payment retainer.

July 1st, 1990 - 30% payment on completion of first draft report.

September 1st, 1990 - 40% payment on presentation of final report.

Third and final payment of 10% to be held until final approval of consultants report by all participants.

VI. CRITERIA FOR SELECTION

The successful consulting firm will be required to include personnel with expertise in records management, archives management and facility planning.

The Hamilton Public Library Board reserves the right to award all or a portion of the study to one or more consulting firm or individual.

APPENDIX I

MUNICIPAL ARCHIVES COLLECTION POLICY

The primary focus of records' acquisition in the Municipal Archives shall consist of public records; that is, records generated by the Municipalities/Local Boards and School Boards of Hamilton-Wentworth (excluding the City of Stoney Creek and the Wentworth County Board of Education) their departments, committees, task forces, and organizations. Any and all corporate records which reflect the history of the office, its growth and change, its staff and programmes, its policies, procedures and relationships fall within the purview of this mandate. "Records" shall be defined as any correspondence, memoranda, forms, films, sound recordings, microfilm, variable data forms, or other documentary material regardless of physical form or characteristic created in, acquired, or received by a department, civic board, or agency in pursuance of civic law or in connection with the transaction of public business.

Public records which have historic value and have been alienated from the originating body will be sought out and transferred directly to the Archives.

The Municipal Archives shall collect private, non-government records which relate to the history of municipal government in Hamilton-Wentworth that is, the personal records of elected officials and public servants at the termination of their term of office.

November, 1989 Revised

APPENDIX I

Hamilton Public Library

SPECIAL COLLECTIONS MANDATE

Formed in October, 1974, the Special Collections Department assumed responsibility for three distinct subject collections already existing within the Hamilton Public Library system. A brief description of each collection and its mandate follows:

1. Rare Books/Special Editions

This collection contains examples of early printed books, fine bindings, limited editions, signed copies, etc. Special Collections adds to this collection on a regular basis via purchase and donations - a representative rather than a comprehensive collection mandate.

2. Canadiana Collection

One of the most comprehensive collections extant of books about Canada, by Canadians or published in Canada, published before the year 1951. This collection began with the formation of the first Hamilton Public Library in 1889, and became a separate reference only collection in 1914. Subject areas emphasized in collection development include Ontario local histories, and books relating to Arctic exploration and the War of 1812.

3. Local History Collection

Formerly known as the Hamilton Collection, the mandate for this set of materials has been expanded to include the geographical boundaries of the Regional Municipality of Hamilton-Wentworth.

The mandate of the Local History Collection is to collect, preserve and make publically accessible, information in a wide variety of formats, relating to individuals and organizations involved in the historical development of the City of Hamilton and the former Wentworth County (currently known as the Regional Municipality of Hamilton-Wentworth).

The Local History Collection includes the following types of material:

3.1 Books

General historical works relating to the City of hamilton and the surrounding communities in the Regional Municipality of Hamilton-Wentworth. Fiction, poetry and other works written by authors born in, or residing in Hamilton-Wentworth plus city and suburban directories.

3.2 Newspapers and Periodicals

Magazines and newspapers published in Hamilton-Wentworth. Extensive microfilm collections of greater Hamilton area newspapers from the early nineteenth century to the present. Extensive newspaper clipping files and scrapbooks carefully indexed for information relating to Hamilton-Wentworth subject areas.

3.3 Maps

A substantial map collection and aerial photographs of Hamilton-Wentworth area.

3.4 Photograph Collection

A major collection of historical and current photographs relating to subjects in the Regional Municipality of Hamilton-Wentworth. Portraits, streetscapes, views of buildings and views of special events are emphasized.

3.5 Archives

Original, primary historical documents relating to individuals and organizations within the City of Hamilton and the former County of Wentworth. Includes correspondence, diaries, business and family papers, legal documents (i.e. wills, deeds) book manuscripts, etc.

3.6 Genealogy Collection

An extensive collection of materials useful for genealogists tracing family connections of residents of Hamilton-Wentworth area. Includes census rolls, various Birth, Death and Marriage Registers from townships in former Wentworth County, Voters' Lists, Funeral records, assessment rolls, etc.

4.

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

DATE: 1990 February 19
COMM FILE:
DEPT FILE:

SUBJECT:

Citizen Appointments to Board/Committees

RECOMMENDATION:

That, consistent with the current practice and procedure respecting the selection of citizen members to various Committees and Boards of City Council, permission be granted to publish a public notice inviting applications from persons interested in serving on the following Board/Committees to be appointed to complete the unexpired terms of those citizen members who have resigned:

H.E.C.F.I.
Property Standards Committee
Taxi Advisory Committee

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

Letters of resignation have been received from the following citizen members:

Mr. Paul Cowell - H.E.C.F.I.

Mr. Robert Thayer - Property Standards Committee

Mr. Jon Buttrum - Taxi Advisory Committee

It has been the practise to advertise for citizen members whenever vacancies occur on the various Committees and Boards to complete unexpired terms of office.

c.c. Miss C. J. Coutts
Legislative Assistant II

FEB 15 1990

FOR ACTION

5.

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 February 15
COMM FILE:
DEPT FILE: 1.8.55(2719)

SUBJECT: **Sale - Vacant City Owned Land - North-West Corner Ferguson Avenue South and Jackson Street East - (181 Jackson Street East) -**

RECOMMENDATION:

(a) That an Offer to Purchase executed by Joseph T. Radigan, James R. Radigan, Mary Luella Radigan and Paul Joseph Radigan dated February 15, 1990 and scheduled for closing on or before April 24, 1990, for the purchase of the property at 181 Jackson Street East, be approved and completed.

(b) That upon finalization of this transaction, the Regional Surveyor be directed to take the necessary action to incorporate the land being retained for road widening purposes into the road allowances of Jackson Street East and Ferguson Avenue South.

Note: The subject property has a frontage along the northerly limit of Jackson Street East of 32.2 feet (more or less), containing 1,636 square feet (more or less) with the exact area to be determined by a survey prepared by the Regional Surveyor. The purchase price of $57,260.00 (subject to adjustments pursuant to the completion of a survey) is to be credited to account CH 4X501 00102. A certified deposit cheque in the amount of $5,700.00 is being held by the City Treasurer pending approval of this transaction.

D. W. Vyce

FINANCIAL IMPLICATIONS:

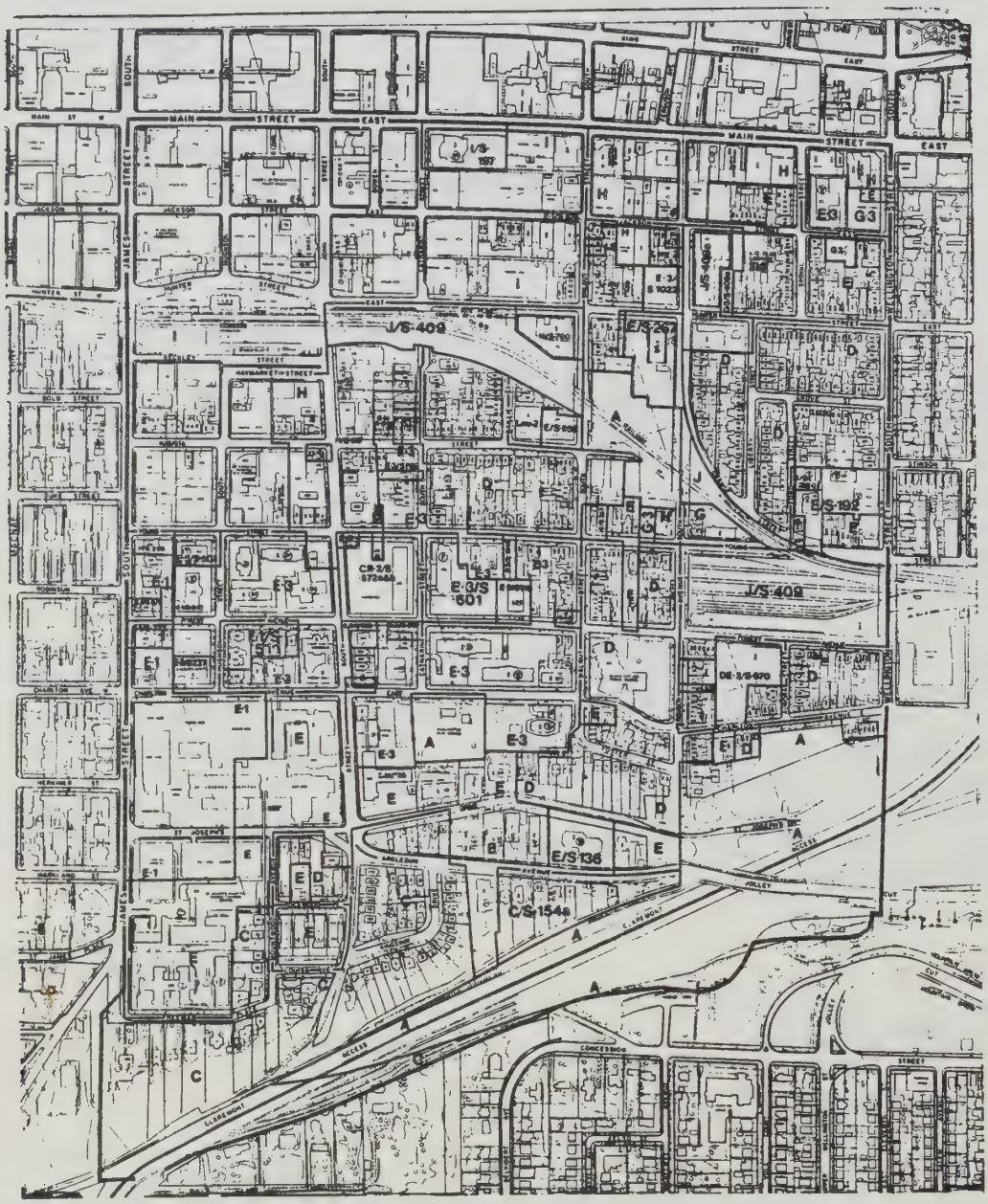
See above recommendation

BACKGROUND:

The subject property is surplus to municipal requirements and is being sold at a rate of $35.00 per square foot to the abutting owner, to allow orderly development of the entire site.

Attach.

c.c. - Mr. P.R.A. Hooker, Acting City Solicitor
- Mr. E.C. Matthews, City Treasurer
- Mr. R. Douglas, Supervising Surveyors
- Alderman V. Agro
- Alderman W. McCulloch



21	10	56
41	31	125
123	22	68

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department

CITY OF HAMILTON

CORKTOWN

ZONING

Neighborhood Boundary
Zoning Boundary

SCALE

Prepared for The City of Hamilton
by the Planning and Development Department

Plotting Unit no. 6702

JUNE 1988

Page no. 31

OFFER TO PURCHASE

I/We **JOSEPH T. RADIGAN, JAMES R. RADIGAN, MARY LUELLA RADIGAN, PAUL JOSEPH RADIGAN** of the City of Hamilton

in the Regional Municipality of Hamilton-Wentworth hereinafter called the Purchaser,

hereby agree to and with THE CORPORATION OF THE CITY OF HAMILTON,

hereinafter called the Vendor,

to purchase all and singular that certain parcel or tract of land and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of part of Lot 7, Plan 48, having a frontage along the northerly limit of Jackson Street East of 32.2 feet (more or less), containing 1,636 square feet (more or less), with the exact area to be determined by a survey prepared by the Regional Surveyor. Subject property bears municipal number 181 Jackson Street East.

at the price of **FIFTY-SEVEN THOUSAND, TWO HUNDRED & SIXTY**----------DOLLARS (**$57,260.00**) of lawful money of Canada, payable as follows:- subject to adjustments pursuant to Schedule "A" attached hereto.

(a) A deposit of **FIVE THOUSAND, SEVEN HUNDRED**----------DOLLARS (**$5,700.00**) by certified cheque payable to the Vendor.

(b) The balance of the purchase price namely **FIFTY-ONE THOUSAND, FIVE HUNDRED AND SIXTY**----------DOLLARS(**$51,560.00**) with interest as hereinafter provided, and subject to adjustments, by certified cheque on the closing of this transaction.

Provided that this Offer to Purchase is subject to the following conditions:-

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor up to but not after the **6th** day of **March** 1990, by a letter mailed or delivered to the Purchaser at c/o **Radigan Bros. Ltd., 46 Ferguson Avenue South, Hamilton, Ontario, L8N 2M5.**

2. In the event that this Offer is not accepted, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.

3. In the event of and upon the acceptance of this Offer, this Offer and the letter of acceptance shall be a binding contract of purchase and sale and shall be completed in accordance with the terms hereof.

4. The title is good and free from all encumbrance, except as to any registered restrictions or covenants.

5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.

6. The Purchaser is to be allowed thirty days from the date of acceptance of such Offer to examine the title at his own expense. If within that time any valid objection to title is made in writing to the Vendor, or its Solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.

7. This transaction shall be closed on or before the **24th** day of **April, 1990.**

8. On the closing of this transaction, the Vendor will convey the said lands to the Purchaser by a good and sufficient deed thereof in fee simple, free and clear of dower rights and all encumbrances, except as to any registered restrictions or covenants, and shall deliver vacant possession of the said lands to the Purchaser free of all tenancies.

9. The Purchaser shall assume taxes, local improvements, water and sewer rates from the date set out in paragraph 7 hereof.

10. Pending completion of this transaction, the Vendor will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the Purchaser may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Offer whether accepted or not and have all monies theretofore paid returned without interest.

11. The deed or transfer is to be prepared at the expense of the Vendor. If the Vendor is a Trustee the deed or transfer is to contain trustee covenants only.

12. This agreement and its acceptance is to be read with all changes of gender or number required by the context.

13. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.

14. Any tender of documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City, by means of the City's uncertified cheque.

15. It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.

16. Schedule "A" attached hereto also forms part of this agreement.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and assigns.

DATED at this day of 19 .

SIGNED, SEALED AND DELIVERED)
)_____(Seal)
in the presence of)JOSEPH T. RADIGAN
)
)_____(Seal)
)JAMES R. RADIGAN
)
)Mary Luella Radigan (Seal)
)MARY LUELLA RADIGAN
)
)_____(Seal)
)PAUL JOSEPH RADIGAN

Name of Purchaser's Solicitor _____

Address of Purchaser's Solicitor _____

5/5/88

SCHEDULE "A"

Property

181 Jackson Street East

It is understood and agreed that:

(i) the exact area of the subject parcel of land will be determined later through a survey prepared by the City. The final purchase price of the lands described herein is to be calculated by applying a rate of $35.00 per square foot applied to the land being purchased as defined by the survey. This could result in an upward or downward adjustment to the approximate purchase price stated on the face page of this offer.

(ii) upon finalization of this transaction, the Regional Surveyor will be directed to take the necessary action to incorporate the land being retained for road widening purposes into the road allowances of Jackson Street and Ferguson Avenue.

Dated at_____this_____day of_____19_

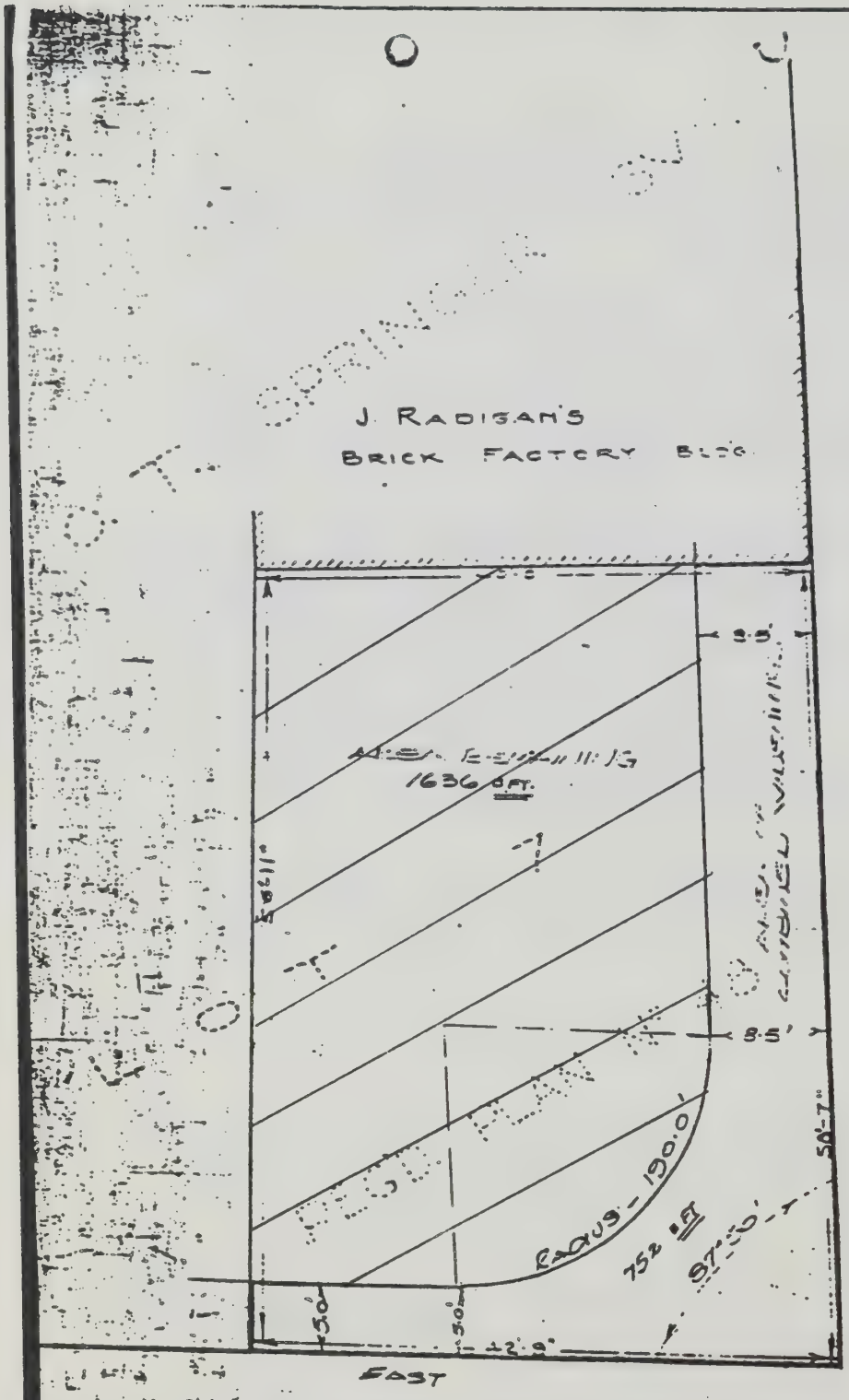
WITNESS:

_____ _____
JOSEPH T. RADIGAN

_____ _____
JAMES R. RADIGAN

_____ Mary Luella Radigan
MARY LUELLA RADIGAN

_____ _____
PAUL JOSEPH RADIGAN



FERGUSON AVENUE

JACKSON STRE

REVI

CIT

PLAI

LEAS

JA

SCALE

FOR ACTION

6.

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 15
COMM FILE:
DEPT FILE:

SUBJECT: ***RESOLUTION FROM THE CITY OF PETERBOROUGH - PROVINCIAL TRANSFER PAYMENTS***

RECOMMENDATION:

1) That the City of Hamilton support the position taken by the City of Peterborough on grants to municipalities by endorsing their resolution to "identify the impact of Provincial revenue measured against the rate of inflation as a special levy over and above the City's 1990 annual tax requirements".

2) That the City of Hamilton indicate support of this resolution by advising the Association of Municipalities of Ontario.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

Attached is a copy of a letter dated December 21, 1989, from the City of Peterborough requesting support of a resolution passed by their Council with respect to the issue of reductions in grants to municipalities. They are recommending that the impact of the reductions in unconditional grants be identified and measured against the rate of inflation as a special levy over and above the City's tax requirements.

While I support the intent of this resolution, I would not recommend a similar approach be adopted at this time by the City of Hamilton. First of all, we would have to attempt to identify and measure the impact of the grant reduction for City, Regional and Educational purposes since we are billing and collecting for all three bodies. Consideration would then have to be given to developing either a combined special mill rate or a separate special mill rate for each body which could be very confusing to the taxpayer. (Peterborough is a separated City and does not have to be concerned with the billing and collection of a Regional levy.)

...2

Secondly, we have just completed the redesign of the realty tax bill/notifications for 1990 and the new order is in the hands of the supplier. There are also programming considerations which would have to be reviewed by the Information Systems Department with respect to the development of a special mill rate.

Accordingly, while it is not administratively feasible for the City of Hamilton to adopt a "special levy" approach to the grant reductions in 1990, I would recommend that the City of Hamilton support the resolution and so advise the Association of Municipalities of Ontario.

Attachment

CITY OF PETERBOROUGH

CANADA

OFFICE OF
THE CITY CLERK
QUOTE FILE NO

RECEIVED

CITY CLERKS

December 21, 1989

Dear Municipal Colleague:

The Council of the City of Peterborough at its meeting of December 20, 1989, passed the attached resolution and directed that it be circulated to all municipalities with populations of 25,000 or greater.

I would request that the resolution be placed before your Council for their consideration and endorsation. If the City of Peterborough's position is supported, I would respectfully request that you indicate your Council's support by advising the Association of Municipalities of Ontario.

Thank you.

Yours truly,

David W. Oakes.

David W. Oakes, B.A., A.M.C.T., C.M.O.
City Clerk.

/kf

CITY OF PETERBOROUGH

CANADA

OFFICE OF
THE CITY CLERK
QUOTE FILE NO

GRANTS TO MUNICIPALITIES

WHEREAS the Federal Government is attempting to deal with debt and deficit problems by reducing transfer payments to Provincial Goverments;

AND WHEREAS the Ontario Provincial Government is responding, in turn, by restraining unconditional grant payments to municipalities;

AND WHEREAS the Ontario Provincial Government is at the same time mandating additional responsibilities to municipalities with no related funding support;

AND WHEREAS the City of Peterborough has either to implement significant program and service reductions, or pass on the cost of Provincial revenue shortfalls to municipal taxpayers;

THEREFORE BE IT RESOLVED THAT the City of Peterborough identify the impact of Provincial revenue measured against the rate of inflation as a special levy over and above the City's 1990 annual tax requirements;

AND that this approach be recommended to future council's for their consideration;

AND FURTHER, that a copy of this resolution be sent to all municipalities over 25,000 population, and to the Association of Municipalities of Ontario.

"CARRIED"

Distributed to the Chairman and Members of the Finance & Administration Committee
1990 February 12

7.

February 8, 1990.

Chairman and Members,
Finance and Administration Committee,
City of Hamilton.

Re: Request for financial assistance with respect to attendance at 1990 Canadian Men's Curling Championship in Sault Ste. Marie.

In order to promote the City of Hamilton and the 1991 Canadian Men's Curling Championship which will be held at Copps Coliseum in March, 1991, twelve directors of our non-profit organization and approximately 30 chairmen involved with organizing our Hamilton Brier will be travelling to Sault Ste. Marie next month to attend the 1990 Canadian Curling Championship.

This is a Brier tradition - and a necessary one. The host committee for the following year must attend the current year's championship in full force to show curlers and curling fans alike that their city is going to put on the best Brier ever . There is a lot of work to be done at this year's event. Not only will each of our people be promoting the sale of tickets and the City of Hamilton all week long, but they will be meeting with their counterparts on the Sault Ste. Marie Brier Committee to learn all they can so that we indeed can put on the best Brier ever.

We are all volunteers, and many of us have spent hundreds of hours preparing for our Brier over the past fifteen months and will spend hundreds more hours over the next fourteen months. We are all taking from four to ten days off work in order to go to Sault Ste. Marie.

The City of Winnipeg hosts the mens world curling championship two weeks after our event in 1991. This is going to greatly hurt attendance at our event by curling fans from the West. We need at least 6,000 seats to be sold to ensure that our event is a success and we cannot be complacent. We do have a great facility, and a great city. But we must spread the word.

HAMILTON BRIER 1991 INC.
COPPS COLISEUM 101 YORK BLVD. HAMILTON, ONTARIO L8R 3L4
PHONE # - (416) 524-1991 Fax # - (416) 577-1050
Ticket Information - 1-800-668-6626
For Brier Information Call - 1-800-668-9435

Our costs with respect to the Sault Ste. Marie trip will be approximately $80,000. In 1988, the City of Hamilton agreed to assist us with a grant of $15,000 towards these costs, and we are now asking your consideration of our request that the city provide us with an additional grant of $30,000.

The city also contributed $5,000 towards our costs for attendance at Saskatoon last year. Our total costs for that trip exceeded $20,000.

The directorship of our organization was formed subsequent to Hamilton's $20,000 grant commitment and it is now known that the costs of attending the Canadian Curling Championships to promote our event are very substantial. This is the reason for our request. Whatever additional grant can be made would be appreciated. It is our understanding that the City of Sault Ste. Marie has contributed approximately $32,000 towards the costs involved in putting on their event. Our event, of course, will be on a much larger scale. We must and we will put on a great showing in Sault Ste. Marie, where we hope to sell 1,000 to 1,500 weekly ticket packages. This is our one shot at these people and we intend to do the best that we can to bring them to Hamilton next year.

E. W. Anderson,
Vice-President and Director.

Helen MacRae,
Director,
Special Events.

ONTARIO LIQUOR BOARDS EMPLOYEES' UNION
OLBEU
O.F.L. N.U.P.G.E. C.L.C.

R 8.

January 25th, 1990

Mr. Edward A. Simpson
71 Main St. West
Hamilton, Ont.
L8N 3T4

Dear Mr. Simpson:

I am writing to express this Union's concerns in respect to the following issues:

a) **the announced closure of the LCBO Duty Free Liquor Stores at Pearson International Airport - Terminals 1 and 2,**
b) **the tendering of duty free alcohol retailing rights at Terminal 3 to the private sector, and**
c) **the increasing trend towards the privatization of alcohol retailing rights throughout this province.**

Upon their creation, some nineteen (19) years ago, the LCBO Duty Free Liquor Stores were characterized as "the showcases of Ontario", and this would still be the case if the LCBO had maintained proper reinvestment and upgrading levels. Over the years the LCBO has however, systematically neglected their stores spending no money on needed renovations and improvements to customer service and product lines. Specifically, the LCBO also turned a deaf ear to Union suggestions for improvement. Suggested improvements could have increased revenue and promoted a higher level of customer service. It should also be noted that the LCBO Airport Duty Free Liquor Stores took in about $13,000,000.00 during the 1989 calendar year.

A number of irregularities have come to light as we have investigated the actions of the LCBO leading up to the announced closure of their duty free liquor stores. For example, Alders Duty Free Limited by extensive lobbying, has cornered the rights to duty free alcohol retailing at Pearson International. A notice dated March 6th, 1989, uncovered by the Union through the Freedom of Information Act, indicates that Alders Limited has already assumed the right to duty free alcohol sales in the extension to Terminal 2. Our question is, how can any duty free liquor sales rights be assumed without a proper tendering process? Further, how could such rights be granted given that the LCBO is already actively in operation at the terminal complex.

Consumers will also be adversely affected by the privatization of the LCBO Duty Free Liquor Stores. Enclosed you will find a price list comparing the consumer prices of selected brands at the LCBO Duty Free Liquor Stores and privately operated duty free stores.

These are but a few of the questions that need to be answered. To that end I would appreciate meeting with and making a brief presentation to your city council so as to enlist your support in our fight to stop these Duty Free Store closures and any further sell off of the Liquor Control Board of Ontario.

I look forward to hearing from you in the near future.

Yours sincerely,

Ontario Liquor Boards Employees' Union

per Brenda Hopkinson

Brenda Hopkinson
Job Security Representative

c.c. J. Coones, President
H. Nielsen

Encl.

PRICE COMPARISON

RETAIL PRICES
(all comparisons based on 1 liter bottles)

BRAND	LCBO DUTY FREE	PRIVATE LAND CROSSING DUTY FREE (Ft. Erie)	DIFFER.
Smirnoff Vodka	10.65	10.75	.10
Canadian Club	12.20	12.80	.60
Crown Royal	13.20	13.90	.70
Chivas Reg.	24.75	26.20	1.45
Joh. Walker Blk	23.30	24.70	1.40
Joh. Walker Rd	13.30	14.10	.80
Bailey's	15.50	18.50	3.00
Grand Mar.	33.30	32.00	(1.30)
Napoleon Brandy	.8.00	10.40	2.40
Remi VSOP	40.50	48.50	8.00

	LCBO d.f.	Allders Vancouver	% diff
C.C.	12.20	15.99	31%
Seag. V.O.	12.20	15.89	30%
Wisers	12.20	15.99	31%
Blk Velv.	10.75	12.99	21%
Jk Dan.	14.80	14.99	1%
Chivas	24.75	28.19	14%
Ballantines	13.30	20.59	55%
Bell's	13.40	19.79	48%
Glenfiddich	29.40	32.29	10%
J.W.BL.	23.30	32.29	39%
J.W. Red	13.30	19.79	49%
Glenlivet	25.59	28.99	13%
~~Remy VSOP~~	~~47.75~~	~~43.69~~	
Gordon's gin	10.85	14.39	33%
Beafeater	11.45	17.69	54%
Tanqueray	11.50	19.19	67%
Bacardi amber	10.85	13.19	22%
lambs navy	13.65	14.59	7%
Smirnoff red	10.65	15.09	42%
" blue	10.85	16.89	56%
Bailey's	~~25.50~~	21.59	39%
Kahlua	19.60	21.49	10%
Drambuie	24.60	27.79	13%
Grand Mar	33.30	37.09	11%
Cointreau	~~26~~ 30.45	30.29	15%
Tia Maria	19.55	20.89	7%
Amaretto	14.65	17.99	23%
~~Remy Napoleon~~	~~79.40~~		
Dom Perig	73.55	73.99	1%

Fidji Perfume

any size

Receive FREE 30 ml EDT
with purchase

LANCOME COSMETICS

FREE COFFRET

with **$30.00** Skincare Purchase

Did You Know...
US Customs Regulations
Allow 4 bottles of Rum or
Canadian Whiskey
per person duty free?
Ask our staff for details

DUTY FREE
Allders INTERNATIONAL

DUTY FREE SPECIALS

& PRICE LIST

SAVE 33%

or more on

CANADIAN CIGARETTES

Domestic Price **$27.00** and up

Duty Free Price **$17.99** or less

Allders INTERNATIONAL CANADA

Vancouver International Airport

ALLDERS INTERNATIONAL CANADA – VANCOUVER

Brand Type	Size	Allders Duty Free Prices	BC Liquor Branch Equivalent	Savings
SCOTCH WHISKEY				
Chivas Regal	Litre	$ 28.19	$ 38.70	$ 10.51
Chivas Royal Sainte	750 ml	82.50	102.00	19.50
Johnnie Walker Black	Litre	32.29	43.15	10.86
Johnnie Walker Red	Litre	19.79	28.75	8.96
Johnnie Walker Swing	750 ml	30.39	39.50	9.11
Old Parr	Litre	32.29	43.00	10.71
Ballantine 12 yr old	750 ml	20.59	28.25	7.66
Bells E.S.O.	Litre	19.79	28.75	8.96
Ballantine 17 yr old	750 ml	45.00	56.00	11.00
Glenfiddich	Litre	32.29	43.70	11.41
Glenlivet	Litre	28.99	39.75	10.76
RYE WHISKEY				
Seagrams Crown Royal	Litre	21.39	30.45	9.06
Canadian Club Classic	Litre	17.99	26.55	8.56
Canadian Club	Litre	15.99	24.10	8.11
Alberta Springs	750 ml	12.79	19.20	6.41
Wisers Deluxe	Litre	15.99	24.10	8.11
Seagrams VO	Litre	15.89	23.95	8.06
Black Velvet	Litre	12.99	20.65	7.66
RUM				
Bacardi Amber Dark	Litre	13.19	20.80	7.61
Lambs Navy	Litre	14.59	22.40	7.81
GIN				
Beefeater	Litre	17.69	26.90	9.21
Tanqueray	Litre	19.19	28.55	9.36
Gordons	Litre	14.39	22.15	7.76
BOURBON				
Jack Daniels	750 ml	14.99	21.50	6.51
LIQUEURS				
Grand Marnier	Litre	37.09	48.95	11.86
Amaretto	Litre	17.99	24.75	6.76
Baileys Irish Cream	Litre	21.59	27.65	6.06
Tia Maria	Litre	20.89	28.10	7.21
Kahlua	Litre	21.49	28.85	7.36
Drambuie	Litre	27.79	38.00	10.21
Cointreau	Litre	30.29	40.70	10.41
Southern Comfort	Litre	16.19	23.65	7.46
Grand Marnier Creme	750 ml	15.49	19.95	4.46
VODKA				
Smirnoff Red	Litre	15.09	23.10	8.01
Smirnoff Blue	Litre	16.89	26.45	9.56
Absolute	Litre	14.59	22.45	7.86
CHAMPAGNE				
Don Perignon	750 ml	73.99	91.00	17.01
Moet & Chandon	750 ml	31.19	37.95	6.76

This is a [illegible]ted selection - Please visit our store and view our full assortment

DUTY FREE PRICES

(Canadian Dollars)

Brand Type	Size	Allders Duty Free Prices	BC Liquor Branch Equivalent	Savings
COGNAC				
Remy Martin XO	700 ml	$ 103.00	$ 130.00	$ 27.00
Remy Martin Napoleon	750 ml	66.29	83.50	17.21
Remy Martin VSOP	700 ml	43.69	55.95	12.26
Hennessey XO	750 ml	104.00	132.00	28.00
Hennessey Napoleon	750 ml	54.69	69.80	15.11
Hennessey VSOP	750 ml	37.39	48.40	11.01
Charbol Napoleon	700 ml	38.99	50.00	11.01
St. Remy Brandy	750 ml	11.39	17.25	5.86

PERFUME	Size	Allders Duty Free Prices
CHANEL #5 & CHANEL #19		
Perfume	7 ml	$ 59.95
Perfume Spray	7.5 ml	57.50
Eau de Toilette Spray	100 ml	47.50
CHANEL - COCO		
Perfume Spray	1/4 oz	69.95
Eau de Perfume Spray	60 ml	59.95
MISS DIOR & DIORISSIMO		
Perfume	7.5 ml	44.95
Eau de Toilette	54 ml	26.50
Eau de Toilette Spray	100 ml	42.50
DIOR POISON		
Eau de Perfume Spray	15 ml	52.50
Eau de Toilette Spray	50 ml	43.95
GUY LAROCHE FIDJI		
Perfume	7 ml	39.95
Eau de Toilette	50 ml	26.50
JEAN PATOU - JOY		
Perfume	7 ml	92.50
Eau de Joy Spray	45 ml	82.50
NINA RICCI - L'AIR DU TEMPS		
Perfume	1/4 oz	55.50
Eau de Toilette Spray	50 ml	49.95
YSL OPIUM		
Eau de Toilette Spray	50 ml	44.95
Eau de Toilette Spray	100 ml	59.95
CACHAREL - ANAIS ANAIS		
Eau de Toilette Spray	100 ml	42.50
OSCAR DE LA RENTA		
Eau de Toilette Spray	3 oz	47.50

*Prices Subject to Change *Subject to [illegible]ck Availability

Liquor Control Board of Ontario

LIQUOR CONTROL BOARD OF ONTARIO STORE INVENTORY

STORE NO: TERMINAL NO: PEARSON INTERNATIONAL AIRPORT DATE:

C.S.P.C. NUMBER				BOTTLE PRICE		C.S.P.C. NUMBER				BOTTLE PRICE	
[illegible]721	MARTEL	VS		24.20		162776	WISERS	OLDEST		10.75	
080820	CANADIAN	CLUB		12.20		162784	COURVOISIER	XO		67.05	25oz
080846	SEAGRAMS	VO		12.20		162792	STOCK 84	BRANDY		8.00	
080853	WISERS	DELUX		12.20		163006	DOM	PERIGON		73.55	25oz
080861	C F C			11.00		170704	MALIBU	COCONUT	RUM	10.90	
080879	CLAN	VELVET		10.75		174177	HENNESSEY	XO		71.60	
080887	JACK	DANIELS		14.80		174185	GRAND	MARNIER	CUVEE	51.95	25oz
~~080895~~	DUBONNET			~~6.85~~		174193	TAYLORS	PORT		14.45	
080911	CHIVAS	REGAL		24.75		174219	METAXA	GOLD	BRANDY	11.65	
080929	J & B			13.45		174227	ABSOLUT	VODKA		10.00	
080937	BALLANTINES			13.30		174235		DUNHILL	SCOTCH	35.50	25oz
080945	BELLS			13.40		178350	VILLEBRAND	CHAMPAGNE		6.10	
080952	BLACK &	WHITE		11.45		~~180927~~				~~11.00~~	
080960	GLENFIDDICH			29.40		188524	CARDHU			~~25.90~~	27 30
080978	CUTTY	SARK		13.45		191650	DE KUYPER	PEACHTREE		11.00	
080994	DEWARS			13.45		194506	CROWN	ROYAL		13.20	
081000	TEACHERS			13.40		196774	DR. MC	GILLICUDDY		12.85	
081018	JOHNNIE		BLACK	23.30		198457	RIEDER	MAPLE	BRANDY	17.90	(250z)
081026	"		RED	13.30		199265	ROEDER	BRUT	CHAMP.	~~26.95~~	25 15
081042	JAMIESON		IRISH	12.35		199869	SOUTHERN	COMFORT		~~30.00~~	13 10
081059	BELLS	DECANTER		23.35	(250)	199901	RAYNAL	BRANDY		8.00	
081067	GLENLIVIT			25.55		205583	SMIRNOFF	BLUE	100	10.85	
081083	COURVOISIER	VSOP		39.05		206094	SAMBUCA			7.90	
081109	REMY	MARTIN	VSOP	~~40.50~~	47 75	206102	WALKERS	PEACH	SCHNAPPS	11.20	
081117	SMALL	CASK	BRANDY	7.85		207191	"	STRAWBERRY		11.20	
081133	GILBEYS	GIN		10.65		207209	"	PEPPERMINT		11.20	
081141	GORDONS	"		10.85		207217	C.C.	CLASSIC	MINI	2.60	
081158	BEEFEATER		GIN	11.45		207225	CHERRY	WHISKEY		11.45	25oz
081166	JANOUERAY		GIN	11.50		207829	SEAGRAMS	83		8.65	25oz
[illegible]74	BACARDI		RUM	10.85		207837	CROWN	ROYAL	MINI	1.75	
[illegible]82	CAPTAIN	MORGAN	BLACK	10.85		207845	ARCHERS	PEACH		11.45	25oz
081224	SMIRNOFF			10.65		~~209928~~				~~2.95~~	
081232	BAILEYS	IRISH	CREAM	15.50		208736	PELEE	ISLAND	RIESLING	5.30	25oz
081265	KAHLUA			19.60		216242	HARVEY	BRISTOL	CREAM	11.65	
081273	DRAMBUIE			24.60		223347	GRANS	MARNIER	CREAM	13.40	
081299	GRAND	MARNIER		33.30		228239	SEMPIONE	ARMANAC		23.35	
081307	COINTREAU			26.45		247841				3.00	
081315	TIA	MARIA		19.55		247858				3.00	
081349	B	& B		25.45		247866	WILD	TURKEY	BOURBON	11.10	
081356	AMARETTO			14.65		248351				8.20	
083220	FAMOUSE	GROUSE		~~13.45~~	13.80	248369				5.00	
087197	NAPOLEON		BRANDY	8.00		248419	MARIE	FOUR		~~4.00~~	4.10 260z
108019	BACARDI	AMBER		10.85		248435	GIBSON	FINEST		11.40	
112300	LAMBS	NAVY	RUM	13.65		248450				3.00	
113811	"	WHITE	"	13.65		251744	FRANGELICO			13.00	25oz
115519	C N	TOWER		8.65	(250)	254516					
122465	FINLANDIA		VODKA	10.00		254771				24.65	
124313	HENNESSEY	V.S.		~~26.70~~	30 55	254789					
126243	LAMBS	PALM	BREEZE RUM	10.65		952895	LA GRAND	DAME	CHAMPAGNE	57.25	25oz
126755	REMY	NAPOLEON		79.40	1 Litre	952994				~~37.90~~	
131227	BACARDI	OCEAROOF		13.65							
132944	TOPA	VODKA		10.00							
139691	C C	CLASSIC		14.55							
148965	O'DARBY	IRISH	CREAM	9.00							
159624	CAROLANS	IRISH	CREAM	9.55							
161521	CAPTAIN	MORGAN	WHITE	10.65							
162024	GALLIE	& XO		63.80							

REVISED: OCTOBER 31, 1989.

Ontario Public Service Employees Union

LOCAL 207

9.

December 15,1989
City Clerk
71 Main St. West
Hamilton Ontario

Dear Sir or Madam,
On November 30,1989 I met with Mayor Bob Morrow regarding issues on Ambulance Service. It was suggested at this meeting that I contact your Office and send you this folder that I also presented to the Mayor.
The Ambulance Division Committee of the Ontario Public Service Employees Union would like to make a presentation to the City Council on these issues and ask Council to support the efforts of Ambulance Officers to secure improved Emergency Service across the Province. If you would like any more information on the above, please contact Gord Armes or myself at the phone numbers listed below. Thankyou for your time.

Yours truly
Brian Dowd
O.P.S.E,U.
Local 207

phone numbers for contact
333-5336 or 336-7312

1685 Main Street West, Suite 203, Hamilton, Ontario L8S 1G5 Tel: 525-5527

FOR ACTION

10.

REPORT TO: Chairman and Members,
Finance & Administration Committee
Attn: Mr. J. D. Thompson, Secretary

FROM: Lian Lawrence,
City Solicitor's Department

DATE: 1990 February 15
COMM FILE:
DEPT. FILE: 40-114/89.1

SUBJECT: **Draft Development Charges By-law**

RECOMMENDATION:

1. That the attached draft by-law be received by the Finance & Administration Committee for review and comment.

2. That release of the attached draft by-law be authorized in order that it may be distributed to the public for consideration and comment prior to the Public Meeting and at the Public Meeting which has been scheduled for 15 March 1990 at 1:00 p.m. in the Council Chambers.

BACKGROUND:

On 17 May 1989, the new Development Charges Act was given first reading by the Ontario Legislature.

On 25 July 1989, City Council, in adopting Item 15 of the 14th Report of the Finance Committee, authorized the Coopers & Lybrand Consulting Group to undertake a Growth Related Capital Financing Study for the City of Hamilton.

On 12 December 1989, City Council, in adopting Item 1 of the 20th Report of the Finance Committee, approved a Coopers & Lybrand Report dated 01 December 1989, entitled "Capital Charges Study".

On 23 November 1989, the Development Charges Act, 1989 received Royal Assent. Regulations thereunder were published in the Ontario Gazette on 13 January 1990.

On 18 January 1990, the attached memorandum was forwarded to your Committee for information; it strongly recommended that a draft development charges by-law be reviewed by your Committee and made available for public distribution prior to the holding of a Public Meeting in respect thereof.

Further to that memorandum, I attach herewith a draft development charges by-law for your review and comment. In general, this draft by-law outlines the relevant provisions of the Development Charges Act, and implements those provisions in accordance with the recommendations of the Coopers & Lybrand Capital Charges Study.

An overview of the draft by-law is also herewith attached for your information. It reviews the main provisions of the draft by-law, and identifies those provisions that are required under the Development Charges Act, as well as those provisions that deviate from the recommendations of the Coopers & Lybrand study.

OVERVIEW OF DRAFT DEVELOPMENT CHARGES BY-LAW

1. The draft by-law is divided into 4 parts:

- Application
- Residential Development Charges
- Non-residential Development Charges
- Administration

2. Application

The draft by-law applies to all lands in the City of Hamilton, except lands owned by the City, the Region, the area municipalities within the Region, any local municipal boards, and school boards. (See section 2)

3. Residential Development Charges

1. Residential development charges are based on the following 6 types of services, the quantity and quality of which have been identified in the Coopers & Lybrand study: (See section 7)

- Culture & Recreation
- Public Works - Parks
- Library
- Fire
- Engineering
- Traffic

2. Residential Development charges are to be applied to 3 basic types of residential units on a sliding scale. Accordingly, bachelor and one-bedroom apartments will attract the lowest development charge, with two, three and four-bedroom apartments attracting a higher per unit development charge. Single-family, semi-detached, and row dwellings all attract the highest per unit development charge (See section 8(1)).

3. Small additions to an existing residential unit are exempted from development charges, as required by the Development Charges Act (See section 9).

4. Those non-profit housing projects that have received Ministerial funding approval under the City's current lot levy rates are exempted from paying the new development charge rates (See section 10). Otherwise, no exemptions for institutions or "affordable" housing projects have been provided.

4. Non-residential Development Charges

1. Non-residential development charges apply to all commercial, industrial, and institutional development (See section 11(c)).

2. Non-residential development charges are based upon the following 3 types of services, the standards of which are identical to that for residential development (See section 12):

- Fire
- Engineering
- Traffic

3. Non-residential development charges are to be applied based on the area of the lot under development. A per hectare base rate has been set in accordance with the recommendations of the Coopers & Lybrand study. And a surcharge is to be applied, at a rate set out in the draft by-law, to that portion of a building that is larger in size than half of the area of the lot (See section 13).

4. Development charges are to be applied to mixed residential and non-residential developments in accordance with a formula specified in section 14 of the draft by-law. This formula was developed in consultation with the Coopers & Lybrand Consulting Group subsequent to Council approval of their report. As a result, it has not yet been formally adopted by Committee and Council.

4. Administration

1. All development charges are to be paid in full prior to the issuance of the building permit. And the Building Commissioner is empowered under the Development Charges Act to withhold the issuance of the building permit until development charges are paid in full (See section 15). As a result, the development charges by-law, once enacted, will be administered largely by the Building Department.

2. Pursuant to the Development Charges Act, all monies collected as development charges under the by-law, once enacted, must be kept in a separate reserve fund and may only be applied to the capital costs of the services for which the charge was levied under the by-law. Also under the Development Charges Act, the Treasurer is empowered to add any unpaid development charges to the tax roll and to collect them as taxes (See section 17).

Although not expressed in the draft by-law, the Development Charges Act also requires the Treasurer to prepare and submit to Council, on an annual basis, a statement in respect of each development charges reserve fund established thereunder. As a result, the development charges by-law, once enacted, will be administered to a significant extent by the Treasury Department as well.

3. As permitted by the Development Charges Act, interest on any refunds to be paid on overpayments is to calculated in accordance with the Bank of Canada rate at the time the by-law is enacted. This rate is to be adjusted quarter-yearly thereafter, commencing 01 July 1990 (See section 18).

4. The base rate for development charges that are set out in the draft by-law may be adjusted for inflation on an annual basis, as permitted by the Development Charges Act. This will expressly not require an amendment to the by-law (See section 19).

In this regard, please note that the Coopers & Lybrand report recommends indexing on a semi-annual basis. However, an annual indexing should better facilitate administration of the by-law, once it is enacted.

5. The development charges by-law, as proposed, will continue in force and effect for a period of 5 years (See section 21(2)). This is the maximum term allowed under the Development Charges Act.

In this regard, please note that the Coopers & Lybrand report recommends a 3-year term. However, a 5-year term would afford a longer period of time during which to monitor the effectiveness of the by-law and to complete the additional studies required to enact a successor by-law. Please note, as well, that the proposed 5-year term does not preclude an earlier repeal of the development charges by-law by way of subsequent by-law.

c.c. Mr. E. C. Matthews, City Treasurer
c.c. Mr. L. C. King, Building Commissioner
c.c. Mr. A. Georgieff, Director of Local Planning
c.c. Mr. K. Brenner, Regional Engineering Department
c.c. Mr. D. Christilaw, Regional Engineering Department
c.c. Mr. L. Sage, Chief Administrative Officer
c.c. Mr. P.R.A. Hooker, Acting City Solicitor

FOR INFORMATION

RECEIVED
JAN 18 1990
LEGAL DEPARTMENT
THE CORPORATION OF
THE CITY OF HAMILTON

REPORT TO: Chairman and Members,
Finance and Administration Committee
Attention: Mr. J. D. Thompson, Secretary

FROM: Lian Lawrence,
Legislation Solicitor

DATE: 1990 January 18
COMM FILE:
DEPT FILE: 40-114/89.1

SUBJECT: Development Charges Act, 1989

BACKGROUND:

As you are aware, the new Provincial Development Charges Act, 1989 received Royal Assent on 23 November 1989. Pursuant to S. 19 thereof, detailed Regulations were passed by the Provincial Cabinet on 22 December 1989 and published in The Ontario Gazette on 13 January 1990.

This new Act enables a municipality to impose development charges against land that is being developed or redeveloped provided that the development or redevelopment will increase the need for services and that the development or redevelopment will require a re-zoning, minor variance, plan of subdivision, consent to sever, condominium description or building permit.

The Act requires that development charges be imposed by by-law. Before a by-law may be enacted, the municipality must hold a public meeting not earlier than 20 days after notice of same is given to the public.

At the public meeting, the municipality is required to make available sufficient information "to enable the public to understand the development charge proposal". After careful consideration of this requirement and after discussing it with appropriate city staff in the Treasury, Planning, Building, and Engineering Departments, it is our opinion that this requirement necessitates the distribution of a draft by-law to the public, both for information and for discussion purposes. Although well written, the Coopers & Lybrand Report of 01 December 1989 is lengthy, complex and technical. In addition, it does not detail the actual mechanics of how the development charges proposal will be implemented by the City. This is what the by-law will do when it is finally enacted by Council. In the meantime, a draft version of the by-law will give the public some indication of how the proposal will be carried out, even though it may be subject to some revisions as a result of the public meeting, Committee deliberations, etc. As a result, we strongly recommend that a draft by-law be made available for public review in advance of the public meeting and no later than the time at which Notice of the public meeting is first given. Copies should be available, upon request, up to and including the date of the public meeting, as well as for distribution at the public meeting.

Accordingly, please be advised that we will be preparing a draft by-law for review and policy decisions by your Committee prior to its being released for public distribution. To this end we are seeking detailed input not only from the Treasury Department and the Coopers & Lybrand consultants but also from the Building, Planning and Engineering Departments. As we are fully aware that the City Council is very anxious to deal with this issue at the earliest possible date, we are giving this matter the highest priority here. When we receive the detailed information from the various departments referred to above, we will then be in a position to move towards completion of a preliminary draft by-law for submission to your Committee for review.

c.c. Mr. E. C. Matthews,
City Treasurer
c.c. Mr. L. C. King,
Building Commissioner
Attn: Mr. P. Lampman
c.c. Mr. P. D. Mallard, Division Head,
Development and Urban Design Division,
Planning and Development Department
Attn: Mr. A. Georgieff
c.c. Mr. K. Brenner,
Regional Engineering Department
c.c. Mr. D. Christilaw,
Regional Engineering Department
c.c. Mr. L. Sage,
Chief Administrative Officer
c.c. Mr. P.R.A. Hooker,
Acting City Solicitor

Bill No.

DRAFT
FOR DISCUSSION PURPOSES ONLY
CITY SOLICITOR
THE CITY OF HAMILTON

The Corporation of the City of Hamilton

BY-LAW NO. 90-

Respecting:

DEVELOPMENT CHARGES

WHEREAS section 3(1) of the Development Charges Act, 1989, S.O. 1989, c. 58 enables the council of a municipality to pass by-laws for the imposition of development charges against land located in the municipality where the development of the land would increase the need for municipal services as designated in the by-law.

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item 1 of the 20th Report of the Finance Committee, as amended, at its meeting of 12 December 1989 approved a report dated 01 December 1989 entitled "Capital Charges Study", which report was prepared by the Coopers & Lybrand Consulting Group in accordance with the directive of Council in adopting Item 15 of the 14th Report of the Finance Committee on 25 July 1989;

AND WHEREAS the Council of The Corporation of the City of Hamilton has given Notice in accordance with section 4 of the Development Charges Act, 1989 of its intention to pass a by-law under section 3 of the said Act;

AND WHEREAS the Council of The Corporation of the City of Hamilton, through its Finance and Administration Committee, has heard all persons who applied to be heard no matter whether in objection to, or in support of, the said by-law;

AND WHEREAS the Council of The Corporation of the City of Hamilton in adopting Item -- of the ---- Report of the Finance and Administration Committee on the -- day of ---------- 1990, directed that development charges be imposed on land under development or redevelopment within the geographical limits of the City of Hamilton as hereinafter provided.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law,

(a) "capital cost" means costs incurred or proposed to be incurred by a municipality or a local board thereof directly or under an agreement,

(i) to acquire land or an interest in land,

(ii) to improve land,

(iii) to acquire, construct or improve buildings and structures,

(iv) to acquire, construct or improve facilities including,

1. rolling stock, furniture and equipment, and

2. materials acquired for circulation, reference or information purposes by a library board as defined in the Public Libraries Act, 1984, and

(v) to undertake studies in connection with any of the matters in clauses (i) to (iv),

required for the provision of services designated in a development charge by-law within or outside the municipality, including interest on borrowing for those expenditures under clauses (i), (ii), (iii) and (iv) that are growth-related;

(b) "development" includes redevelopment;

(c) "development charge" means a charge imposed with respect to growth-related net capital costs against land under this by-law;

(d) "growth-related net capital cost" means the portion of the net capital cost of services that is reasonably attributable to the need for such net capital cost that results or will result from development in all or a defined part of the municipality;

(e) "local board" means a school board, public utility commission, transportation commission, public library board, board of park management, local board of health, board of commissioners of police, planning board, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes, including school purposes, of the City of Hamilton or any part or parts thereof;

(f) "net capital cost" means the capital cost less capital grants, subsidies and other contributions made to a municipality or that the council of the municipality anticipates will be made, including conveyances or payments under sections 41, 50 and 52 of the Planning Act, 1983, in respect of the capital cost;

(g) "owner" means the owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed;

(h) "services" means services designated in Parts II and III of this by-law.

PART I

APPLICATION

2. (1) Subject to subsection (2), this by-law applies to all lands in the City of Hamilton, whether or not the land or use is exempt from taxation under section 13 of the Assessment Act, R.S.O. 1980, c. 31.

(2) This by-law shall not apply to land that is owned by and used for the purposes of,

(a) a board of education as defined by section 29(1) of the Development Charges Act, 1989, S.O. 1989, c. 58,

(b) the City of Hamilton, or any local board thereof,

(c) The Regional Municipality of Hamilton-Wentworth, or any local board thereof, or

(d) the area municipalities of Ancaster, Dundas, Flamborough, Glanbrook, and Stoney Creek, or any local board thereof.

3. (1) Subject to subsection (2), development charges shall apply, and shall be calculated and collected in accordance with the provisions of this by-law, on all land to be developed for residential and non-residential use, where,

(a) the development of the land will increase the need for services, and

(b) the development requires,

(i) the passing of a zoning by-law or of an amendment thereto under section 34 of the Planning Act, 1983, S.O. 1983, c. 1;

(ii) the approval of a minor variance under section 44 of the Planning Act, 1983, S.O. 1983, c. 1;

(iii) a conveyance of land to which a by-law passed under subsection 49(7) of the Planning Act, 1983, S.O. 1983, c. 1 applies;

(iv) the approval of a plan of subdivision under section 50 of the Planning Act, 1983, S.O. 1983, c. 1;

(v) a consent under section 52 of the Planning Act, 1983;

(vi) the approval of a description under section 50 of the Condominium Act, R.S.O. 1980, c. 84; or

(vii) the issuing of a permit under the Building Code Act, R.S.O. 1980, c. 51, in relation to a building or structure.

(2) Subsection (1) shall not apply in respect of,

(a) local services installed at the expense of the owner within a plan of subdivision as a condition of approval under section 50 of the Planning Act, 1983, S.O. 1983, c. 1;

(b) local services installed at the expense of the owner as a condition of approval under section 52 of the Planning Act, 1983; or

(c) local connections to water mains, sanitary sewers and storm drainage facilities installed at the expense of the owner including amounts imposed under a by-law passed under section 219 of the Municipal Act, R.S.O. 1980, c. 302.

4. Development charges as set out in Parts II and III of this by-law shall apply to all lands that are developed for residential and non-residential use in accordance with this by-law, but only insofar as,

(a) the growth-related net capital costs are attributable to that use, and

(b) the growth-related net capital cost of each service is attributable to the service or standard of service being provided at the time the development charges are being calculated.

5. (1) Where two or more of the actions described in section 3(1) are required before land to which a development charge applies can be developed, only one development charge shall be calculated and collected in accordance with the provisions of this by-law.

(2) Notwithstanding subsection (1), if two or more of the actions described in section 3(1) occur at different times, and if the subsequent action has the effect of increasing the need for municipal services as designated in sections 7 and 12, an additional development charge shall be calculated and collected in accordance with the provisions of this by-law.

PART II

RESIDENTIAL DEVELOPMENT CHARGES

6. In this part,

(a) "apartment" means a building consisting of one or more dwelling which is not a single detached dwelling, a semi-detached dwelling or a row dwelling;

(b) "bedroom" means any room that allows for the use of one or more persons, including but not limited to a den and family room, but does not include a room clearly designed as a kitchen, living room, dining room or bathroom;

(c) "development charge" means residential development charge;

(d) "gross floor area" means the total area of all floors above grade of a dwelling unit measured between the outside surfaces of exterior walls or between the outside surfaces of exterior walls and the centre line of party walls dividing the dwelling unit from another dwelling unit or other portion of a building;

(e) "residential" means designed, adapted or used as a home or residence of one or more individual, and shall include a single-family dwelling, a semi-detached dwelling, a row dwelling, and an apartment;

(f) "semi-detached or row dwelling" means a residential building consisting of one dwelling unit having one or two vertical walls, but no other parts, attached to another structure;

(g) "single detached dwelling" means a residential building consisting of one dwelling unit and not attached to another structure;

7. Development charges against land to be developed for residential use shall be based upon the following designated services provided by the City of Hamilton:

(a) indoor and outdoor recreational facilities and lands related thereto;

(b) parklands and other outdoor park facilities including sports fields and courts, landscaping, lighting, fencing, benches, but excluding the raw land required to be provided therefor by way of parkland dedication pursuant to sections 41 and 50 of the Planning Act, 1983, S.O. 1983, c.1;

(c) library space, lands, and acquisition of materials for circulation, reference or information purposes;

(d) fire stations, and equipment and services related thereto;

(e) oversizing of roads, installation of stub streets, street lights and fencing;

(f) oversizing of a traffic operations control building, installation of traffic signs, and services related thereto.

8. (1) Subject to the provisions of this part and this by-law, development charges against land to be developed for residential use shall be calculated and collected at the following base rates:

Type of Residential Unit	Per Unit
- single family, semi detached and row dwellings	$2,872.00
- apartment of two or more bedrooms	$2,027.30
- bachelor and one-bedroom apartments	$1,098.12

(2) Development charges payable under subsection (1) shall be adjusted to account for the full amount of any development charge paid under the terms of a subdivision agreement with the City of Hamilton executed prior to the date of the passing of this by-law.

9. (1) Subject to subsections (2) and (3), section 8(1) shall not apply in respect of the creation of,

(a) one or two additional dwelling units in an existing single detached dwelling; or

(b) an additional dwelling unit in any other existing residential building.

(2) Notwithstanding subsection (1)(a), development charges shall be calculated and collected in accordance with section 8(1) where the total gross floor area of the additional one or two units is greater than the total gross floor area of the existing dwelling unit.

(3) Notwithstanding subsection (1)(b), development charges shall be calculated and collected in accordance with section 8(1) where the additional unit has a gross floor area greater than,

(a) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit, and

(b) in the case of any other residential building, the gross floor area of the smallest dwelling unit contained in the residential building.

10. Where a non-profit housing project has been approved by the Minister of Housing prior to the date of enactment of this by-law, and where the non-profit housing project has been costed in accordance with the development charge rate in effect prior to the date of enactment of this by-law, the development charge rate in effect prior to the date of enactment of this by-law shall apply.

PART III

NON-RESIDENTIAL DEVELOPMENT CHARGES

11. In this part,

(a) "development charge" means non-residential development charge;

(b) "gross floor area" means the total area of all floors above and below grade within the exterior perimeter of a building, but does not include an area used for parking and loading or for access and manoeuvring;

(c) "non-residential" means designed, adapted or used for any purpose, but does not include land designed, adapted or used for residential purposes under Part II of this by-law;

12. Development charges against land to be developed for non-residential use shall be based upon the following designated services provided by the City of Hamilton:

(a) fire stations, and equipment and services related thereto;

(b) oversizing of roads, installation of stub streets, street lights and fencing;

(c) oversizing of a traffic operations control building, installation of traffic signs, and services related thereto.

13. (1) Subject to the provisions of this part and this by-law, development charges against land to be developed for non-residential use shall be calculated and collected at the base rate of $11,546 per hectare.

(2) Where the gross floor area of a building is greater than 50% of the gross area of the lot on which the building is or is to be located, a surcharge shall be applied at the rate of $2.368 per square metre to that portion of the building that is greater than 50% of the gross area of the lot.

(3) Development charges payable under subsection (1) shall be adjusted to account for the full amount of any development charge paid under the terms of a subdivision agreement with the City of Hamilton executed prior to the date of the passing of this by-law.

14. Subject to the provisions of this part and this by-law, development charges against land to be developed for mixed non-residential and residential use shall be calculated and collected as follows:

(a) development charges against that portion of the land to be developed for residential use shall be calculated and collected in accordance with Part II of this by-law;

(b) development charges against that portion of the land to be developed for non-residential use shall be calculated and collected according to the following formula:

$$\text{Non-residential Charge} = \left[\left(\frac{A}{B}\right) \times C \times D\right] + \left(E \times F\right)$$

where A = gross floor area of all buildings and structures used for non-residential purposes

B = total gross floor area of all buildings and structures used for both residential and non-residential purposes

C = area of the lot in hectares

D = per hectare rate under section 13(1)

$$E = A - 1/2 \left(\frac{A}{B} \times C\right)$$

[NOTE: If negative, E = 0]

F = per square metre rate under section 13(2)

PART IV

ADMINISTRATION

15. (1) Development charges shall be calculated and payable in full on the date that the building permit is issued in relation to a building or structure on land to which a development charge applies.

(2) Where development charges apply to land in relation to which a building permit is required, the building permit shall not be issued until the development charge has been paid in full.

16. A certified copy of this by-law may be registered on title to any land to which this by-law applies.

17. (1) Monies received from payment of development charges shall be maintained in a separate reserve fund or funds, and shall be used only to meet the growth-related net capital costs for which the development charge was levied under this by-law.

(2) Where any development charge, or part thereof, remains unpaid after the due date, the amount unpaid shall be added to the tax roll and shall be collected as taxes.

18. (1) Where this by-law or any development charge prescribed thereunder is amended or repealed either by order of the Ontario Municipal Board or by resolution of the Council of the Corporation of the City of Hamilton, the Treasurer for the City of Hamilton shall calculate forthwith the amount of any overpayment to be refunded as a result of said amendment or repeal.

(2) Refunds that are required to be paid under subsection (1) shall be paid to the registered owner of the land on the date on which the refund is paid.

(3) Refunds that are required to be paid under subsection (1) shall be paid with interest to be calculated as follows:

(a) interest shall be calculated from the date on which the overpayment was collected to the date on which the refund is paid;

(b) the refund shall include the interest owed under this section;

(c) interest shall be paid at the Bank of Canada rate in effect on the later of,

(i) the date of enactment of this by-law, or

(ii) the date of the last quarterly adjustment thereto, in accordance with the provisions of subsection (4).

(4) The Bank of Canada interest rate in effect on the date of enactment of this by-law shall be adjusted on the first business day of July, 1990 to the rate established by the Bank of Canada on that day, and shall be adjusted quarter-yearly thereafter on the first business day of October, January, April and July to the rate established by the Bank of Canada on the day of the adjustment.

19. The development charges referred to in sections 8 and 13 may be indexed annually, without amendment to this by-law, as of the 31st day of December in accordance with the Composite Index for October as published in the October issue of the Southam Construction Cost Index (Ontario Series) for that year.

20. This by-law shall be administered by the Building Department and the Treasury Department of The Corporation of the City of Hamilton.

21. (1) This by-law shall come into force and effect on the date of its enactment.

(2) This by-law shall continue in force and effect for a period not to exceed 5 years from the date of its enactment, unless it is repealed at an earlier date by subsequent by-law.

22. This by-law may be cited as the Development Charges By-law.

PASSED this day of A.D. 1990.

City Clerk Mayor

(1990) R.F.A.C.

United Senior Citizens of Ontario Zone 14

11:05

FEB

88 Maplewood Avenue, Hamilton,
(416) 547-0446.

January 30, 1990

Alderman Brian Hickley
City Hall
71 Main Street West
2nd Floor
HAMILTON, Ontario
L8N 3T4

Dear Mr. Hinckley:

In regard to our conversation on January 24, 1990 that we have to vacate our office of United Senior Citizens' - Zone 14 by June 30, 1990 from St. Peter's Hospital.

We would appreciate any help you can give us in re-locating a new downtown office. Please feel free to contact me at the office - 547-0446 or at home - 527-2529.

Thanking you in advance.

Yours truly,

Isabel Vaillancourt

Isabel Vaillancourt
President
United Senior Citizens' of Ontario
Zone 14

IV/fg

CA4ONHBLA05
C51F31

FINANCE AND ADMINISTRATION COMMMITTEE
FEBRUARY 22, 1990

C O N S E N T A G E N D A

A. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING HELD 1990 JANUARY 30, AND THE REGULAR MEETING HELD 1990 FEBRUARY 8.

B. **PURCHASING**

(i) Purchase of one full size station wagon, Hamilton Fire Department, to replace unit no. 1676.

(ii) Purchase of one full size van style body truck, Hamilton Fire Department, to replace unit no. 1675.

(iii) Purchase of three commercial vehicles, Hamilton Fire Department, to replace units nos. 1667, 1677, 1678.

C. **CITY CLERK**

(i) Hamilton Environmental Action Team - Request to use the name "Hamilton".

(ii) Hamilton Region Conservation Authority - Request to use Room 233 for public meeting on 1990 April 5.

D. **DIRECTOR OF PROPERTY**

Termination of Lease Space Occupied by the Region Central Services Building, 125 Barton Street West.

E. **TREASURER**

Financing additional City's Share of Services to be installed in "Modified Subdivision Agreement - Courtland Avenue and Stone Church Road West".

F. **COMMISSIONER OF HUMAN RESOURCES**

Selection Procedure - Department Head (City)

G. **KEEP HAMILTON CLEAN COMMITTEE**

Environmental Youth Corps '90 Program

H. **APPROVED SETTLEMENT OF CLAIMS**

A.

SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1990 January 30
6:30 o'clock p.m.
Room 233, City Hall

There were present:
Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman V. J. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Also present:
Alderman M. Kiss
Alderman F. Lombardo
Alderman J. Smith
Alderman D. Christopherson
Alderman H. Merling
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mrs. D. Jones, Acting Commissioner of Human Resources
Mr. E. C. Matthews, Treasurer
Mr. D. Vyce, Director of Property
Mr. J. Thompson, Secretary

1. SALE 18 MAIN STREET EAST TO DESANTIS GROUP INC.

As outlined in a report of the Director of Property, dated 1990 January 24, the Committee agreed to submit the following recommendations to City Council for approval:

That the Offer to Purchase the property at 18 Main Street East, the south-west corner of Main Street East and Hughson Street South, from DeSantis Group Inc. be amended as follows:

(i) that the closing date of the transaction be extended from May 8, 1990 to within 60 days after a decision of the Ontario Municipal Board approving of minor variances or a zoning change required for the approval of the site plan and subsequent development, but in any event no later than December 31, 1990;

(ii) that the construction commencement date be within eight (8) months after the closing date and the construction completion date shall be within two (2) years following the commencement of construction;

(iii) that the Mayor and City Clerk be authorized to enter into an agreement to amend the Agreement of Purchase and Sale incorporating these changes;

(iv) time is to remain of the essence and all other terms and conditions are to remain the same.

NOTE: On November 28, 1989, City Council in adopting Section 4 of the TWENTY-FIRST Report of the Co-ordinating Committee approved of extending the closing date with respect to the sale of the City owned property at 18 Main Street East to DeSantis Group Inc. to May 8, 1990. This extension was granted recognizing the transaction stipulates that it is subject to the Purchaser obtaining the site plan approval and in recognition that there has been an appeal to the O.M.B. of the decision of the Committee of Adjustment with respect to certain minor variances required for the development to be approved.

Notwithstanding the fact that Mr. DeSantis and his entire team of consultants have been proceeding with due diligence towards site plan approval, there is still insufficient time to procure same since the approval of the Committee of Adjustment by the O.M.B. has not been received. A date for the O.M.B. Hearing has been scheduled for February 7th, 8th and 9th, 1990. Under normal circumstances, a decision should be available on or before May 8, 1990.

However, if the O.M.B. decides that the amendments to the zoning are not "minor" in nature and should be the subject of a complete rezoning of the lands, then additional time to procure this further approval will be required as a separate hearing will be necessary. A rezoning application has already been made in the event the O.M.B. decides the amendments are not "minor" in nature and in fact a rezoning by-law will be considered by City Council on January 30, 1990 and be subject to O.M.B. approval.

Before proceeding to the February 7th hearing, it would be desirable from the developers point of view to obtain this further extension of the closing to 60 days following the O.M.B. approval of a rezoning to allow the proposed development to proceed, but in any event no later than December 31, 1990.

It is therefore recommended the City grant approval to this further extension of the closing date.

2. APPOINTMENT OF CITY SOLICITOR

It was duly moved, seconded and carried that the Committee move in-camera to discuss the recommendation of the Selection Committee on the appointment of a City Solicitor. See Private and Confidential Minutes.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 February 13
Typed by: B. Carter

Thursday, 1990 February 8
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:	Alderman B. Hinkley, Chairman Alderman D. Ross, Vice-Chairman Mayor R. M. Morrow Alderman T. Cooke Alderman V. J. Agro Alderman G. Copps Alderman D. Agostino Alderman T. Jackson Alderman J. Gallagher
Also present:	Alderman M. Kiss Alderman D. Drury Alderman T. Murray Mr. L. Sage, Chief Administrative Officer Mr. E. C. Matthews, Treasurer Mr. K. E. Avery, City Clerk Mr. T. Bradley, Manager of Purchasing Mr. D. Carson, Executive Asst. to the Mayor Mr. J. Thompson, Secretary

CONSENT AGENDA

1. MINUTES

The minutes of the regular meeting of the Finance and Administration Committee held 1990 January 25 were received and adopted as circulated to the members.

2. BUDGET MEETINGS

As outlined in a memorandum from the Secretary dated 1990 February 5, the Committee agreed to hold special budget meetings on the following dates and times for special budget meetings:

(a) Capital Budget: 1990, Thursday, February 15 at 1:00 o'clock p.m. in Room 233, City Hall.

Department Heads who have submitted Capital Projects will be required to be in attendance and Members of City Council will be invited to participate.

(b) Current Budget: 1990, Friday, February 23 at 9:30 o'clock a.m., Room 202, Hamilton Convention Centre.

All Department Heads and Local Boards who report to the Finance and Administration Committee are requested to attend. Lunch will be provided.

3. REPAIRS TO PEDESTRIAN BRIDGE, KING STREET WEST

As outlined in a report of the Manager of Purchasing dated 1990 February 1, the Committee agreed to submit the following recommendation to City Council for approval:

(a) That a purchase order be issued to Pigott Construction Limited, Hamilton, in the amount of $99 000 to provide all labour and materials to repair the Pedestrian Bridge, King Street West, Hamilton, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

(b) That a contract be entered into satisfactory to the City Solicitor.

NOTE: Lowest of four (4) tenders received. Funds provided from the Reserve of Uninsured Losses, pending reimbursements from the insurance companies.

4. FINANCING OF PLAYLOT EQUIPMENT PROJECTS

As outlined in a report of the Treasurer dated 1990 February 5, the Committee agreed to submit the following recommendations to City Council:

(a) That approval be given to the allocation of funds, in accordance with the policy as approved by City Council, and amended July 18, 1989, for the purchase and installation of playlot equipment for the following project:

McQuesten Park in Rushdale Neighbourhood $5 500

(b) That the purchase and installation of metal playlot equipment in the gross amount of $5 500 for this park be financed from the Reserve for Acquisition of Properties under the Planning Act (5% Parks Fund).

It was noted that this project was approved by the Parks and Recreation Committee at its meeting held 1990 February 6.

5. CANADIAN POLISH CONGRESS, HAMILTON DISTRICT

As outlined in a report of the City Clerk dated 1990 February 5, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Canadian Polish Congress, Hamilton District, to fly their national flag at City Hall and to use the City Hall Council Chambers for a proclamation ceremony on Saturday, 1990 May 5 from 10:00 o'clock a.m. to approximately 1:00 o'clock p.m.

6. LITHUANIAN CANADIAN COMMUNITY

As outlined in a report of the City Clerk dated 1990 February 5, the Committee agreed to recommend to City Council that approval be given to the request of the Lithuanian Canadian Community for permission to fly the Lithuanian flag at City Hall from 1990 February 11 to February 16 in commemoration of the Independence of Lithuania.

7. CANADIAN RED CROSS SOCIETY

As outlined in a report of the City Clerk dated 1990 February 5, the Committee agreed to submit the following recommendation to City Council for approval:

That the request of the Canadian Red Cross Society for permission to fly the Canadian Red Cross Society flag at City Hall during the month of March, 1990 in recognition of Red Cross Month, be approved.

8. COMMISSIONER OF HUMAN RESOURCES - APPOINTMENTS AND TERMINATIONS

As outlined in a report of the Commissioner of Human Resources dated 1990 January 30, the Committee agreed to recommend to City Council that the Appointments To and Terminations From Permanent Positions with the Corporation to 1990 January 30, be approved.

9. As outlined in a report from the Secretary dated 1990 February 5, the Committee approved that the Summary Report containing a listing and amounts of approved Settlement of Claims be received and that a copy be forwarded to City Council for information in accordance with established policy.

10. As outlined in a report of the Secretary dated 1990 February 5, the Committee agreed to recommend to City Council that a policy be adopted to prohibit the holding of rodeos and wild west shows in all City-owned lands and facilities including but not limited to Copps Coliseum, Mountain Arena and the Convention Centre.

It was noted that at its last regular meeting held 1990 January 25, the Finance and Administration Committee approved the request of Allies for Animal Rights for permission to meet with the Committee to discuss the possibility of City Council passing a by-law to prohibit rodeos in the City of Hamilton.

In discussion, however, the Committee adopted a resolution to prohibit the holding of rodeo events in all City-owned facilities.

In consultation with the Acting City Solicitor and the Manager of the Licence Division, the Secretary has determined that a by-law to amend the City's Licence By-law will not be required and that a resolution of City Council will be sufficient as the proposed prohibition does not involve a total ban of rodeos in the City of Hamilton.

11. HAMILTON MUNICIPAL RETIREMENT FUND SUB-COMMITTEE

As outlined in a report of the Treasurer dated 1990 January 24, the Committee approved the following:

(a) That in order to conform with the new committee structure consolidating four committees into the Finance and Administration Committee, the HMRF Sub-Committee be composed of the Chairman and Vice-Chairman and two members of the Finance and Administration Committee and two staff members, one representing the Fire Department and one representing the other members of the Plan, and

(b) That Mr. K. E. Avery, City Clerk, be appointed to fill the vacancy on the retirement of the former City Clerk, Mr. E. A. Simpson.

The former sub-committee was composed of the Chairman and Vice-Chairman of the Finance and Personnel Committees along with the two staff members from the Fire Department and other departments. The above recommendations will retain the same composition of four political representatives and two staff.

In this regard, the Committee approved of the appointment of Alderman Hinkley, Alderman Ross, Mayor Morrow and Alderman Jackson to the Sub-Committee.

12. LEASE OF REGIONAL LANDS AT 77/79 MARY STREET FOR PARKING PURPOSES

As outlined in a report of the Director of Property dated 1990 January, the Committee agreed to submit the following recommendation to City Council:

(a) That the City enter into a five (5) year lease agreement with the Regional Municipality of Hamilton-Wentworth for the use of Regional lands known as 77/79 Mary Street for civic parking purposes, to be managed by the Parking Authority of the City of Hamilton. A nominal rental fee of $1.00 plus taxes per year ($6 055 for 1989) is to be charged to Account No. PA 53205 91372.

The lease is to be renewed at the end of the five (5) year period providing the lands are not required for Regional purposes.

(b) That the Mayor and City Clerk be authorized to execute a lease agreement satisfactory to the City Solicitor.

NOTE: The lease will include provisions for Mr. George Novotny, the owner of 75 Mary Street, to have access for his tenants at the rear of his property over the driveway portion of the parking lot being leased herein.

In adopting Item 23 of the 18th Report of the Engineering Services Committee, Regional Council on November 21, 1989 approved the leasing of their property at 77/79 Mary Street to the City of Hamilton to be used for civic parking purposes and managed by the Parking Authority of the City of Hamilton.

The lot will be used for permit and transient parking in conjunction with the existing civic parking lot immediately to the north on the south west corner of Wilson and Mary Streets.

REGULAR AGENDA

13. CHIEF ADMINISTRATIVE OFFICER - TITLE CHANGE FROM DIRECTOR TO COMMISSIONER

The Committee was in receipt of a report from the Chief Administrative Officer dated 1990 January 16 recommending that Department Head position titles be changed to Commissioner with no change in classification or salary.

It was noted in the report that in order to remain consistent with the Region and other area municipalities, it is recommended that the Department Heads presently titled Directors should be titled Commissioners.

Alderman Hinkley submitted that it should be emphasized that the City will not consider or entertain a request or application for an increase in salary or a change in classification because of the significance of the title.

Following consideration the recommendation that the Department Head position titles be changed to Commissioner was lost on a recorded vote.

YEAS - Aldermen Hinkley, Gallagher, Ross.

NAYS - Aldermen Agro, Copps, Agostino, Jackson

CITY CLERK

14. SUB-COMMITTEES WITH DIRECT REPORTING RELATIONSHIP TO THE FINANCE AND ADMINISTRATION COMMITTEE

As outlined in a report of the City Clerk dated 1990 February 5, the Committee approved that in order to conform with the new committee structure which involved the consolidation of four committees into the Finance and Administration Committee, and for the purpose of maintaining consistency and continuity, the following sub-committees and their memberships whose duties and responsibilities have been assumed by the Finance and Administration Committee continue to function for the remainder of this term of City Council:

(a) Taxi Advisory Committee
(b) Hamilton Farmer's Market Sub-Committee
(c) Status of Women Sub-Committee
(d) French Sub-Committee
(e) Handbill Sub-Committee
(f) Civic Awards Sub-Committee
(g) Comprehensive Audit Sub-Committee
(h) Ad Hoc Committee on Downtown Parking
(i) A.M.O. Bid Committee

15. HAMILTON AND DISTRICT STROKE RECOVERY ASSOCIATION

As outlined in a report of the City Clerk dated 1990 February 5, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City of Hamilton purchase a 1/4 page ad in the special issue of the Hamilton & District Stroke Recovery Association's "Facts and Information Book All About Stroke & Recovery" at a cost of $225.

(b) That the cost of this advertisement be financed from Account No. Ch 56302 12000, Advertising City Clerk.

16. 1990 ONTARIO BUSINESS IMPROVEMENT AREA ASSOCIATION CONFERENCE

As outlined in a report of the Director of Community Development dated 1990 January 31, the Committee agreed to recommend the following recommendations to City Council for approval, as amended:

(a) That an amount of $5 650 be made available to assist in defraying the costs associated with the co-hosting of the 1990 Ontario Business Improvement Area Association Conference to be held in Hamilton 1990 April 29 to May 3.

(b) That this expenditure be funded from the Hosting of Conferences with Municipal Subject Content, Account No. CH 55307 80040.

NOTE: On 1988 March 8 City Council authorized the Director of Community Development to extend an invitation to the Organizers of the 1989 National O.B.I.A.A. Convention to hold a future Conference in Hamilton. On 1989 February 22 the Department of Community Development was advised that Hamilton had been approved to host the 1990 O.B.I.A.A. Conference.

As part of the duties of a hosting, the City will be responsible for entertaining the delegates. The Department of Community Development has prepared a program, the total cost of which is $9 750, with a net cost to the City of $5 650.

17. APPOINTMENTS TO HAMILTON HYDRO ELECTRIC COMMISSION - CHANGE IN PROCEDURE

The Committee had before it a copy of a letter dated 1990 January 18 from Mr. L. Leonoff, General Council and Secretary for Ontario Hydro, outlining the new policy respecting Ontario Hydro's appointment of Commissioners to municipal hydro commissions, which has been referred to the Finance and Administration Committee by City Council at its meeting held 1990 January 30 for review.

The Hamilton Hydro Commission presently consists of the Mayor of the City, a member appointed by City Council, and a member appointed by Ontario Hydro.

The Board of Directors of Ontario Hydro have adopted a new policy in regard to Ontario Hydro's appointment of Commissioners to municipal commissions under Section 107 of the Power Corporation Act.

Within two months of the scheduled appointment of a new Commissioner, Ontario Hydro will require from the City of Hamilton a list of candidates supplied by the Municipal Council as possible appointments to the commission. This list shall contain a minimum of two names and accompanying the names should be a recommendation as to why, in Council's opinion, the proposed candidates would be suitable for the position.

The next appointment for the Hamilton Hydro Commission is 1990 August 1. Ontario Hydro will require the list of candidates to be sent by the end of May 1990.

RESOLUTIONS

18. TOWN OF MILTON, PROPOSED ONTARIO MOTORIST PROTECTION PLAN

The Committee agreed to recommend to City Council that the resolution from the Town of Milton regarding the position of the Canadian Bar Association, Ontario Branch, with respect to the proposed Ontario Motorist Protection Plan (no fault), be endorsed.

19. CITY OF YORK, UNCONDITIONAL GRANTS

The Committee agreed to recommend to City Council that the following resolution from the City of York on the subject of Unconditional Grants be endorsed:

> That the following resolution from the City of York on the subject of Unconditional Grants be endorsed.
>
> WHEREAS a statement to the Legislature by the Honourable John Sweeney, Minister of Municipal Affairs on 1990 Unconditional Grants did not guarantee an increase to each municipality; and
>
> WHEREAS every municipality has been subject to severe inflationary pressures in the past few years and which is expected to continue in the foreseeable future; and
>
> WHEREAS a zero increase in the Unconditional Grant has resulted in the full cost of inflationary pressure on services having to be passed on to the taxpayer in the form of increased taxes; and
>
> WHEREAS some of the new costs being incurred by municipalities are a direct result of Provincial policies; and
>
> WHEREAS those municipalities with a lower than average assessment (eligible for a R.E.G. grant) usually have a considerable number of ratepayers with lower than average incomes who can least afford tax increases;

THEREFORE BE IT RESOLVED THAT the Minister of Municipal Affairs reconsider his proposal for the distribution of the 1990 Unconditional Grant so that all municipalities will become eligible for an increase to assist in off-setting increased taxes to their taxpayers as a result of inflation:

AND FURTHER, that this resolution be forwarded to Ontario Municipalities with populations of 25,000 and over for endorsation.

20. RESOLUTION REGION OF HAMILTON-WENTWORTH ON THE SUBJECT OF UNCONDITIONAL GRANTS

As outlined in a report of the Treasurer dated 1990 February 2, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Province of Ontario be requested to provide a Revenue Guarantee for the City of Hamilton Unconditional Grants equivalent to the 1989 Grants, plus the cost of Provincially-mandated programs where the City has no option but to provide these programs.

(b) That this Revenue Guarantee continue until such time as the City again earns grants under the applicable formula, and be indexed annually, by an amount equivalent to 50% of the relevant inflation index for each year.

Attached to Mr. Matthews' report was a copy of a resolution from the Regional Municipality of Hamilton-Wentworth dated 1989 December 19 suggesting that the City of Hamilton may wish to endorse that the Revenue Guarantee be continued with an escalation factor and, while it is only for one-half of inflation, would improve our present situation immensely and should be supported.

21. STATEMENT BY ONTARIO MEMBERS OF BIG CITY MAYOR'S CAUCUS ON BILINGUALISM AND FRENCH LANGUAGE SERVICES

Alderman Agostino addressed the Committee and explained that he would like to introduce a statement by Ontario Members of Big City Mayor's Caucus on Bilingualism and French Language Services for consideration and recommendation.

The City Clerk advised that Alderman Agostino's resolution cannot be introduced for consideration without the consent of the Committee.

It was moved by Alderman Agostino, seconded by Mayor Morrow, and carried on a recorded vote that the following statement released by Ontario Members of Big City Mayor's Caucus on Bilingualism and French Language Services 1990 February 8 be introduced for consideration.

YEAS - Mayor Morrow, Aldermen Cooke, Agro, Copps, Agostino, Jackson.

NAYS - Aldermen Hinkley, Ross, Gallagher.

"We, the Ontario members of the Big City Mayor's Caucus, wish to state our own continued and strongly held support for a bilingual Canada.

We support Bill 8, and laud its importance in expanding French language services in the Provincial Government. We also acknowledge that Bill 8 does not compel municipal government to provide French language services, but supports those municipalities that voluntarily take such a positive step.

We also wish to express our disappointment with municipalities declaring themselves unilingual. Such reactive measures serve only to further polarize an already strained national fabric.

We urge all levels of government, and leaders throughout the country, to speak out decisively for a bilingual/multicultural Canada, to help restore tolerance and respect to this dialogue, and where the rights of all cultures and languages do not face discriminatory legislation. We recognize the importance of tolerance and respect for all citizens of this country."

Alderman Gallagher submitted that we should urge the Prime Minister of Canada to abandon forced language policies as it is difficult to legislate respect and tolerance.

Alderman Cooke suggested that municipalities should analyze what can be done to enhance tolerance and not divisiveness. He submitted that he would prefer to introduce a resolution reaffirming the City's commitment to respect minority language rights in the City of Hamilton.

Mr. Bill Powell, former Mayor, was in attendance and requested an opportunity to address the Committee on this subject.

It was moved by Alderman Agro, seconded by Alderman Jackson, and carried that Mr. Powell be given an opportunity to speak to the Committee.

Mr. Powell proceeded to emphasize the need for the Province of Quebec to recognize the 800,000 English speaking citizens in their province, and that they be given the same rights and status as Francophones in the Province of Ontario.

Following considerable discussion, it was moved Alderman Agostino, seconded by Mayor Morrow that the statement issued by Ontario Members of Big City Mayor's Caucus be endorsed. Resolution lost on a vote of 4 to 5.

YEAS - Mayor Morrow, Aldermen Cooke, Agro, Agostino

NAYS - Alderman Hinkley, Ross, Copps, Jackson, Gallagher.

It was subsequently moved by Alderman Cooke, seconded by Alderman Agro, and carried on a recorded vote, that City Council be requested to reaffirm its commitment to respecting minority language rights in our community.

YEAS - Mayor Morrow, Aldermen Cooke, Agro, Copps, Agostino, Jackson.

NAYS - Alderman Hinkley, Ross, Gallagher.

DELEGATIONS:

22. ST. JOSEPH'S COMMUNITY HEALTH CENTRE

The following delegation representing St. Joseph's Community Health Centre appeared before the Committee to request a Capital Grant from the City of Hamilton in the amount of $600,000. to be used towards the construction of the new St. Joseph's Community Health Centre in the east end of the city:

Mr. John Shea, Chairman, Board of Trustees, St. Joseph's Hospital
Mr. Michael Taylor, Campaign Chairman
Mr. Gordon Dean, Chairman, Advisory Committee
Mr. Reg Wheeler, Advisory Committee Member
Mr. Allan Greve, President, St. Joseph's Hospital
Ms. Debbie Logel, Campaign Manager

Following video and verbal presentations, it was moved by Alderman Agro, seconded by Alderman Gallagher, and carried that approval be given in principle to the request of St. Joseph's Community Health Centre for a Capital Grant in the total amount of $600,000. to be considered in the Capital Budget process for inclusion in the 1990-1994 Capital Budget Program and to be financed over a period of three years conditional upon St. Joseph's Community Health Centre receiving a $400,000. Capital Grant from the City of Stoney Creek.

23. REQUEST FOR FINANCIAL ASSISTANCE RE: ATTENDANCE AT 1990 CANADIAN MEN'S CURLING CHAMPIONSHIP IN SAULT STE. MARIE

Mr. E. W. Anderson, Vice-President and Director, Hamilton Brier 1991 Inc., and Ms. Helen MacRae, Director, Special Events, appeared before the Committee advising that in order to promote the City of Hamilton and the 1991 Canadian Men's Curling Championship to be held at Copps Coliseum in March 1991, twelve directors of their non-profit organization and approximately thirty chairmen involved with organizing the Hamilton Brier will be travelling to Sault Ste. Marie next month to attend the 1990 Canadian Curling Championship.

Their costs with respect to the Sault Ste. Marie trip will be approximately $80,000. In 1988 the City of Hamilton agreed to assist the Hamilton Brier Organization with a grant of $15,000. towards these costs and they are now asking the Committee's consideration of their request that the City provide them with an additional grant of $30,000. to offset the expenses of accommodation costs.

The Committee agreed to take the request for additional financial assistance under advisement.

24. TREASURER - REPLACEMENT OF UNDERGROUND FUEL TANK - FIRE DEPARTMENT

As outlined in a report of the Treasurer dated 1990 January 31, the Committee approved that the amount of $23,000. presently included in the Preliminary 1990 Current Budget Estimates of the Fire Department to replace underground fuel storage tanks at two fire stations be deleted from the current estimates and added to the existing project "Underground Fuel Tanks - Fleet Services" in the proposed 1990-1994 Capital Budget and that the project be renamed "Replace Underground Fuel Tanks - Various Locations".

25. HAMILTON PUBLIC LIBRARY 1990 CAPITAL BUDGET SUBMISSION

Ms. Judith McAnanama, CEO, Hamilton Public Library, appeared before the Committee to articulate and explain the key issues of the Capital Budget Program of the Hamilton Public Library Board. She explained that the 1990-1994 Capital Budget of the Board reflects need but does not drive the budget to an unacceptable level.

Alderman Copps expressed concern over the amount of use of Library facilities by people who reside outside the City of Hamilton. She suggested the Hamilton Public Library Board should address this issue.

Ms. McAnanama submitted that the Library Board feels that consideration should be given to opening discussions with the Regional Municipality of Hamilton-Wentworth regarding the use of City of Hamilton Library facilities by people who reside outside the City with the view to possibly obtaining some form of grant.

The Committee agreed to forward a letter to the Hamilton Public Library Board requesting that they investigate the possibility of recommending the implementation of an annual user fee for residents outside the City of Hamilton and report back to the Finance and Administration Committee in three months.

The Committee received Ms. McAnanama's presentation and formally referred the Capital Projects of the Hamilton Public Library Board to the Treasurer to be considered for inclusion in the 1990-1994 City of Hamilton Capital Budget.

26. RESUMPTION OF 1990-1994 CAPITAL BUDGET OVERVIEW

The Treasurer distributed seven pages containing a listing of Capital Projects being proposed by the Standing Committees and Local Boards for consideration. Following a brief overview the Committee agreed to proceed with the special Capital Budget meeting of the Finance and Administration Committee on Thursday, 1990 February 15 at 1 o'clock p.m. at which time the Committee will review all of the proposed Capital Projects recommended by the Standing Committees and Local Boards.

27. DEVELOPMENT CHARGES TIMING OF DRAFT BY-LAW AND PUBLIC MEETING

The Chairman informed the Committee of the tentative time frame for the Development Charges By-law and public meeting.

He explained that a Draft Development Charges By-law is to be included in the Finance and Administration Committee agenda for 1990 February 22 at which time the By-law is to be reviewed by the Committee with a view to approving it for distribution to the public as a Draft for discussion purposes only.

The public meeting has been tentatively scheduled for 1990 March 15 at 1 o'clock p.m.

The Development Charges Act requires that the public meeting be held not earlier than twenty days after publication of notice of same. As a result, the first notice is scheduled for publication on Saturday, 1990 February 17. Additional notices of the public meeting are scheduled for publication on Tuesday, 1990 February 20 and Thursday, February 22.

28. IN-CAMERA AGENDA

It was duly moved, seconded and carried that the Committee move in-camera to discuss matters of a confidential nature.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 February 16
Typed by: B. Carter

FOR ACTION

B(i)

FEB 15 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 14
COMM FILE:
DEPT FILE: C10-3-90

SUBJECT: PURCHASE OF ONE (1) FULL SIZE STATION WAGON, HAMILTON FIRE DEPARTMENT TO REPLACE UNIT No. 1676

RECOMMENDATION:
That a purchase order be issued to Holland Chev Olds, Burlington, in the amount of $19,992.96 for the purchase of one (1) Full Size Station Wagon for the Hamilton Fire Department to replace unit No. 1676, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of four (4) tenders received. Funds provided in Vehicle Replacement Account #CH5X502 00101.

Bradley
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Holland Chev Olds, Burlington	$19,992.96
Nethercott Chev Olds, Hamilton	21,612.96
Eastgate Ford, Hamilton	22,303.08
Robert Slessor Pontiac Buick, Grimsby	23,066.64

Twenty suppliers were requested to bid. Sixteen did not respond. Vehicle being replaced with be sold at a future auction.

FOR ACTION

FEB 15 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 14
COMM FILE:
DEPT FILE: C10-2-90

SUBJECT: PURCHASE OF ONE (1) FULL SIZE VAN STYLE BODY TRUCK HAMILTON FIRE DEPARTMENT TO REPLACE UNIT No. 1675

RECOMMENDATION:
That a purchase order be issued to Hamilton Motor Products, Hamilton, in the amount of $15,251.76 for the purchase of one (1) Full Size Van Style Body Truck for the Hamilton Fire Department to replace unit No. 1675, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of six (6) tenders received. Funds provided in Vehicle Replacement Account #CH5X502 00101.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Hamilton Motor Products, Hamilton	$15,251.76
Robert Slessor Pontiac Buick, Grimsby	15,911.64
Eastgate Ford, Hamilton	16,224.84
Johnston Motor Sales, Hamilton	16,440.84
Holland Chev Olds, Burlington	17,436.60
Nethercott Chev Olds, Hamilton	17,585.64

Twenty suppliers were requested to bid. Fourteen did not respond. Vehicle being replaced with be sold at a future auction.

FOR ACTION

Bills

FEB 15 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 14
COMM FILE:
DEPT FILE: C10-1-90

SUBJECT: PURCHASE OF THREE (3) COMMERCIAL VEHICLES, HAMILTON FIRE DEPARTMENT TO REPLACE UNITS Nos. 1667, 1677, 1678

RECOMMENDATION:
That a purchase order be issued to Hamilton Motor Products, Hamilton, in the amount of $72,047.88 for the purchase of three (3) Commercial Vehicles for the Hamilton Fire Department to replace units Nos. 1667, 1677, 1678, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of five (5) tenders received. Funds provided in Vehicle Replacement Account #CH5X502 00101.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Tender Analysis

Hamilton Motor Products, Hamilton	$72,047.88
Nethercott Chev Olds, Hamilton	74,205.72
Robert Slessor Pontiac Buick, Grimsby	74,218.68
Corfe Pontiac Buick, Hamilton	77,708.16
Holland Chev Olds, Burlington	79,396.20

Twenty suppliers were requested to bid. One declined and fourteen did not respond. Vehicles being replaced with be sold at a future auction.

FOR ACTION

Cii

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 19
COMM FILE:
DEPT FILE:

SUBJECT: **HAMILTON ENVIRONMENTAL ACTION TEAM**

RECOMMENDATION:

That the request of Miller Thomson, Barristers & Solicitors, who act on behalf of an environmental group, for permission to the use of the name "Hamilton" in the proposed incorporation of a non-profit organization for "Hamilton Environmental Action Team", be approved.

K. E. Avery, City Clerk

FINANCIAL IMPLICATIONS: *N/A*

BACKGROUND:

This group wishes to be involved with various environment issues in Hamilton, including efficient methods of recycling, public information regarding environmental matters, appropriate waste disposal, and so forth.

FOR ACTION

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 February 19
COMM FILE:
DEPT FILE:

SUBJECT: **HAMILTON REGION CONSERVATION AUTHORITY**

RECOMMENDATION:

That the request of the Hamilton Region Conservation Authority for permission to use Room 233 to hold a public meeting on Thursday, 1990 April 5 at 7:30 o'clock p.m. be approved.

K. E. Avery, City Clerk

FINANCIAL IMPLICATIONS: *N/A*

BACKGROUND:

FOR ACTION

D.

FEB 0 3 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 February 8
COMM FILE:
DEPT FILE: 100.1.0
(4504)

SUBJECT: **Termination of Lease Space occupied by the Region**
Central Services Building - 125 Barton Street West

RECOMMENDATION:

(a) That effective May 31, 1990, the City terminate the lease with the Region of premises at 125 Barton Street West, Central Services Building, presently occupied by the Regional Waterworks Maintenance Division, and that the annual rental of $67,075.00 charged to the Region be adjusted accordingly on a pro-rata basis to reflect the Region vacating the space on this date.

(b) That the City Solicitor be authorized to amend the City/Regional Master Lease Agreement accordingly.

D. W. Vyce

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Reduction in rental revenue - $67,075.00 annually
Reduction in rental revenue for 1990 - 7/12 of $67,075.00 or $39,127.08

BACKGROUND:

In adopting Item 3 of the 16th Report of the Finance Committee, City Council on November 8, 1988 approved the renewal of the City/Regional Master Lease Agreement.

Included in the agreement is the lease of space at 125 Barton Street West (Central Services Building) for the Waterworks Maintenance Division. This division is moving into Regional facilities at 489 Victoria Avenue North and no longer requires the City's space.

The lease agreement calls for the proviso that the Region could upon 90 days' notice terminate any portion of the Master Lease. This department has received said notice from the Engineering Department.

As there is need of this type of space by other City departments, we anticipate no problems in utilizing the space.

c.c. Mr.P.R.A.Hooker, Acting City Solicitor
Mr. E. C. Matthews, City Treasurer
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. M. F. Main, Director of Traffic Services
Mr. R. Sugden, Director of Culture & Recreation
Mr. T. Gill, Acting Regional Commissioner of Engineering
Mr. K. Anderson, Regional Solicitor

FOR ACTION

E.

FEB 15 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 14
COMM FILE:
DEPT FILE:

SUBJECT: FINANCING ADDITIONAL CITY'S SHARE OF SERVICES TO BE INSTALLED IN "MODIFIED SUBDIVISION AGREEMENT - COURTLAND AVENUE AND STONE CHURCH ROAD WEST"

RECOMMENDATION:

That the additional City's Share of Services to be installed in "Modified Subdivision Agreement - Courtland Avenue and Stone Church Road West" in the gross amount of $3,700.00 as approved by City Council on February 13, 1990, be financed from the Reserve for City's Share of Services through Unsubdivided Lands.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

1) See above recommendation.

2) This project is included in the preliminary 1990-1994 Capital Budget as part of project no. 040 30001 to commence in 1990 with an allotment of $1,500,000.

3) With approval of this project, the balance of funds available for 1990 is $1,329,869.79.

BACKGROUND:

Please note this item was approved by City Council on February 13, 1990.

F.

FOR ACTION

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1990 February 16
COMM FILE:
DEPT FILE: C-013-90

SUBJECT:

Selection Procedure - Department Head (City)

RECOMMENDATION:

That the Selection Procedure for the hiring of Department Heads be amended to include:

(i) the Mayor on the Selection Committee,

(ii) appointment of additional members by the Finance and Administration Committee, and

(iii) all Council Members to be invited to attend such meetings.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

n/a

BACKGROUND:

A copy of the revised procedure is attached.

J. Johnston

REGIONAL MUNICIPALITY OF HAMILTON WENTWORTH
AND
THE CORPORATION OF THE CITY HAMILTON

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # :	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEAD (CITY)

An applicant for employment will not be hired, transferred or promoted to a position which would place such applicant in a direct supervisory/subordinate reporting relationship with a spouse, child or parent of the applicant, or in a compromising position with the spouse, child or parent in financial or administrative matters. Similar provision will apply to where employees become related while in the service of the City.

SEE ALSO PROCEDURE FOR WORK EXPERIENCE REFERENCE CHECKS

A SCREENING AND INTERVIEWING

I The pre-screening committee made up of the Chief Administrative Officer, Commisioner of Human Resources and one other Department Head who is familiar with the operation of the department, shall short list the candidates.

II The pre-screening committee shall interview and short list candidates and recommend to the Selection Committee those applicants who should be interviewed by them.

III Those candidates so selected shall be interviewed by the Selection Committee made up of

(i) Mayor of the City of Hamilton

(ii) Chairman and Vice-Chairman of the Finance and Administration Committee

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # : EMPLOYMENT	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEADS (CITY) (continued)

Chairman and Vice-Chairman of the Standing Committee to which the Department Head will be reporting

In the event that the Standing Committee is the Finance and Administration Committee, then the Finance and Administration Committee will appoint two additional Council members.

(ii) In the event the Chairman and/or Vice-Chairman are unable to participate in the selection, an alternate member of the respective committee is to be appointed.

(iii) All members of City Council will be invited to attend.

IV When consensus is achieved on the selected candidate, the Committee makes known its recommendation to the Finance and Administration Committee. Such recommendation to be presented at a special meeting of the Finance and Administration Committee to be held within one hour prior to a City Council meeting.

All members of City Council will be invited to attend.

V The Finance and Administration Committee shall recommend the selected candidate to City Council for their approval.

Interviewers as described above should ensure they are knowledgeable in the following areas before starting the process

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NUMBER:
	CHAPTER # : EMPLOYMENT	
	SECTION # :	
	SUPERSEDES NUMBER:	REVISION DATE:

SUBJECT: SELECTION PROCEDURE - DEPARTMENT HEADS (CITY) (continued)

(a) Job Description and duties of the vacant position

(b) Skills required to perform the functions of the position

(c) Experience and Qualification requirements of the position

(d) Organizational structure of the department

(e) Human Rights and other pertinent legislation

(f) Hiring policies and practices of this organization

G.

FOR ACTION

REPORT TO: Mr. J. Thompson
Secretary, Finance & Administration Committee

FROM: Mr. D. Heintz
Secretary, Keep Hamilton Clean Committee

DATE: 1990 February 15
COMM FILE:
DEPT FILE: KHCC

SUBJECT: Keep Hamilton Clean Committee's Proposed Environmental Youth Corps '90 Application

RECOMMENDATION:

That permission be given to the Keep Hamilton Clean Committee to make application to the Environmental Youth Corps '90 Program for approval of two youth workers for a twelve week period to assist in PITCH-IN Week and related activities.

Mr. D. Heintz, Secretary

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Total estimated cost of project = $5,259
City's Share (estimated maximum) = $250
Sufficient funds are available in the proposed 1990 Current Budget for this Committee (CH51001 60511).

BACKGROUND:

In 1989, the Keep Hamilton Clean Committee co-ordinated the Keep Hamilton Clean Week in May. This event occurred in conjunction with the PITCH-IN Week which is sponsored province-wide by the Ontario Federation of Anglers & Hunters in association with the provincial government.

The huge success of this event and the need to increase and improve upon the co-ordination and organization of such a program requires additional resources that would be difficult to obtain utilizing existing City staff.

Applications forms for the Environmental Youth Corps '90 program were received by Treasury and forwarded on to our Committee for consideration.

At the meeting of the Keep Hamilton Clean Committee held on 1990 February 14, the Committee approved a motion that we apply for two youth workers for a twelve week period under this program.

dh/

c.c. Alderman B. Hinkley, Chairman, Keep Hamilton Clean Committee
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. J. G. Pavelka, Director of Public Works

FOR ACTION

H.

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

DATE: 1990 February 19
COMM FILE:
DEPT FILE:

SUBJECT:

Approved Settlement of Claims.

RECOMMENDATION:

That the attached Summary Report containing a listing and amounts of approved Settlement of Claims be received and that a copy be forwarded to City Council for information in accordance with approved policy.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

See amounts detailed in attached Summary Report.

BACKGROUND:

In order to expedite the Settlement of Claims by outside solicitors and save claim costs due to delays, City Council at its meeting held 1988 July 26, in adopting Section 3 of the TWELFTH Report of the Finance Committee, approved a signing limitation policy authorizing the City Solicitor, Director of Public Works and the Chief Administrative Officer to process and approve Settlement of Claims of up to $10 000. This policy requires that the approved Settlement of Claims be reported to the Finance Committee and City Council for information only.

Attachment

FINANCE COMMITTEE

SUMMARY OF APPROVED SETTLEMENT OF CLAIMS

PLAINTIFF	DEFENDANT	NATURE OF CLAIM	AMOUNT OF SETTLEMENT
Mrs. Restauri	City of Hamilton	Motor Vehicle Accident 1988 July 1	Adjusting Assessable Disbursement Amount of $125.00
Connie McKay	City of Hamilton	Trip and Fall 1988 July 18	$ 8 500.00

CA 40NHRLA05
C51F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL LIBRARIAN
PUBLIC LIBRARY
2ND FLOOR

HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 February 21

NOTICE OF BUDGET REVIEW MEETING

FINANCE & ADMINISTRATION COMMITTEE
Friday, 1990 February 23
9:30 o'clock a.m.
ROOM 202, CONVENTION CENTRE

John Thompson, Secretary
Finance and Administration

NOTE: This will be an all day meeting.
Lunch will be provided.

A G E N D A

Review 1990 Current Budget Estimates.

TIME (approx.)	DEPARTMENT/BOARD/COMMITTEE
9:30 a.m.	FIRE
10:00 a.m.	CHIEF ADMINISTRATIVE OFFICER
10:10 a.m.	LEGISLATIVE
10:25 a.m.	CITY CLERK'S
10:50 a.m.	HUMAN RESOURCES AND PERFORMANCE EXCELLENCE PROGRAMME
11:20 a.m.	PROPERTY
12:20 p.m.	LUNCH BREAK

1:00 p.m.	CITY SOLICITOR'S
1:45 p.m.	TREASURY
2:30 p.m.	LIBRARY
3:15 p.m.	PARKING AUTHORITY
3:45 p.m.	H.E.C.F.I.
4:45 p.m.	OTHER BUDGETS:
	(a) MAYOR'S RACE RELATIONS COMMITTEE
	(b) FILM ADVISORY COMMITTEE
	(c) H.S.P.C.A.
	(d) MUNDIALIZATION COMMITTEE
	(e) STATUS OF WOMEN
	(f) MUNICIPAL ARCHIVES
	(g) PROMOTION & PUBLIC RELATIONS
	(h) CIVIC AWARDS, RECEPTIONS, DELEGATION HOSTING
	(i) GRANTS
5:30 p.m.	FINANCIALS

CAYONHBLAOS
CS1F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 February 19

URBAN MUNI... M.

NOTICE OF SPECIAL MEETING

FINANCE & ADMINISTRATION COMMITTEE
Friday, 1990 February 23
9:30 o'clock a.m.
ROOM 202, CONVENTION CENTRE

John Thompson, Secretary
Finance and Administration

NOTE: This will be an all day meeting.
Lunch will be provided.

A G E N D A

Review 1990 Current Budget Estimates of all Departments and Boards that report to the Finance and Administration Committee.

The Treasurer is presently in the process of assembling all of the budget documentation which will be distributed to the Committee well in advance of the meeting on February 23.

CA40NHBLA05
C51F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 March 8
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

A G E N D A

9:30 a.m. 1. CONSENT AGENDA

2. MAYOR ROBERT M. MORROW

(a) Arts and the Cities Ontario Caucus Meeting in Hamilton April 6, 1990 - Civic Luncheon and Use of Council Chambers.

(b) Civic Reception for Bach Elgar Choir "Choralfest '90" Concert.

(c) Civic Reception for Principal Guests Attending "Challenges for International Broadcasting Conference".

(d) Reception for Directors and Management Attending the Fiftieth Annual Meeting of the Credit Union Central of Ontario.

3. CITY CLERK

Payment of Legal Fees - Morrow ats. "Baldasaro et al"

10:00 a.m. 4. THE JOURNAL OF COMMERCE

Request to Purchase Advertising Space in Special Report.

5. CORRESPONDENCE REFERRED TO THE FINANCE AND ADMINISTRATION COMMITTEE BY CITY COUNCIL

(a) Discussion Paper of the AMO Conditional Grants Review.

(b) AMO - Need for New Funding Relationships Between the Province and the Municipalities.

(c) AMO - 1990 Ontario Budget - Municipal Action Plan, Regional Campaign Meeting.

(d) FCM - Respecting "Radio Licence Fees" and "Official Languages Controversy".

(e) Canadian Union of Public Employees, Local Five - NOTE: See Recommendation of Commissioner of Human Resources attached.

10:30 a.m. 6. HAMILTON PUBLIC LIBRARY

Strategic Planning Guideline Report.

7. CAPITAL PROJECT

Red Hill Creek Master Plan Implementation - Referral of Capital Costs to Region.

11:00 a.m. 8. BREAK

9. DELEGATIONS

11:05 a.m. (a) Hamilton Hydro-Electric System - Rate Increase.

11:30 a.m. (b) Y.W.C.A. - Capital Grant Request.

11:45 a.m. 10. TREASURER

(a) 1990 Current Budget Up-date, Final Review and Review of Revenue.

(b) 1990 Capital Budget Up-date.

(c) Proposed Agenda for Public Meeting on 1990 March 15 to Receive Input on the Draft Development Charges By-law (Information Only)

11. IN-CAMERA AGENDA

12. NEW BUSINESS

13. ADJOURNMENT

ROBERT M. MORROW
MAYOR

Hamilton

2(a)

March 1, 1990

MEMORANDUM TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert M. Morrow

SUBJECT: ARTS AND THE CITIES ONTARIO CAUCUS MEETING
IN HAMILTON APRIL 6, 1990

The Arts and the Cities Association has requested the City of Hamilton host their spring Ontario Caucus Meeting in the City Council Chambers as is custom in other Ontario cities.

In addition to this request, I recommend that the city host a luncheon for the 42 delegates at the Hamilton Art Gallery and that the cost of $1,200.00 be charged to the Hosting of Conferences with Municipal Subject Content, Account No. CH 55307 - 80040.

RMM/DC/pb.

HAMILTON

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

ROBERT M. MORROW
MAYOR

Mayor's Office
Hamilton

2(b)

February 19, 1990

FEB 21 1990

MEMORANDUM TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert M. Morrow

SUBJECT: CIVIC RECEPTION FOR BACH ELGAR CHOIR
"CHORALFEST '90" CONCERT

In accordance with the request attached from the Bach Elgar Choir, I am recommending that the city host a reception at the conclusion of the Bach Elgar Choir's "Choralfest '90" Concert on Sunday, May 6, 1990, in the Piano Nobile Lounge in Hamilton Place. This reception would include hors d'oeuvres, punch, tea and coffee only, for up to 350 guests.

The catering arrangements would be done by the Hamilton Convention Centre at a cost of $8.15 per person.

I recommend that this reception be held and that the total cost of $2,850.00 be charged to the Special Civic Receptions and Dignitaries Hosting Account (CH 55314 - 84010).

RMM/DC/pb

Attach.

HAMILTON

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone (416) 526-2790

ROBERT M. MORROW
MAYOR

Mayor's Office
Hamilton

2(c)

February 16, 1990
FEB 21 1990

MEMORANDUM TO: Mr. John Thompson
Secretary
Finance and Administration Committee

FROM: Mayor Robert M. Morrow

SUBJECT: "CHALLENGES FOR INTERNATIONAL BROADCASTING CONFERENCE"
ORGANIZED BY MCMASTER UNIVERSITY
AND RADIO CANADA INTERNATIONAL

From March 18th to March 21, 1990, McMaster University and Radio Canada International of the CBC are hosting an International Conference at the Sheraton Hotel which will have guests from Korea, Japan, China, India, USA, UK, U.S.S.R. Czechoslovakia, France, Holland, Finland, Switzerland, Austria, Poland, United Nations, The Christian Science Monitor, the Vatican and others.

I am recommending that the City of Hamilton host a small civic reception for 45 of the principal guests on the evening of Sunday March 18, 1990, at the Sheraton Hotel, and that the cost of this reception, $800.00, be charged to the Special Civic Receptions and Dignitaries Hosting Account (CH 55314 - 84010).

RMM/DC/pb.

HAMILTON

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone (416) 526-2790

ROBERT M. MORROW
MAYOR

Mayor's Office
Hamilton

260

February 15, 1990

MEMORANDUM

FEB 21 1990

TO : Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

RE : RECEPTION FOR DIRECTORS AND MANAGEMENT OF THE CREDIT UNION

In March, 1990, the Fiftieth Annual Meeting of the Credit Union Central of Ontario will be held in Hamilton at the Royal Connaught Hotel.

In conjunction with this event, I recommend that the City host a reception at 7 p.m. - 8 p.m. on Thursday, March 29, for up to 100 Central Directors and senior management of the Credit Union. The cost of this reception would be $1300 and is to be charged to the Special Civic Receptions and Dignitaries Hosting Account (CH 55314 - 84010).

RMM/DAC/sp

HAMILTON

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone (416) 526-2790

FOR ACTION

3.

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: K. E. Avery
City Clerk

DATE: 1990 March 2
COMM FILE:
DEPT FILE:

SUBJECT: PAYMENT OF LEGAL FEES
- MORROW ATS. "BALDASARO ET AL."

RECOMMENDATION:

(a) That the Corporation of the City of Hamilton assume responsibility for payment of legal costs in the amount of $695.40 incurred by Mayor Morrow in defending himself in the legal action brought against the City of Hamilton and Mayor Morrow by Baldasaro with respect to the agreement between the City of Hamilton and the Hamilton Tiger Cat Football Club.

(b) That this expenditure be financed from the "Unclassified Expenditure" Account.

(c) That the City Solicitor be authorized and directed to prepare the necessary by-law to give effect to this resolution.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

As stated in recommendation.

BACKGROUND:

Section 248 of the Municipal Act provides for a municipality to pass a by-law at anytime to provide for the payment of any damages or costs awarded against a member of council or for expenses incurred by a member of council as a result of any action or other proceeding arising out of their actions in their capacity as members of council.

The Acting City Solicitor has reviewed the account and has confirmed that the fees charged are reasonable and fair. In addition he has advised that it is acceptable in this instance for the Mayor to retain his personal solicitor.

cc: Mr. E. C. Matthews, City Treasurer
Mr. P. R. Hooker, Acting City Solicitor

FOR ACTION

4.

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 March 5
COMM FILE:
DEPT FILE:

SUBJECT:

The Journal of Commerce

RECOMMENDATION:

(a) That the request of The Journal of Commerce for the City of Hamilton to purchase advertising space in the publication of a special report on the annual opening of the Great Lakes Seaway System, be not approved.

(b) That future similar requests for the purchase of advertising space in special newspaper supplements, special reports and publications, be not approved.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximate cost of ad - $825 to $1 000. depending on size.

Adverse impact upon the City Clerk's Department Advertising account.

BACKGROUND:

Attached is a copy of a letter from Mr. Robert Sadowsky of The Journal of Commerce to Mayor Morrow received 1990 February 6 requesting the City of Hamilton to purchase advertising space in their special report on the annual opening of the Great Lakes Seaway System.

At its special Budget Review meeting on Friday, 1990 February 23, the Finance Administration Committee reduced the 1990 Advertising account of the City Clerk's Department by $10 000. Consequently, only necessary advertising will occur in 1990 due to the lack of funds, i.e.: Statutory ads, special ads for Council initiatives and public meetings.

Approval of this advertising request would encourage other similar requests which, if approved, would conflict with and undermine the City's budgetary restraints.

Attachment

c.c. Mayor R. Morrow

Mr. S. G. Hollowell, Manager
Records Division

cc. Mr. Keith Avery, City Clerk for Committee and funding a message - from Mayor Bob Morrow, Feb. 2nd, 1990

FEB

The Journal of Commerce

NEW YORK

ADVERTISING DEPARTMENT

A KNIGHT-RIDDER NEWSPAPER

110 WALL STREET
NEW YORK, N.Y. 10005
(212) 425-1616

RECEIVED

FEB 6 1990

CITY CLERKS

"GREAT LAKES-SEAWAY SYSTEM"
March 29, 1990

Dear Mr. Morrow:

On March 29, 1990, The Journal of Commerce will publish a special report on the annual opening of the Great Lakes Seaway System.

This supplement will discuss the competitive advantages of using the Great Lakes and St. Lawrence Seaway for various types of cargo shipments. Article subjects will include an outlook for and status of the Seaway; a 1990s outlook on Canadian grain shipments; shipments of major commodities; restructuring of shipping lines and the implication for the industry; and the impact of the Canada U.S. Free Trade Agreement on Great Lakes shipping.

This special broadsheet supplement will be distributed in The Journal of Commerce United States edition as well as the European, Asian and Latin American/ Caribbean editions, guaranteeing 177,000 readers worldwide.

If your company serves the Great Lakes region, this special report offers an opportunity at a critical time to place your advertising message before the prime business and shipping readers of The Journal of Commerce.

Advertising space reservations close March 15, and materials are due by March 22. Advertising rates and mechanical requirements are enclosed.

To reserve advertising space or receive additional information, please call me at (212) 208-0289; Fax (212) 208-0206.

Sincerely,

Robert Sadowsky

Robert Sadowsky

To clerk's committee for funding a message

FEB 20 1990

5(a)

Corporation of the City of He

Memorandum

****

TO: Members of City Council

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: DISCUSSION PAPER OF THE AMO CONDITIONAL GRANTS REVIEW

DATE: 1990 February 20

Attached for your information please find a copy of a letter dated February 08, 1990 from Mr. Grant Hopcroft, President, AMO, respecting the above, which I have taken the liberty of forwarding to the Finance and Administration Committee.

The discussion paper referred to in the correspondence is a document containing 208 pages. If you wish to receive a copy, please contact Mr. J. D. Thompson, Secretary, Finance and Administration Committee.

KEA:lp
Attach.

cc: J. D. Thompson, Secretary
Finance and Administration Committee

FEB 20 1990

Mr. E. C. Matthews, City Treasurer

... unites Ontario's municipalities

Association of Municipalities of Ontario

RECEIVED
FEB 12 1990
CITY CLERKS

February 8, 1990

To: Head and Members of Municipal Council

The Association of Municipalities of Ontario is forwarding to you a copy of its discussion paper, "New Dimensions: Discussion Paper of the AMO Conditional Grants Review".

This discussion paper has been tabled with the Board of Directors of AMO, and has been circulated internally to all the committees, Section Executive Committees, and to the affiliated associations, for comment.

AMO would like to hear from your municipality. What do you think of the recommendations of the discussion paper and the proposals for the clarification of roles and responsibilities and a new transfer payment system for Ontario's municipalities? Please send your comments to AMO by April 15, 1990.

It is the intention that the discussion paper and all comments will be reviewed and discussed, in depth, at the May 25, 26, 1990 meeting of the AMO Board of Directors. The Association would like to arrive at a consensus on the proposals for financial reform, which can then become the foundation of on-going discussions with the Provincial Government.

We recognize that this is a fairly short timeframe for consultation with our members. However, AMO values your input and requests that you advise us of your support and any concerns you may have regarding the financial reform proposals.

We look forward to your assistance and input on this very important review.

Yours truly,

Grant Hopcroft
President, AMO

enc.

Suite 805 • 100 University Avenue, Toronto, Ontario M5J 1V6 • Telephone (416) 593-1441 • Fax (416) 593-4422

5(b)

Corporation of the City of Ha

Memorandum

****

TO: **Members of City Council**

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: **AMO - NEED FOR NEW FUNDING RELATIONSHIPS BETWEEN THE PROVINCE AND THE MUNICIPALITIES**

DATE: 1990 February 20

Attached for your information please find a copy of a letter dated February 02, 1990 from Grant Hopcroft, President of the AMO respecting the above which I have taken the liberty of forwarding to the Finance and Administration Committee.

KEA:lp
Attach.

cc: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

Mr. E. C. Matthews, City Treasurer

... unites Ontario's municipalities

Association of Municipalities of Ontario

RECEIVED

FEB 9 1990

CITY CLERKS

February 2, 1990

Dear Head and Members of Council:

The enclosed material represents the third stage in a campaign that been as a result o the March 31, 1989, emergency AMO meeting, when almost 600 delegates resolved to act against the developing trend of declining provincial support for municipalities.

The ultimate goal of this campaign is to persuade the province of the need for a new funding relationship with municipalities which recognizes the value of local services by providing adequate provincial funding.

In the first phase of AMO's activity towards this end, we effectively responded to the Treasurer's municipal transfer announcement last November. The second phase consisted of AMO's submission to the Finance and Economic Affairs Committee of the Ontario legislature during its pre-budget hearings. In both cases, AMO's comments were well-received and well-publicized.

This third phase of the campaign targets the 1990 Ontario Budget, with activities focused on your local MPP, your community, and the media. This document, which outlines the strategy and organizational steps of the campaign, will be followed in two weeks by a step-by-step manual which will lay out the activities that should be carried out by each local municipality if we are to be successful in achieving our goal.

I strongly urge you to participate fully in this initiative. The success of this campaign depends on your support and action.

Acting together, the AMO membership can impact on the Province's funding plans.

Sincerely,

Grant Hopcroft
President

GH/mp

Suite 885 • 393 University Ave. • Toronto, Ontario M5G 1V6 • Telephone (416) 593-1441 • Fax (416) 593-4422

... unites Ontario's municipalities

Association of Municipalities of Ontario

THE 1990 ONTARIO BUDGET

MUNICIPAL ACTION PLAN

Document I

February 1990

Suite 805 • 100 University Avenue, Toronto, Ontario M5J 1V6 • Telephone (416) 593-1441 • Fax (416) 593-4422

1. INTRODUCTION

This campaign arises directly from the March 31, 1989, emergency AMO membership meeting. At that time, nearly 600 delegates passed a resolution to launch a concerted effort to reverse the trend developing in provincial financing for municipalities.

The first phase of the campaign took place in the period leading up to the Treasurer's municipal funding announcement last November. Based on the speed with which AMO was able to respond publicly to that announcement, and the ensuing news media coverage, Phase One can be considered a success.

The first phase was followed by AMO's presentation to the Finance and Economic Affairs Committee of the Ontario legislature on January 23, during its pre-budget hearings. AMO's submission, which is being sent to all municipalities, was well-received by the committee.

This document is the first of two that will be sent to municipalities. Its intent is to offer an overview of the AMO pre-budget local campaign, which will run between now and budget day in April or May. We have also set out a small series of organisational steps required to implement local activities for the campaign.

A second document will be sent to you in a few weeks. It will provide a step-by-step manual for implementing local campaign activities.

By undertaking some organisational steps now, you will be perfectly positioned to launch an effective local campaign as soon as you receive the step-by-step manual. Effective local campaigns have the potential to substantially impact the budget-making process; planning, co-operation and good execution **now** will maximise the chances of the province giving appropriate recognition to the needs of municipalities.

What cannot be emphasised enough is the necessity for **your** participation in this campaign. An effective campaign in your community will have a "multiplier" effect, enhancing the campaigns being waged in cities and towns across the province. AMO members must speak loudly and often, with clear messages.

2. CAMPAIGN GOAL

The goal of the campaign, simply put, is to **persuade the province of the need for a new funding relationship with municipalities which recognises the value of local services by providing adequate provincial funding.**

Based on our information, provincial staff will be recommending options to the Treasurer ranging from marginal cuts in municipal grants to generous, targeted increases.

It is safe to assume that a well-designed and executed campaign will result in municipalities achieving the best possible allocations, in the current environment.

3. CAMPAIGN STRATEGY

3.1 Background

In recent years the Peterson government has reduced its financial support to municipalities. Compounding this has been the government's tendency to shift responsibilities to the local level without adequate funding increases to pay for them. Examples include court security, pay equity and the employers health levy. This campaign is being launched in response to this trend of declining government support.

Every year, municipalities approach Queen's Park and make a credible and well-reasoned submission asking for increased funding.

The reality, however, is that hundreds of groups, associations and agencies make the same requests year after year; it becomes increasingly difficult for the province to identify and direct special attention to the most deserving submissions.

We must **stand out** from the crowd.

3.2 Standing out

The principal means of standing out is to demonstrate to the government that there is a political cost to underfunding municipalities. At present, the government believes it can limit funding and transfer responsibility for services without incurring a political cost.

As the strategists at Queen's Park carefully consider an election timed for this fall, they will be especially attuned to political fallout. Individual MPP's must believe that they have a personal political stake in the levels of unconditional grants.

By mobilising voices from across Ontario, each in their own way calling for the same general thing, municipalities can have an impact. By sensitising the news media, the population, community groups and local MPP's to the issues confronting us, the government will have to listen and react.

The campaign will therefore focus on mobilising and coordinating pressure at the grassroots level. Communications themes will be clear and simple.

4. OUTLINE OF CAMPAIGN ACTIVITIES

This document sets out for municipalities the basic overview of the campaign and the way in which local campaigns should be organised. As noted earlier, a second document will contain step-by-step procedures to execute the campaign.

In addition, three regional AMO meetings will permit municipal representatives the opportunity to ask questions, get further information and share their experiences with other local governments.

Campaign activities fall into three categories:

- direct MPP contact
- media relations
- community mobilisation

While specific activities will be contained in the step-by-step manual, some general comments on these three categories follow.

4.1 Direct MPP Contact

Local heads of council and councillors should meet with their MPP's in order to convince the government that municipal budget issues are of concern to a broad base of constituencies across Ontario.

This action should result in a significant number of government MPP's communicating directly with the Treasurer and Premier. It will also result in opposition members raising questions and demonstrating support.

In addition, you will be provided advice on making the most out of ministerial visits to your communities.

4.2 News Media Relations

Through intelligent use of your local newspapers, and radio and television stations, you can communicate our messages and build public support.

The media relations strategy encompasses a distinctly local flavour; this will permit you to share the facts with reporters with whom you have close relationships.

The step-by-step manual will set out the standard media relations techniques which will help get the media onside, communicate your messages, and reach the decision-makers at Queen's Park in an effective way.

4.3 Community Mobilisation

In order for the province to respond to municipal concerns, it will have to be convinced that there are concerns about municipal budget issues among a broad segment of the population, not just among municipal politicians.

Accordingly, you will be advised on how to mobilise community leaders, groups and individuals so that they convey to the province, over an extended period of time, that they are aware that decisions are being taken which will have a significant impact on them; that they have strong views on which way those decisions should go; and that they are watching provincial action with great interest.

5. CAMPAIGN MESSAGES

It is important that the communications themes be clear, concise and few in number. Achieving this brings the provincial-municipal debate down to its simplest level, and minimises the effectiveness of Ontario politicians who will inevitably use complex technical arguments to respond to pressure.

Clear messages also work best with the news media, in public forums and in advocacy advertising.

The key communications themes to be used throughout the campaign are:

- provincial cutbacks will directly result in higher municipal taxes;
- provincial cutbacks will directly result in declining municipal services;
- the province has the authority and obligation to act responsibly in the budget.

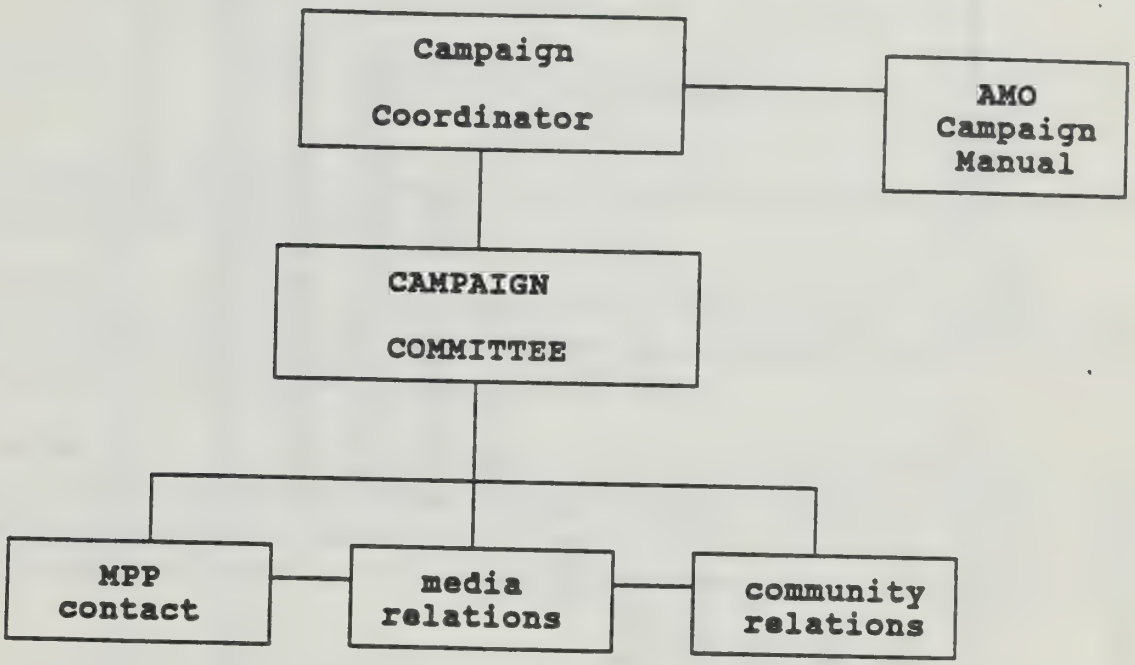
While these messages are very simple and direct, they should be expanded and shaded to reflect more closely your local conditions, the particular threat you are facing, and the interests and biases of the respective audience.

6. CAMPAIGN ORGANISATION

AMO is providing you with the tools needed to launch a comprehensive and effective campaign. In order to make our activity successful, however, you will have to administer your part of the campaign. Municipalities should manage the campaign in a manner which best suits the local circumstances. The following outline is one effective approach which can be employed.

As an example, as quickly as possible,you should identify and appoint a single Campaign Coordinator. This Campaign Coordinator (a Councillor, for example) will assume responsibility for managing the local campaign, chairing the campaign committee, and for communicating local progress and results to AMO. The Campaign Coordinator should move quickly to strike a Campaign Committee. THis campaign Committee should be divided into three subcommittees: MPP Contact, Media Relations, and Community Relations. Each subcommittee will manage their specific activities and coordinate them through the Campaign Committee.

It is anticipated that most municipalities will draw committee members from council and staff. One example of the local campaign structure is represented in the following figure.



The activities of each committee must be well-coordinated as there is likely to be some overlap in the campaign initiatives. By taking these actions now, you will be prepared to move when you receive the step-by-step manual within the next few weeks.

7. FIRST STEPS

Here, then, is a summary of the activities which should be undertaken and completed within the next few weeks:

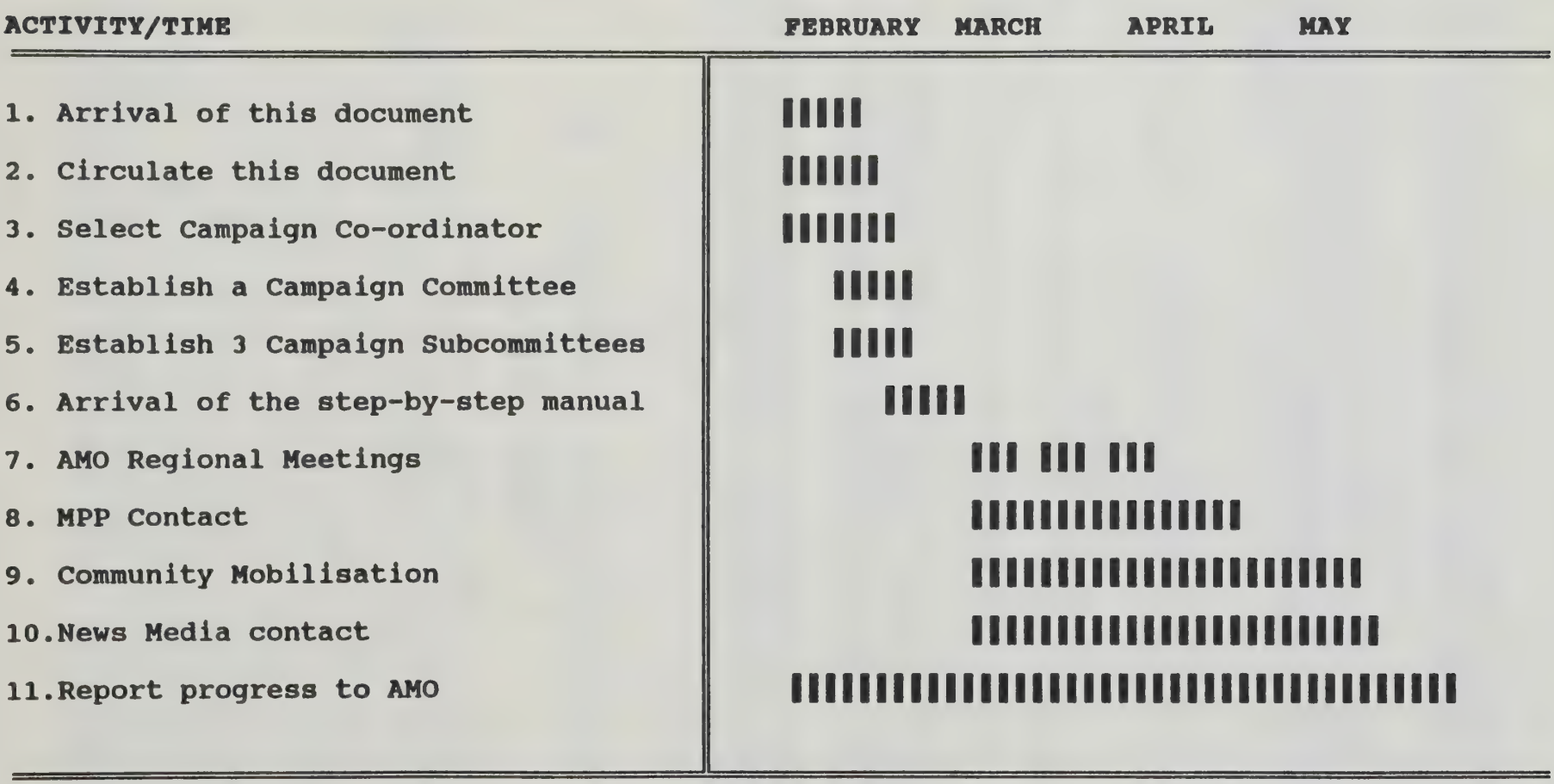
1. Appoint a Campaign Co-ordinator as soon as possible and inform AMO office by the end of February.

2. Establish a Campaign Committee.

3. Establish three Campaign sub-committees.

4. Circulate this document among all committee members, members of council and appropriate civil staff.

8. CAMPAIGN TIMEFRAME



9. CONCLUSIONS

The foregoing represents a campaign strategy to assure the maximum advantage is won by municipalities in the Spring budget.

It is certain that there will be a provincial election within two years. Moreover, there's a widespread feeling at Queen's Park that the election will come sooner, rather than later; the popular wisdom now centres on late summer/early fall, 1990.

What this means, in practical terms, is that the province will be preparing a budget with a principal focus being the minimisation of political opposition. The provincial cabinet fully expects the opposition parties to make a fuss - this is unavoidable; what it seeks to achieve is to not give any coalition of interest groups the ammunition to launch a concerted attack on the budget.

This presents municipalities with the opportunity of making our expectations very clear in advance of the Ontario Budget. This will then assist the government in understanding these issues and in developing the budget so that it does not provoke criticism from individual municipalities across the province in the post-budget/pre-election period.

At the risk of being repetitive, please remember that your participation is critical for this campaign to be a success.

Please take some time now to establish your local campaign team, as described above in "First Steps". Look forward, also, to the impending arrival of:

- the local campaign step-by-step manual; and
- information on AMO's three regional meetings.

* * *

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RECI
FEB 22 1990
CITY CLERKS

1990 ONTARIO BUDGET

Municipal Action Plan

Regional Campaign Meetings

March 16	**-**	**Thunder Bay**
March 20	**-**	**Kingston**
March 23	**-**	**London**

Full Information Attached

... unites Ontario's municipalities

Association of Municipalities of Ontario

February 15, 1990

Dear Head and Members of Council:

The municipal governments which comprise the membership of the Association of Municipalities of Ontario face one of the greatest challenges in our history.

As I write to you, officials at the Ministry of Treasury and Economics are considering their options in advance of preparing this year's provincial budget. One of the issues receiving considerable attention is how the province will treat municipalities in the next year.

We are all familiar with the current state of provincial/municipal financial partnership. Almost a year ago, the membership met at an unprecedented AMO emergency meeting to demonstrate their frustration, discontent and anger. As you'll recall, the membership decided at that meeting to launch a special campaign, with the intent of gaining provincial recognition of the real economic situation of local governments.

You've already received special documents from us, detailing the elements of a province-wide grass roots campaign. We are hopeful that you have established a local campaign committee and that your planning and execution are proceeding well.

In order to achieve the maximum impact from the local campaigns, AMO has scheduled a series of three regional meetings. These three-hour conferences will provide you with an opportunity to better understand our position, ask questions, and learn how your colleagues are faring in their local campaigns across the province.

The first conference will take place at 1:00 p.m., March 16, in **Thunder Bay** at the Vahalla Inn. Other conferences will follow at 10:00 a.m., March 20 in **Kingston** at Memorial Hall, City Hall, Kingston, and at 1:00 p.m., March 23 at the County of Middlesex Building in **London.**

It is important that your municipality be represented at one of these meetings. Please select the meeting of your choice on one of the attached registration sheets and indicate, return to AMO by **FAX or return it by Priority Post.**

Sincerely,

Grant Hopcroft
President

Suite 805 • 100 University Avenue, Toronto, Ontario M5J 1V6 • Telephone (416) 593-1441 • Fax (416) 593-4422

Duplicate This Form As Required

Association of Municipalities of Ontario

Municipal Action Plan

THUNDER BAY Regional Meeting

March 16, 1990

Valhalla Inn, Thunder Bay

1:00 p.m. - 4:00 p.m.

Municipality: _____

Those Who Will Be Attending:

Name	Title

100 University Avenue, Suite 805 . Toronto, Ontario . M5J 1V6 . Tel: (416) 593-1441 . FAX: (416) 593-4422

Duplicate This Form As Required

Association of Municipalities of Ontario

Municipal Action Plan

KINGSTON Regional Meeting

March 20, 1990

Memorial Hall, City Hall

1:00 p.m. - 4:00 p.m.

Municipality: _____

Those Who Will Be Attending:

Name	Title

100 University Avenue, Suite 805 . Toronto, Ontario . M5J 1V6 . Tel: (416) 593-1441 . FAX: (416) 593-4422

Duplicate This Form As Required

Association of Municipalities of Ontario

Municipal Action Plan

LONDON Regional Meeting

March 23, 1990
County of Middlesex Building
399 Ridout St. North
1:00 p.m. - 4:00 p.m.

Municipality: _____

Those Who Will Be Attending:

Name	Title

100 University Avenue, Suite 805 . Toronto, Ontario . M5J 1V6 . Tel: (416) 593-1441 . FAX: (416) 593-4422

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Corporation of the City of Ha

Memorandum

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MAR 0 1 1990

TO: John Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: RADIO LICENCE FEES
OFFICIAL LANGUAGES CONTROVERSY

DATE: 1990 March 1

Attached, please find a copy of a memorandum dated February 9, 1990 from the Director, Communications - F.C.M. respecting "Radio Licence Fees" and "Official Languages Controversy".

This correspondence was presented to City Council at its meeting on Tuesday, February 27, 1990 and referred it to the Finance and Administration Committee.

JJS/dg
att.

c.c.: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer

FCM

February 9, 1990

MEMORANDUM TO FCM MEMBER MUNICIPAL COUNCILS

1. RADIO LICENCE FEES

Enclosed with this memorandum is one copy of an FCM brief on Radio Licence Fees which will be presented to the Federal Minister of Communications and the President of the Treasury Board.

FCM President George Ferguson requests that your Council members bring this brief to the attention of Members of Parliament representing your region, and discuss with them the impact of the proposed increase in radio licence fees on municipal communications and public safety.

FCM also requests members to provide the Secretariat with information on the impact of the proposed increase on their municipal budgets and operations.

2. OFFICIAL LANGUAGES CONTROVERSY

Also enclosed for distribution to each member of Council, the Chief Administrative Officer and the Clerk are copies of an FCM communiqué on bilingualism. This communiqué reaffirms FCM's position on the use of Canada's two official languages.

This communiqué has been distributed to national media. The FCM Executive Committee invites member Councils to bring the FCM statement to the attention of local media.

Sheila Keating-Nause

Sheila Keating-Nause
Director, Communications

Enclosures

Federation of Canadian Municipalities
Fédération canadienne des municipalités

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
(613) 237-5221
Fax/Télécopieur: (613) 237-2965
Envoy 100: FCM.ADMIN
Telex: 053-4451
International Office/
Bureau international (613) 563-3506

His Worship George F. Ferguson
Abbotsford, British Columbia
President
Président

Councillor Ray O'Neill
St. John's, Newfoundland
First Vice President
Premier vice-président

Councillor Doreen Quirk
Markham, Ontario
Second Vice President
Deuxième vice-présidente

Son honneur Margaret Delisle
Sillery (Québec)
Third Vice President
Troisième vice-présidente

Vacancy siège vacant
Past President
Président sortant

James W. Knight
Executive Director
Directeur général

FCM

BRIEF TO THE MINISTER OF COMMUNICATIONS AND THE PRESIDENT OF THE TREASURY BOARD

REGULATORY AMENDMENTS TO RADIO LICENCE FEES

FROM THE FEDERATION OF CANADIAN MUNICIPALITIES

FEBRUARY 5, 1990

Federation of Canadian Municipalities
Fédération canadienne des municipalités

24, rue Clarence Street
Ottawa, Ontario K1N 5P3

(613) 237-5221
Fax Télécopieur: (613) 237-2965
Envoy 100: FCM.ADMIN
Telex: 053-4451
International Office
Bureau international (613) 563-3506

His Worship **George F. Ferguson**
Abbotsford, British Columbia
President
Président

Councillor **Ray O'Neill**
St. John's, Newfoundland
First Vice President
Premier vice-président

Councillor **Doreen Quirk**
Markham, Ontario
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Third Vice President
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Vacancy siège vacant
Past President
Président sortant

James W. Knight
Executive Director
Directeur general

THE FEDERATION OF CANADIAN MUNICIPALITIES POSITION ON THE AMENDMENTS TO THE REGULATIONS ON RADIO LICENCE FEES

A TAX ON PUBLIC SAFETY

On December 15, 1989, Treasury Board President Robert de Cotret announced regulatory amendments affecting radio licence fees, which were subsequently published in the January 6 issue of Canada Gazette. These amendments would impose a massive new tax on tools to protect public health and safety.

In recognition of their non profit, public service responsibilities, municipalities are now charged a flat fee of $236 for one base station regardless of the number of radio units. Shifting to a fee schedule based on the number of radio units and imposing commercial rates will increase the cost in excess of several thousand percent for some municipalities [1]. The increase is both unconscionable and extremely inflationary.

---

[1]. The City of Edmonton reports that its fees will jump from $2,654 to $135,624 for an increased 5110%. The City of Calgary estimates that the fees will go from $2,500 to $250,000, an increase of 10,000%.

The government's intent is to treat public and private users on the same basis. While claiming to remove the last «inequity» so that all radio licence holders share the cost of managing the radio frequency spectrum, the government is in fact creating an "injustice" by imposing a massive tax increase on the delivery of essential emergency services by local governments.

While private users are in business to make a profit, municipalities exist exclusively as a public service to provide for the well-being of citizens through fire protection, ambulance services, police services and public works crews.

These increased fees represent additional costs to all emergency services including the 911 service. The proposal amounts to a tax on the tools used by the police to combat violent crime and drug use, and by ambulance drivers, paramedics and fire fighters to save lives and protect property.

The federal government should be thoughtful of the full range of public services affected by its proposal. Radio systems are essential for public transit and public works. Public transit is an environmentally-friendly method of

moving people. Since the environment is a priority for the government, it is counter-productive to penalize transit by taxing radio systems vital to its efficiency. And radio systems allow better use of municipal equipment for snow removal, de-icing, road repair and emergency response to accident sites.

The Canada Gazette states that one of the objectives of these amendments would be to rationalize the narrow band of radio frequencies used by municipalities. The FCM has no quarrel with rationalization. But we cannot accept the mechanisms the government has chosen: massive and immediate fee increases. Through consultation, the government could have sought a more creative and less damaging way of achieving its objectives. The FCM would welcome discussions on how rationalization of spectrum usage can be achieved by other means.

We take exception to the government's claim that the increases in licence fees for municipalities will not be onerous. In municipal currency, millions of dollars matter a great deal. The percentage increases are unconscionable and the dollar values significant.

These massive increases come at a time when federal pressures on municipal budgets have never been greater.

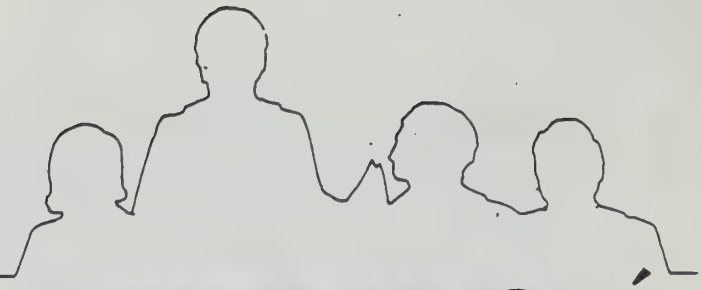
Increases to the Federal Sales Tax on goods used in municipal operations, increases to excise taxes on petroleum products, more frequent remittances of source deductions on municipal payrolls and changes to the Unemployment Insurance provisions impacting municipal social assistance costs have all taken a heavy toll on municipalities' ability to serve their taxpayers. In percentage terms, the proposal on radio licence fees is the most extraordinary, and in real terms, the least justified. It will diminish the levels of safety and security in our communities.

The federal government responded positively to similar arguments from FCM only three years ago. In 1987, the former Minister of Communications, the Honorable Flora MacDonald, agreed with the municipal position on this issue. Why are there changes being made now, without consultation ?

Owing to the essential and emergency nature of the services affected, the Federation of Canadian Municipalities insists on the maintenance of the current fee levels. However, we express our willingness to enter into negotiations with federal officials respecting rationalization of spectrum usage and related matters with a view to finding solutions by means other than those recently proposed by Mr. de Cotret.



FCM



Federation of Canadian Municipalities | Fédération canadienne des municipalités

COMMUNIQUÉ

February 8, 1990

FOR IMMEDIATE RELEASE

STATEMENT ON OFFICIAL LANGUAGES CONTROVERSY

Recent discussions about the delivery of municipal services in both official languages have occasioned much controversy. The ensuing debate has done little to clarify established practices and accepted realities.

At successive annual conferences of the Federation of Canadian Municipalities, Canada's municipal leaders have affirmed with unanimity their belief in the bilingual character of Canada. As a result of these affirmations, FCM has assisted those municipalities wishing to provide bilingual services by providing practical guidelines. A booklet entitled At Your Service...In Both Official Languages was distributed to all FCM members in 1989.

As a voluntary guideline, FCM has suggested that where the minority language population reaches 10%, or where there is a group of 5,000 or more minority language citizens, municipalities may wish to give consideration to providing some level of service in the other official language.

Ontario's French Language Services Act (Bill 8), relates to provincial government services and imposes no obligation on Ontario municipalities to deliver services in French, regardless of the size of the minority language population. Nevertheless, many Ontario municipalities do offer French language services. The municipalities highlighted in recent media reports are not among the towns and cities located in areas designated in Bill 8 for the purpose of bilingual provincial services.

In Quebec, municipalities are obligated to offer services in French, but may choose to offer services in English too, depending upon the demand. Many Quebec municipalities do provide English services. There is nothing in Quebec's Bill 101 to prevent any Quebec municipality from delivering services in English.

The situation in New Brunswick is similar to that in Ontario, with municipalities effectively having the authority to deliver their services in whatever language or combination of languages they choose.

.../2

Only in the case of the City of Winnipeg is there an obligation for a municipality (under the City of Winnipeg Act) to deliver certain services in both official languages.

The reality of Canadian demographic circumstances is such that most municipalities do not have a sufficiently large minority language population to make the delivery of services in the minority language a practical possibility. Affirmations of unilingualism tend to do little more than restate local realities and therefore are without effect or practical consequence.

The FCM policy on official languages in Canadian municipalities states that "all Canadians and Canadian institutions and especially our three orders of government, should act with tolerance, civility, amity and generosity throughout Canada with regard to official language rights". It is the experience of FCM that Canadian municipalities have acted in and will continue to act in this fashion.

- 30 -

For further information, please contact:

FCM Secretariat
(613) 237-5221

5(e)

Corporation of the City of Ha

Memorandum

****

MAR 0 1 1990

TO: John Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL FIVE

DATE: 1990 March 1

Attached, please find an open letter dated February 27, 1990 from the President of CUPE Local Five which City Council at its meeting on Tuesday, February 27, 1990 referred to the Finance and Administration Committee.

JJS/dg
att.

c.c.: Mr. L. Sage, Chief Administrative Officer
Mr. J. Johnston, Commissioner, Human Resources

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1 Telephone: 416-527-3391

February 27, 1990

To All Concerned:

Local Five has chosen this course of action to peacefully demonstrate our deep rooted concerns that have clearly been ignored by senior management and The Human Resource Department.

When complaints are registered the individuals who are responsible for the complaints are then asked to investigate it. the complaint is then twisted, turned and manipulated to make it's substance invalid and vetoed.

The Human Resource Department and senior Management appear to condone violations of Collective Agreements.

Local Five is totally appalled by the constant threat of contracting out which in itself is a form of UNION BUSTING.

The concerns that are listed on the following page are being made as they do not only affect individual employees, but also their families, it also affects the general publics equal right to employment without interference.

They also deal with morale and other related problems ie. absenteeism. Local Five employees were harshly criticised by Alderman Gallagher for the high cost of absenteeism.

Both he and the Human Resource Department failed to mention that the proper steps in place were never enforced to cure the problem before it got out of control. ie. discipline making Management equally responsible.

Until Management cuts out the tampering in the hiring process and eliminate the favouritism in the work place, the proposed expenditure of $540,000 of the Taxpayers hard earned monies just to implement a P.erformance E.xellence P.rogram is a complete waste of time.

Local Five would like to be recorded as being in favour of an E.mployee I.centive P.rogram where the local has full input including the implementation of such a project.

Cordially yours,

Fred Loft
President
CUPE Local Five

(OVER)

LOCAL FIVE CONCERNS

To Council, Media, Public:

1.) Tampering in all aspects of the hiring process - not only at the entry level but all levels within The City of Hamilton and the Hamilton Wentworth Region.

Local Five would like to see equal opportunity for all in the hiring process and promotional process.

And equal opportunity for all Local Five employees to advance through the system with education not being the sole criteria in dismissing their chances at promotion.

2.) Stop Patronage Appointments ie. individuals already being chosen before the interview process has taken place.

3.) Local five would like to see an Independent Inquiry investigate all aspects of hiring for both The City of Hamilton and the Hamilton Wentworth Region. We feel that this is the main reason for Morale and other related problems.

4.) Regional Council should reconsider their position on the Performance Excellence Program.

5.) Local Five feels that the Job Evaluation Process (which seems to be at a standstill) be completed before the City and the Region adopt any kind of Incentive or Excellence Program.

6.) Local Five has been instrumental in asking management to implement Lead Hands position which would provide a more efficient and cost effective service to the Taxpayers of the community.

FOR INFORMATION

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston
Commissioner of Human Resources

DATE: 1990 March 2
COMM FILE:
DEPT FILE: C-016-90

SUBJECT:

C.U.P.E. Local 5 concerns.

BACKGROUND:

With respect to the item referred by City Council to the Finance and Administration on the subject of C.U.P.E. Local 5 concerns, we would like to suggest that Local 5 be requested to provide a report outlining the specific instances to which they are referring. The Human Resources Centre Staff will then be in a position to investigate their claims and prepare a background report for the Committee.

for D Jones
J. Johnston

Hamilton Public Library
55 York Boulevard
Box 2700, Station A
Hamilton, Ontario
L8N 4E4

6.

HONORARY PATRON: The Honourable Lincoln M. Alexander, Lieutenant Governor of Ontario.

MAR 0 2 1990

March 1, 1990

Alderman Brian Hinkley, Chairman
Finance & Administration Committee
The Corporation of the City of Hamilton
71 Main Street West
HAMILTON, Ontario L8N 3T4

Dear Alderman Hinkley:

Re: Hamilton Public Library Board Attendance at the Finance & Administration Committee Meeting of March 8th

Mr. Peter Rogers, Chairperson of the Hamilton Public Library Board has requested that I write as follow-up to his telephone conversation with you regarding the Hamilton Public Board's attendance at the March 8th meeting of the Finance & Administration Committee.

It is the Library Board's understanding that it will be attending this meeting for the following purposes:

1. To review the 1990 Operating Budget Expansion request regarding the relocation of the Sherwood Library and its relationship to the requested 1990 Capital Budget request for this relocation.

2. To respond to the Finance & Administration Committee's request for a Comprehensive Capital Budget Study as outlined in the attached memo from Mr. J. D. Thompson, Secretary dated February 19th, 1990.

I have attached the Library Board's written response, (i.e. Hamilton Public Library Strategic Planning Guideline Report).

CHIEF EXECUTIVE OFFICER: Judith McAnanama, B.A., B.L.S., M.B.A.
LIBRARY BOARD: Alderman David Christopherson, Linda Church, Perc Diebel, Angelo Dilanni, Jackie Isbester, Doreen Johnson, Margaret MacGillivray, Tom Radigan, Peter Rogers, Alderman John Smith, John Syko

Telephone: (416) 529-8111 Fax: (416) 529-5326 Envoy Address: HAM.PUB.LIB.

REVISED

Account Number		October 1st, 1990
51000	Salaries	48,730
52000	Benefits	7,860
53200	Property & Taxes	12,600
53500	Insurance	530
52999	Relocation Costs	17,000
56000	Office Materials	1,000
56100	Operating Supplies	750
56300	Telephone, hydro, heating & security	8,210
56600	Lease	55,800
57300	Elevator maintenance	700
	TOTAL	153,180

HAMILTON PUBLIC LIBRARY BOARD

STRATEGIC PLANNING GUIDELINE REPORT

Presented to the

FINANCE AND ADMINISTRATION COMMITTEE CITY OF HAMILTON

Thursday, March 8, 1990

HAMILTON PUBLIC LIBRARY BOARD MISSION STATEMENT

"The Hamilton Public Library serves citizens as individuals and as members of groups by responding to their needs for information, education, culture, recreation and leisure.

The Hamilton Public Library acquires and organizes materials in many different formats, promotes their uses, provides skilled assistance in using these materials and makes them readily available to all sections of the community. Such availability includes: ease of access, both physical and intellectual, without discrimination because of age, language, educational level or disability and without monetary charge."

HAMILTON PUBLIC LIBRARY BOARD SERVICE GOALS

GOAL 1

"To be a vital force in fulfilling the library needs of a large industrial community of many ethnic backgrounds and varying social and economic standards."

GOAL 2

"To promote library service directed to the special needs of different sectors of the community."

GOAL 3

"To offer an easily accessible and responsive service to all community residents by providing collections of print and non-print materials and complementary programmes to meet most informational, educational and leisure needs."

GOAL 4

"To create a working environment utilizing modern technology and well equipped facilities in which skilled staff deliver and evaluate service and monitor the internal structure of the system."

GOAL 5

"To act as a resource centre for the region, actively participating in various networks for information exchange and resource sharing."

I SERVICE GOALS

The Hamilton Public Library Board has adopted a mission statement and service goals which are the foundation of the continuing development of an effective and dynamic strategic plan.

The Library system is increasingly well used and, through its collections and services, provides significant support to the City of Hamilton's Strategic Plan.

The Library Board directs a strategic planning process which is designed to sustain the Library system's vitality, efficiency and relevancy.

II CURRENT STATUS

The opening of the new Central Library in the Fall of 1980 provided the necessary focus for strategic planning initiatives in the forthcoming years. Prior to 1980, the needed expansion of Terryberry, Sherwood, and Concession libraries were placed on hold. It was recognized that the Concession Library could not be expanded unless an opportunity to purchase adjoining property became available. It further was recognized that the impact on the City of Hamilton's Capital Budget programme of the construction of the new Central Library would mean that all other expansion projects must be delayed. During the intervening years from the opening of the Central Library until the end of 1988, the major focus of the Library Board was to ensure the stabilization of Central Library's services and the rationalization of costs. During that time period, a number of retirements in management staff provided the opportunity for some restructuring and the introduction of computer technology resulted in service efficiencies. The Library Board achieved a reduction of 15 FTE's from the staff complement and held the municipal contribution expenditure equal to or below the rate of inflation. In the immediate previous five-year cycle of 1984-1988, the municipal contribution increase ranged from a low of 2.4% to a high of 5.1%, with an average of 4%.

During the presentation of the 1989 Operating Budget, the Hamilton Public Library Board alerted the City of Hamilton Co-ordinating Committee to the fact that the Library System was now operating below the level of staff and collection resources that were available in 1982. It also was noted that there had been a significant increase in the use of library services, for example, there had been a 37% increase in circulation, a 29% increase in user visits and a 57% increase in the number of registered card holders. At that time, the expansion of Terryberry, Sherwood and Red Hill libraries were planned as well as an investigation into the feasibility of renovating Concession Library. The increase in the 1989 Operating Budget was utilized to strengthen library collections and staff resources to support the substantial increase in use by the community.

The Hamilton Public Library Board in preparation for its 1990-1992 Operational Plan has identified three planning objectives which are the cornerstones of the development of both the three-year Operational Plan and the five-year Capital Budget Plan.

These objectives are:

i) The utilization of automation to ensure effective access to the Library's collections and information resources and to achieve efficiency.

ii) The renovation and/or expansion of existing branch libraries to achieve equitable levels across the City in response to current utilization.

iii) To develop a plan for expansion of branch library service in the South Mountain.

III STRATEGIC PLANNING PROCESS

The planning process utilizes a continuous three-year Operational and five-year Capital cycle.

3.1 Three-year Operational Plan

The major elements of the three-year Operational Plan are: providing for community input, assessing service needs, developing market plans, setting performance targets and rationalizing the services offered.

The 1990-1992 Operational Plan for the Library system will focus on the following priorities:

i) Utilizing extensive community input to help develop future service plans.

ii) Achieving effective service levels for branch libraries.

iii) Evaluating the Central Library collections and services.

iv) Enhancing access to the library's collections.

v) Adequately maintaining library buildings.

vi) Developing an appropriate and effective response to literacy service needs.

vii) Increasing staff efficiency.

3.2 Five-Year Capital Plan

The priorities for the five-year Capital Plan are identified during the development of each three-year Operational planning cycle and are reviewed annually.

The major elements of the Five-year Capital Plan are: the development of discrete projects to support operational priorities, the application of appropriate costing methods and the control of future Operating Budgets.

The 1990-1994 Capital Plan will focus on the following priorities:

i) The utilization of computer technology to ensure effective access to the library's collections and to increase staff efficiency. The Capital Projects which support this objective are funded from the Reserve for Library Capital Projects.

ii) The maintenance or renovation of library buildings. The Projects which support this objective are funded from the Library's Reserve for Repair to Buildings.

iii) The replacement of one bookmobile and two library vans. These replacements are funded from the Library Reserve for the Replacement of Automotive Equipment.

iv) The expansion of branch libraries. The Capital Projects which support this objective are funded as determined by City Council.

1995-1999:

The Library has identified as a major project in the 1995-1999 Capital Budget, the upgrading of the library's collections.

IV COMPREHENSIVE CAPITAL PROJECT STUDY

The Finance and Administration Committee has requested a comprehensive outline of the Library's Capital Projects. A memorandum dated February 19, 1990 which identifies questions to be answered is attached in **Appendix I**. This section of the Strategic Planning Guideline Report will answer each question.

Question #1 - Capital Projects Currently Underway

The attached **Chart #1** presents this information.

Question #2 - Capital Projects Being Considered and Contemplated

Question #3 - Capital Budget Impact Over the Next Five Years

Question #4 - Capital Projects Listed in Order of Priority

The attached **CHART #2** provides the answers to Questions 2, 3 and 4.

CHART #1

HAMILTON PUBLIC LIBRARY CAPITAL BUDGET PROJECTS CURRENTLY UNDERWAY

PROJECT	1989 CAP.	1989 OP.	1990 CAP.	1990 OP.	NOTES
Office Automation	109,950RL	0	0	-7,350	Completed within budget. Funded from Reserve which is funded through temporary salary savings.
Collection Access	109,092RL	0	0	0	Completed within budget.
Red Hill Expansion	274,000	0	0	151,780 .5 FTE	Completed within budget.
Terryberry Expansion	2,471,500	0	0	221,580 5.5 FTE&	Will not be completed within original budget. Will be completed within current budget.

HAMILTON PUBLIC LIBRARY CAPITAL BUDGET PROJECTS BEING CONSIDERED AND CONTEMPLATED - IMPACT OVER FIVE YEARS LISTED IN ORDER OF PRIORITY

Note: All operating costs are annualized.

PROJECT	1990		1991		1992		1993		1994	
	CAP.	OP.	CAP.	OP.	CAP.	OP.	CAP.	OP.	CAP.	OP.
Sherwood expansion	355,570	153,180 1.5 FTE		178,400						
Collection access	181,000RL	3,000								
Automation of Info.Files	131,000RL	5,000								
Office Automation	85,000RL	6,070								
South Mountain Needs	55,000	0								
South Mountain Land	500,000RPP	0								
Concession Design			26,000	0						
Replacement of Bookmobile			135,000RA	0						
Collection Access			321,000RL	0						
Renovate Locke			103,000RR	0						
Office Automation			81,000RL	6,730						
Concession Construction					1,089,700	32,000				
Renovate Barton					126,000RR					
Collection Access					136,000RL	0				
Office Automation					86,000RL	4,700				
Automotive Replacement - VLS					20,000RA					
Renovate Westdale							178,000RR	0		
Collection Access							153,000RL	0		
Automotive Replacement - Maintenance							25,000RA	0		
South Mountain Construction									[2,184,000	346,000]
									--------> to 1995	

NOTES:

1. The South Mountain construction cost will be increased because of the move to 1995.

2. The Needs Assessment of Central Library will result in some physical re-organization within the building which will affect future expenditure plans for Reserve for Repairs to Buildings.

3. In 1995 the Library Board contemplates introducing a collection development project over five years totalling $1,482,000 designed to bring the volumes per capita up to the current average for public libraries serving populations of 250,000 +, i.e. from 2.1 volumes per capita to 2.28.

4. If Concession construction moved to 1992, cost will increase. In order to maintain project momentum, it is proposed that funds be made available in 1991 for design work.

V EFFECTIVENESS

5.1 Three-Year Operational Plan/Annual Operating Budget

The costs to operate the Library system are rationalized annually and during each three-year Operational Planning cycle. The strategies that are utilized to rationalize the annual Operating Budget and to forecast future increases include:

i) Salaries

The salary component of the budget represents 67.5% which is an allocation consistent with the budget experience of other large public libraries in Ontario. The Library Board takes every opportunity to contain staff increases and reduce staff where possible. The current increases in staff are directly related to the expansion of Terryberry, Red Hill and Sherwood libraries.

The Library Board also reviews on an annual basis cost comparisons for the delivery of service. For example, the following chart demonstrates the comparison between branch libraries, of the total cost centre appropriation and the cost per user contact.

COST PER PATRON CONTACT
1989

COST CENTRE	COST CENTRE APPROP	TOTAL USER ACTIVITY	COST PER CONTACT
Barton	254,808	96,372	2.64
Concession	273,946	208,051	1.32
Kenilworth	313,738	196,943	1.59
Locke	167,822	91,127	1.84
Picton	196,718	73,355	2.68
Red Hill	350,166	223,916	1.56
Sherwood	503,131	357,149	1.41
Terryberry	674,596	499,159	1.35
Westdale	318,916	218,090	1.46

ii) The overhead portion of the Library budget accounts for 20% of the budget allocation. This area is controlled through the competitive tendering of contracts for supply of such items as paper, operating supplies, etc. As well, the Library Board has converted all heating from oil to natural gas.

iii) The cost to maintain and expand the library collection represents 12.4% of the annual Operating Budget. The Library collection grows each year according to demand and is stabilized by the replacement of worn out materials. The expenditures are rationalized through an ongoing collection analysis related to use, demand and future information requirements.

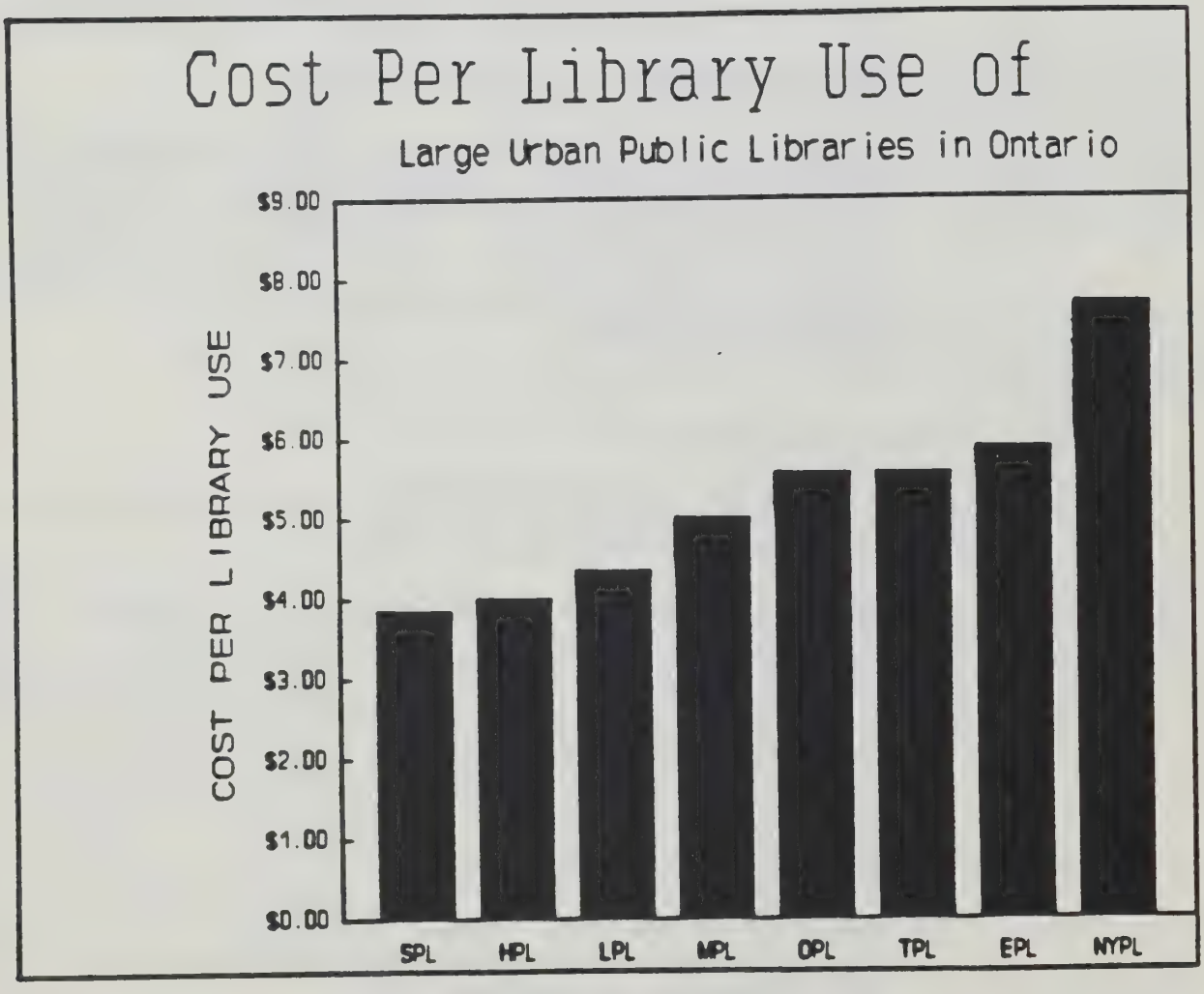
iv) Performance Targets

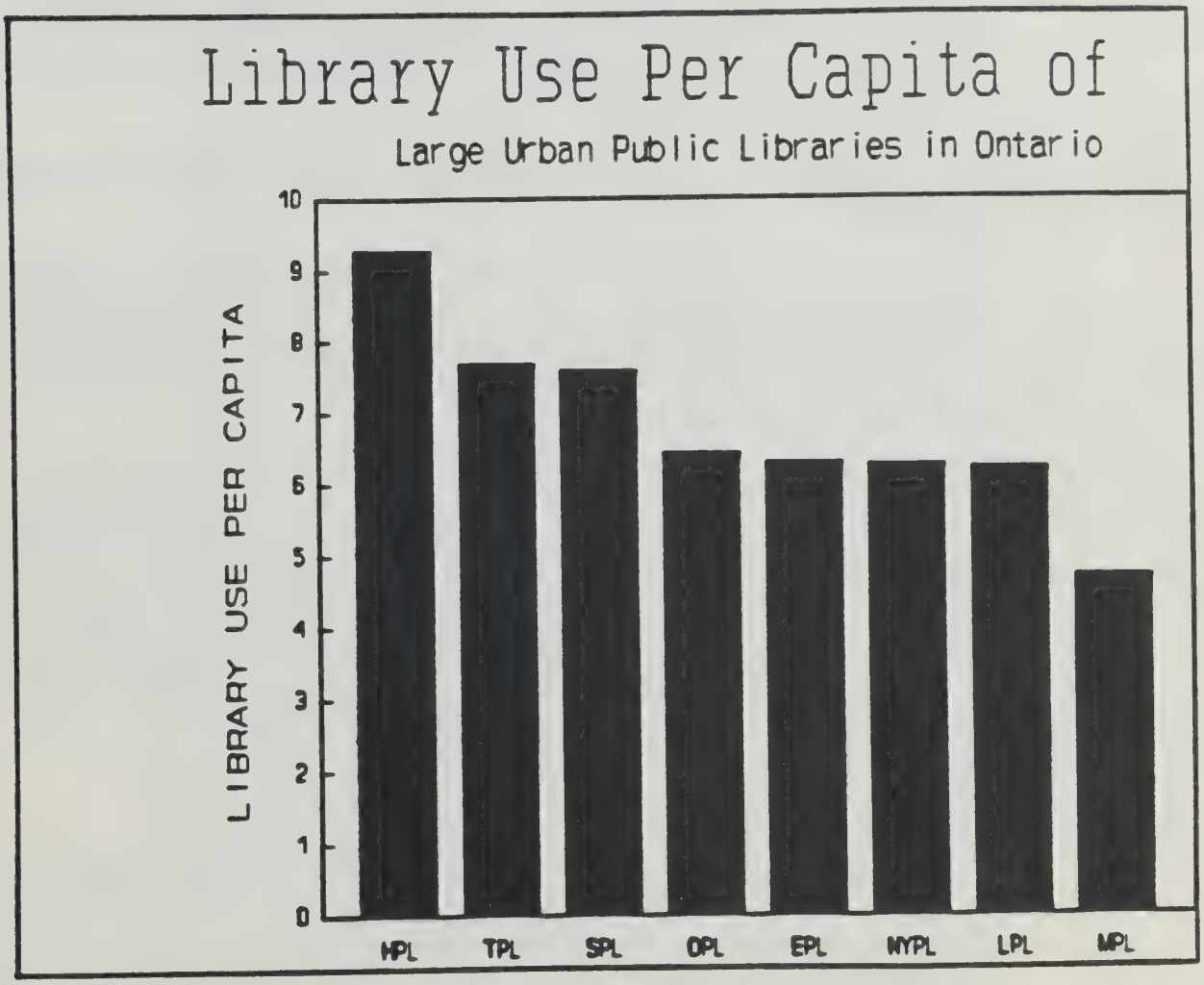
All public service and technical support service departments are required to set performance targets on an annual basis. A comprehensive annual report of performance measurement is made available to all managers. For example, all branch librarians know the area of population to be served, the percentage of residents who have library cards, the turnover rate of various aspects of their collection.

5.2 Five-Year Capital Budget

Strategies that are utilized to control the costs within the five-year Capital Budget differ according to the nature of the Capital Project.

5.2.1 The strategies utilized to control the costs for the expansion of branch libraries include: providing for adequate community input to ensure appropriate design, entering into fixed building contracts when possible, ensuring that the costing information is current before tenders are let, and attempting to release tenders into the marketplace during less volatile periods in the construction industry. The Library Board has experienced difficulties in cost control in these areas when timelines have been extended, the economy is volatile and adequate community input was not achieved at an appropriate time. Therefore, the expansion plans for Sherwood, Concession and the South Mountain have focused, and will continue to focus, extensively on prior community input before completion of the design phase and estimates of global costs.


Cost Per Library Use of
Large Urban Public Libraries in Ontario
COST PER LIBRARY USE
$9.00
$8.00
$7.00
$6.00
$5.00
$4.00
$3.00
$2.00
$1.00
$0.00
SPL
HPL
LPL
MPL
OPL
TPL
EPL
NYPL


Library Use Per Capita of
Large Urban Public Libraries in Ontario
LIBRARY USE PER CAPITA
10
9
8
7
6
5
4
3
2
1
0
MPL
TPL
SPL
OPL
EPL
NYPL
LPL
MPL

VI ACCOMPLISHMENT OF SERVICE GOALS

6.1 A Vital Force Fulfilling the Library Needs of a Large Industrial Community of Many Ethnic Backgrounds and Varying Social and Economic Standards

The strategic location of branch libraries throughout the City of Hamilton and the involvement of front line managers in the strategic planning process provide the basis for community focus and the development of appropriate collections and services.

The Hamilton Public Library Board is initiating a **community dialogue** which will be attended by representatives of various organizations throughout the City. The purpose is to assist the Library Board in identifying future service goals appropriate to the changing needs of the City of Hamilton residents.

6.2 To promote library service directed at the special needs of different sectors of the community

Hamilton Public Library maintains a Resource Centre for Disabled Persons in the Central Library and recently won the Minster of Citizenship and Culture's Award of Excellence for the Disability Information Service Helpline. This Helpline is being managed by the Library and is a direct response to a specific special need of one sector of the community.

Components of the Library's Bookmobile service are directed to providing service to the senior citizens apartments throughout the City. It is recognized that a segment of the seniors population experience difficulty in travelling to their nearest library. The Visiting Library Service brings library collections to people who are homebound through illness or frailty. The Bookmobile service to Daycare Centres responds to the changing needs of the two-working parent family and ensures that the traditional children's services of storytelling and the development of the love of literature is extended to the current Daycare environment.

6.3 To offer an easily accessible responsive service

The Hamilton Public Library provides a wide range of collections in print and audio visual formats and presents special programmes to support the library's collections. For example, such events as the celebration of National Book Week, special programmes during Senior's Week, Heritage programmes presented by the Head of Special Collections.

The Hamilton Public Library Board is initiating an extensive Needs Assessment Study of the Central Library's services and collections to ensure that the Central Library's future plans will enhance the accessibility and responsiveness of its service.

The Hamilton Public Library enjoys the highest use per capita of any public library in Ontario serving more than over 250,000 population. This high level of use is one measure of the accessibility and responsiveness of the library to the community.

6.4 To create a working environment utilizing modern technology

The Hamilton Public Library continues to implement computer technology to support such functions as wordprocessing and spreadsheets. The Library has achieved these initiatives through salary savings on an annual basis and in 1990 has deleted a position from the staff complement.

6.5 To act as a resource centre

The Central Library is a unique resource for the City of Hamilton and for the Hamilton-Wentworth Regional area. The location of the Central Library in the downtown core provides significant support to the business community and the many special organizations, such as the arts community, which are vital to the quality of life in the community.

The Library has an excellent past record of working in a co-operative fashion with other agencies. For example, the development of a Masterplan for Information Retrieval and Referral Systems resulted in the relocation of the Community Information Service (CIS) within the Library building. The management of the Disability Information Service Helpline (DISH) is based upon the foundation of a strong advisory committee. The Library has worked co-operatively with the Industry-Education Council (IEC) to develop and maintain a Career Resource Centre located on the Business Floor. The Centre is exceptionally well used by people in their twenty-five to forty age range who are informing themselves about possible career development or career change.

The Hamilton Public Library Board has been the key agent working with the City to develop an innovative Municipal Archives Project which brings together the area municipalities and local Boards and Commissions in an agreement to manage one feasibility study to review the state and future needs of the municipal records within the Hamilton-Wentworth regional area.

Corporation of the City of Hamilton

Memorandum

****

TO: Mrs. J. McAnanama
Chief Executive Officer
Hamilton Public Library

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: COMPREHENSIVE CAPITAL PROJECT STUDY

DATE: 1990 February 19

This is to inform you officially that the Finance and Administration Committee at its special Capital Budget Review meeting held Saturday, 1990 February 17, in reviewing the 1990 - 1994 Capital Budget Programme of the Hamilton Public Library Board, adopted the following motion:

> "That in order to ensure that effective and efficient mechanisms are in place to control costs during the planning cycle and development stages of capital projects, the Hamilton Public Library Board be requested to undertake the preparation of a strategic planning guideline report for the review and consideration of the Finance and Administration Committee which will comprehensively outline the following:
>
> 1. Capital Projects currently underway
>
> 2. Capital Projects being considered and contemplated
>
> 3. Capital Budget impact over the next five years
>
> 4. Capital Projects listed in order of priority."

Would you please take the necessary steps to ensure that this request is presented to your Board.

JDT:mjw

c.c. Alderman B. Hinkley, Chairman
Finance and Administration Committee

Alderman D. Christopherson

Mr. L. Sage, Chief Administrative Officer

Mr. E. C. Matthews, City Treasurer

7.

FOR ACTION

REPORT TO: Chairman and Members
Finance & Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

DATE: 1990 February 28
COMM FILE:
DEPT FILE:

SUBJECT: CAPITAL PROJECT - RED HILL CREEK MASTER PLAN IMPLEMENTATION

RECOMMENDATION:

That the Capital cost for the design and development of a recreational trail system and improvements to the Red Hill Creek Valley lands in a number of phases related to the construction of the North/South East/West Transportation Corridor at an estimated gross cost of $4,430,000. be referred to the Council of the Regional Municipality of Hamilton-Wentworth for consideration and recommendation.

John Thompson

John Thompson, Secretary

FINANCIAL IMPLICATIONS:

Total estimated cost of $4,430,000. financed from the Reserve for the Acquisition of Park Lands (5% Fund) in the 1990-1994 Capital Budget.

BACKGROUND:

At the Special Capital Budget Meeting on Saturday, 1990 February 17, the Finance and Administration Committee approved the Capital Project, Red Hill Creek Master Plan Implementation for inclusion in the 1990-1994 Capital Budget to be financed from the Reserve for Park Land Acquisition.

However, in approving the project the Committee agreed that this was a matter to be more properly dealt with by the Region. Consequently on the recommendation of Alderman D. Christopherson who was present, the Committee agreed to forward a resolution to City Council to refer this capital cost to Regional Council for consideration and recommendation.

In the event Regional Council denies this request, the project will be brought back to the Finance and Administration Committee.

c.c. Alderman D. Christopherson
Mr. L. Sage, Chief Administrative Officer
Mr. E. Matthews, Treasurer
Mr. N. Adhya, Treasury Department
Mr. B. Hotrum, Treasury Department

CHESLEY K. EARLE, P.ENG.,
GENERAL MANAGER & SECRETARY
TELEPHONE (416) 522-6611
FAX (416) 522-6570

T. W. WOODHC
ASSISTANT
W. A. THOMAS
CHIEF ENGI
G. DAVIDSON
TREASURER

9(a)

HAMILTON HYDRO-ELECTRIC SYSTEM

55 JOHN STREET NORTH, HAMILTON, ONT L8N 3E4

November 29th, 1989

RECEIVED
NOV 28 1989
CITY CLERKS

The Council of the Corporation
of the City of Hamilton
c/o Mr. E. A. Simpson, City Clerk
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Members of Council:

We have been advised by Ontario Hydro that on January 1st, 1990, our cost of power will be increased by approximately 6.14%.

Because of this increase in the cost of power, and Hamilton Hydro's estimated financial position for next year, our Commission has requested approval from Ontario Hydro for an overall rate increase of approximately 7.59%. This request for approval is in accordance with and required by "The Power Corporation Act of Ontario".

The rate increase will be effective January 1st, 1990 and will apply to accounts rendered on and after February 1st. Accounts rendered on a bi-monthly basis between the period February 1st and February 28th, will bear one-half the increase for this month only, to ensure that any 1989 consumption is exempt from the new rates.

The increase to the average residential customer will be $3.70 per month.

Sincerely

C. K. Earle

General Manager & Secretary
THE HYDRO-ELECTRIC COMMISSION
of the City of Hamilton

CKE*lk

The Hamilton
Young Women's Christian

75 MacNab Street South, Hamilton, C
Telephone (416) 522-9922 Fax (4...) ...

Metropolitan
Executive
Director
Joan McKee

9(b)

FEB 27 1990

February 27, 1990

Mr. John Thompson
Secretary
Finance and Administration Committee
City of Hamilton
Hamilton, Ontario

Dear Mr. Thompson:

As Branch Director of the MacNab Street Branch of The Hamilton Y.W.C.A. I was delighted to hear that the City of Hamilton have approved a $500,000 capital grant to be paid over five years assisting in the current major refurbishing and renovation project aimed at both branches of The Hamilton Y.W.C.A.

I am writing in the hope that the $250,000 cutback can be reconsidered and approval given to the full $750,000 original grant request.

I have only been in my position as Branch Director since September 1989, and in these past six months I have gained a tremendous appreciation for the social service work that is carried out through the staff working in the women's residence, the programmes for handicapped, our programmes and group home for the developmentally handicapped and, of course our senior citizens.

The renovations that are planned for this 25-year-old facility are only aimed at bringing the building up to current building code - we are planning more energy efficient lighting, upgrading fire alarm systems, upgrading an elevator for the disabled, and we aim to free up a wing of our women's residence that has been taken over by administrative office space.

In reading the other cutbacks that the community is having to face, I realize that the Finance and Administration Committee has had to make some difficult decisions.

I would hope there is still an opportunity for The Hamilton Y.W.C.A. cutback to be re-considered. I know from first hand experience from my management of this downtown facility that we are providing a valuable service to the community. The Y.W.C.A. will be faced with some

..2

extremely difficult decisions at this particular time in our project if the full request made by the Y.W.C.A. cannot be approved.

We are looking at this project to carry us into the year 2000 and beyond. If we are to continue to meet the inner city needs of the Hamilton community, providing programmes and services to those on fixed incomes, with special needs, to the youth and seniors, we must have full support from the City of Hamilton.

I would hope that every consideration can be made for the Finance and Administration Committee to reconsider The Hamilton YWCA's request for a capital grant of $750,000 over a 5-year-pledge period, enabling The Hamilton Y.W.C.A. to continue to serve Hamilton's citizens into the year 2000 and beyond.

Your Sincerely

J Rumble

Jill Rumble
Branch Director
MacNab Street Branch

JR/jb

cc: Mayor R.M. Morrow

cc: Finance & Administration Committee:

Chairman:	Alderman B. Hinkley	Other Council Members:
Vice-Chairman:	Alderman D. Ross	Alderman M. Kiss
Members:	Alderman T. Cooke	Alderman W. McCulloch
	Alderman V. Agro	Alderman D. Drury
	Alderman G. Copps	Alderman D. Christopherson
	Alderman D. Agostino	Alderman F. Lombardo
	Alderman T. Jackson	Alderman J. Smith
	Alderman J. Gallagher	Alderman H. Merling
		Alderman T. Murray

The Hamilton
Young Women's Christian Association
75 MacNab Street South, Hamilton, Ontario L8P 3C1
Telephone (416) 522-9922 Fax (416) 522-1870

Metropolitan
Executive
Director
Joan McKee

HAND DELIVERED

FEB 23 1990

February 23, 1990

Mr. John Thompson
Secretary
Finance and Administration Committee
City of Hamilton
Hamilton, Ontario

Dear Mr. Thompson:

The Hamilton YWCA is extremely grateful and appreciative of the proposed $500,000 grant to be received from the City of Hamilton for its capital renovation and expansion project. We understand this funding is to be spread over a 5 year period.

We are concerned however about the large cutback of $250,000 from our initial request of $750,000.

Because of the importance of the grant from the City of Hamilton to the overall project, the YWCA Board of Directors at its meeting on February 22, 1990 has requested me to write to you to request a review of this tentative financial allocation.

As the Finance and Administration Committee is a new committee, The Hamilton YWCA has not had the opportunity to meet with them. We would like to have the opportunity to discuss this project.

We recognize that in establishing the budget, the Finance and Administration Committee has a big financial responsibility but we wish to emphasize that the suggested cutback of $50,000 per year to the YWCA grant would create a critical situation for the YWCA - the full financial support of the City is crucial to the success of the project.

The investment by the City of Hamilton in the YWCA now, will pay dividends for the community many times over, in the work that the YWCA does to provide affordable recreation, housing, child care and other meaningful recreation and social service programs within the inner city.

... 2

A GIFT OR BEQUEST TO THE HAMILTON Y.W.C.A. WILL FURTHER OUR WORK IN THE COMMUNITY.
CHARITABLE REGISTRATION NUMBER 0081604-49-14

Much of the work done by the YWCA is work that could be done by the City - but at what cost? It is very much cheaper for the YWCA to continue to provide these programs and services to the community. It is much less expensive for the YWCA to renovate its existing residence, program space, swimming pool and infra-structure now than to let the project be delayed. Every delay costs many thousands of additional dollars in the long run.

As stated in our initial request for a grant of $750,000 the amount represents a cost of only $1.00 per person per usage over a 5 year period, and thus only 20 cents per use per year - but the value of this investment to the citizens of Hamilton is beyond measurement especially to those on fixed incomes, to those having special needs, to those who are physically or mentally disabled and to the children.

The Hamilton YWCA respectfully requests the opportunity to appear before the Finance and Administration Committee at the earliest possible time.

Sincerely

Joan McKee
Metropolitan Executive Director

JMcK/fg

cc: Mayor R.M. Morrow

cc: Finance and Administration Committee:

Chairman:	Alderman B. Hinkley
Vice-Chairman:	Alderman D. Ross
Members:	Alderman T. Cooke
	Alderman V. Agro
	Alderman G. Copps
	Alderman D. Agostino
	Alderman T. Jackson
	Alderman J. Gallagher

FOR INFORMATION

10(a)

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 March 5
COMM FILE:
DEPT FILE:

SUBJECT: **1990 CURRENT ESTIMATES - UPDATE**

BACKGROUND:

The Information Systems Committee met on Friday, March 2, 1990 which concludes the committee reviews of the 1990 Current Estimates. After fine tuning adjustments and those made at the Information Systems Committee meeting, the present 1990 mill rate increase is 4.8% or, using an average $5,000 assessment, would require an additional $22.19 from the taxpayer.

Attached as Exhibits A, B and C are the summary sheets for the Mill Rate, Expenditures and Revenues respectfully. This package, along with the Summary of 1990 Expansion Service Program Packages and the Summary of 1990 Service Reduction Proposals which reflect the outcome of the Committee actions, will be presented to the Committee of the Whole meeting scheduled for Friday, March 16, 1990, 12:00 noon in the Council Chambers. At that time, the 1990 City Mill Rate, upon Council's approval will be established.

Also enclosed are the budget worksheets, Pages 1 to 14 of the Revenue Estimates for your review. These revenues have not been reviewed by the Committee.

E. C. Matthews

Att'd

CITY OF HAMILTON - TREASURY

EXHIBIT A

SUMMARY OF THE 1990 TAXATION REQUIREMENT

Description (1)	1989 Estimate (2)	1990 Original Estimate (3)	1990 Committee Increase or (Decrease) (4)	1990 Resultant Estimate (5)	Change over 1989 Estimate Amount (6)	Change over 1989 Estimate Percent (7)
A. Summary of City Requirements Only						
Expenditures	143,899,310	156,348,660	(1,985,160)	154,363,500	10,464,190	7.3%
Revenues	143,899,310	149,442,740	231,020	149,673,760	5,774,450	4.0%
Additional Tax Requirement for 1990		6,905,920	(2,216,180)	[illegible]		

SUMMARY OF 1990 EXPENDITURE ESTIMATES TO BE REVIEWED BY THE STANDING COMMITTEES AND CITY COUNCIL

Description (1)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate Amount (8-3) (9)	Increase (Decrease) Over 1989 Estimate Percent (9/3) (10)
FINANCE AND ADMINISTRATION ("C-1")	62,235,580	2,620,220	3,365,070	68,220,870	(699,210)	67,521,660	5,286,080	8.5%
PARKS AND RECREATION ("C-2")	21,010,330	590,260	895,030	22,495,620	(761,250)	21,734,370	724,040	3.4%
PLANNING & DEVELOPMENT ("C-3")	6,349,210	102,520	321,540	6,773,270	(157,910)	6,615,360	266,150	4.2%
TRANSPORT & ENVIRONMENT ("C-4")	24,451,090	(474,750)	1,288,430	25,264,770	(319,980)	24,944,790	493,700	2.0%
OTHER SPECIAL COMMITTEES ("C-5")	3,442,120	(17,920)	163,610	3,587,810	33,190	3,621,000	178,880	5.2%
TOTAL DEPARTMENTAL/LOCAL BOARDS	117,488,330	2,820,330	6,033,680	126,342,340	(1,905,160)	124,437,180	6,948,850	5.9%
FINANCIALS	26,410,980	3,595,340	0	30,006,320	(80,000)	29,926,320	3,515,340	13.3%
TOTAL EXPENDITURES	143,899,310	6,415,670	6,033,680	156,348,660	(1,985,160)	154,363,500	10,464,190	7.3%

CITY OF HAMILTON-TREASURY

1990 COMPARATIVE STATEMENT OF ESTIMATES-REVENUES

ACTUAL 1989 (1)	ESTIMATE 1989 (2)	DESCRIPTION (3)	ORIGINAL ESTIMATE 1990 (4)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE (DECREASE) (5)	RESULTANT APPROPRIATION 1990 (4+5) (6)	INCREASE/(DECREASE) OVER 1989 ESTIMATES AMOUNT (6-2) (7)	INCREASE/(DECREASE) OVER 1989 ESTIMATES PERCENT (7/2) (8)
1,250,000	1,250,000	SURPLUS FROM PREVIOUS YEAR	$1,000,000		$1,000,000	(250,000)	-20.0
		TAXATION					
95,682,915	$95,722,460	1990 LEVY	97,454,320	$4,689,740	$102,144,060	6,421,600	6.7
1,954,113	1,200,000	SUPPLEMENTARY	1,500,000		$1,500,000	300,000	25.0
2,217,697	2,235,640	SPECIAL ASSESSMENTS	2,239,440		$2,239,440	3,800	0.2
$99,854,725	$99,158,100	TOTAL TAXATION REVENUES	$101,193,760	$4,689,740	$105,883,500	$6,725,400	6.8
		OTHER REVENUES					
15,644,462	$15,639,700	ONTARIO GRANTS	15,810,460		$15,810,460	170,760	1.1
6,622,728	6,291,180	PAYMENT IN LIEU OF TAXES & SPEC. LEVIES	6,666,030		$6,666,030	374,850	6.0
755,890	755,890	TRANSFER FROM RESERVES	1,168,240		$1,168,240	412,350	54.6
1,392,058	925,340	FINANCIAL	1,122,400	(133,340)	$989,060	63,720	6.9
24,415,138	23,612,110	TOTAL OTHER REVENUES	24,767,130	(133,340)	24,633,790	1,021,680	4.3
		USER FEES					
1,111,233	1,000,170	CITY CLERKS	1,293,990		$1,293,990	293,820	29.4
8,417,907	6,840,760	TREASURY	8,114,360		$8,114,360	1,273,600	18.6
85,807	105,000	PLANNING DEPARTMENT	119,100		$119,100	14,100	13.4
866,538	826,280	PROPERTY & REAL ESTATE	843,380		$843,380	17,100	2.1
151,003	147,500	COMMUNITY DEVELOPMENT	148,500		$148,500	1,000	0.7
90,915	70,500	FIRE	80,000		$80,000	9,500	13.5
4,836,947	3,255,000	BUILDING	3,755,000	245,000	$4,000,000	745,000	22.9
72,665	79,770	LOCAL ROADS-REGION	37,220	5,300	$42,520	(37,250)	-46.7
474,509	374,030	PUBLIC WORKS-CITY	395,690	64,060	$459,750	85,720	22.9
1,159,590	1,159,590	CEMETERIES	1,266,920		$1,266,920	107,330	9.3
36,548	34,810	FLEET SERVICES	34,810		$34,810	0	0.0
3,315,338	2,975,840	RECREATION	3,211,680		$3,211,680	235,840	7.9
247,207	220,750	CULTURE	260,260		$260,260	39,510	17.9
3,015,088	2,789,100	TRAFFIC-CITY	2,920,940	50,000	$2,970,940	181,840	6.5
$23,881,295	$19,879,100	TOTAL USER FEES	$22,481,850	$364,360	$22,846,210	$2,967,110	14.9
$149,401,158	$143,899,310	TOTAL REVENUES	$149,442,740	$4,920,760	$154,363,500	$10,464,190	7.3

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 00001	GENERAL									
49001	PREVIOUS YEARS SURPLUS	1,250,000	1,250,000	250,000-		1,000,000		1,000,000	250,000-	20.0-
CENTRE 00001	TOTALS	1,250,000	1,250,000	250,000-		1,000,000		1,000,000	250,000-	20.0-
DEPARTMENT TOTALS		1,250,000	1,250,000	250,000-		1,000,000		1,000,000	250,000-	20.0-

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 01001	TAXATION-CITY OF HAMILTON									
41001	RESIDENTIAL AND FARM	50,438,438	50,434,590			50,434,590		50,434,590		
41002	COMMERCIAL AND INDUSTRIAL	30,908,973	30,931,840			30,931,840		30,931,840		
41003	BUSINESS	14,335,504	14,356,030			14,356,030		14,356,030		
CENTRE 01001	TOTALS	95,682,915	95,722,460			95,722,460		95,722,460		
** CENTER 01002	TAXATION-HAMILTON WENTWORTH REGION									
41001	RESIDENTIAL AND FARM	45,360,429	45,356,950			45,356,950		45,356,950		
41002	COMMERCIAL AND INDUSTRIAL	27,797,134	27,817,700			27,817,700		27,817,700		
41003	BUSINESS	12,892,240	12,910,700			12,910,700		12,910,700		
41004	UNDERLEVY	35,606								
CENTRE 01002	TOTALS	86,085,409	86,085,350			86,085,350		86,085,350		
** CENTER 01003	TAXATION-BOARD OF EDUCATION									
41004	ELEMENTARY - UNDERLEVY	206,319								
41008	SECONDARY - UNDERLEVY	148,845								
41101	ELEMENTARY-RES & FARM	34,680,465	34,755,640			34,755,640		34,755,640		
41102	ELEMENTARY-COM & IND	27,067,047	27,159,770			27,159,770		27,159,770		
41103	ELEMENTARY-BUSINESS	12,713,113	12,751,580			12,751,580		12,751,580		
41105	SECONDARY-RES & FARM	25,019,658	25,073,850			25,073,850		25,073,850		
41106	SECONDARY-COM & IND	19,527,097	19,593,990			19,593,990		19,593,990		
41107	SECONDARY-BUSINESS	9,171,676	9,199,420			9,199,420		9,199,420		
CENTRE 01003	TOTALS	128,534,220	28,534,250			28,534,250		28,534,250		
** CENTER 01004	TAXATION-SEPERATE SCHOOL BOARD									
41101	ELEMENTARY-RES & FARM	12,565,409	12,565,410			12,565,410		12,565,410		

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
41102	ELEMENTARY-COM & IND	1,933,748	1,862,490			1,862,490		1,862,490		
41103	ELEMENTARY-BUSINESS	737,379	718,190			718,190		718,190		
41104	ELEMENTARY-UNDERLEVY	90,447-								
41105	SECONDARY-RES & FARM	9,121,903	9,065,110			9,065,110		9,065,110		
41106	SECONDARY-COM & IND	1,395,067	1,343,660			1,343,660		1,343,660		
41107	SECONDARY-BUSINESS	531,974	518,130			518,130		518,130		
41108	SECONDARY-UNDERLEVY	122,045-								
CENTRE 01004	TOTALS	26,072,988	26,072,990			26,072,990		26,072,990		
** CENTER 01005	LEVY INCR.-1.8% ASSESSMENT INCR.									
41001	RESIDENTIAL & FARM			1,090,230		1,090,230		1,090,230	1,090,230	
41002	COMMERCIAL & INDUSTRIAL			518,720		518,720		518,720	518,720	
41003	BUSINESS			122,910		122,910		122,910	122,910	
CENTRE 01005	TOTALS			1,731,860		1,731,860		1,731,860	1,731,860	
** CENTER 01101	SUPPLEMENTARY REALTY TAXES									
41201	CITY OF HAMILTON	981,654	696,000	57,520		753,520		753,520	57,520	8.3
41202	H/W REGION	882,818	581,490	96,170		677,660		677,660	96,170	16.5
41203	PUBLIC SCHOOL-ELEMENTARY	765,722		587,780		587,780		587,780	587,780	
41204	PUBLIC SCHOOL-SECONDARY	552,416	912,090	488,050-		424,040		424,040	488,050-	53.5-
41205	SEP SCHOOL-ELEMENTARY	155,326		119,230		119,230		119,230	119,230	
41206	SEP SCHOOL-SECONDARY	112,056	183,650	97,630-		86,020		86,020	97,630-	53.2-
CENTRE 01101	TOTALS	3,449,992	2,373,230	275,020		2,648,250		2,648,250	275,020	11.6
** CENTER 01102	SUPPLEMENTARY BUSINESS TAXES									
41201	CITY OF HAMILTON	972,459	504,000	242,470		746,470		746,470	242,470	48.1
41202	H/W REGION	874,549	421,080	250,240		671,320		671,320	250,240	59.4
41203	PUBLIC SCHOOL-ELEMENTARY	758,550		582,280		582,280		582,280	582,280	

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
41204	PUBLIC SCHOOL-SECONDARY	547,242	660,480	240,410-		420,070		420,070	240,410-	36.4-
41205	SEP SCHOOL-ELEMENTARY	153,870		118,110		118,110		118,110	118,110	
41206	SEP SCHOOL-SECONDARY	111,006	132,990	47,770-		85,220		85,220	47,770-	35.9-
CENTRE 01102	TOTALS	3,417,676	1,718,550	904,920		2,623,470		2,623,470	904,920	52.7
** CENTER 01201	SPECIAL ASSESSMENTS-LOCAL IMPROVEMENTS									
41201	CITY OF HAMILTON	411,284	463,050	63,900-		399,150		399,150	63,900-	13.8-
41202	H/W REGION	513,306	707,040			707,040		707,040		
41207	COMMUTATIONS-REGION									
CENTRE 01201	TOTALS	924,590	1,170,090	63,900-		1,106,190		1,106,190	63,900-	5.5-
** CENTER 01202	SPECIAL ASSESSMENTS-SEWER RATES									
41201	CITY OF HAMILTON									
41202	H/W REGION	13,701	29,170			29,170		29,170		
41207	COMMUTATIONS-REGION									
CENTRE 01202	TOTALS	13,701	29,170			29,170		29,170		
** CENTER 01203	ASSESSMENTS-TELEPHONE & TELEGRAM									
41201	CITY OF HAMILTON	1,806,413	1,772,590	67,700		1,840,290		1,840,290	67,700	3.8
41202	H/W REGION	1,509,214	1,509,210	145,730		1,654,940		1,654,940	145,730	9.7
41203	PUBLIC SCHOOL-ELEMENTARY	1,565,749		1,621,740		1,621,740		1,621,740	1,621,740	
41204	PUBLIC SCHOOL-SECONDARY	1,106,190	2,671,940	1,501,960-		1,169,980		1,169,980	1,501,960-	56.2-
CENTRE 01203	TOTALS	5,987,566	5,953,740	333,210		6,286,950		6,286,950	333,210	5.6
** CENTER 01204	DEDUCT REGION & EDUCATION PORTION									
41202	H/W REGION PORTION	89,878,997-	89,333,340-	492,140-		89,825,480-		89,825,480-	492,140-	.6

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA-TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
41203	EDUCATION PORTION	160,435,335-	59,168,390-	653,320-		59,821,710-		59,821,710-	653,320-	.4
CENTRE 01204	TOTALS	250,314,332-	48,501,730-	1,145,460-		49,647,190-		49,647,190-	1,145,460-	.5
DEPARTMENT TOTALS		99,854,725	99,158,100	2,035,650		101,193,750		101,193,750	2,035,650	2.1

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA-TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 02001	ONTARIO									
43001	HIGHWAY-WINTER CONTROL	939,391								
43002	HIGHWAY-ROADWAYS	2,125,859	3,065,250	160,750		3,226,000		3,226,000	160,750	5.2
43003	HIGHWAY-ROADWAYS PRIOR YR	457,729	457,700			457,700		457,700		
43004	RESOURCE EQUALIZATION	5,243,530	5,243,530			5,243,530		5,243,530		
43005	MUNICIPAL ADMINISTRATION	5,627	4,860	2,430-		2,430		2,430	2,430-	50.0-
43006	GENERAL SUPPORT	6,275,980	6,275,980			6,275,980		6,275,980		
43007	GENERAL RECREATION	5,820	6,000	180-		5,820		5,820	180-	3.0-
43008	ELDERLY-CENTRE YWCA	30,000	30,000			30,000		30,000		
43009	ELDERLY-CENTRE MAIN HESS	26,805	30,000			30,000		30,000		
43010	MILITARY MUSEUM	21,820	21,820	870		22,690		22,690	870	4.0
43012	STEAM MUSEUM	14,633	13,350	530		13,880		13,880	530	4.0
43013	DUNDURN CASTLE	47,033	47,030	1,880		48,910		48,910	1,880	4.0
43014	WHITEHERN	25,016	25,020	1,000		26,020		26,020	1,000	4.0
43015	CHILDRENS MUSEUM	21,067	21,070	840		21,910		21,910	840	4.0
43016	AMUSEMENT RIDES	379								
43017	SPORTS SYMPOSIUM									
43018	ELDERLY CENTRE-OTTAWA Y	28,191	22,500	7,500		30,000		30,000	7,500	33.3
43021	UNCONDITIONAL GRANTS	375,582	375,590			375,590		375,590		
43022	EMERGENCY FIRE PROGRAM									
43029	M.T.R. GRANT									
48602	FED/PROV SALES TAX REBATE									
CENTRE 02001	TOTALS	15,644,462	15,639,700	170,760		15,810,460		15,810,460	170,760	1.1
DEPARTMENT TOTALS		15,644,462	15,639,700	170,760		15,810,460		15,810,460	170,760	1.1

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 03001	CANADIAN-FEDERAL PROPERTIES									
41201	CITY OF HAMILTON	565,163	521,370	67,310		588,680		588,680	67,310	12.9
41202	H/W REGION	435,600	435,600	93,820		529,420		529,420	93,820	21.5
CENTRE 03001	TOTALS	1,000,763	956,970	161,130		1,118,100		1,118,100	161,130	16.8
** CENTER 03102	CANADA ENTERPRISES-MOHAWK GARDENS									
41201	CITY OF HAMILTON	27,867	27,850	1,690		29,540		29,540	1,690	6.1
41202	H/W REGION	25,062	23,260	3,300		26,560		26,560	3,300	14.2
41203	PUBLIC	37,420	36,490	3,170		39,660		39,660	3,170	8.7
41205	SEPARATE	7,590	7,350	700		8,050		8,050	700	9.5
CENTRE 03102	TOTALS	97,939	94,950	8,860		103,810		103,810	8,860	9.3
** CENTER 03104	CANADA ENTERPRISES-ROXBOROUGH PARK									
41201	CITY OF HAMILTON	98,459	98,390	5,980		104,370		104,370	5,980	6.1
41202	H/W REGION	88,546	82,200	11,660		93,860		93,860	11,660	14.2
41203	PUBLIC	132,208	128,930	11,210		140,140		140,140	11,210	8.7
41205	SEPARATE	26,818	25,960	2,470		28,430		28,430	2,470	9.5
CENTRE 03104	TOTALS	346,031	335,480	31,320		366,800		366,800	31,320	9.3
** CENTER 03106	CANADIAN ENTERPRISES-VARIOUS									
41201	CITY OF HAMILTON	839	830	60		890		890	60	7.2
41202	H/W REGION	754	700	100		800		800	100	14.3
41203	PUBLIC	1,126	1,090	100		1,190		1,190	100	9.2
41205	SEPARATE	229	220	20		240		240	20	9.1
CENTRE 03106	TOTALS	2,948	2,840	280		3,120		3,120	280	9.9

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 03202	ONTARIO ENTERPRISES-HYDRO									
41201	CITY OF HAMILTON	1,131,886	1,069,560	60,320		1,129,880		1,129,880	60,320	5.6
41202	H/W REGION	892,652	893,600	122,530		1,016,130		1,016,130	122,530	13.7
41203	PUBLIC	1,033	2,560	1,470-		1,090		1,090	1,470-	57.4-
41205	SEPARATE	209	520	300-		220		220	300-	57.7-
CENTRE 03202	TOTALS	2,025,780	1,966,240	181,080		2,147,320		2,147,320	181,080	9.2
** CENTER 03204	ONTARIO ENTERPRISES-LCBO									
41201	CITY OF HAMILTON	74,355	71,260	3,460		74,720		74,720	3,460	4.9
41202	H/W REGION	59,530	59,530	7,670		67,200		67,200	7,670	12.9
CENTRE 03204	TOTALS	133,885	130,790	11,130		141,920		141,920	11,130	8.5
** CENTER 03206	ONTARIO-HOSPITALS									
41201	CITY OF HAMILTON	139,337	142,400	7,750-		134,650		134,650	7,750-	5.4-
41202	H/W REGION	116,413	118,980	2,120		121,100		121,100	2,120	1.8
CENTRE 03206	TOTALS	255,750	261,380	5,630-		255,750		255,750	5,630-	2.2-
** CENTER 03208	ONTARIO-UNIFIED FAMILY COURT									
41201	CITY OF HAMILTON	83,586	32,330	32,090		64,420		64,420	32,090	99.3
41202	H/W REGION	27,020	27,020	30,910		57,930		57,930	30,910	114.4
CENTRE 03208	TOTALS	110,606	59,350	63,000		122,350		122,350	63,000	106.1
** CENTER 03210	ONTARIO ENTERPRISES-ONTARIO HSE CORP.									
41201	CITY OF HAMILTON	1,602,850	1,594,840	97,510		1,692,350		1,692,350	97,510	6.1

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
41202	H/W REGION	1,439,993	1,332,450	189,520		1,521,970		1,521,970	189,520	14.2
41203	PUBLIC	2,142,561	2,082,130	181,150		2,263,280		2,263,280	181,150	8.7
41205	SEPARATE	434,614	419,200	39,890		459,090		459,090	39,890	9.5
CENTRE 03210	TOTALS	5,620,018	5,428,620	508,070		5,936,690		5,936,690	508,070	9.4
** CENTER 03212	ONTARIO-MCMASTER UNIVERSITY									
41201	CITY OF HAMILTON	490,908	470,640	3,760		474,400		474,400	3,760	.8
41202	H/W REGION	410,142	393,210	33,440		426,650		426,650	33,440	8.5
CENTRE 03212	TOTALS	901,050	863,850	37,200		901,050		901,050	37,200	4.3
** CENTER 03214	ONTARIO-MOHAWK COLLEGE									
41201	CITY OF HAMILTON	175,990	173,420	3,340-		170,080		170,080	3,340-	1.9-
41202	H/W REGION	147,035	144,880	8,070		152,950		152,950	8,070	5.6
CENTRE 03214	TOTALS	323,025	318,300	4,730		323,030		323,030	4,730	1.5
** CENTER 03216	ONTARIO-VARIOUS OTHER									
41201	CITY OF HAMILTON	102,400	74,370	9,130		83,500		83,500	9,130	12.3
41202	H/W REGION	62,130	62,130	12,970		75,100		75,100	12,970	20.9
CENTRE 03216	TOTALS	164,530	136,500	22,100		158,600		158,600	22,100	16.2
** CENTER 03218	ONTARIO-CORRECTIONAL INSTITIONS									
41201	CITY OF HAMILTON	19,899	16,830	2,400		19,230		19,230	2,400	14.3
41202	H/W REGION	16,626	14,070	3,220		17,290		17,290	3,220	22.9
CENTRE 03218	TOTALS	36,525	30,900	5,620		36,520		36,520	5,620	18.2

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 03302	MUNICIPAL ENTERPRISES-PARKING AUTHORITY									
41201	CITY OF HAMILTON	648,774	615,640	27,280		642,920		642,920	27,280	4.4
41202	H/W REGION	514,360	514,360	63,830		578,190		578,190	63,830	12.4
CENTRE 03302	TOTALS	1,163,134	1,130,000	91,110		1,221,110		1,221,110	91,110	8.1
** CENTER 03304	MUNICIPAL ENTERPRISES-HAMILTON HYDRO									
41201	CITY OF HAMILTON	354,650	335,300	18,970		354,270		354,270	18,970	5.7
41202	H/W REGION	280,130	280,130	38,470		318,600		318,600	38,470	13.7
CENTRE 03304	TOTALS	634,780	615,430	57,440		672,870		672,870	57,440	9.3
** CENTER 03306	MUNICIPAL ENTERPRISES-WATER WORKS									
41201	CITY OF HAMILTON	888,702	840,210	44,740		884,950		884,950	44,740	5.3
41202	H/W REGION	701,970	701,970	93,890		795,860		795,860	93,890	13.4
CENTRE 03306	TOTALS	1,590,672	1,542,180	138,630		1,680,810		1,680,810	138,630	9.0
** CENTER 03402	REGIONAL ENTERPRISES-HSR									
41201	CITY OF HAMILTON	217,063	205,940	11,230		217,170		217,170	11,230	5.5
41202	H/W REGION	172,060	172,060	23,240		195,300		195,300	23,240	13.5
CENTRE 03402	TOTALS	389,123	378,000	34,470		412,470		412,470	34,470	9.1
** CENTER 03410	DEDUCT REGION & EDUCATION PORTION									
41202	H/W REGION PORTION	5,390,023-	5,256,150-	738,760-		5,994,910-		5,994,910-	738,760-	14.1
41203	EDUCATION PORTION	2,783,808-	2,704,450-	236,930-		2,941,380-		2,941,380-	236,930-	8.8
CENTRE 03410	TOTALS	8,173,831-	7,960,600-	975,690-		8,936,290-		8,936,290-	975,690-	12.3
DEPARTMENT TOTALS		6,622,728	6,291,180	374,850		6,666,030		6,666,030	374,850	6.0

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 23100	TRANSFER FROM RESERVES									
47011	RESERVE-IVOR WYNNE									
47012	RESERVE-SNOW REMOVAL									
47013	RESERVE-CAPITAL PROJECTS	406,500	406,500			406,500		406,500		
47019	RESERVE FOR CONTINGENCY	230,890	230,890			230,890		230,890		
47020	RESERVE-MAJOR REPAIRS	118,500	118,500			118,500		118,500		
47021	RESERVE-ANNUALIZATION			412,350		412,350		412,350	412,350	
CENTRE 23100	TOTALS	755,890	755,890	412,350		1,168,240		1,168,240	412,350	54.6
DEPARTMENT TOTALS		755,890	755,890	412,350		1,168,240		1,168,240	412,350	54.6

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 24138	EXCESS FUNDS-SPECIFIC PROJECTS-PRIOR YRS									
47101	EXCESS FUNDS-CURRENT	24,773	25,000			25,000		25,000		
47102	EXCESS FUNDS-CAPITAL									
47103	MAPLE LEAF GARDEN-TICAT	270,342								
CENTRE 24138	TOTALS	295,115	25,000			25,000		25,000		
** CENTER 24142	VEHICLE INSURANCE PREMIUMS									
44113	AUTO INSURANCE	226,679-	178,140-			178,140-		178,470-		
48001	REC-INSURANCE PREMIUMS	639,689	625,130	71,480		696,610		696,610	71,480	11.4
CENTRE 24142	TOTALS	413,010	446,990	71,480		518,470		518,470	71,480	16.0
** CENTER 24148	PARKING LOTS SURPLUS/DEFICIT									
44801	CITY HALL-PKG LOT	11,498-	66,610-	107,470		40,860		40,860	107,470	161.3-
44802	JACKSON SQUARE-PKG LOT	496,658	354,740	22,150		376,890	133,340-	243,550	111,190-	31.3-
44803	253 YORK BLVD-PKG LOT									
44804	CENTURY STREET-PKG LOT	1,914-	1,130-	890-		2,020-		2,020-	890-	78.8
44805	MAGILL STREET-PKG LOT	2,303	2,770-	800-		3,570-		3,570-	800-	28.9
44806	BAY & CANNON-PKG LOT	10,260-	5,520-	10,250-		15,770-		15,770-	10,250-	185.7
44807	QUEEN & HESS-PKG LOT	28,052-	27,550-	4,580		22,970-		22,970-	4,580	16.6-
44808	SHERATON HOTEL-PKG LOT		17,210	17,210-					17,210-	100.0-
44809	PARKETTE-YORK BOULEVARD			10,530		10,530		10,530	10,530	
CENTRE 24148	TOTALS	447,237	268,370	115,580		383,950	133,340-	250,610	17,760-	6.6-
** CENTER 24149										
44705	RENTALS-CITY'S SHARE	123,180	122,880			122,880		122,880		
CENTRE 24149	TOTALS	123,180	122,880			122,880		122,880		

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 24154	INTEREST FREE LOANS									
48503	NAVY LEAGUE OF CANADA	2,100	2,100			2,100		2,100		
CENTRE 24154	TOTALS	2,100	2,100			2,100		2,100		
** CENTER 24201	UNCLASSIFIED									
40010	EXPECTED REVENUE	111,416	60,000	10,000		70,000		70,000	10,000	16.7
44028	WITNESS FEES									
44054	PHOTOCOPIER REVENUE									
44299	SALES TAX									
44501	BELL TELEPHONE									
46003	INTEREST-LEGAL CLAIMS									
47018	RESERVE-SPECIAL PROJECTS									
48017	RECOVERY-EXCISE TAX									
48401	CHEQUES WRITTEN OFF									
48402	FEE-CANADA SAVINGS BONDS									
48403	DISCOUNT-KELLY GIRL									
48404	RECOVERY-SICK BANK ACC.									
48405	TORONTO SUN VENDING									
48406	FEDERAL EXCISE TAX									
48407	BOILER INSURANCE REFUND									
48408	RECOVERY-MEDICAL FEES									
48409	ABANDON.AGREE.-ROBINSONS									
48410	SALE-USED FURNITURE									
48411	PALMER LIEN RE LIBRARY									
48412	EXCESS REVENUE-O.M.R.A.									
48413	INVENTORY VARIANCE									
48414	VENDING MACH.REV.-WASHRMS									
48415	DAMAGE CLAIMS RECOVERY									
48499	OTHER REVENUES									
CENTRE 24201	TOTALS	111,416	60,000	10,000		70,000		70,000	10,000	16.7
DEPARTMENT TOTALS		1,392,058	925,340	197,060		1,122,400	133,340-	989,060	63,720	6.9

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (9-4) (10)	INCREASE + DECREASE - OVER 1989 ESTIMATE PERCENT (10/4) (11)
** CENTER 25110	BUDGETS, SUBSIDIES & CASH MANAGEMENT									
46001	INTEREST-INVESTMENTS	4,404,039	3,500,000	1,100,000		4,600,000		4,600,000	1,100,000	31.4
CENTRE 25110	TOTALS	4,404,039	3,500,000	1,100,000		4,600,000		4,600,000	1,100,000	31.4
** CENTER 25210	ACCOUNTS PAYABLE									
46201	DISCOUNTS EARNED		12,000	12,000-					12,000-	100.0-
CENTRE 25210	TOTALS		12,000	12,000-					12,000-	100.0-
** CENTER 25320	SUNDRY REVENUE									
48006	FEES-LOCALS/SUBDIV. INFO.	97,465	80,000			80,000		80,000		
CENTRE 25320	TOTALS	97,465	80,000			80,000		80,000		
** CENTER 25325	PARKING METER COLLECTION									
44041	METER COLLECTION FEE	50,450	45,940	9,000		54,940		54,940	9,000	19.6
CENTRE 25325	TOTALS	50,450	45,940	9,000		54,940		54,940	9,000	19.6
** CENTER 25335	TAXATION									
44039	SERVICES-SPECIFIC PROP.	293,076	324,820	18,820-		306,000		306,000	18,820-	5.8-
45008	TAX CERTIFICATES	165,780	158,000	5,420		163,420		163,420	5,420	3.4
46101	TAX PENALTIES & INTEREST	3,393,978	2,700,000	200,000		2,900,000		2,900,000	200,000	7.4
48003	REC-TAX REGISTRATIONS	13,119	20,000	10,000-		10,000		10,000	10,000-	50.0-
CENTRE 25335	TOTALS	3,865,953	3,202,820	176,600		3,379,420		3,379,420	176,600	5.5
	DEPARTMENT TOTALS	8,417,907	6,840,760	1,273,600		8,114,360		8,114,360	1,273,600	18.6

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PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
1.0	General Government	INFORM SYSTEM	NEW COMPUTER WORKSTATION FURNITURE	1990	1990	50					50	RES FOR CAPITAL PROJECT
2.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS-CITY HALL	1990	1993	150	100				250	RES FOR CAPITAL PROJECT
3.0	General Government	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1990	1994	250	300	300	350	400	1,600	RES FOR CAPITAL PROJECT
4.0	General Government	PROPERTY	ENERGY CONSERVATION PROJECTS	1995	1999	Transferred to 1995					0	
5.0	General Government	PROPERTY	MAJOR UPGRADING OF CITY HALL - NEEDS STUDY	1990	1990	100					100	RES FOR CAPITAL PROJECT
6.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS - LEGAL DEPT.	1990	1990	175					175	RES FOR CAPITAL PROJECT
7.0	General Government	INFORM SYSTEM	COMPUTER SOFTWARE	1990	1994	125	150	150	150	150	725	RES FOR CAPITAL PROJECT
8.0	General Government	PROPERTY	HAM. HOUSING CO.- REPLACEMENT OF HEATING AND ELECT. SYSTEM- MACASSA PARK	1990	1990	165					165	RES FOR CAPITAL PROJECT
9.0	General Government	CULTURE & REC	Y.W.C.A. CAPITAL GRANT	1990	1994	100	100	100	100	100	500	RES FOR CAPITAL PROJECT
10.0	General Government	PROPERTY	ASBESTOS ABATEMENT PROGRAM	1990	1992	550					550	RES FOR CAPITAL PROJECT
11.0	General Government	PROPERTY	CENTRAL MEMORIAL RECREATION CENTRE REPLACEMENT OF POOL FILTRATION SYSTEM	1991	1991		200				200	RES FOR CAPITAL PROJECT
12.0	General Government	PROPERTY	HAM. HOUSING CO-REPLACEMENT OF HEATING & ELECT. SYSTEM-ADA PRITCHARD APTS	1995	1995	Transferred to 1995					0	
13.0	General Government	TREASURY	CAPITAL GRANTS TO OUTSIDE ORGANIZATIONS			Council approval to be recinded					0	
14.0	General Government	PROPERTY	JIMMY THOMPSON POOL REPLACEMENT OF FILTRATION SYSTEM	1992	1992			225			225	RES FOR CAPITAL PROJECT
15.0	General Government	PROPERTY	RYERSON RECREATION CENTRE-REPLACEMENT OF POOL FILTRATION SYSTEM	1993	1993				250		250	RES FOR CAPITAL PROJECT
16.0	General Government	TREASURY	HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS-CAPITAL GRANT	1990	1994	282	299	312	326	341	1,560	RES FOR CAPITAL PROJECT
17.0	Protection to Persons & Prop	FIRE	FIRE STATION, UPPER SHERMAN AND FENNELL AVENUE-LAND ACQUISITION	1991	1992		800				800	RES FOR PROPERTY PURCHASE
18.0	Protection to Persons & Prop	FIRE	FIRE STATION,UPPER SHERMAN AND FENNELL AVENUE-CONSTRUCTION	1992	1993			1,250	1,400		2,650	DEBENTURE
19.0	Protection to Persons & Prop	FIRE	PUBLIC SAFETY TRUNKING RADIO COMMUNICATIONS	1991	1992		1,000	1,250			2,250	DEBENTURE
20.0	Protection to Persons & Prop	FIRE	COMPUTER AIDED DISPATCH	1991	1992		1,100				1,100	DEBENTURE
21.1	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND								0	CAPITAL LEVY
21.2	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1990	1995	5,500	5,875	6,290	7,090	7,580	32,335	CAPITAL LEVY
22.0	Transportation Services	ENGINEERING	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LAND-1990-1994	1990	1994	1,500	1,605	1,717	1,838	1,966	8,626	RES SERV-UNSUBDIVIDED LAND
23.0	Transportation Services	ENGINEERING	CATCH BASIN AND DRAIN CONNECTION	1990	1990	150	160	170	180	195	855	RES FOR CAPITAL PROJECT
24.0	Transportation Services	ENGINEERING	STORM MANAGEMENT PROJECTS	1991	1991		120				120	RES FOR CAPITAL PROJECT
25.0	Transportation Services	ENGINEERING	REPLACEMENT OF VALLEY INN BRIDGE	1995	1995	Transferred to 1995					0	
26.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS 1990-1994-RESIDENTIAL	1990	1995		360	340	370	395	1,465	RES FOR CAPITAL PROJECT
27.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS FOR 1990-1993 - INDUSTRIAL	1990	1993		200	210	220		630	RES FOR CAPITAL PROJECT
28.0	Transportation Services	PARKING AUTH	UP-GRADING OF EXISTING PARKING FACILITIES	1990	1994	100	100	100	100	100	500	RES FOR OFF STREET PARKING
29.0	Transportation Services	PARKING AUTH	STUDY AND DESIGN OF EXISTING AND FUTURE PARKING PROJECTS	1990	1992	50	50	100			200	RES FOR OFF STREET PARKING
30.0	Transportation Services	PARKING AUTH	JOHN-REBECCA CARPARK-DECKING	1990	1990	2,600					2,600	RES FOR OFF STREET PARKING
31.0	Transportation Services	PARKING AUTH	LAND ACQUISITION - GENERAL	1990	1994	400	400	400	400	400	2,000	RES FOR OFF STREET PARKING
32.0	Transportation Services	PARKING AUTH	KING WILLIAM-MARY CARPARK DECKING	1990	1990	100					100	RES FOR OFF STREET PARKING

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33.0	Transportation Services	PARKING AUTH	MAIN-FERGUSON CARPARK-DECKING	1991	1991		100				100	RES FOR OFF STREET PARKING
34.0	Transportation Services	PARKING AUTH	UNDERGROUND PARKING DECK-BOARD OF EDUCATION (COST 8,800 - 8,800 USER FEES	1991	1991						0	USER FEES/PRIVATE DEVELOP
35.0	Transportation Services	PARKING AUTH	PARKING DECK AREA OF GO TRANSIT TERMINUS	1992	1992			2,500			2,500	RES FOR OFF STREET PARKING
36.0	Transportation Services	PARKING AUTH	CITY HALL CARPARK DECK (COST 8,220 - 8,220 USER FEES	1992	1992						0	USER FEES/PRIVATE DEVELOP
37.0	Transportation Services	PARKING AUTH	PARKING STRUCTURE- SOUTHEAST QUADRANT (COST 8,000 - 8,000 USER FEES	1993	1993						0	USER FEES/PRIVATE DEVELOP
38.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-VACALLS	1990	1990	170			To 1995		170	RES FOR CAPITAL PROJECT
39.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STEAM JENNY	1990	1990	15					15	RES FOR CAPITAL PROJECT
40.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-ELEPHANT VACS	1990	1992	28	15	16			59	RES FOR CAPITAL PROJECT
41.0	Environmental Services	PUBLIC WORKS	UNDERGROUND FUEL TANKS VARIOUS LOCATIONS - FLEET SERVICES	1990	1990	130					130	RES FOR CAPITAL PROJECT
42.0	Environmental Services	PUBLIC WORKS	RENOVATIONS TO OFFICE AND YARD-FLEET SERVICES	1990	1990	35					35	RES FOR CAPITAL PROJECT
43.0	Environmental Services	PUBLIC WORKS	VENTILATION SYSTEM-FLEET SERVICES	1990	1991	74	60				134	RES FOR CAPITAL PROJECT
44.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET SWEEPERS	1991	1993		130		148		278	RES FOR CAPITAL PROJECT
45.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET FLUSHERS	1991	1991		130				130	RES FOR CAPITAL PROJECT
46.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-SANDER WING PLOW UNITS	1991	1993		90		102		192	RES FOR CAPITAL PROJECT
47.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STAKE DUMP CREW	1991	1993		44	23	25		92	RES FOR CAPITAL PROJECT
48.0	Environmental Services	PUBLIC WORKS	PAVING MAINTENANCE YARDS	1992	1994			50		50	100	RES FOR CAPITAL PROJECT
49.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-CONCRETE GRINDER	1992	1992			100			100	RES FOR CAPITAL PROJECT
50.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 25 CUBIC YARD	1992	1995			95		To 1995	95	RES FOR CAPITAL PROJECT
51.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 20 CUBIC YARD	1995	1995	Transfered to 1995					0	
52.0	Environmental Services	PUBLIC WORKS	QUEEN STREET STEPS-REPLACED	1995	1995	Transfered to 1995					0	
53.0	Recreation & Cultural Services	CULTURE & REC	WEST MOUNTAIN TWIN PAD ARENA CONSTRUCTION	1990	1992		2,000	4,605			6,605	DEBENTURE
54.0	Recreation & Cultural Services	CULTURE & REC	PLAYGROUND EQUIPMENT	1990	1994	100	100	100	100	100	500	RESERVE FOR PARK LANDS
55.0	Recreation & Cultural Services	CULTURE & REC	SIR WINSTON CHURCHILL SCHOOL-FILTRATION SYSTEM	1990	1990	150					150	RES FOR CAPITAL PROJECT
56.0	Recreation & Cultural Services	CULTURE & REC	SENIOR CITIZEN'S CENTRE	1990	1992	500	500	1,100			2,100	DEBENTURE
57.0	Recreation & Cultural Services	CULTURE & REC	HUNTINGTON PARK RECREATION CENTRE RENOVATIONS	1991	1992		550	2,650			3,200	DEBENTURE
58.0	Recreation & Cultural Services	CULTURE & REC	RYERSON RECREATION CENTRE-THERAPEUTIC HOT POOL	1994	1994					150	150	RES FOR CAPITAL PROJECT
59.0	Recreation & Cultural Services	CULTURE & REC	CHEDOKE POOL WASHROOM	1993	1993				270		270	RES FOR CAPITAL PROJECT
60.0	Recreation & Cultural Services	CULTURE & REC	S-C RECREATION CENTRE/WALKER POOL(AQUATIC CENTRE)	1995	1997	Transfered to 1995					0	
61.0	Recreation & Cultural Services	CULTURE & REC	WHITEHERN-RENOVATION OF STABLES	1994	1994					250	250	RES FOR CAPITAL PROJECT
62.0	Recreation & Cultural Services	PUBLIC WORKS	BIKEWAYS-PLAYSCAPES-PHASE V			Project deleted from Capital Budget					0	
63.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF CRYSTAL PALACE	1991	1992		200	800			1,000	DEBENTURE
64.0	Recreation & Cultural Services	PUBLIC WORKS	UPPER OTTAWA DEPOT	1990	1991	109	250				359	RES FOR CAPITAL PROJECT
65.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OR REPAIR OF VARIOUS PARKING LOTS	1990	1994	107	107	160		160	534	DEBENTURE

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66.0	Recreation & Cultural Services	PUBLIC WORKS	MOUNTAIN PARK-CREST STABILIZATION PLAN	1990	1992	50	100	100			250	RES FOR CAPITAL PROJECT
67.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-SAM MANSON PARK	1990	1990	85					85	RESERVE FOR PARK LANDS
68.0	Recreation & Cultural Services	PUBLIC WORKS	PARK DEVELOPMENT AND REDEVELOPMENT BY PRIORITY	1990	1994	1,288	1,000	1,070	1,145	1,225	5,728	RESERVE FOR PARK LANDS
69.0	Recreation & Cultural Services	PUBLIC WORKS	BERNIE ARBOUR STADIUM-PARKING LOT UPGRADING	Project deleted from Capital Budget							0	
70.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK PERENNIAL BORDERS	1990	1994	22				250	272	RESERVE FOR PARK LANDS
71.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-RENOVATIONS & REPAIRS	1990	1993	345	150	104	85		684	DEBENTURE
72.0	Recreation & Cultural Services	PUBLIC WORKS	RED HILL CREEK MASTER PLAN IMPLEMENTATION-Approved, Request Region to pay	1990	1994	1,157	923	930	637	783	4,430	RESERVE FOR PARK LANDS
73.0	Recreation & Cultural Services	PUBLIC WORKS	T.B.MCQUESTON PARK	1990	1996	170	550	1,712	830	1,352	4,614	RESERVE FOR PARK LANDS
74.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK PATHWAY LIGHTING PHASE II	Project deleted from Capital Budget							0	
75.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK FIELDHOUSE	1990	1991	440					440	DEBENTURE
76.0	Recreation & Cultural Services	PUBLIC WORKS	CHURCHILL LAWN BOWLING CLUB-REPLACEMENT OF LIGHTING SYSTEM	1990	1990	31					31	RESERVE FOR PARK LANDS
77.0	Recreation & Cultural Services	PUBLIC WORKS	SURFACING-KING'S FOREST PARKING LOT	Project deleted from Capital Budget							0	
78.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-FACILITIES BUILDING	1990	1990	460					460	DEBENTURE
79.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-VICTORIA PARK	1991	1991		96				96	RES FOR CAPITAL PROJECT
80.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK-FLOODLIGHTING & BLEACHERS	1991	1991		250				250	DEBENTURE
81.0	Recreation & Cultural Services	PUBLIC WORKS	KING'S FOREST GOLF COURSE IMPROVEMENTS	1991	1992		125	125			250	DEBENTURE
82.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-PATHWAY LIGHTING PHASE III	1991	1991		36				36	RESERVE FOR PARK LANDS
83.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-ARTIFICIAL TURF REPLACEMENT	1993	1993				1,325		1,325	DEBENTURE
84.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF UTILITY BUILDING-BRIAN TIMMIS STADIUM	1991	1991		286				286	DEBENTURE
85.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-EASTWOOD PARK	1992	1992			107			107	RES FOR CAPITAL PROJECT
86.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-RECONSTRUCTION OF CARPET BEDS	1993	1993				60		60	RESERVE FOR PARK LANDS
87.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-NEW EQUIPMENT & RENOVATIONS	1990	1994	50	100	75	75	240	540	RES CAPITAL PROJECT-HECFI
88.1	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1990	1990	100					100	RES CAPITAL PROJECT-HECFI
88.2	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1991	1992		3,000	2,900			5,900	DEBENTURE
89.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-SATELLITE DISH	1990	1990	70					70	RES CAPITAL PROJECT-HECFI
90.0	Recreation & Cultural Services	HECFI	CENTRAL UTILITIES PLANT-NEW EQUIPMENT AND RENOVATIONS	1990	1994	90	235	170	130	70	695	RES CAPITAL PROJECT-CUP
91.0	Recreation & Cultural Services	HECFI	HAMILTON & SCOURGE JASON PROJECT	1990	1991	350					350	RES FOR CAPITAL PROJECT
92.0	Recreation & Cultural Services	LIBRARY	LIBRARY FURNITURE AND EQUIPMENT FOR OFFICE AUTOMATION	1990	1992	13	13	13			39	RES CAPITAL PROJECT-LIBRARY
93.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION OF INFORMATION FILES	1990	1990	131					131	RES CAPITAL PROJECT-LIBRARY
94.0	Recreation & Cultural Services	LIBRARY	LIBRARY OFFICE AUTOMATION	1990	1992	72	68	73			213	RES CAPITAL PROJECT-LIBRARY
95.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION AND COLLECTION ACCESS PHASES II-V	1990	1994	181	321	136	153	164	955	RES CAPITAL PROJECT-LIBRARY
96.0	Recreation & Cultural Services	LIBRARY	LIBRARY RELOCATION-SHERWOOD BRANCH	1990	1990	336					336	DEBENTURE
97.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-LOCKE BRANCH	1991	1991		103				103	RES REPAIR BUILDING-LIBRARY

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SCHEDULE NO. 3

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

IN PROJECT NUMBER ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 3

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
98.0	Recreation & Cultural Services	LIBRARY	LIBRARY-LAND ACQUISITION AND NEW BRANCH CONSTRUCTION SOUTH-EAST MOUNTAIN	1990	1990	555				To 1995	555	RES FOR PROPERTY PURCHASE
99.0	Recreation & Cultural Services	LIBRARY	LIBRARY EXPANSION-CONCESSION BRANCH	1992	1993			1,107			1,107	DEBENTURE
100.0	Recreation & Cultural Services	LIBRARY	REPLACEMENT OF BOOKMOBILE	1991	1991		135				135	RES AUTO REPLACEMENT-LIBRAR
101.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-BARTON BRANCH	1992	1992			126			126	RES REPAIR BUILDING-LIBRARY
102.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-WESTDALE BRANCH	1993	1993				178		178	RES REPAIR BUILDING-LIBRARY
103.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMOTIVE REPLACEMENT	1992	1993			20	25		45	RES AUTO REPLACEMENT-LIBRAR
104.0	Recreation & Cultural Services	HECFI	HAMILTON PLACE MARQUEE			Project deleted from Capital Budget					0	
105.1	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	160					160	RES CAPITAL PROJECT-HECFI
105.2	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		115	70	150	100	435	DEBENTURE
106.0	Recreation & Cultural Services	HECFI	HAMILTON PLACE-GREAT HALL BANNERS	1990	1990	570					570	RES TICKET SURCH-HP
107.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-AUTOMATED FACILITIES MANAGEMENT	1990	1990	75					75	RES CAPITAL PROJECT-HECFI
108.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-EQUIPMENT & FURNITURE	1993	1993				50		50	RES CAPITAL PROJECT-HECFI
109.0	Planning & Development	ENGINEERING	ENCLAVES CLEARANCE-PHASE 2	1995	1996	Transfered to 1995					0	
110.1	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	62					62	RES CAPITAL PROJECT-HECFI
110.2	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		125	100	235	620	1,080	DEBENTURE
111.0	Planning & Development	COMMUNITY DEV	P.R.I.D.E. PROGRAMME-BEASLEY/CENTRAL	1990	1992	50	250	70			370	RES FOR CAPITAL PROJECT
112.0	Planning & Development	COMMUNITY DEV	WATERFRONT REDEVELOPMENT-HAMILTON'S WEST HARBOUR	1990	1994	500	1,000	1,000	1,000	200	3,700	DEBENTURE
113.0	Planning & Development	COMMUNITY DEV	MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORP.-LANDBANKING	1990	1994	1,000	1,000	1,000	1,000	1,000	5,000	RES FOR PROPERTY PURCHASE
114.0	Planning & Development	COMMUNITY DEV	BARTON STREET DEMONSTRATION LOAN PROGRAMME	1990	1993	200	300	240			740	RES FOR CAPITAL PROJECT
115.0	Planning & Development	COMMUNITY DEV	CENTRAL BEASLEY HOUSING INTENSIFICATION PROGRAMME	1990	1993	100	500	330			930	RES FOR CAPITAL PROJECT
116.1	Contingency	TREASURY	CONTINGENCY	1990	1994	750	750	750	750	750	3,750	DEBENTURE
116.2	Contingency	TREASURY	CONTINGENCY	1990	1994	750	750	750	750	750	3,750	RES FOR CAPITAL PROJECT
TOTAL MUNICIPAL GENERAL						22,979	28,476	37,191	20,997	18,841	128,484	

SCHEDULE No. 4

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994
PROJECT YEAR START ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 4

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
21.1	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND	1990	1990						0	CAPITAL LEVY
21.2	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1990	1990	5,500					5,500	CAPITAL LEVY
116.1	Contingency	TREASURY	CONTINGENCY	1990	1994	750	750	750	750	750	3,750	DEBENTURE
65.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OR REPAIR OF VARIOUS PARKING LOTS	1990	1994	107	107	160		160	534	DEBENTURE
96.0	Recreation & Cultural Services	LIBRARY	LIBRARY RELOCATION-SHERWOOD BRANCH	1990	1990	336					336	DEBENTURE
56.0	Recreation & Cultural Services	CULTURE & REC	SENIOR CITIZEN'S CENTRE	1990	1992	500	500	1,100			2,100	DEBENTURE
75.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK FIELDHOUSE	1990	1991	440					440	DEBENTURE
71.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-RENOVATIONS & REPAIRS	1990	1993	345	150	104	85		684	DEBENTURE
53.0	Recreation & Cultural Services	CULTURE & REC	WEST MOUNTAIN TWIN PAD ARENA CONSTRUCTION	1990	1992		2,000	4,605			6,605	DEBENTURE
78.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-FACILITIES BUILDING	1990	1990	460					460	DEBENTURE
112.0	Planning & Development	COMMUNITY DEV	WATERFRONT REDEVELOPMENT-HAMILTON'S WEST HARBOUR	1990	1994	500	1,000	1,000	1,000	200	3,700	DEBENTURE
90.0	Recreation & Cultural Services	HECFI	CENTRAL UTILITIES PLANT-NEW EQUIPMENT AND RENOVATIONS	1990	1994	90	235	170	130	70	695	RES CAPITAL PROJECT-CUP
110.1	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	62					62	RES CAPITAL PROJECT-HECFI
87.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-NEW EQUIPMENT & RENOVATIONS	1990	1994	50	100	75	75	240	540	RES CAPITAL PROJECT-HECFI
107.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-AUTOMATED FACILITIES MANAGEMENT	1990	1990	75					75	RES CAPITAL PROJECT-HECFI
89.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-SATELLITE DISH	1990	1990	70					70	RES CAPITAL PROJECT-HECFI
105.1	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	160					160	RES CAPITAL PROJECT-HECFI
88.1	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1990	1990	100					100	RES CAPITAL PROJECT-HECFI
93.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION OF INFORMATION FILES	1990	1990	131					131	RES CAPITAL PROJECT-LIBRARY
92.0	Recreation & Cultural Services	LIBRARY	LIBRARY FURNITURE AND EQUIPMENT FOR OFFICE AUTOMATION	1990	1992	13	13	13			39	RES CAPITAL PROJECT-LIBRARY
95.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION AND COLLECTION ACCESS PHASES II-V	1990	1994	181	321	136	153	164	955	RES CAPITAL PROJECT-LIBRARY
94.0	Recreation & Cultural Services	LIBRARY	LIBRARY OFFICE AUTOMATION	1990	1992	72	68	73			213	RES CAPITAL PROJECT-LIBRARY
114.0	Planning & Development	COMMUNITY DEV	BARTON STREET DEMONSTRATION LOAN PROGRAMME	1990	1993	200	300	240			740	RES FOR CAPITAL PROJECT
3.0	General Government	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1990	1994	250	300	300	350	400	1,600	RES FOR CAPITAL PROJECT
64.0	Recreation & Cultural Services	PUBLIC WORKS	UPPER OTTAWA DEPOT	1990	1991	109	250				359	RES FOR CAPITAL PROJECT
7.0	General Government	INFORM SYSTEM	COMPUTER SOFTWARE	1990	1994	125	150	150	150	150	725	RES FOR CAPITAL PROJECT
27.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS FOR 1990-1993 - INDUSTRIAL	1990	1993		200	210	220		630	RES FOR CAPITAL PROJECT
26.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS 1990-1994-RESIDENTIAL	1990	1995		360	340	370	395	1,465	RES FOR CAPITAL PROJECT
8.0	General Government	PROPERTY	HAM. HOUSING CO.- REPLACEMENT OF HEATING AND ELECT. SYSTEM- MACASSA PARK	1990	1990	165					165	RES FOR CAPITAL PROJECT
40.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-ELEPHANT VACS	1990	1992	28	15	16			59	RES FOR CAPITAL PROJECT
16.0	General Government	TREASURY	HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS-CAPITAL GRANT	1990	1994	282	299	312	326	341	1,560	RES FOR CAPITAL PROJECT
42.0	Environmental Services	PUBLIC WORKS	RENOVATIONS TO OFFICE AND YARD-FLEET SERVICES	1990	1990	35					35	RES FOR CAPITAL PROJECT
111.0	Planning & Development	COMMUNITY DEV	P.R.I.D.E. PROGRAMME-BEASLEY/CENTRAL	1990	1992	50	250	70			370	RES FOR CAPITAL PROJECT

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SCHEDULE No·4

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 4

PROJECT YEAR START ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
66.0	Recreation & Cultural Services	PUBLIC WORKS	MOUNTAIN PARK-CREST STABILIZATION PLAN	1990	1992	50	100	100			250	RES FOR CAPITAL PROJECT
43.0	Environmental Services	PUBLIC WORKS	VENTILATION SYSTEM-FLEET SERVICES	1990	1991	74	60				134	RES FOR CAPITAL PROJECT
91.0	Recreation & Cultural Services	HECFI	HAMILTON & SCOURGE JASON PROJECT	1990	1991	350					350	RES FOR CAPITAL PROJECT
6.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS - LEGAL DEPT.	1990	1990	175					175	RES FOR CAPITAL PROJECT
41.0	Environmental Services	PUBLIC WORKS	UNDERGROUND FUEL TANKS VARIOUS LOCATIONS - FLEET SERVICES	1990	1990	130					130	RES FOR CAPITAL PROJECT
116.2	Contingency	TREASURY	CONTINGENCY	1990	1994	750	750	750	750	750	3,750	RES FOR CAPITAL PROJECT
2.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS-CITY HALL	1990	1993	150	100				250	RES FOR CAPITAL PROJECT
38.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-VACALLS	1990	1990	170			To 1995		170	RES FOR CAPITAL PROJECT
10.0	General Government	PROPERTY	ASBESTOS ABATEMENT PROGRAM	1990	1992	550					550	RES FOR CAPITAL PROJECT
23.0	Transportation Services	ENGINEERING	CATCH BASIN AND DRAIN CONNECTION	1990	1990	150	160	170	180	195	855	RES FOR CAPITAL PROJECT
39.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STEAM JENNY	1990	1990	15					15	RES FOR CAPITAL PROJECT
55.0	Recreation & Cultural Services	CULTURE & REC	SIR WINSTON CHURCHILL SCHOOL-FILTRATION SYSTEM	1990	1990	150					150	RES FOR CAPITAL PROJECT
115.0	Planning & Development	COMMUNITY DEV	CENTRAL BEASLEY HOUSING INTENSIFICATION PROGRAMME	1990	1993	100	500	330			930	RES FOR CAPITAL PROJECT
1.0	General Government	INFORM SYSTEM	NEW COMPUTER WORKSTATION FURNITURE	1990	1990	50					50	RES FOR CAPITAL PROJECT
5.0	General Government	PROPERTY	MAJOR UPGRADING OF CITY HALL - NEEDS STUDY	1990	1990	100					100	RES FOR CAPITAL PROJECT
9.0	General Government	CULTURE & REC	Y.W.C.A. CAPITAL GRANT	1990	1994	100	100	100	100	100	500	RES FOR CAPITAL PROJECT
28.0	Transportation Services	PARKING AUTH	UP-GRADING OF EXISTING PARKING FACILITIES	1990	1994	100	100	100	100	100	500	RES FOR OFF STREET PARKING
30.0	Transportation Services	PARKING AUTH	JOHN-REBECCA CARPARK-DECKING	1990	1990	2,600					2,600	RES FOR OFF STREET PARKING
31.0	Transportation Services	PARKING AUTH	LAND ACQUISITION - GENERAL	1990	1994	400	400	400	400	400	2,000	RES FOR OFF STREET PARKING
29.0	Transportation Services	PARKING AUTH	STUDY AND DESIGN OF EXISTING AND FUTURE PARKING PROJECTS	1990	1992	50	50	100			200	RES FOR OFF STREET PARKING
32.0	Transportation Services	PARKING AUTH	KING WILLIAM-MARY CARPARK DECKING	1990	1990	100					100	RES FOR OFF STREET PARKING
98.0	Recreation & Cultural Services	LIBRARY	LIBRARY-LAND ACQUISITION AND NEW BRANCH CONSTRUCTION SOUTH-EAST MOUNTAIN	1990	1990	555				To 1995	555	RES FOR PROPERTY PURCHASE
113.0	Planning & Development	COMMUNITY DEV	MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORP.-LANDBANKING	1990	1994	1,000	1,000	1,000	1,000	1,000	5,000	RES FOR PROPERTY PURCHASE
22.0	Transportion Services	ENGINEERING	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LAND-1990-1994	1990	1994	1,500	1,605	1,717	1,838	1,966	8,626	RES SERV-UNSUBDIVIDED LAND
106.0	Recreation & Cultural Services	HECFI	HAMILTON PLACE-GREAT HALL BANNERS	1990	1990	570					570	RES TICKET SURCH-HP
54.0	Recreation & Cultural Services	CULTURE & REC	PLAYGROUND EQUIPMENT	1990	1990	100					100	RESERVE FOR PARK LANDS
73.0	Recreation & Cultural Services	PUBLIC WORKS	T.B.MCQUESTON PARK	1990	1996	170	550	1,712	830	1,352	4,614	RESERVE FOR PARK LANDS
67.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-SAM MANSON PARK	1990	1990	86					86	RESERVE FOR PARK LANDS
70.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK PERENNIAL BORDERS	1990	1994	22				250	272	RESERVE FOR PARK LANDS
68.0	Recreation & Cultural Services	PUBLIC WORKS	PARK DEVELOPMENT AND REDEVELOPMENT BY PRIORITY	1990	1994	1,288	1,000	1,070	1,145	1,225	5,728	RESERVE FOR PARK LANDS
76.0	Recreation & Cultural Services	PUBLIC WORKS	CHURCHILL LAWN BOWLING CLUB-REPLACEMENT OF LIGHTING SYSTEM	1990	1990	31					31	RESERVE FOR PARK LANDS

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SCHEDULE NO. 4

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

PROJECT YEAR START ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 4

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
72.0	Recreation & Cultural Services	PUBLIC WORKS	RED HILL CREEK MASTER PLAN IMPLEMENTATION-Approved, Request Region to pay	1990	1994	1,157	923	930	637	783	4,430	RESERVE FOR PARK LANDS
						22,979	13,766	17,303	9,589	9,991	73,628	
21.3	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND	1991	1991						0	CAPITAL LEVY
21.4	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1991	1991		5,875				5,875	CAPITAL LEVY
80.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK-FLOODLIGHTING & BLEACHERS	1991	1991		250				250	DEBENTURE
57.0	Recreation & Cultural Services	CULTURE & REC	HUNTINGTON PARK RECREATION CENTRE RENOVATIONS	1991	1992		550	2,650			3,200	DEBENTURE
105.2	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		115	70	150	100	435	DEBENTURE
63.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF CRYSTAL PALACE	1991	1992		200	800			1,000	DEBENTURE
110.2	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		125	100	235	620	1,080	DEBENTURE
19.0	Protection to Persons & Prop	FIRE	PUBLIC SAFETY TRUNKING RADIO COMMUNICATIONS	1991	1992		1,000	1,250			2,250	DEBENTURE
20.0	Protection to Persons & Prop	FIRE	COMPUTER AIDED DISPATCH	1991	1992		1,100				1,100	DEBENTURE
81.0	Recreation & Cultural Services	PUBLIC WORKS	KING'S FOREST GOLF COURSE IMPROVEMENTS	1991	1992		125	125			250	DEBENTURE
84.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF UTILITY BUILDING-BRIAN TIMMIS STADIUM	1991	1991		286				286	DEBENTURE
88.2	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1991	1992		3,000	2,900			5,900	DEBENTURE
100.0	Recreation & Cultural Services	LIBRARY	REPLACEMENT OF BOOKMOBILE	1991	1991		135				135	RES AUTO REPLACEMENT-LIBRAR
46.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-SANDER WING PLOW UNITS	1991	1993		90		102		192	RES FOR CAPITAL PROJECT
47.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STAKE DUMP CREW	1991	1993		44	23	25		92	RES FOR CAPITAL PROJECT
24.0	Transportation Services	ENGINEERING	STORM MANAGEMENT PROJECTS	1991	1991		120				120	RES FOR CAPITAL PROJECT
79.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-VICTORIA PARK	1991	1991		96				96	RES FOR CAPITAL PROJECT
11.0	General Government	PROPERTY	CENTRAL MEMORIAL RECREATION CENTRE REPLACEMENT OF POOL FILTRATION SYSTEM	1991	1991		200				200	RES FOR CAPITAL PROJECT
45.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET FLUSHERS	1991	1991		130				130	RES FOR CAPITAL PROJECT
44.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET SWEEPERS	1991	1993		130		148		278	RES FOR CAPITAL PROJECT
33.0	Transportation Services	PARKING AUTH	MAIN-FERGUSON CARPARK-DECKING	1991	1991		100				100	RES FOR OFF STREET PARKING
17.0	Protection to Persons & Prop	FIRE	FIRE STATION, UPPER SHERMAN AND FENNELL AVENUE-LAND ACQUISITION	1991	1992		800				800	RES FOR PROPERTY PURCHASE
97.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-LOCKE BRANCH	1991	1991		103				103	RES REPAIR BUILDING-LIBRARY
82.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-PATHWAY LIGHTING PHASE III	1991	1991		36				36	RESERVE FOR PARK LANDS
54.2	Recreation & Cultural Services	CULTURE & REC	PLAYGROUND EQUIPMENT	1991	1994		100	100	100	100	400	RESERVE FOR PARK LANDS
						0	14,710	8,018	760	820	24,308	

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 4

PROJECT YEAR START ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
21.5	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND	1992	1992						0	CAPITAL LEVY
21.6	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1992	1992			6,290			6,290	CAPITAL LEVY
99.0	Recreation & Cultural Services	LIBRARY	LIBRARY EXPANSION-CONCESSION BRANCH	1992	1993			1,107			1,107	DEBENTURE
18.0	Protection to Persons & Prop	FIRE	FIRE STATION,UPPER SHERMAN AND FENNELL AVENUE-CONSTRUCTION	1992	1993			1,250	1,400		2,650	DEBENTURE
103.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMOTIVE REPLACEMENT	1992	1993			20	25		45	RES AUTO REPLACEMENT-LIBRAR
49.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-CONCRETE GRINDER	1992	1992			100			100	RES FOR CAPITAL PROJECT
48.0	Environmental Services	PUBLIC WORKS	PAVING MAINTENANCE YARDS	1992	1994			50		50	100	RES FOR CAPITAL PROJECT
50.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 25 CUBIC YARD	1992	1995			95		To 1995	95	RES FOR CAPITAL PROJECT
14.0	General Government	PROPERTY	JIMMY THOMPSON POOL REPLACEMENT OF FILTRATION SYSTEM	1992	1992			225			225	RES FOR CAPITAL PROJECT
85.0	Recreation & Cultural Services	PUBLIC WORKS	FLOODLIGHTING-EASTWOOD PARK	1992	1992			107			107	RES FOR CAPITAL PROJECT
35.0	Transportation Services	PARKING AUTH	PARKING DECK AREA OF GO TRANSIT TERMINUS	1992	1992			2,500			2,500	RES FOR OFF STREET PARKING
101.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-BARTON BRANCH	1992	1992			126			126	RES REPAIR BUILDING-LIBRARY
						0	0	11,870	1,425	50	13,345	
21.7	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND	1993	1995						0	CAPITAL LEVY
21.8	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1993	1995				7,090	7,580	14,670	CAPITAL LEVY
83.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-ARTIFICIAL TURF REPLACEMENT	1993	1993				1,325		1,325	DEBENTURE
108.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-EQUIPMENT & FURNITURE	1993	1993				50		50	RES CAPITAL PROJECT-HECFI
15.0	General Government	PROPERTY	RYERSON RECREATION CENTRE-REPLACEMENT OF POOL FILTRATION SYSTEM	1993	1993				250		250	RES FOR CAPITAL PROJECT
59.0	Recreation & Cultural Services	CULTURE & REC	CHEDOKE POOL WASHROOM	1993	1993				270		270	RES FOR CAPITAL PROJECT
102.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-WESTDALE BRANCH	1993	1993				178		178	RES REPAIR BUILDING-LIBRARY
86.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-RECONSTRUCTION OF CARPET BEDS	1993	1993				60		60	RESERVE FOR PARK LANDS
						0	0	0	9,223	7,580	16,803	
61.0	Recreation & Cultural Services	CULTURE & REC	WHITEHERN-RENOVATION OF STABLES	1994	1994					250	250	RES FOR CAPITAL PROJECT
58.0	Recreation & Cultural Services	CULTURE & REC	RYERSON RECREATION CENTRE-THERAPEUTIC HOT POOL	1994	1994					150	150	RES FOR CAPITAL PROJECT
						0	0	0	0	400	400	
TOTAL MUNICIPAL GENERAL						22,979	28,476	37,191	20,997	18,841	128,484	

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SCHEDULE No.5

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 5

PROJECTS BY NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
21.1	Transportation Services	ENGINEERING	1990-1994 PROGRAM RECONSTRUCTION OF ROADWAYS, ABUTTING SIDEWALKS AND								0	CAPITAL LEVY
21.2	Transportation Services	ENGINEERING	OTHER SIDEWALKS-LOCAL ROADS	1990	1995	5,500	5,875	6,290	7,090	7,580	32,335	CAPITAL LEVY
18.0	Protection to Persons & Prop	FIRE	FIRE STATION,UPPER SHERMAN AND FENNELL AVENUE-CONSTRUCTION	1992	1993			1,250	1,400		2,650	DEBENTURE
19.0	Protection to Persons & Prop	FIRE	PUBLIC SAFETY TRUNKING RADIO COMMUNICATIONS	1991	1992		1,000	1,250			2,250	DEBENTURE
20.0	Protection to Persons & Prop	FIRE	COMPUTER AIDED DISPATCH	1991	1992		1,100				1,100	DEBENTURE
53.0	Recreation & Cultural Services	CULTURE & REC	WEST MOUNTAIN TWIN PAD ARENA CONSTRUCTION	1990	1992		2,000	4,605			6,605	DEBENTURE
56.0	Recreation & Cultural Services	CULTURE & REC	SENIOR CITIZEN'S CENTRE	1990	1992	500	500	1,100			2,100	DEBENTURE
57.0	Recreation & Cultural Services	CULTURE & REC	HUNTINGTON PARK RECREATION CENTRE RENOVATIONS	1991	1992		550	2,650			3,200	DEBENTURE
63.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF CRYSTAL PALACE	1991	1992		200	800			1,000	DEBENTURE
65.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OR REPAIR OF VARIOUS PARKING LOTS	1990	1994	107	107	160		160	534	DEBENTURE
71.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-RENOVATIONS & REPAIRS	1990	1993	345	150	104	85		684	DEBENTURE
75.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK FIELDHOUSE	1990	1991	440					440	DEBENTURE
78.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK-FACILITIES BUILDING	1990	1990	460					460	DEBENTURE
80.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK-FLOODLIGHTING & BLEACHERS	1991	1991		250				250	DEBENTURE
81.0	Recreation & Cultural Services	PUBLIC WORKS	KING'S FOREST GOLF COURSE IMPROVEMENTS	1991	1992		125	125			250	DEBENTURE
83.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-ARTIFICIAL TURF REPLACEMENT	1993	1993				1,325		1,325	DEBENTURE
84.0	Recreation & Cultural Services	PUBLIC WORKS	CONSTRUCTION OF UTILITY BUILDING-BRIAN TIMMIS STADIUM	1991	1991		286				286	DEBENTURE
88.2	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1991	1992		3,000	2,900			5,900	DEBENTURE
96.0	Recreation & Cultural Services	LIBRARY	LIBRARY RELOCATION-SHERWOOD BRANCH	1990	1990	336					336	DEBENTURE
99.0	Recreation & Cultural Services	LIBRARY	LIBRARY EXPANSION-CONCESSION BRANCH	1992	1993			1,107			1,107	DEBENTURE
105.2	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		115	70	150	100	435	DEBENTURE
110.2	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1991	1994		125	100	235	620	1,080	DEBENTURE
112.0	Planning & Development	COMMUNITY DEV	WATERFRONT REDEVELOPMENT-HAMILTON'S WEST HARBOUR	1990	1994	500	1,000	1,000	1,000	200	3,700	DEBENTURE
116.1	Contingency	TREASURY	CONTINGENCY	1990	1994	750	750	750	750	750	3,750	DEBENTURE
						3,438	11,258	17,971	4,945	1,830	39,442	
90.0	Recreation & Cultural Services	HECFI	CENTRAL UTILITIES PLANT-NEW EQUIPMENT AND RENOVATIONS	1990	1994	90	235	170	130	70	695	RES CAPITAL PROJECT-CUP

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SCHEDULE 5

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994
PROJECTS BY NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 5

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
87.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-NEW EQUIPMENT & RENOVATIONS	1990	1994	50	100	75	75	240	540	RES CAPITAL PROJECT-HECFI
88.1	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-PRIVATE BOXES REQUIRED FOR N.H.L TEAM	1990	1990	100					100	RES CAPITAL PROJECT-HECFI
89.0	Recreation & Cultural Services	HECFI	VICTOR K. COPPS TRADE CENTRE/ARENA-SATELLITE DISH	1990	1990	70					70	RES CAPITAL PROJECT-HECFI
105.1	Recreation & Cultural Services	HECFI	HAMILTON PLACE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	160					160	RES CAPITAL PROJECT-HECFI
107.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-AUTOMATED FACILITIES MANAGEMENT	1990	1990	75					75	RES CAPITAL PROJECT-HECFI
108.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-EQUIPMENT & FURNITURE	1993	1993				50		50	RES CAPITAL PROJECT-HECFI
110.1	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1990	62					62	RES CAPITAL PROJECT-HECFI
						517	100	75	125	240	1,057	
100.0	Recreation & Cultural Services	LIBRARY	REPLACEMENT OF BOOKMOBILE	1991	1991		135				135	RES AUTO REPLACEMENT-LIBRAR
103.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMOTIVE REPLACEMENT	1992	1993			20	25		45	RES AUTO REPLACEMENT-LIBRAR
						0	135	20	25	0	180	
92.0	Recreation & Cultural Services	LIBRARY	LIBRARY FURNITURE AND EQUIPMENT FOR OFFICE AUTOMATION	1990	1992	13	13	13			39	RES CAPITAL PROJECT-LIBRARY
93.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION OF INFORMATION FILES	1990	1990	131					131	RES CAPITAL PROJECT-LIBRARY
94.0	Recreation & Cultural Services	LIBRARY	LIBRARY OFFICE AUTOMATION	1990	1992	72	68	73			213	RES CAPITAL PROJECT-LIBRARY
95.0	Recreation & Cultural Services	LIBRARY	LIBRARY AUTOMATION AND COLLECTION ACCESS PHASES II-V	1990	1994	181	321	136	153	164	955	RES CAPITAL PROJECT-LIBRARY
						397	402	222	153	164	1,338	
97.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-LOCKE BRANCH	1991	1991		103				103	RES REPAIR BUILDING-LIBRARY
101.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-BARTON BRANCH	1992	1992			126			126	RES REPAIR BUILDING-LIBRARY
102.0	Recreation & Cultural Services	LIBRARY	RENOVATIONS-WESTDALE BRANCH	1993	1993				178		178	RES REPAIR BUILDING-LIBRARY
						0	103	126	178	0	407	
1.0	General Government	INFORM SYSTEM	NEW COMPUTER WORKSTATION FURNITURE	1990	1990	50					50	RES FOR CAPITAL PROJECT

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SCHEDULE NO. 5

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

PROJECTS BY NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 5

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
2.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS-CITY HALL	1990	1993	150	100				250	RES FOR CAPITAL PROJECT
3.0	General Government	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1990	1994	250	300	300	350	400	1,600	RES FOR CAPITAL PROJECT
5.0	General Government	PROPERTY	MAJOR UPGRADING OF CITY HALL - NEEDS STUDY	1990	1990	100					100	RES FOR CAPITAL PROJECT
6.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS - LEGAL DEPT.	1990	1990	175					175	RES FOR CAPITAL PROJECT
7.0	General Government	INFORM SYSTEM	COMPUTER SOFTWARE	1990	1994	125	150	150	150	150	725	RES FOR CAPITAL PROJECT
8.0	General Government	PROPERTY	HAM. HOUSING CO.- REPLACEMENT OF HEATING AND ELECT. SYSTEM- MACASSA PARK	1990	1990	165					165	RES FOR CAPITAL PROJECT
9.0	General Government	CULTURE & REC	Y.W.C.A. CAPITAL GRANT	1990	1994	100	100	100	100	100	500	RES FOR CAPITAL PROJECT
10.0	General Government	PROPERTY	ASBESTOS ABATEMENT PROGRAM	1990	1992	550					550	RES FOR CAPITAL PROJECT
11.0	General Government	PROPERTY	CENTRAL MEMORIAL RECREATION CENTRE REPLACEMENT OF POOL FILTRATION SYSTEM	1991	1991		200				200	RES FOR CAPITAL PROJECT
14.0	General Government	PROPERTY	JIMMY THOMPSON POOL REPLACEMENT OF FILTRATION SYSTEM	1992	1992			225			225	RES FOR CAPITAL PROJECT
15.0	General Government	PROPERTY	RYERSON RECREATION CENTRE-REPLACEMENT OF POOL FILTRATION SYSTEM	1993	1993				250		250	RES FOR CAPITAL PROJECT
16.0	General Government	TREASURY	HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS-CAPITAL GRANT	1990	1994	282	299	312	326	341	1,560	RES FOR CAPITAL PROJECT
23.0	Transportation Services	ENGINEERING	CATCH BASIN AND DRAIN CONNECTION	1990	1990	150	160	170	180	195	855	RES FOR CAPITAL PROJECT
24.0	Transportation Services	ENGINEERING	STORM MANAGEMENT PROJECTS	1991	1991		120				120	RES FOR CAPITAL PROJECT
26.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS 1990-1994-RESIDENTIAL	1990	1995		360	340	370	395	1,465	RES FOR CAPITAL PROJECT
27.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS FOR 1990-1993 - INDUSTRIAL	1990	1993		200	210	220		630	RES FOR CAPITAL PROJECT
38.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-VACALLS	1990	1990	170			To 1995		170	RES FOR CAPITAL PROJECT
39.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STEAM JENNY	1990	1990	15					15	RES FOR CAPITAL PROJECT
40.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-ELEPHANT VACS	1990	1992	28	15	16			59	RES FOR CAPITAL PROJECT
41.0	Environmental Services	PUBLIC WORKS	UNDERGROUND FUEL TANKS VARIOUS LOCATIONS - FLEET SERVICES	1990	1990	130					130	RES FOR CAPITAL PROJECT
42.0	Environmental Services	PUBLIC WORKS	RENOVATIONS TO OFFICE AND YARD-FLEET SERVICES	1990	1990	35					35	RES FOR CAPITAL PROJECT
43.0	Environmental Services	PUBLIC WORKS	VENTILATION SYSTEM-FLEET SERVICES	1990	1991	74	60				134	RES FOR CAPITAL PROJECT
44.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET SWEEPERS	1991	1993		130		148		278	RES FOR CAPITAL PROJECT
45.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STREET FLUSHERS	1991	1991		130				130	RES FOR CAPITAL PROJECT
46.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-SANDER WING PLOW UNITS	1991	1993		90		102		192	RES FOR CAPITAL PROJECT
47.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-STAKE DUMP CREW	1991	1993		44	23	25		92	RES FOR CAPITAL PROJECT
48.0	Environmental Services	PUBLIC WORKS	PAVING MAINTENANCE YARDS	1992	1994			50		50	100	RES FOR CAPITAL PROJECT
49.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-CONCRETE GRINDER	1992	1992			100			100	RES FOR CAPITAL PROJECT
50.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 25 CUBIC YARD	1992	1995			95		To 1995	95	RES FOR CAPITAL PROJECT
55.0	Recreation & Cultural Services	CULTURE & REC	SIR WINSTON CHURCHILL SCHOOL-FILTRATION SYSTEM	1990	1990	150					150	RES FOR CAPITAL PROJECT
58.0	Recreation & Cultural Services	CULTURE & REC	RYERSON RECREATION CENTRE-THERAPEUTIC HOT POOL	1994	1994					150	150	RES FOR CAPITAL PROJECT
59.0	Recreation & Cultural Services	CULTURE & REC	CHEDOKE POOL WASHROOM	1993	1993				270		270	RES FOR CAPITAL PROJECT
61.0	Recreation & Cultural Services	CULTURE & REC	WHITEHERN-RENOVATION OF STABLES	1994	1994					250	250	RES FOR CAPITAL PROJECT

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SCHEDULE NO. 6

ANALYSIS OF RESERVES AND CAPITAL LEVY IN RELATION TO PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 6

DESCRIPTION (1)	1990 (2)	1991 (3)	1992 (4)	1993 (5)	1994 (6)	TOTAL (7)
CAPITAL LEVY						
Opening Balance	18	420	477	149	(949)	18
Estimated Revenue - 6 Mill from Current Fund	5,902	5,932	5,962	5,992	6,022	29,810
	5,920	6,352	6,439	6,141	5,073	29,828
Commitment - Capital Budget 1990 - 1994	5,500	5,875	6,290	7,090	7,580	32,335
Closing Balance	420	477	149	(949)	(2,507)	(2,507)
RESERVE FOR CAPITAL PROJECTS - CUP						
Opening Balance	235	331	276	288	346	235
Estimated Revenue - Surplus from Operation	150	150	150	150	150	750
- Interest	36	30	32	38	53	189
	421	511	458	476	549	1,174
Commitment - Capital Budget 1990 - 1994	90	235	170	130	70	695
Closing Balance	331	276	288	346	479	479
RESERVE FOR CAPITAL PROJECTS - HECFI						
Opening Balance	619	202	115	45	(90)	619
Estimated Revenue - Surplus from Current Fund						0
- Interest	100	13	5	(10)	(41)	67
	719	215	120	35	(131)	686
Commitment - Capital Budget 1990 - 1994	517	100	75	125	240	1,057
Closing Balance	202	115	45	(90)	(371)	(371)

SCHEDULE NO. 6

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ANALYSIS OF RESERVES AND CAPITAL LEVY IN RELATION TO PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 6

DESCRIPTION (1)	1990 (2)	1991 (3)	1992 (4)	1993 (5)	1994 (6)	TOTAL (7)
RESERVE FOR CAPITAL PROJECTS - LIBRARY						
Opening Balance	512	140	(294)	(580)	(824)	512
Estimated Revenue - Surplus from Current Fund						0
- Interest	25	(32)	(64)	(91)	(122)	(284)
	537	108	(358)	(671)	(946)	228
Commitment - Capital Budget 1990 - 1994	397	402	222	153	164	1,338
Closing Balance	140	(294)	(580)	(824)	(1,110)	(1,110)
RESERVE FOR CAPITAL PROJECTS - GENERAL CITY						
Opening Balance	14,240	12,171	9,452	7,591	6,058	14,240
Estimated Revenue - Development Charges	900	945	992	1,042	1,094	4,973
- Interest	1,339	1,040	835	666	540	4,420
	16,479	14,156	11,279	9,299	7,692	23,633
Commitment - Capital Budget 1990 - 1994	4,308	4,704	3,688	3,241	2,781	18,722
Closing Balance	12,171	9,452	7,591	6,058	4,911	4,911
RESERVE FOR OFF STREET PARKING						
Opening Balance	2,886	11	(606)	(4,041)	(4,966)	2,886
Estimated Revenue - Surplus from Current Fund		100	110	121	133	464
- Interest	375	(67)	(445)	(546)	(659)	(1,342)
	3,261	44	(941)	(4,466)	(5,492)	2,008
Commitment - Capital Budget 1990 - 1994	3,250	650	3,100	500	500	8,000
Closing Balance	11	(606)	(4,041)	(4,966)	(5,992)	(5,992)

SCHEDULE NO.6

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ANALYSIS OF RESERVES AND CAPITAL LEVY IN RELATION TO PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 6

DESCRIPTION (1)	1990 (2)	1991 (3)	1992 (4)	1993 (5)	1994 (6)	TOTAL (7)
RESERVE FOR PROPERTY PURCHASE						
Opening Balance	5,141	3,352	2,867	3,277	3,798	5,141
Estimated Revenue - Sale of Lands	2,000	1,000	1,050	1,103	1,158	6,311
- Interest	369	315	360	418	489	1,951
	7,510	4,667	4,277	4,798	5,445	13,403
Commitment - Purchase Order & Memo Commitment	2,603					2,603
Commitment - Capital Budget 1990 - 1994	1,555	1,800	1,000	1,000	1,000	6,355
Closing Balance	3,352	2,867	3,277	3,798	4,445	4,445
RESERVE FOR UNSUBDIVIDED LAND						
Opening Balance	1,564	297	(1,234)	(3,067)	(5,251)	1,564
Estimated Revenue - Sale of 1 Ft Reserve Lands	200	210	221	232	244	1,107
- Interest	33	(136)	(337)	(578)	(862)	(1,880)
	1,797	371	(1,350)	(3,413)	(5,869)	791
Commitment - Capital Budget 1990 - 1994	1,500	1,605	1,717	1,838	1,966	8,626
Closing Balance	297	(1,234)	(3,067)	(5,251)	(7,835)	(7,835)
RESERVE FOR TICKET SURCHARGE -HAMILTON PLACE						
Opening Balance	435	18	154	313	499	435
Estimated Revenue - Ticket surcharge	113	119	125	131	138	626
- Interest	40	17	34	55	79	225
	588	154	313	499	716	1,286
Commitment - Capital Budget 1990 - 1994	570					570
Closing Balance	18	154	313	499	716	716

SCHEDULE NO. 6

ANALYSIS OF RESERVES AND CAPITAL LEVY IN RELATION TO PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 6

DESCRIPTION (1)	1990 (2)	1991 (3)	1992 (4)	1993 (5)	1994 (6)	TOTAL (7)
RESERVE FOR PARKS LAND						
Opening Balance	6,635	10,820	11,703	11,467	12,501	6,635
Estimated Revenue - 5% Land Dedications	2,100	2,205	2,315	2,431	2,553	11,604
- Sale of Land	5,800					5,800
- Interest	400	1,287	1,261	1,375	1,402	5,725
	14,935	14,312	15,279	15,273	16,456	29,764
Commitment - Purchase Order & Memo Commitment	1,261					1,261
Commitment - Capital Budget 1990 - 1994	2,854	2,609	3,812	2,772	3,710	15,757
Closing Balance	10,820	11,703	11,467	12,501	12,746	12,746
RESERVE FOR AUTOMOTIVE REPLACEMENT						
Opening Balance	158	144	86	154	229	158
Estimated Revenue - Surplus from Current Fund	65	68	71	75	79	358
- Interest	40	9	17	25	38	129
	263	221	174	254	346	645
Commitment - Other Expenditure	119					119
Commitment - Capital Budget 1990 - 1994	0	135	20	25	0	180
Closing Balance	144	86	154	229	346	346
RESERVE FOR REPAIR BUILDING						
Opening Balance	147	187	94	(35)	(218)	147
Estimated Revenue - Surplus from Current Fund	30	32	34	36	38	170
- Interest	40	10	(3)	(5)	(4)	38
	217	229	125	(4)	(184)	355
Commitment - Other Expenditure	30	32	34	36	38	170
Commitment - Capital Budget 1990 - 1994	0	103	126	178	0	407
Closing Balance	187	94	(35)	(218)	(222)	(222)

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PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULES FOR CONSIDERATION
AFTER CHANGES MADE BY FINANCE & ADMINISTRATION COMMITTEE
ON FEBRUARY 8, 15,& 17,1990

SCHEDULE	DESCRIPTION
1	PROJECTED DEBT CHARGES AS A PERCENTAGE INCREASE OVER LAST YEAR AND AS A PERCENTAGE OF MUNICIPAL LEVY
2	CAPITAL BUDGET PROGRAM CHANGES MADE BY THE FINANCE & ADMINISTRATION COMMITTEE
3	CAPITAL BUDGET PROGRAM IN PROJECT NUMBER ORDER
4	CAPITAL BUDGET PROGRAM IN PROJECT YEAR START ORDER
5	PROJECTS BY NATURE OF FINANCING ORDER
6	ANALYSIS OF RESERVES AND CAPITAL LEVY IN RELATION TO PROPOSED CAPITAL BUDGET PROGRAM

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PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994

SCHEDULE NO. 1

PROJECTED DEBT CHARGES AS A PERCENTAGE INCREASE OVER LAST YEAR AND AS A PERCENTAGE OF MUNICIPAL LEVY AFTER CHANGES MADE BY FINANCE & ADMINISTRATION COMMITTEE

ON FEBRUARY 8, 15, & 17, 1990

YEAR (1)	DEBT CHARGES (2)	INCREASE OVER LAST YEAR (3)	ANNUAL AVERAGE % INCREASE (4)	DEBT CHARGES AS A % OF LEVY (5)
1990	14,724	3.0%	3.0%	11.41%
1991	14,914	1.3%	2.2%	11.01%
1992	15,824	6.1%	3.7%	11.13%
1993	18,364	16.1%	8.2%	12.30%
1994	18,989	3.4%	7.2%	12.11%
1995	17,921	-5.6%	4.3%	10.88%

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SCHEDULE NO. 2

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994
CHANGES MADE BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 2

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
1.0	General Government	INFORM SYSTEM	NEW COMPUTER WORKSTATION FURNITURE	1990	1990	(25)					(25)	RES FOR CAP PROJ
2.0	General Government	PROPERTY	CONSTRUCTION COSTS FOR ACCOMMODATION REQUIREMENTS-CITY HALL	1990	1993	(50)		(3,000)	(2,000)		(5,050)	RES FOR CAP PROJ
4.0	General Government	PROPERTY	ENERGY CONSERVATION PROJECTS	1990	1994	(50)	(50)	(100)	(100)	(100)	(400)	RES FOR CAP PROJ
7.0	General Government	PROPERTY	COMPUTER SOFTWARE	1990	1994	(50)	(50)	(50)	(50)	(50)	(250)	RES FOR CAP PROJ
9.0	General Government	PROPERTY	Y.W.C.A. CAPITAL GRANT	1990	1994	(50)	(50)	(50)	(50)	(50)	(250)	RES FOR CAP PROJ
12.0	General Government	PROPERTY	HAM. HOUSING CO-REPLACEMENT OF HEATING & ELECT. SYSTEM-ADA PRITCHARD APTS	1991	1991		(450)				(450)	RES FOR CAP PROJ
13.0	General Government	PROPERTY	CAPITAL GRANTS TO OUTSIDE ORGANIZATIONS	1991	1994		(100)	(100)	(100)	(100)	(400)	DEBENTURE
18.0	Protection to Persons & Prop	FIRE	FIRE STATION,UPPER SHERMAN AND FENNELL AVENUE-CONSTRUCTION	1992	1993		(1,250)	(150)	1,400		0	DEBENTURE
19.0	Protection to Persons & Prop	FIRE	PUBLIC SAFETY TRUNKING RADIO COMMUNICATIONS	1991	1992		(1,500)	1,250			(250)	DEBENTURE
20.0	Protection to Persons & Prop	FIRE	COMPUTER AIDED DISPATCH	1991	1992		(100)				(100)	DEBENTURE
24.0	Transportation Services	ENGINEERING	STORM MANAGEMENT PROJECTS	1990	1990	(120)	120				0	RES FOR CAP PROJ
25.0	Transportation Services	ENGINEERING	REPLACEMENT OF VALLEY INN BRIDGE	1993	1993				(155)		(155)	RES FOR CAP PROJ
26.0	Transportation Services	ENGINEERING	SUMMARY OF CITY'S SHARE OF ALL LOCALS 1990-1994-RESIDENTIAL	1990	1995			(50)	(50)	(50)	(150)	RES FOR CAP PROJ
34.0	Transportation Services	PARKING AUTH	UNDERGROUND PARKING DECK-BOARD OF EDUCATION (COST 8,800 - 8,800 USER FEES	1991	1991		(8,800)				(8,800)	USER FEES/PRIVATE DEVELOP
36.0	Transportation Services	PARKING AUTH	CITY HALL CARPARK DECK (COST 8,220 - 8,220 USER FEES	1992	1992			(8,220)			(8,220)	USER FEES/PRIVATE DEVELOP
37.0	Transportation Services	PARKING AUTH	PARKING STRUCTURE- SOUTHEAST QUADRANT (COST 8,000 - 8,000 USER FEES	1993	1993				(8,000)		(8,000)	USER FEES/PRIVATE DEVELOP
38.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-VACALLS	1990	1993				(205)		(205)	RES FOR CAP PROJ
50.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 25 CUBIC YARD	1992	1994					(110)	(110)	RES FOR CAP PROJ
51.0	Environmental Services	PUBLIC WORKS	NEW EQUIPMENT-REFUSE PACKER 20 CUBIC YARD	1992	1992			(85)			(85)	RES FOR CAP PROJ
52.0	Environmental Services	PUBLIC WORKS	QUEEN STREET STEPS-REPLACED	1994	1994					(400)	(400)	DEBENTURE
53.0	Recreation & Cultural Services	CULTURE & REC	WEST MOUNTAIN TWIN PAD ARENA CONSTRUCTION	1990	1991	(6,605)	2,000	4,605			0	DEBENTURE
56.0	Recreation & Cultural Services	CULTURE & REC	SENIOR CITIZEN'S CENTRE	1990	1992	(500)	(600)	1,100			0	DEBENTURE
57.0	Recreation & Cultural Services	CULTURE & REC	HUNTINGTON PARK RECREATION CENTRE RENOVATIONS	1991	1992		550	(1,000)	(550)		(1,000)	DEBENTURE
60.0	Recreation & Cultural Services	CULTURE & REC	S-C RECREATION CENTRE/WALKER POOL(AQUATIC CENTRE)	1994	1996					(3,000)	(3,000)	DEBENTURE
62.0	Recreation & Cultural Services	CULTURE & REC	BIKEWAYS-PLAYSCAPES-PHASE V	1994	1994					(330)	(330)	RES FOR CAP PROJ
63.0	Recreation & Cultural Services	CULTURE & REC	CONSTRUCTION OF CRYSTAL PALACE	1991	1992	(200)	(600)	800			0	DEBENTURE
69.0	Recreation & Cultural Services	PUBLIC WORKS	BERNIE ARBOUR STADIUM-PARKING LOT UPGRADING	1990	1990	(48)					(48)	CAPITAL LEVY
71.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-RENOVATIONS & REPAIRS	1990	1993	(75)	(73)				(148)	DEBENTURE
74.0	Recreation & Cultural Services	PUBLIC WORKS	GAGE PARK PATHWAY LIGHTING PHASE II	1990	1990	(27)					(27)	RES FOR PARK LANDS
75.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK FIELDHOUSE	1990	1991	(445)					(445)	DEBENTURE
77.0	Recreation & Cultural Services	PUBLIC WORKS	SURFACING-KING'S FOREST PARKING LOT	1990	1993	(167)	(173)	(111)	(131)		(582)	DEBENTURE
80.0	Recreation & Cultural Services	PUBLIC WORKS	MOHAWK SPORTS PARK-FLOODLIGHTING & BLEACHERS	1991	1991		(290)				(290)	DEBENTURE
83.0	Recreation & Cultural Services	PUBLIC WORKS	IVOR WYNNE STADIUM-ARTIFICIAL TURF REPLACEMENT	1993	1993		(1,325)		1,325		0	DEBENTURE

02-Mar-90

SCHEDULE NO. 2

PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994
CHANGES MADE BY THE FINANCE AND ADMINISTRATION COMMITTEE ON FEBRUARY 8, 15 & 17, 1990

SCHEDULE NO. 2

PROJ NO (1)	FUNCTION (2)	DEPARTMENT (3)	PROJECT DESCRIPTION (4)	PROJECT START (5)	PROJECT FINISH (6)	1990 (7)	1991 (8)	1992 (9)	1993 (10)	1994 (11)	TOTAL (12)	FINANCING (13)
96.0	Recreation & Cultural Services	LIBRARY	LIBRARY RELOCATION-SHERWOOD BRANCH	1990	1990	(115)					(115)	DEBENTURE
98.0	Recreation & Cultural Services	LIBRARY	LIBRARY-LAND ACQUISITION AND NEW BRANCH CONSTRUCTION SOUTH-EAST MOUNTAIN	1990	1995					(2,184)	(2,184)	RES PROP PURCHASE
99.0	Recreation & Cultural Services	LIBRARY	LIBRARY EXPANSION-CONCESSION BRANCH	1992	1993		(1,034)	1,107			73	DEBENTURE
104.0	Recreation & Cultural Services	HECFI	HAMILTON PLACE MARQUEE	1990	1990	(500)					(500)	RES CAP PROJ-HP
107.0	Recreation & Cultural Services	HECFI	H.E.C.F.I.-CORPORATE-AUTOMATED FACILITIES MANAGEMENT	1992	1993				(600)		(600)	RES CAP PROJ-HECFI
109.0	Planning & Development	ENGINEERING	ENCLAVES CLEARANCE-PHASE 2	1993	1994				(1,000)	(1,000)	(2,000)	DEBENTURE
110.0	Planning & Development	HECFI	HAMILTON CONVENTION CENTRE-FURNITURE, EQUIPMENT & RENOVATIONS	1990	1994					(400)	(400)	RES CAP PROJ-HECFI
111.0	Planning & Development	COMMUNITY DEV	P.R.I.D.E. PROGRAMME-BEASLEY/CENTRAL	1990	1992			(30)			(30)	RES FOR CAP PROJ
112.0	Planning & Development	COMMUNITY DEV	WATERFRONT REDEVELOPMENT-HAMILTON'S WEST HARBOUR	1990	1994					(300)	(300)	DEBENTURE
114.0	Planning & Development	COMMUNITY DEV	BARTON STREET DEMONSTRATION LOAN PROGRAMME	1990	1993			(60)			(60)	RES FOR CAP PROJ
115.0	Planning & Development	COMMUNITY DEV	CENTRAL BEASLEY HOUSING INTENSIFICATION PROGRAMME	1990	1993			(70)			(70)	RES FOR CAP PROJ
TOTAL MUNICIPAL GENERAL						(9,027)	(13,775)	(4,214)	(10,266)	(8,074)	(45,356)	
ORIGINAL SUBMISSION OF THE PROPOSED CAPITAL BUDGET PROGRAM - 1990 - 1994AFTER STANDING COMMITTEE APPROVAL						32,006	42,251	41,405	31,263	26,915	173,840	
LESS AMOUNT ADJUSTED BY THE FINANCE AND ADMINISTRATION COMMITTEE						(9,027)	(13,775)	(4,214)	(10,266)	(8,074)	(45,356)	
REVISED TOTAL MUNICIPAL GENERAL						22,979	28,476	37,191	20,997	18,841	128,484	

Corporation of the City of Ham

10(c)

Memorandum

****

TO: Chairman and Members
Finance & Administration Committee

YOUR FILE:

FROM: Mr. E. C. Matthews
Treasurer

OUR FILE:
PHONE: 526-4523

SUBJECT: AGENDA FOR PUBLIC MEETING ON DEVELOPMENT CHARGES BY-LAW

DATE: 1990 March 5

BACKGROUND

In consultation with Chairman Alderman B. Hinkley and staff, the following is the recommended agenda for the Public Meeting on the Development Charges By-law scheduled to be held Thursday, 1990 March 15 at 1:00 o'clock p.m. in Council Chambers.

1. Chairman's opening comments;

2. Preliminary comments by the Treasurer;

3. Overview of study and rationale by Consultants, Coopers Lybrand;

4. Overview of Draft By-law and its highlights by the City's Legal Consultant and Ms. Lian Lawrence. Overview to include what has been done to date, number of staff meetings, and who were involved in drafting the by-law;

5. At this point, receive public input;
It is recommended that policy changes not be made at the Public Meeting but rather should be taken under advisement.

6. Chairman's closing remarks;

7. Adjournment.

E. C. Matthews

ECM/JT/bc

CA4 UNPGLA01
C51 F31

1990 EXPANSION SERVICE/PROGRAM PACKAGE

FOR REVIEW BY THE FINANCE AND ADMINISTRATION COMMITTEE

DEPARTMENT	PACKAGE DESCRIPTION	AMOUNT	Page
City Clerk			
	1. 2nd binding machine - Service section	5,500	1
	2. Polaroid cameras(6) for by-law inspectors	1,230	2
	3. Equipment - taxi educational course	1,500	3
	4. Ergonomic steno chairs (7)	2,100	4
	5. Furnishings/carpet/blinds - Market office	2,500	5
	6. Transcriber - Administration section	700	6
	7. Carousel slide projector	700	7
		14,230	
Fire	1. Defibrillator program (equipment)	113,490	8
Treasury			
- Finance	1. Enhance City's Financial Report publication	22,000	9
- Purchasing	1. Shelving for Store items/hand-lift truck	2,500	10
	2. Leasing of two (2) Facsimile machines	5,360	11
		29,860	
Library			
	1. Expansion costs - Sherwood Branch	244,140	12
	2. Staff addition - Automated Systems Dep't.	32,370	13
	3. Increased cleaning tasks - Central Library	4,800	14
	4. Repairs & maintenance - Library buildings	50,000	15
		331,310	
Parking Authority	1. Extensive repairs - Underground Parking	133,340	16
	2. Repair City Hall Carpark	61,720	17
		195,060	
TOTAL EXPANSION SERVICE/PROGRAM PACKAGES		683,950	

1990 EXPANSION SERVICE/PROGRAM PACKAGE

FOR REVIEW BY THE FINANCE AND ADMINISTRATION COMMITTEE

DEPARTMENT	PACKAGE DESCRIPTION	AMOUNT	Page
City Clerk			
	1. 2nd binding machine - Service section	5,500	1
	2. Polaroid cameras(6) for by-law inspectors	1,230	2
	3. Equipment - taxi educational course	1,500	3
	4. Ergonomic steno chairs (7)	2,100	4
	5. Furnishings/carpet/blinds - Market office	2,500	5
	6. Transcriber - Administration section	700	6
	7. Carousel slide projector	700	7
		14,230	
Fire	1. Defibrillator program (equipment)	113,490	8
Treasury			
- Finance	1. Enhance City's Financial Report publication	22,000	9
- Purchasing	1. Shelving for Store items/hand-lift truck	2,500	10
	2. Leasing of two (2) Facsimile machines	5,360	11
		29,860	
TOTAL EXPANSION SERVICE/PROGRAM PACKAGES		157,580	

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *5500* /Annualized $ _____

(b) Effective Date *March 1, 1990*

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [ ] and/or Expansion [X] Level of Service

3. Package Description

Binding Machine

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

Volume of binding work has increased where current machine cannot handle it all, second machine required.

5. Does this package affect other Depts./Boards? If so, how?

Yes. All departments use in-house binding.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

Send binding work to private binding company.

7. Package ranking by - Dept./Board: *1* of *7*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001-12020	*$5500.00*
TOTAL AMOUNT	*$5500.00*

CITY OF HAMILTON

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(2)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *1230* /Annualized $ _____

(b) Effective Date _____

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

6 Polaroid Cameras

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

Necessary evidence for court prosecution purposes would result in by-law charges being delayed or thwarted.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

Department now has 1 camera 35mm (no instant picture). Legal Department advises that inspectors should be able to obtain photo proof immediately upon investigation.

7. Package ranking by - Dept./Board: 2 of 7

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001 - 12004	*6 x $189.00 + 8%*

TOTAL AMOUNT *$1,225*

CITY OF HAMILTON

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(3)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *Licence Department*

2. Considerations: (a) Amount 1990 $ *1,500* /Annualized $ _____

(b) Effective Date *January 1, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

T.V., V.C.R. and Projector (overhead)

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

Required for Taxicab Educational Course - Geographical Displays; Instructional Tapes - Police, MTC., Driving Schools

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: 3 of 7

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001 - 12004	*$1,500.00*
TOTAL AMOUNT	*$1,500.00*

CITY OF HAMILTON

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(4)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *2,100* /Annualized $_____

(b) Effective Date *March 1, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

Seven Ergonomic Steno Chairs

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

Purchase of these chairs will assist in easing back pain experienced by the staff members affected.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: 4 of 7

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001 - 12001	*$2,100*
TOTAL AMOUNT	*$2,100*

CITY OF HAMILTON

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(5)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's - (Hamilton Farmers' Market)*

2. Considerations: (a) Amount 1990 $*2,500* /Annualized $_____

(b) Effective Date *March, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

Furnishings - Hamilton Farmers' Market Office

Purchase and Installation of Vertical Blinds and Carpet

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

Due to deterioration, part of existing carpet has been removed.

Existing drapes do not provide adequate security. (i.e. View of our new computer equipment will be totally exposed to the public.

5. Does this package affect other Depts./Boards? If so, how? *Also no privacy*

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: *5* of *7*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58004 - 12030	*$2,500*

TOTAL AMOUNT *$2,500*

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *700* /Annualized $_____

(b) Effective Date *March 1, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

Transcriber

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

Will enable City Clerk to machine dictate.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: 6 of 7

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001 - 12001	*$700*
TOTAL AMOUNT	*$700*

CITY OF HAMILTON

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(7)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *700* /Annualized $_____

(b) Effective Date *March 1, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

Carousel Slide Projector

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

No Slide Projector available in City Hall for meeting presentations.

5. Does this package affect other Depts./Boards? If so, how?

Yes. Equipment if purchased can be used by all departments.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: *7* of *7*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 58001 - 12001	*$700*
TOTAL AMOUNT	*$700*

CITY OF HAMILTON

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(9)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board TREASURY - FINANCE DIVISION

2. Considerations: (a) Amount 1990 $ 22,000 /Annualized $ 22,000

(b) Effective Date _____

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

ENHANCE CITY'S FINANCIAL REPORT PUBLICATON BY INCLUDING PICTURES, GRAPHICS AND MORE SOPHISTICATED PRINTING TECHNIQUES.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

- RECIPIENTS OF REPORT WILL CONTINUE TO RECEIVE UNIMPRESSIVE PUBLICATION.
- CITY'S IMAGE FOR USERS OF THIS REPORT WILL NOT BE ENHANCED.

5. Does this package affect other Depts./Boards? If so, how?

NO

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO, HOWEVER IT WOULD BE HELPFUL TO HAVE A PUBLIC RELATIONS DEPARTMENT TO ASSIST IN THE CO-ORDINATION OF PUBLICATION FORMATS..

7. Package ranking by - Dept./Board: 1 of 1

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
56311-25001	$22,000
TOTAL AMOUNT	=========

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

(10)

1. Department/Local Board PURCHASING/TREASURY

2. Considerations: (a) Amount 1990 $ 2,500.00 /Annualized $_____

(b) Effective Date _____

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

Shelving for Store items	$2,000.00
Hand Lift Truck	500.00

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

Ongoing programme of replacing all shelving will be disrupted. Existing truck is broken and all deliveries have to be handled by large fork lift or carried.

5. Does this package affect other Depts./Boards? If so, how?

All departments will receive clothing items that are dusty.

Delays in issuing clothing which is now kept in cartons. Sizes & articles will have to be found.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

Employees in Stores could receive back injuries, etc. from carrying heavy cartons.

7. Package ranking by - Dept./Board: 1 of 2

- Committee: _____ of _____

8. Account Analysis:

Account No.		Amount
28001 58001	Shelves	$2,000.00
	Lift Truck	500.00
	TOTAL AMOUNT	$2,500.00

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

(11)

1. Department/Local Board PURCHASING/TREASURY

2. Considerations: (a) Amount 1990 $ 5,360.00 /Annualized $ _____

(b) Effective Date January 1, 1990

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [ ] and/or Expansion [ ] Level of Service

3. Package Description

Leasing of two (2) TF451 Facsimile machines
A - Aldermen's Office $2,680.00
B - Purchasing Stores 2,680.00

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

A - Staff will continue to use City Clerk's machine
B - We intend to reduce waiting time at Stores by sending in orders prior to pickup

5. Does this package affect other Depts./Boards? If so, how?

A - City Clerk's would no longer share facsimile time with Aldermen's section
B - All City and Stores departments use the stores services. Productivity will increase in Stores shipments

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

The intent of this expansion package is to increase convenience, service and productivity.

Without expansion, level will remain the same

7. Package ranking by - Dept./Board: 2 of 2

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH56639 28001	$5,360.00

TOTAL AMOUNT $5,360.00

EXPANSION

CITY OF HAMILTON

FORM NO. 6
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(12)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board: HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) Amount 1990 $ 136,380 /Annualized $ 244,140

(b) Effective Date October 1, 1990

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [ ] and/or Expansion [x] Level of Service

3. Package Description

To provide additional staff and operating costs for expanded premises for Sherwood Branch Library.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

Current premises and staff level does not meet existing demand and in order to satisfy patrons' needs larger premises and additional staff are required.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: 1 of 4

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
51000 Salaries	56,590
52000 Benefits	12,600
Various	67,190
TOTAL AMOUNT	136,380

Note: Salaries and benefits are shown on an annualized basis.

Number of Staff

1 custodian (full-time)

1 Librarian I (part-time)

EXPANSION

CITY OF HAMILTON

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(13)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) Amount 1990 $ 16,185 /Annualized $ 32,370

(b) Effective Date July 1, 1990

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [ ] and/or Expansion [X] Level of Service

3. Package Description

The addition of one staff member in the Library Automated Systems Department to provide microcomputer training and support for staff in Departments who have received microcomputers from the Office Automation Project.

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

With increasing number of microcomputers in the library, staff would be able to receive proper training in the use of the hardware as well as in various software packages. When problems are encountered, staff would receive prompt assistance.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: 2 of 4

- Committee: 1 of _____

8. Account Analysis:

Account No.	Amount
51000 Salaries	27,280
52000 Benefits	5,090
TOTAL AMOUNT	32,370

Note: salaries are shown on an annualized basis

EXPANSION

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *HAMILTON PUBLIC LIBRARY BOARD*

2. Considerations: (a) Amount 1990 $ *4,800* /Annualized $ *4,800*

(b) Effective Date *April 1, 1990*

(c) Included [ ] or Not Included [x] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

Increase frequency of specific cleaning tasks at Central Library.

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

The current frequency of performing the cleaning tasks do not result in maintaining an adequate image for public use.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: *3* of *4*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
56300 Contractual Services	*4,800*
TOTAL AMOUNT	*4,800*

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EXPANSION

1990 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board: HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) Amount 1990 $ 50,000 /Annualized $ 50,000

(b) Effective Date 1990

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

Provision of funds for repairs and maintenance of library buildings.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

This would provide funds for timely renovations, major repairs and replacement of carpet at library buildings, several of which are planned over the next four (4) years.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

Provision of debenture funds in year of renovations and major repairs.

7. Package ranking by - Dept./Board: 4 of 4

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
54100 Reserve Provision	50,000
TOTAL AMOUNT	50,000

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board: Parking Authority

2. Considerations: (a) Amount 1990 $200,000 /Annualized $ N/A

(b) Effective Date → City's Cost $133,340

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [ ] and/or Expansion [X] Level of Service

3. Package Description

To undertake extensive repairs to the Underground Parking Garage- Repairs are necessary for Summer's Lane, ramps, re-enforcing bar, surfaces.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

This only delays the inevitable. The damage from road salt plus ordinary 'wear and tear' have taken a heavy toll on this facility. Approximately $600,000 is required for the total work. (1990)

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
93410 - 57301	
TOTAL AMOUNT	200,000

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board: Parking Authority

2. Considerations: (a) Amount 1990 $ 61,720 /Annualized $ N/A

(b) Effective Date 1990 - one time expense.

(c) Included [ ] or Not Included [X] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

To repair upper and lower parking surfaces of City Hall Carpark. Includes underground piping, curbs, re-surfacing.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

There are no consequences if the proposed Regional Tower is built on this location within the near future. Otherwise the cost will have to be incurred.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
93420 - 57200	
TOTAL AMOUNT	61,720

CAYONHBLA05
C51F31

1990 SERVICE REDUCTION PROPOSALS

FOR REVIEW BY THE FINANCE AND ADMINISTRATION COMMITTEE

DEPARTMENT	DESCRIPTION	AMOUNT	Page
City Clerk	1. Reduce Travel to 1989 level	1,220	
	2. Delete second No Smoking inspector	26,840	1
	3. Reduce advertising/promotion costs	10,000	2
	4. Delete outside printing of Council handbook	4,000	3
		42,060	
C.A.O.	1. Reduce Travel to 1989 level	260	
Fire	1. Reduce Travel to 1989 level	490	
Property			
- Real Estate	1. Reduce Travel to 1989 level	1,460	
- Architect	1. Reduce Travel to 1989 level	200	
	2. Private & Confidential	15,000	4
		16,660	
City Solicitor	1. Reduce Travel to 1989 level	1,000	
	2. Reduce use of outside Consultants	100,000	5
		101,000	
Treasury			
- Finance	1. Reduce Travel to 1989 level	4,800	
	2. Reduce staff quota by one position in 1990	50,000	6
- Purchasing	1. Reduce Travel to 1989 level	950	
		55,750	

1990 SERVICE REDUCTION PROPOSALS

FOR REVIEW BY THE FINANCE AND ADMINISTRATION COMMITTEE

			Page
Library	1. Delay enlargement - Terryberry Branch	221,580	7
	2. Reduce purchase of books,publications etc.	81,620	8
	3. Relocation costs - Terryberry Branch	46,000	9
		349,200	
Financials	1. Eliminate Property Tax Rebate - Seniors	795,000	10
	2. Delete Current Budget Contingency Account	300,000	11
		1,095,000	
Grants	1. Reduce 1990 Grants Budget by one-third	200,000	12-13
TOTAL SERVICE REDUCTION PROPOSALS		1,860,420	

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *26,840* /Annualized $ _____

(b) Effective Date *January 1, 1990*

(c) Included [x] or Not Included [ ] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

Enforcement of No Smoking By-Law. All costs connected with employment of a second officer.

4. What are the consequences of not funding this package?
~~(If not included in estimates, explain benefits if this package is funded)~~

Reduced enforcement of Smoking Control By-Laws would occur. Revenue from sign sales would also reduce.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: *1* of *3*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 51000 - 12034	*$18,500*
CH 51200 - 12034	*$ 3,680*
CH 56610 - 12034	*$ 4,660*
TOTAL AMOUNT	*$26,840*

CITY OF HAMILTON

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(2)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *10,000+* /Annualized $ _____

(b) Effective Date *January 1, 1990*

(c) Included [x] or Not Included [ ] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

Advertising and promotion

4. What are the consequences of not funding this package? ~~(If not included in estimates, explain benefits if this package is funded)~~

Only necessary advertising would occur in 1990.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No

7. Package ranking by - Dept./Board: *2* of *3*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 56302 - 12001	*$10,000 +*
TOTAL AMOUNT	*$10,000*

CITY OF HAMILTON

FORM NO. 6
Rev. 89/09

(3)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board *City Clerk's*

2. Considerations: (a) Amount 1990 $ *4,000* /Annualized $_____

(b) Effective Date *January 1, 1990*

(c) Included [x] or Not Included [ ] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

Council Handbook

4. What are the consequences of not funding this package?
~~(If not included in estimates, explain benefits if this package is funded)~~

A professionally produced Council Handbook would not be available during 1990.

5. Does this package affect other Depts./Boards? If so, how?

No

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

Yes - Print different version in-house

7. Package ranking by - Dept./Board: *3* of *3*

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 56309 - 12001	*$4,000*
TOTAL AMOUNT	*$4,000*

(4)

1990 SERVICE REDUCTION PROPOSALS

PROPERTY DEPARTMENT – ARCHITECTS DIVISION

PRIVATE AND CONFIDENTIAL

AMOUNT $15,000

CITY OF HAMILTON

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(5)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board CITY SOLICITOR

2. Considerations: (a) Amount 1990 $100,000 /Annualized $_____

(b) Effective Date _____

(c) Included [X] or Not Included [ ] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

REDUCE USE OF OUTSIDE LEGAL CONSULTANTS IN 1990 BY $100,000.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

SPECIALIZED PROJECTS AUTHORIZED BY COUNCIL COULD NOT BE ACCOMMODATED.

5. Does this package affect other Depts./Boards? If so, how?

YES

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 55428-44001	($100,000)
TOTAL AMOUNT	---------
	=========

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CITY OF HAMILTON

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(6)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board TREASURY-FINANCE

2. Considerations: (a) Amount 1990 $ 50,000 /Annualized $ _____

(b) Effective Date Jan 1/90

(c) Included [X] or Not Included [ ] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

- delete one position (presently vacant) from staff department quota in 1990 (taxation section)

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

- consolidation of duties in remaining positions in Taxation

- reduce Supervisory staff by one

5. Does this package affect other Depts./Boards? If so, how?

NO

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 51000 - 25335	$50,000
TOTAL AMOUNT	=========

SERVICE REDUCTION PACKAGES

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

7

1. Department/Local Board HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) **Amount 1990 $** 221,580 **/Annualized $** 247,330

(b) **Effective Date** October 1, 1990

(c) **Included** [x] **or Not Included** [ ] **in Estimates**

(d) **Affects Current** [x] **and/or Expansion** [ ] **Level of Service**

3. Package Description

Additional staff and maintenance costs for Terryberry Branch Library to staff enlarged premises.

Annualized Salaries and benefits	$208,330
Annualized maintenance costs	39,000
	$247,330

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

The enlarged Terryberry premises will not be able to be opened in 1990 and would not be able to be opened in 1991 until the 1991 Operating Budget has been approved.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: 1 **of** 3

- Committee: _____ **of** _____

8. Account Analysis:

Account No.		Amount
51000/52000	Salaries & Benefits	208,260
Various		13,320
	TOTAL AMOUNT	221,580

SERVICE REDUCTION PACKAGES

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

(8)

1. Department/Local Board: HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) Amount 1990 $ 81,620 /Annualized $ 81,620

(b) Effective Date January 1, 1990

(c) Included [x] or Not Included [ ] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

A reduction of $81,620 in the adjustment column of the materials budget. This reduction to apply to the purchase of books, periodicals, records and cassettes.

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded) The library will be less able to meet growing needs/demands of users. These funds were to strengthen collections by (i) providing more copies of popular titles and in fact the Popular Collections Department will be purchasing less, (ii) replacing outdated reference material, (iii) increasing collections of literacy and French language material and (iv) strengthening magazine and record/cassette collections in selected locations.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: 2 of 3

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
54200 Library Materials	75,220
56100 Operating Supplies	6,400
TOTAL AMOUNT	81,620

SERVICE REDUCTION PACKAGES

CITY OF HAMILTON

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1990 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

(9)

1. Department/Local Board: HAMILTON PUBLIC LIBRARY BOARD

2. Considerations: (a) Amount 1990 $ 46,000 /Annualized $ 46,000

(b) Effective Date May 1, 1990

(c) Included [x] or Not Included [ ] in Estimates

(d) Affects Current [x] and/or Expansion [ ] Level of Service

3. Package Description

Relocation costs for Terryberry Branch Library related to the construction of a second floor and renovations. The relocation costs cover the expense of moving part of the existing collection and equipment to a temporary location and storage of the balance during construction.

4. What are the consequences of not funding this package?
(If not included in estimates, explain benefits if this package is funded)

Relocation costs would have to be absorbed within our existing budget by temporary reduction in staff or through not replacing vacant positions until such time as the costs may be co-ered.

5. Does this package affect other Depts./Boards? If so, how?

No.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

No.

7. Package ranking by - Dept./Board: 3 of 3

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
52999 Branch Relocation	46,000
TOTAL AMOUNT	46,000

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1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

(10)

1. Department/Local Board FINANCIALS

2. Considerations: (a) Amount 1990 $ 795,000 /Annualized $ _____

(b) Effective Date 1990

(c) Included [X] or Not Included [ ] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

$75 PROPERTY TAX REBATE FOR HOMEOWNERS AGE 70 AND OVER WHO HAVE OWNED PROPERTY IN HAMILTON FOR AT LEAST 5 YEARS. (APPROX. 10,600 PROPERTIES)

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

5. Does this package affect other Depts./Boards? If so, how?

NO

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 53301-24102	$795,000
TOTAL AMOUNT	---------
	=========

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CITY OF HAMILTON

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(11)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board FINANCIALS

2. Considerations: (a) Amount 1990 $ 300,000 /Annualized $_____

(b) Effective Date JANUARY 1, 1990

(c) Included [X] or Not Included [ ] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

DELETE CURRENT BUDGET CONTINGENCY ACCOUNT FOR 1990.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

NO FUNDING WOULD BE AVAILABLE FOR EMERGENCY ITEMS WHICH MAY SURFACE DURING THE YEAR, OR FOR SPECIAL PROJECTS OF COUNCIL OR STAFF INIATIVES WHICH HAVE NOT BEEN INCLUDED IN ORIGINAL ESTIMATES.

5. Does this package affect other Depts./Boards? If so, how?

YES

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CH 50010-24120	$300,000
TOTAL AMOUNT	---------
	=========

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CITY OF HAMILTON

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(12)

1990 CURRENT BUDGET ESTIMATES
SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. Department/Local Board GRANTS

2. Considerations: (a) Amount 1990 $200,000 /Annualized $_____

(b) Effective Date January 1, 1990

(c) Included [X] or Not Included [ ] in Estimates

(d) Affects Current [X] and/or Expansion [ ] Level of Service

3. Package Description

REDUCE 1990 GRANTS BUDGET BY 1/3 OR $200,000.

4. What are the consequences of not funding this package? (If not included in estimates, explain benefits if this package is funded)

SEVERE CUTBACK ON GRANTS TO OUTSIDE ORGANIZATIONS WOULD ALLOW ONLY $155,550 FOR GENERAL GRANTS COMPARED TO THE $1.2 MILLION REQUESTED GRANTS.

5. Does this package affect other Depts./Boards? If so, how? -SEE ATTACHED

NO - HOWEVER WILL IMPACT ON ARTS CULTURAL AND RECREATIONAL GROUPS THAT HAVE REQUESTED AND IN THE PAST RECEIVED GRANTS.

6. Are there alternative methods of providing or achieving the service as described above. If so, how?

NO

7. Package ranking by - Dept./Board: _____ of _____

- Committee: _____ of _____

8. Account Analysis:

Account No.	Amount
CENTRE 200XX	($200,000)
TOTAL AMOUNT	($200,000)

(13)

1990 Grants Budget

Proposed 1990 Budget			$600,000
Committed by Council			
Spectator Indoor Games	$50,000		
Around the Bay Road Race	5,000		
Veterans Conference	7,500		62,500
			537,500
Committed Grants			
Property Tax Subsidy	$83,400		
- Ada Pritchard			
- Kiwanis			
Mohawk/McMaster	11,550		
- Lease for Info. Centre			
BIA Christmas	11,000		
Fire Dept. Band Airport Rental	6,000		111,950
		Sub Total	$425,550
Less: C/R Grants			70,000
		Available for General Grants	$355,550
Less: Service Reduction Proposal			200,000
		Reduced Level for General Grants	$155,550

1990 General Grants Requests Received $1,200,000 approx.

CA40NHBL-A05
C51F31

1.

FINANCE AND ADMINISTRATION COMMITTEE
MARCH 8, 1990

C O N S E N T A G E N D A

A. ADOPTION OF THE MINUTES OF THE MEETINGS OF THE FINANCE AND ADMINISTRATION COMMITTEE

i) Special Capital Budget Review - 1990 Thursday, February 15
ii) Special Capital Budget Review - 1990 Saturday, February 17
iii) Regular Meeting - 1990 Thursday, February 22

B. MANAGER OF PURCHASING

i) Reroof 125 Barton Street West, Hamilton.

ii) Supply and Delivery of Jobber Automotive Parts.

iii) Employee Assistance Program.

C. DIRECTOR OF PUBLIC WORKS

Request to Replace Vehicle 9525 from the 1990 Depreciation List with Vehicle 9507.

D. FARMERS' MARKET SUB-COMMITTEE

Replacement of Stallholders' Association Representative.

E. ST. MARY'S PORTUGUESE CHURCH, 148 PARK STREET NORTH

Special Occasion Permit for Their Annual Festivals.

F. 1990 AMSTEL LIGHT MARATHON

Resolution of Support.

G. THE SALVATION ARMY, HAMILTON TEMPLE

Request to Use City Hall Facilities for Their Summer Series of Outdoor Services.

I

H. COMMISSIONER OF HUMAN RESOURCES

Appointments To and Terminations From Permanent Positions.

I. STATEMENT OF THE TREASURER

Summarization of Remuneration and Expenses Paid to Members of Council and Members of Other Bodies for the Year 1989. (Distributed to all Members of City Council 1990 February 28 pursuant to Municipal Act.)

J. ACTING CITY SOLICITOR

By-law to Authorize the Replacement of Rink Slab and Boards for the Mountain Arena Project.

Ai

SPECIAL CAPITAL BUDGET MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1990 February 15
1:00 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:	Alderman B. Hinkley, Chairman Alderman D. Ross, Vice-Chairman Mayor R. M. Morrow Alderman T. Cooke Alderman G. Copps Alderman D. Agostino Alderman T. Jackson Alderman J. Gallagher
Absent with regrets:	Alderman V. J. Agro - Vacation
Also present:	Alderman M. Kiss Alderman D. Drury Alderman D. Christopherson Alderman T. Murray Mr. L. Sage, Chief Administrative Officer Mr. E. C. Matthews, Treasurer Mr. D. Vyce, Director of Property Mr. J. Hindson, Director of Information Systems Mr. J. Pavelka, Director of Public Works Mr. P. Baker, General Manager, Parking Authority Mr. R. Sugden, Director, Culture & Recreation Mr. A. Georgieff, Director of Local Planning Mr. E. Kowalski, Director, Community Development Mr. G. Macaluso, Managing Director/C.E.O., HECFI Mr. J. Leuser, Director, Finance & Administration, HECFI Mr. J. Crane, Director, Copps Coliseum Mr. J. McAnanama, CEO, Hamilton Public Library Mr. B. Guise, Hamilton Public Library Mr. C. Stableford, General Manager, H.S.P.C.A. Mr. N. Adhya, Treasury Department Mr. B. Hotrum, Treasury Department Mr. D. Carson, Executive Assistant to the Mayor Mr. J. Thompson, Secretary

The purpose of this meeting was to consider all the Capital Projects being proposed by the Standing Committees for inclusion in the 1990-1994 Capital Budget Program.

In his overview summarization Mr. Matthews explained that the Capital Projects have not been priorized, but rather the Projects have been listed under the following categories.

1. General Government

2. Protection to Persons and Property

3. Transportation Services

4. Environmental Services

5. Recreation and Cultural Services

6. Planning and Development

In explaining the impact of the proposed Capital Budget Program for 1990-1994, Mr. Matthews stated that the request from Department Heads would result in debt charges going up 3.5% to 15.2 million dollars in 1991, up 10.6% to 16.9 million dollars in 1992, and up 16% to 19.6 million dollars in 1993.

Following a brief overview by the Treasurer, the Committee proceeded to consider the 1990-1994 Capital Budget Projects submitted by the Standing Committees and made the following adjustments to the various submissions.

G E N E R A L G O V E R N M E N T

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
1. Computer Workstations (City)	1990	75,000	(25,000)

In reducing this project to $50,000., the Committee requested Mr. Hindson to arrange to meet with the Health & Safety Committee to review the subject of "ergonomics" with respect to "workstation" furniture requirements and to discuss priorities for spending the funds allocated in this account.

2A. Construction Costs for Accommodation Requirements - City Hall	1990	200,000	(50,000)
2B. Construction Costs for Accommodation Requirements - City Hall	1991	100,000	NO CHANGE
	1992	3,000,000	(3,000,000)
	1993	2,000,000	(2,000,000)

In deleting $5,000,000. from the above project, the Committee directed that the need for improvements and alterations to the City Hall, as a result of construction of a new Regional Headquarters in City Hall Plaza, be included in the consultants study on the new Regional Headquarters in order to determine costs.

4A. Energy Conservation Projects	1990	50,000	(50,000)
4B. Energy Conservation Projects	1991-1994	350,000	(350,000)
7A. Computer Software	1990	175,000	(50,000)
7B. Computer Software	1991	200,000	(50,000)
	1992	200,000	(50,000)
	1993	200,000	(50,000)
	1994	200,000	(50,000)
9. Y.W.C.A. Capital Grant	1990	150,000	(50,000)
	1991	150,000	(50,000)
	1992	150,000	(50,000)
	1993	150,000	(50,000)
	1994	150,000	(50,000)
12. Hamilton Housing Co. Replacement of Heating & Electric System, Ada Pritchard Apts.	1991	450,000	(450,000)

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
13. Capital Grants to Outside Organizations	1991	100,000	(100,000)
	1992	100,000	(100,000)
	1993	100,000	(100,000)
	1994	100,000	(100,000)

It was noted that the grants policy was recently amended to incorporate a provision that $100,000. be provided each year beginning in 1991 in the 1990-1994 Capital Budget for Capital Grants. These grants would be processed through the grants review group to the Finance and Administration Committee for inclusion in the Capital Budget. Any unallocated funds would be transferred to a Reserve for Capital Grants.

On the recommendation of Alderman Christopherson, the Committee agreed to review the Rules of Order at a future meeting with the view to providing authority to Standing Committees to recommend to City Council that a matter or resolution be reconsidered.

At the suggestion of Alderman Gallagher, the Committee also agreed to consider at a future meeting the possibility of recommending the adoption of a policy to provide that when a request for a Capital Grant is denied, a two-thirds vote of the Members of the Finance and Administration Committee present when the vote is taken would be required to forward the Capital Grant request to City Council for approval.

PROTECTION TO PERSONS AND PROPERTY

PROJECT NAME

Capital Grant
St. Joseph's Community
Health Centre

The Committee agreed to recommend to City Council that the request of St. Joseph's Hospital for a Capital Grant in the total amount of $600,000. to be used towards the construction of St. Joseph's Community Health Centre in East Hamilton be referred to the Council of the Regional Municipality of Hamilton-Wentworth for consideration.

While the Committee is fully supportive of this request, it was felt that it was a matter to be more properly dealt with by Regional Council on the understanding if the request of St. Joseph's Hospital is denied by Regional Council, it will be brought back to the Finance and Administration Committee for further consideration and recommendation.

The motion of Alderman Cooke to amend the Capital Grant to provide $500,000. over five years rather than $600,000. over three years was tabled pending the Regional Council decision on the referral.

Alderman Gallagher was recorded as opposed to the referral to Regional Council.

The Committee requested Mayor Morrow to call a special meeting of City Council immediately prior to the next Regional Council Meeting to formalize the referral of the Capital Grant request to Regional Council.

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
17. Fire Station-Upper Sherman & Fennell	1991	$800,000	Referred to Reserve
18. Fire Station-Upper Sherman & Fennell Construction Replacing Two Stations			

A considerable discussion ensued on the need to replace the two fire stations that are located on Upper Gage at Queensdale and Upper Wentworth at Mohawk.

Alderman Cooke suggested that direction should be given to advise the Regional Municipality of Hamilton-Wentworth that the two fire stations being replaced will be surplus to the City's requirements and ask the Region if it would be interested in acquiring the properties in accordance with standard disposal procedure. The Committee could then meet with the Fire Chief to review and discuss in more detail the rationalization and operational savings to be realized in constructing the new fire station.

It was also noted that the estimated gross cost of the project had increased $450,000. over last year's estimate.

Following considerable discussion, the Committee decided to delay this project one year and requested that Mr. Vyce, Director of Property, provide an explanation on the reasons for the increase on the overall cost of the project.

19. Public Safety Trunking Radio Communications	1991	2,500,000	(250,000)

The Committee directed the Treasurer to add an asterisk to the Capital Budget document to indicate that this project will impact on other Departments.

20. Computer Aided Dispatch	1991	1,200,000	(100,000)

TRANSPORTATION SERVICES

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
24. Storm Management Projects	1990	120,000	Delay One Year
25. Replacement of Valley Inn Road Bridge	1993	155,000	(155,000)
26B. 1991-1994 Program - City's Share of Services for Residential Locals	1992 1993 1994	390,000 420,000 445,000	(50,000) (50,000) (50,000)

STRATEGIC PLANNING GUIDELINE REPORT FOR DOWNTOWN PARKING

The Committee removed all of the projects submitted by the Parking Authority from the 1990-1994 Capital Budget and requested Mr. Baker to bring back a comprehensive plan within two weeks on the future location of necessary parking facilities in the downtown area. The Committee directed that the projects must be self-financing and listed in order of priority and that sufficient funding must be available in the Reserve Account for Offstreet Parking in order to proceed with a priority project.

The Board's Operational Plan should address the entire matter of generating additional net revenue for the Reserve Account through "on and off street parking" rates and "cash-in-lieu of parking" contributions to provide the necessary funding to finance the required parking facilities.

It was suggested that given the magnitude of the issue, an entire meeting should be devoted to this matter.

PRIVATE AND CONFIDENTIAL ITEM

The Committee temporarily adjourned in-camera to consider a Private and Confidential Report of the Treasurer regarding the proposed purchase of a property by the Parking Authority.

The Committee reconvened in open session following its deliberations in-camera. See Private and Confidential Minutes.

E N V I R O N M E N T A L S E R V I C E S

PROJECT NAME
& NUMBER

38B. Vacall
(Catchbasin Cleaning
Equipment)

It was noted that two additional jobs will be created by this project. Mr. Pavelka explained that he cannot find the additional manpower within the total staff complement and that the labour component in his Current Budget Estimates will increase by $38,000.

It was moved by Alderman Ross and seconded by Alderman Gallagher that this Capital Project be approved conditional upon the understanding that there will be no impact on the Current Budget Estimates. Motion lost. It was subsequently agreed to review the manpower requirement at the Transport and Environment Committee.

The meeting then adjourned.

The Committee agreed to meet on Saturday, 1990 February 17 at 9:30 o'clock a.m. in City Hall to complete the review of the Capital Budget document.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 March 1
Typed by: B. Carter

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SPECIAL CAPITAL BUDGET MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Saturday, 1990 February 17
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:
Alderman B. Hinkley, Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Absent with regrets:
Alderman D. Ross, Vice-Chairman - Previous Commitment
Alderman V. J. Agro - Vacation

Also present:
Alderman M. Kiss
Alderman D. Drury
Alderman D. Christopherson
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mrs. J. McAnanama, CEO, Hamilton Public Library
Mr. B. Guise, Administrator of Finance and Property, Hamilton Public Library
Mr. G. Macaluso, Managing Director/CEO, HECFI
Mr. J. Leuser, Director, Finance & Administration, HECFI
Mr. J. Crane, Director, Copps Coliseum
Mr. J. Pavelka, Director, Public Works
Mr. R. Sugden, Director, Culture & Recreation
Mr. J. Hindson, Director, Information Systems
Mr. A. Georgieff, Director, Local Planning
Mr. N. Adhya, Treasury Department
Mr. B. Hotrum, Treasury Department
Mr. J. Thompson, Secretary

The Committee proceeded to consider the balance of the 1990-1994 Capital Budget submissions and approved the following adjustments:

40A. Elephant Vacs

The Committee had before it Capital Budget submission 051-30002 to purchase four Elephant Vacs for each of the remaining four districts over the next three years to vacuum litter in the business areas seven days a week for a clean, healthy environment and to help expand the goals of the Keep Hamilton Clean Committee.

Alderman Copps suggested that the local B.I.A.'s should be providing this service. Alderman Gallagher explained that the utilization of the new technology is based on the logic of trying to reduce manpower but at the same time provide a better service.

Following discussion, the Committee approved the project as submitted. Alderman Copps was recorded as opposed.

46. Sander Wing Plough Units

The Committee had before it a copy of Project No. 051-31003 to supply existing service by ensuring that all sanding and ploughing is completed within twelve hours of the end of a storm.

Alderman Copps suggested that special gates should be provided with the sander wing plow units to prevent snow from being ploughed into driveways.

The Committee approved the Capital Budget submission for the sander wing plough units and agreed that the issue raised by Alderman Copps should be discussed and reviewed at a meeting of the Transport and Environment Committee.

47. 2 Stake Dump Crew Cab (Cleaning of Bulk Items - Alleyways)

The Committee had before it Capital Project No. 051-31004 for the purchase of vehicles to allow a concentrated serious effort in the cleaning of alleyways in the City of Hamilton, especially bulk items and tires.

This item was tabled pending a review by Mr. Sage as to the availability of government funding for this project.

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
51. Refuse Packer	1992	85,000	(85,000)
52. Queen Street Steps	1994	400,000	(400,000)

56. Senior Citizen Centre (Mountain)

It was moved by Alderman Cooke, seconded by Alderman Copps, and carried, on a recorded vote that the word "Mountain" be deleted from the project name.

YEAS - Alderman Hinkley, Mayor Morrow, Aldermen Cooke, Copps.

NAYS - Aldermen Agostino, Jackson, Gallagher.

This project was subsequently approved as amended.

57. Huntington Park Renovations - Retrofit	1992	3,650,000	(1,000,000)

It was moved by Alderman Gallagher, seconded by Alderman Jackson, and carried, that this project be moved up to 1991 on the understanding that the rescheduling does not have an adverse impact on other important projects.

60. S-C Rec.Centre/ Walker Pool (Aquatic Centre)	1994	3,000,000	(3,000,000)
62. Bikeways - Phase 5	1994	330,000	(330,000)
63. Crystal Palace	1990 1991	200,000 800,000	Delay One Year

64. Upper Ottawa Depot

It was suggested that this project be amended to eliminate the cost of a designated smoking area.

Following discussion, the Committee agreed to refer this project back to the Management Team for further review.

68B. Park Development and Redevelopment by Priority

The Committee had before it Capital Project No. 061-31003 To Provide for the Planning, Designing and Developing of New Parkland and Redeveloping of Older Parks Within the City at a total gross cost of approximately $4,440,000.

Alderman Gallagher recommended that this project should be moved out of the Capital Budget and financed by the utilization of the Reserve for Acquisition for Parklands.

Alderman Hinkley commented that Alderman Gallagher's suggestion involves a policy decision.

Mr. Matthews submitted that funding must be available in the Reserves before this type of project can proceed.

Following discussion, the Committee agreed that this project should be charged to the Reserve.

69.	Bernie Arbour Stadium Parking Lot Upgrading	1990	48,000	(48,000)
71A.	Renovations and Repairs - Ivor Wynne Stadium	1990	420,000	(75,000)

In approving this project as amended, the Committee directed that the washroom facilities be constructed in 1990.

71B.	Renovations and Repairs - Ivor Wynne Stadium	1991	223,000	(73,000)
72.	Red Hill Creek Master Plan Implementation			

This project involves the design and development of a recreational trail system and improvements to the Red Hill Creek valley lands in a number of phases related to the construction of the north/south east/west transportation corridor.

In approving this project, and at the recommendation of Alderman Christopherson, the Committee agreed that a resolution should be presented to Council recommending that this capital cost be referred to the Region for consideration and recommendation.

74.	Gage Park - Pathway Lighting Phase II	1990	27,000	(27,000)
75.	Mohawk Sports Park - Track Council Submissions	1990	885,000	(445,000)
77.	Surfacing King's Forest Parking Lot	1990	167,000	(167,000)
		1991	173,000	(173,000)
		1992	111,000	(111,000)
		1993	131,000	(131,000)
80.	Mohawk Sports Park - Track Council Proposals	1991	540,000	(290,000)

83.	Artificial Turf Replacement - Ivor Wynne Stadium	1991	1,325,000	MOVED TO 1993
88A.	Feasibility Study & Engineering Design of Additional Private Boxes.	1990	100,000	To Be Financed From HECFI's Reserve for Capital Projects
88B.	Construction of Additional Private Boxes for N.H.L.			

This project was approved conditional upon a firm and locked-in N.H.L. commitment and a self-financing plan being in place.

NOTE: Recorded vote on Items 87A and 87B. In favour: Alderman Hinkley, Mayor Morrow, Aldermen Cooke, Agostino, Jackson and Gallagher. Opposed: Alderman Copps.

89. Satellite Dish

This project was approved subject to a cost benefit study and analysis being carried out.

98.	Library Service Assessment Land Acquisition and New Branch Construction - Mountain	1994	2,184,000.	Moved to 1995
99.	Concession Library	1991	1,033,500.	Moved to 1992

In approving the balance of the Capital Budget submissions of the Hamilton Public Library, the Committee approved that in order to ensure that effective and efficient mechanisms are in place to control costs during the planning cycle and development stages of Capital Projects, the Hamilton Public Library Board be requested to undertake the preparation of a Strategic Planning Guideline Report for the review and consideration of the Finance and Administration Committee which will comprehensively outline the following:

1. Capital Projects currently underway;
2. Capital Projects being considered and contemplated;
3. Capital Budget impact over the next five years;
4. Capital Projects listed in order of priority.

104.	Marquee Hamilton Place	1990	500,000	(500,000)
106.	Great Hall Banners Hamilton Place	1989 1990	130,000 570,000	To Be Financed From Reserve for Capital Projects, Hamilton Place
107.	Automated Facilities Management System	1990	75,000	To Be Financed From HECFI's Reserve for Capital Projects
		1993	600,000	(600,000)

P L A N N I N G A N D D E V E L O P M E N T

PROJECT NAME & NUMBER	YEAR OF EXPENDITURE	AMOUNT	COMMITTEE ADJUSTMENT INCREASE - (DECREASE)
109. Enclaves Clearance Phase 2	1993 1994	1,000,000 1,000,000	(1,000,000) (1,000,000)
110G. Refurbish Wentworth Exhibition Great Hall	1994	900,000	(400,000)
111. Beasley/Central PRIDE Programme	1992	100,000	(30,000)
112. Waterfront Development	1994	500,000	(300,000)
114. Barton Street Demonstration Loan Programme	1992	300,000	(60,000)
115. Central Beasley Housing Identification Programme	1992	400,000	(70,000)

Following consideration of all of the Capital Projects, the Chairman requested Mr. Matthews to revise the comparison charts for the Capital Budget Program to determine the impact on debt charges.

Alderman Christopherson emphasized the need to review all of the Reserve Accounts, how they are funded and the revenue that is placed in these accounts. He also suggested that the Treasurer should prepare a summarization report outlining the breakdown of revenue and its distribution to operating and capital expenses.

The Committee adjourned at 4:00 o'clock p.m.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 March 1
Typed by: B. Carter

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Thursday, 1990 February 22
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met:

There were present:	Alderman B. Hinkley, Chairman Alderman D. Ross, Vice-Chairman Alderman T. Cooke Alderman G. Copps Alderman D. Agostino Alderman T. Jackson Alderman J. Gallagher
Absent with regrets:	Mayor R. M. Morrow - City Business Alderman V. J. Agro - Vacation
Also present:	Alderman D. Christopherson Mr. L. Sage, Chief Administrative Officer Mr. E. C. Matthews, Treasurer Mr. K. E. Avery, City Clerk Mr. S. Hollowell, Manager, Records Division Mr. P. Hooker, Acting City Solicitor Ms. L. Lawrence, Legislation Solicitor Mr. D. Vyce, Director of Property Mr. M. Watson, Manager, Real Estate Division Mr. J. Avery, Purchasing Department Mrs. J. McAnanama, CEO, Hamilton Public Library Mr. J. Thompson, Secretary

CONSENT AGENDA

1. MINUTES

The minutes of the special meeting of the Finance and Administration Committee held 1990 January 30 were received and adopted as circulated to the members.

The Private and Confidential minutes of the special meeting of the Finance and Administration Committee held Tuesday, 1990 January 30 and the regular meeting of 1990 February 8 were received and adopted as amended.

NOTE: The Private and Confidential minutes of the in-camera meeting held Thursday, 1990 February 8 at 4:00 o'clock p.m. were amended to show Alderman G. Copps as being in attendance.

PURCHASING

2. Purchase of one full size station wagon, Hamilton Fire Department, to replace unit no. 1676

As outlined in a report of the Manager of Purchasing dated 1990 February 14, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Holland Chev Olds, Burlington, in the amount of $19 992.96 for the purchase of one (1) Full Size Station Wagon for the Hamilton Fire Department to replace unit No. 1676, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of four (4) tenders received. Funds provided in Vehicle Replacement Account No. CH5X502 00101.

3. Purchase of one full size van style body truck, Hamilton Fire Department, to replace until no. 1675

As outlined in a report of the Manager of Purchasing dated 1990 February 14, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Hamilton Motor Products, Hamilton, in the amount of $15 251.76 for the purchase of one (1) Full Size Van Style Body Truck for the Hamilton Fire Department to replace unit No. 1675, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> NOTE: Lowest of six (6) tenders received. Funds provided in Vehicle Replacement Account No. CH5X502 00101.

4. Purchase of three commercial vehicles, Hamilton Fire Department to replace units nos. 1667, 1677, and 1678

As outlined in a report of the Manager of Purchasing dated 1990 February 14, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Hamilton Motor Products, Hamilton, in the amount of $72 047.88 for the purchase of three (3) Commercial Vehicles for the Hamilton Fire Department to replace units Nos. 1667, 1677, 1678, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> NOTE: Lowest of five (5) tenders received. Funds provided in Vehicle Replacement Account No. CH5X502 00101.

CITY CLERK

5. Hamilton Environmental Action Team

As outlined in a report of the City Clerk dated 1990 February 19, the Committee agreed to submit the following recommendation to City Council for approval:

> That the request of Miller Thomson, Barristers & Solicitors, who act on behalf of an environmental group, for permission to the use of the name "Hamilton" in the proposed incorporation of a non-profit organization for "Hamilton Environmental Action Team", be approved.
>
> NOTE: This group wishes to be involved with various environment issues in Hamilton, including efficient methods of recycling, public information regarding environmental matters, appropriate waste disposal, and so forth.

6. Hamilton Region Conservation Authority

As outlined in a report of the City Clerk dated 1990 February 19, the Committee agreed to submit the following recommendation to City Council for approval:

> That the request of the Hamilton Region Conservation Authority for permission to use Room 233 to hold a public meeting on Thursday, 1990 April 5 at 7:30 o'clock, p.m., be approved.

7. Termination of Lease Space Occupied by the Region Central Services Building - 125 Barton Street West

As outlined in a report of the Director of Property dated 1990 February 8, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That effective 1990 May 31, the City terminate the lease with the Region of premises at 125 Barton Street West, Central Services Building, presently occupied by the Regional Waterworks Maintenance Division, and that the annual rental of $67 075 charged to the Region be adjusted accordingly on a pro-rata basis to reflect the Region vacating the space on this date.

(b) That the City Solicitor be authorized to amend the City/Regional Master Lease Agreement accordingly.

NOTE: In adopting Item 3 of the SIXTEENTH Report of the Finance Committee, City Council on 1988 November 8 approved the renewal of the City/Regional Master Lease Agreement.

Included in the agreement is the lease of space at 125 Barton Street West (Central Services Building) for the Waterworks Maintenance Division. This division is moving into Regional facilities at 489 Victoria Avenue North and no longer requires the City's space.

The lease agreement calls for the provision that the Region could upon 90 days notice terminate any portion of the Master Lease. The Property Department has received said notice from the Engineering Department.

8. Financing Additional City's Share of Services to be Installed in "Modified Subdivision Agreement - Courtland Ave. & Stone Church Rd. W."

As outlined in a report of the Treasurer dated 1990 February 14, the Committee agreed to submit the following recommendation to City Council for approval:

That the additional City's Share of Services to be installed in "Modified Subdivision Agreement - Courtland Avenue and Stone Church Road West" in the gross amount of $3 700 as approved by City Council on 1990 February 13 on the recommendation of the Finance and Administration Committee, be financed from the Reserve for City's Share of Services through Unsubdivided Lands.

9. Selection Procedure - Department Head (City)

As outlined in a report of the Commissioner of Human Resources dated 1990 February 16, the Committee agreed to submit the following recommendation to City Council for approval as amended:

That the Selection Procedure for the hiring of Department Heads be amended to include:

(i) the Mayor on the Selection Committee,

(ii) appointment of two additional members by the Finance and Administration Committee, for appointment of positions under the jurisdiction of the Finance and Administration Committee, and

(iii) all Council Members to be invited to attend such meetings.

10. Keep Hamilton Clean Committee's Proposed Environmental Youth Corps '90 Application

As outlined in a report of the Secretary, Keep Hamilton Clean Committee, dated 1990 February 15, the Committee approved the following recommendation:

> "That permission be given to the Keep Hamilton Clean Committee to make application to the Environmental Youth Corps '90 Program for approval of two youth workers for a twelve week period to assist in PITCH-IN Week."

Total estimated cost of project.....$5,259.
City's Share (estimated maximum).....$ 250.
Sufficient funds are available in the 1990 Current Budget Estimates.

11. Approved Settlement of Claims

As outlined in a report of the Secretary dated 1990 February 13, the Committee approved that the attached Summary Report containing a listing and amounts of approved Settlement of Claims be received and that a copy be forwarded to City Council for information in accordance with approved policy.

REGULAR AGENDA

CITY CLERK

12. Preparing for implementation of Bill 49, "An Act to Provide for Freedom of Information and Protection of Individual Privacy in Municipalities and Local Boards"

Mr. K. E. Avery, City Clerk, made a brief presentation on the implementation of Bill 49.

Alderman Agostino suggested that consideration should be given to establishing a fee structure for the copying of records that is not cost prohibitive to the average person.

Alderman Cooke submitted that he is supportive of the general thrust of the new legislation but objects to the suggested process to establish a two-tier structure of user pay fees.

Alderman Christopherson was in attendance and presented the final terms of reference for a feasibility study for the establishment of an archive of municipal records.

He explained that in December 1987, at the request of Hamilton City Council, the Hamilton Public Library Board established a committee to examine the need for a municipal archive in Hamilton.

He explained that in the course of their deliberations, the Committee decided to broaden the geographical and administrative scope of their investigation in order to incorporate not only the City of Hamilton but also the Regional Municipality of Hamilton-Wentworth, the area municipalities and townships, and various regional and municipal boards.

The report outlined that the consultant will prepare a report for each participant which will:

1. Describe the impact upon the need of access to the municipal records by the Freedom of Information and Privacy Act.

2. Describe the state of records management of its municipally generated records.

3. Identify any specific improvements in existing records information management activities/policies required to contribute towards a functioning municipal archive.

The estimated total cost of the study is $90,000. The City's share of the cost would be $13,058.

Alderman Christopherson explained that the administration of the municipal archives will be a major budget item.

Following consideration it was moved by Alderman Ross, seconded by Alderman Agostino and carried that the following recommendations as outlined in the report of the City Clerk dated 1990 January 23 be presented to City Council for approval:

(a) That the Finance and Administration Committee be designated to be the "Head" for purposes of Bill 49 "An Act to Provide for Freedom of Information and Protection of Individual Privacy in Municipalities and Local Boards", and that the City Solicitor be directed to prepare a by-law to give effect to this designation.

(b) That the Finance and Administration Committee delegate its authority under Bill 49 to a "Freedom of Information and Privacy Coordinator".

(c) That Mr. S. G. Hollowell, Manager, Records Division, City Clerk's Department, be appointed Freedom of Information and Privacy Coordinator.

(d) That a Coordinating Committee comprised of the Freedom of Information and Privacy Coordinator and a senior manager from each civic department be established to prepare the City of Hamilton for implementation of Bill 49.

NOTE: The Municipal Freedom of Information and Protection of Privacy Act, 1989 comes into effect on 1991 January 1. The Act affects municipalities and local boards, agencies and commissions, and will require substantial preparation prior to its implementation. The purposes of the Act are to provide a right of access to information under the control of institutions and to protect the privacy of individuals with respect to personal information about themselves held by institutions.

It was also moved by Alderman Ross, seconded by Alderman Agostino, and carried that the report submitted by Alderman Christopherson on Municipal Records Archive be received.

13. Citizen Appointments to Board/Committees

As outlined in a report of the City Clerk dated 1990 February 19, the Committee approved that, consistent with the current practice and procedure respecting the selection of citizen members to various Committees and Boards of City Council, permission be grated to the City Clerk to publish a public notice inviting applications from persons interested in serving on the following Board/Committees to be appointed to complete the unexpired terms of those citizens who have resigned:

H.E.C.F.I.
Property Standards Committee
Taxi Advisory Committee
Keep Hamilton Clean Committee

NOTE: The vacancy on the Keep Hamilton Clean Committee was added at the request of Alderman Hinkley who is also Chairman of that Committee.

14. Sale - Vacant City Owned Land (181 Jackson Street East)

As outlined in a report of the Director of Property dated 1990 February 15, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That an Offer to Purchase executed by Joseph T. Radigan, James R. Radigan, Mary Luella Radigan and Paul Joseph Radigan, dated 1990 February 15 and scheduled for closing on or before 1990 April 24, for the purchase of the property at 181 Jackson Street East, be approved and completed.

(b) That upon finalization of this transaction, the Regional Surveyor be directed to take the necessary action to incorporate the land being retained for road widening purposes into the road allowances of Jackson Street East and Ferguson Avenue South.

NOTE: The subject property has a frontage along the northerly limit of Jackson Street East of 32.2 feet (more or less), containing 1 636 square feet (more or less) with the exact area to be determined by a survey prepared by the Regional Surveyor. The purchase price of $57 260 (subject to adjustments pursuant to the completion of a survey) is to be credited to Account No. CH4X501 00102. A certified deposit cheque in the amount of $5 700 is being held by the City Treasurer pending approval of this transaction.

15. Resolution from the City of Peterborough - Provincial Transfer Payments

As outlined in a report of the Treasurer dated 1990 February 15, the Committee agreed to submit the following recommendation to City Council for approval:

That the following resolution from the City of Peterborough recommending that the impact of the reductions in unconditional grants be identified and measured against the rate of inflation as a special levy over and above the City's tax requirements, be endorsed:

WHEREAS the Federal Government is attempting to deal with debt and deficit problems by reducing transfer payments to Provincial Governments;

AND WHEREAS the Ontario Provincial Government is responding, in turn, by restraining unconditional grant payments to municipalities;

AND WHEREAS the Ontario Provincial Government is at the same time mandating additional responsibilities to municipalities with no related funding support;

AND WHEREAS the City of Peterborough has either to implement significant program and service reductions, or pass on the cost of Provincial revenue shortfalls to municipal taxpayers;

THEREFORE BE IT RESOLVED THAT The City of Peterborough identify the impact of Provincial revenue measured against the rate of inflation as a special levy over and above the City's 1990 annual tax requirements;

AND that this approach be recommended to future council's for their consideration;

AND FURTHER, that a copy of this resolution be sent to all municipalities over 25,000 population, and to the Association of Municipalities of Ontario.

16. Hamilton Brier 1991 Inc.

The Committee had before it for a final decision the request of Hamilton Brier 1991 Inc. for additional financial assistance from the City to defray expenses to be incurred by representatives of that organization to attend the 1991 Canadian Men's Curling Championship to be held in Sault Ste. Marie to promote the City of Hamilton and the 1991 Men's Curling Championship to be held at Copps Coliseum in March 1991.

Following discussion the Committee approved that the request for additional financial assistance be denied.

17. Ontario Liquor Boards Employees' Union

The Committee had before it a letter from the Ontario Liquor Boards Employees' Union dated 1990 January 25 expressing that union's concern in respect to the following issues and requesting an opportunity to meet with Committee to discuss these concerns:

(a) the announced closure of the LCBO Duty Free Liquor Stores at Pearson International Airport - Terminals 1 and 2;

(b) the tendering of duty free alcohol retailing rights at Terminal 3 to the private sector, and

(c) the increasing trend towards the privatization of alcohol retailing rights throughout this province.

The Committee directed that the correspondence be received with no further action.

18. Ontario Public Service Employees Union

The Committee was in receipt of a copy of a letter from Mr. Brian Dowd, Ontario Public Service Employees Union, dated 1990 January 30, addressed to the City Clerk, requesting that the Ambulance Division Committee of the union be allowed to make a presentation to City Council regarding issues on ambulance service.

The Committee agreed to recommend to City Council that the correspondence be received with no further action.

19. Draft Development Charges By-law

As outlined in a report from Lian Lawrence, City Solicitor's Department, dated 1990 February 15, the Committee approved the following recommendations:

1. That the attached draft by-law be received by the Finance and Administration Committee for review and comment.

2. That the release of the attached draft by-law be authorized in order that it may be distributed to the public for consideration and comment prior to the public meeting and at the public meeting which has been scheduled for 1990 March 15 at 1:00 o'clock p.m. in the Council Chambers.

In anticipation of an impending O.M.B. Hearing on the Development Charges By-law, the Committee discussed the need to retain specialized legal expertise for this initiative.

Following discussion, the Committee authorized Mr. Hooker to retain Mr. Wood as a legal consultant on this project. Mr. Wood has twenty years experience in municipal development law.

Ms. Lawrence proceeded to explain that the Draft By-law implements the major recommendations of the Coopers Lybrand Study. She added, however, that there are provisions in the Draft By-law that deviate from the recommendations of the Coopers Lybrand Study.

In this regard the Coopers Lybrand Report recommends indexing on a semi-annual basis. It is felt that an annual indexing should better facilitate administration of the By-law once it is enacted.

The other point of departure deals with the maximum length of the By-law. The Development Charges By-law as proposed will continue in force and effect for a period of five years. The Study recommended three years. A period of five years will give the City a better opportunity to study the effects of the By-law.

Mr. Hooker also pointed out that provision has been included in the Draft By-law to provide that Development Charges are to be applied to mixed residential and non-residential developments in accordance with a formula specified in Section 14 of the Draft By-law. This formula was developed in consultation with Coopers Lybrand Consulting Group subsequent to Council approval of their Study. As a result it has not been formally adopted by Committee and Council.

Alderman Agostino submitted that implementation of the residential development charges will involve a significant increase in fees the first year. He suggested that the Schedule of Fees be phased in to ease the impact.

Ms. Lawrence noted that the Draft guidelines for a Development Charges By-law have not been received from the Ministry as yet.

The Draft By-law will now proceed to the Public Meeting on 1990 March 15.

20. United Senior Citizens of Ontario Zone 14

Mrs. Isabel Vaillancourt, President, United Senior Citizens of Ontario Zone 14, as well as Mrs. Mona Bird and Mr. Tom Olds, appeared before the Committee to discuss their need for office space.

Mrs. Vaillancourt explained that the Senior Citizens group is presently located at St. Peter's Hospital and have received notice to vacate June 30th as the space is required by the hospital.

Following discussion, the Committee requested Mr. Sage to canvass various civic departments such as the Property Department and the Culture and Recreation Department to determine the availability of some office space (approximately 200 square feet) for use by United Senior Citizens of Ontario Zone 14 for a temporary period until such time as space can be provided in the proposed Senior Citizens Centre and report back.

The Committee then adjourned in-camera to discuss private and confidential matters. See Private and Confidential Minutes.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

1990 March 5
Typed by: B. Carter

FOR ACTION

FEB 27 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 27
COMM FILE:
DEPT FILE: C1-4-90

SUBJECT: REROOF 125 BARTON STREET WEST, HAMILTON

RECOMMENDATION:
That a purchase order be issued to A.M. Roofing Systems Inc., Hamilton, in the amount of $22,600.00 to reroof 125 Barton Street West, Hamilton, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest of seven (7) quotations received. Funds provided in operating Supplies Account #CH56103 31330.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Quotation Analysis

A.M. Roofing Systems Inc., Hamilton	$16,700.00 *
A.M. Roofing Systems Inc.	22,600.00
Schreiber Bros., Hamilton	22,635.00
Julian Roofing, Hamilton	24,780.00
Riddell Roofing, Hamilton	25,320.00
Whiteside Roofing, Burlington	28,850.00
B & G Roofing, Hamilton	38,900.00

* Not suitable for this application

MAR 0 1 1990

Bij

FOR ACTION

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 March 1
COMM FILE:
DEPT FILE: T19-18-89

SUBJECT: SUPPLY AND DELIVERY OF JOBBER AUTOMOTIVE PARTS

RECOMMENDATION:
That purchase orders be issued for the supply and delivery of Jobber Automotive Parts to various locations during 1990, in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

Parkdale Auto Parts, Hamilton

Belts and Hoses - Jobber less 10%
Fram Filters - Jobber less 12%

Wheels, Brakes & Equipment, Hamilton

Dominion Auto Lighting - Jobber less 20%
Kleen-Flo Lubricants and Additives - Jobber less 5%

NOTE: Lowest of nine (9) tenders received. Funds provided in various Automotive Supplies Accounts.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: - Tender Analysis

	Belts/Hose	Dominion Lighting	Fram Filters	Kleen-Flo
Parkdale Auto Parts, Hamilton	Job-10%	Job-15%	Job-12%	Job-10% *
Wheels, Brakes & Equip., Hamilton	No Bid	Job-20%	No Bid	Job-5%
Barton Auto Parts, Hamilton	Job-10%	Job-10%	Job-10%	Job-5%
Eastern Auto Electric, Hamilton	Job-net	15%-deal	Job-10%	10%-deal
K & E Auto Supply, Hamilton	No Bid	No Bid	Job-3%	No Bid
Caledonia Auto Supply, Caledonia	30%-deal	30%-deal	30%-deal	20%-deal
Acme Guaranty Auto, Hamilton	Job-net	Job-net	Job-net	20%-deal
Auto Service & Supply, Hamilton	25%-deal	25%-deal	25%-deal	25%-deal
Hamilton Auto Parts, Hamilton	Job-15% *	Job-22% **	Job-12%	Job-net

* Not acceptable
** Supplier withdrew bid

"Deal" means Dealers' List Price
"Job" means Jobbers' List Price which is approximately 25% less than Dealers' List Price

Estimated expenditure during 1990 - Parkdale Auto Parts $40,000.00
Wheels, Brakes & Equip. 32,000.00

FOR ACTION

Bill

FEB 27 1990

REPORT TO: Mr. John Thompson
Secretary, Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 February 27
COMM FILE:
DEPT FILE: T12-1-89

SUBJECT: EMPLOYEE ASSISTANCE PROGRAM

RECOMMENDATION:

a) That a purchase order be issued to Off-Site Resources Inc., Hamilton, to supply services to the Employee Assistance Program for a twelve month term to start April, 1990 to March, 1991 for a monthly charge of $5,342.80, with an option in favour of the City to renew for an additional two one year terms, in accordance with specifications issued by the Manager of Purchasing and vendor's proposal.

b) That a contract be entered into satisfactory to the City Solicitor.

NOTE: Lowest of three (3) proposals received. Funds provided in Employee Assistance, City, Account #142300-57723.

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Proposal Analysis

	Per Month	Year
Off-Site Resources Inc., Hamilton	$5,342.80	1
	5,583.23	2
	5,834.47	3
Family Services of Hamilton-Wentworth Inc., Hamilton	7,075.00	1
	7,570.25	2
	8,138.00	3

Jo Wells Behavioural Counsellor, Burlington 60.00 per hour fee for service basis with anticipatory annual inflationary increases. Additional charge for client services such as referral consultations, etc. requiring more than 20 minutes of time. In-service training and education seminars would be negotiated - should not exceed $75 per hour.

All cases that have not come to a resolution will be serviced by the present provider.

CITY OF HAMILTON

FLEET SERVICES

C

F O R A C T I O N

REPORT TO : Mr. J. D. Thompson
Secretary, Finance
& Administration Committee

YOUR FILE:
OUR FILE: 90-30
PHONE:

FROM : Mr. J. G. Pavelka, P. Eng.
Director of Public Works

SUBJECT : **Request to Replace Vehicle 9525 from the 1990 Depreciation List With Vehicle 9507**

RECOMMENDATION: **THAT VEHICLE 9507 A 1984 FORD 1700 TRACTOR INSTEAD OF 9525 A 1980 FORD F-340 TRACTOR BE REPLACED FROM THE 1990 EQUIPMENT RESERVE ACCOUNT**

J. G. PAVELKA, P. ENG.
Director of Public Works

E. C. MATTHEWS
Treasurer

FINANCIAL IMPLICATIONS:

Over and above the normal maintenance cost for each vehicle approximately $6,000.00 for cab and power train repairs will not be required for Vehicle 9507.

Since the list was submitted for approval, it has come to staff's attention that vehicle 9525, a 1980 Ford Tractor, will be more economical to maintain not requiring the cab and power train repairs as would vehicle 9507, which can be considered an equal. The repairs to vehicle 9507 over and above normal maintenance costs for either vehicle would be approximately $6,000.00 for cab and power train repairs.

Rather than wait until next year to replace 9507 a 1984 Ford Tractor it is being recommended that this vehicle be replaced this year and

that the replacement of vehicle 9525, a 1980 Ford Tractor, be postponed to save the City from having to spend the $6,000.00 for cab and power train repairs.

cc: Mr. G. T. Kerr, Manager of Fleet Services
Mr. C. Guthro, Superintendent of Operations - Central Garage
Ms. D. Manningham, Vehicle Acquisition Officer

JGP:jab

FOR ACTION

D.

FEB 28 1990

REPORT TO: Mr. John Thompson, Secretary
Finance & Administration Committee

FROM: Mrs. S. Glover, Secretary
Farmers' Market Sub-Committee

DATE: 1990 February 28
COMM FILE:
DEPT FILE:

SUBJECT: **Replacement of Stallholders' Association Representative Farmers' Market Sub-Committee**

RECOMMENDATION:

That Mr. Mario Beltrano replace Mr. Ken Gunson as a representative of the Stallholders' Association on the Farmers' Market Sub-Committee.

Stella Glover

Stella Glover, Secretary

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

At their meeting of February 27, 1990 the Farmers' Market Sub-Committee received a request from the Stallholders' Association that Mr.Mario Beltrano replace Mr. Ken Gunson as a representative of the Stallholders' Association due to his absence from the last four Market Sub-Committee meetings.

Mr. Beltrano was the only member of the Stallholders' Association who expressed an interest in having his name put forward for membership on the Committee.

cc Ald. F. Lombardo, Chairman
Farmers Market Sub-Committee
Mrs S. Miller, Farmers Market Manager
Mr J. Shatz, Deputy City Clerk

E.

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 March 5
COMM FILE:
DEPT FILE:

SUBJECT:

St. Mary's Portuguese Church - Special Occasion Permits

RECOMMENDATION:

That the Liquor Licence Board of Ontario be advised that Hamilton City Council has no objection to the issuance of Special Occasion Permits to St. Mary's Portuguese Church, 148 Park Street North, Hamilton on the occasion of their annual festivals on the following dates:

1990 June 2 and June 3 - Holy Spirit Feast
1990 June 30 and July 1 - St. Peter Feast
1990 August 10 to August 12 - Our Lady of Angels

conditional upon the following:

That musical entertainment be discontinued at 11:00 o'clock p.m. and further that all noise regulations and restrictions be strictly observed and adhered to following 11:00 o'clock p.m.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

c.c. Alderman V. J. Agro
Alderman Wm. McCulloch
Mr. L. King, Building Commissioner
Mr. K. Kierman, Chief Fire Prevention Officer
Mr. Frank Westaway, Noise Control Officer - Regional Laboratories
Mr. Colin T. Millar, Chief of Police
Mr. T. Gill, Acting Commissioner of Engineering
Mr. M. Main, Director of Traffic Services

F.

FOR ACTION

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 March 5
COMM FILE:
DEPT FILE:

SUBJECT:

1990 Amstel Light Hamilton Marathon

RECOMMENDATION:

(a) That the City of Hamilton endorse and support in principle the 1990 Amstel Light Hamilton Marathon to be held in the City of Hamilton 1990 July 1.

(b) That support services be provided by Culture and Recreation, Public Works and City Clerk's Departments.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

Support for this event is consistent with and similar to that given for the 1989 Marathon. As in the past four years, this has not been a request for financial assistance but rather support services from Culture and Recreation, Public Works and City Clerk's Departments.

c.c. Mr. R. Sugden, Director of Culture and Recreation
Mr. J. Pavelka, Director of Public Works
Mr. S. J. Dembe, Manager, Licencing Division, City Clerk's Department
Mr. T. Gill, Acting Commissioner of Engineering
Mr. M. Main, Director of Traffic
Mr. Collin Millar, Chief of Police

FOR ACTION

G.

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

DATE: 1990 March 5
COMM FILE:
DEPT FILE:

SUBJECT:

The Salvation Army, Hamilton Temple - Summer Series of Outdoor Services

RECOMMENDATION:

(a) That the Salvation Army, Hamilton Temple be granted permission to use the front canopy area of City Hall each year for their Summer Series of outdoor services from the latter part of June to the end of August.

(b) That permission be granted to the Salvation Army to use City Hall chairs and a piano.

.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

This is a traditional event at City Hall that has been held for the past several years.

The Summer Series of outdoor services commences this year on Sunday evening, 1990 June 24 until 1990 August 26 at 6:30 o'clock p.m.

No staff overtime is required as the City Hall equipment is set aside each Friday night and the Salvation Army membership ensures that everything is properly set up and removed.

The P.A. System and podium are provided by the Salvation Army.

c.c. Mr. R. Swan, Manager, Property Maintenance Division
Mrs. R. Morrison, City Clerk's Department
Information Desk

H.

FOR ACTION

MAR 0 1 1990

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

DATE: 1990 February 28
COMM FILE:
DEPT FILE: C-015-90

SUBJECT:

Appointments to and Terminations from Permanent positions with the Corporation to February 27, 1990.

RECOMMENDATION:

As attached.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

for D. Jones.
J. Johnston

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Angelo Amore	Traffic Serviceman/ Woman II (A-3)	Traffic	Replacing Mr. N. Vigna - promoted	$22,717.76 to $25,807.60	$22,717.76 per annum (1 of 4)	22/02/90
Ms. Ann Apkarian	Receipts Clerk III (E-4)	Treasury	Replacing Ms. L. Cooper - promoted	$22,891.44 to $24,534.64	$24,534.64 per annum (3 of 3)	19/02/90
Mr. Ross Brydges	Lieutenant (C-7/A)	Fire	Replacing Mr. M. H. Cole - promoted	$47,584.01	$47,584.01 per annum (1 of 1)	25/02/90
Ms. Lynn Dale	Legislative Assistant I (L)	City Clerk's	Replacing Mr. J. Thompson - promoted	$38,653.68 to $45,517.16	$43,711.20 per annum (4 of 5)	26/02/90
Mr. Thomas L. Durney	Traffic Service Foreman/Woman (13-A)	Traffic	New position as approved in 1989 Budget	$29,895.84 to $35,609.60	$29,895.84 per annum (1 of 3)	29/01/90
Mr. Dennis L. Farkas	Storekeeper II (N-4/A)	Fire	Replacing Mr. R. L. Culliton - retired	$39,585.21	$39,585.21 per annum (1 of 1)	05/02/90
Mr. Alexander Gibson	Firefighter (C-5/A)	Fire	Reinstated	$43,983.74	$43,983.74 per annum (1 of 1)	29/01/90
Mr. William Gilchrist	Treasury Officer IV- Revenues (J)	Treasury	Replacing Mr. L. Friday - transferred	$47,805.68 to $56,355.00	$56,355.00 per annum (5 of 5)	12/01/90

Prepared 27/02/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Eian S. Gill	Lieutenant (C-7/A)	Fire	Replacing Mr. Wm. Hart - retired	$47,584.01	$47,584.01 per annum (1 of 1)	25/02/90
Mr. Douglas Goodman	Supervisor of Payroll (L)	Treasury	Replacing Ms. L. Wilson - resigned	$38,653.68 to $45,517.16	$45,517.16 per annum (5 of 5)	12/02/90
Mr. Joseph Guerretta	Traffic Serviceman/ Woman I (A-4)	Traffic	Additional Staff as approved in 1989 Budget	$24,354.20 to $27,451.32	$25,266.80 per annum (2 of 5)	08/01/90
Mr. William E. Hamann	Asphalt Raker (D-9)	Public Works	Replacing Mr. D. Pasquale - deceased	$28,649.92 to $29,065.92	$29,065.92 per annum (2 of 2)	13/02/90
Mr. Michael P. Horvath	Lieutenant (C-7/A)	Fire	Replacing Mr. J. Stasiuk - retired	$47,584.01	$47,584.01 per annum (1 of 1)	25/02/90
Mr. Robert Kay	Supervisor of Vehicle and Equipment Repairs (C-9/A)	Fire	Replacing Mr. W. E. Wildish - retired	$52,392.88	$52,392.88 per annum (1 of 1)	21/01/90
Mr. James W. Langdon	Truck Driver (Parks) (D-8)	Public Works	Replacing Mr. M. Holmes - transferred	$28,473.12 to $28,889.12	$28,889.12 per annum (2 of 2)	15/01/90
Mr. Joseph Machida	Supervisor of Accounts (L)	Treasury	Replacing Mr. R. Seager - transferred	$38,653.68 to $45,517.16	$45,517.16 per annum (5 of 5)	12/02/90

Prepared 27/02/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. George Manning	Sign Painter (A-5)	Traffic	Replacing Mr. T. Durney - promoted	$25,266.80 to $29,677.44	$29,677.44 per annum (5 of 5)	19/02/90
Mr. Gene Penko	Building Inspector (A-12)	Building	Replacing Mr. G. Bowring - retired	$33,884.76 to $39,752.96	$33,884.76 per annum (1 of 5)	19/02/90
Mr. Joseph Sadauskas	Receiver Shipper & Stock Clerk (B-4)	Traffic	New Position approved by Council 31/10/89	$24,762.92 to $27,497.08	$27,497.08 per annum (4 of 4)	05/02/90
Mr. Richard Seager	Assistant Supervisor, Taxation-Realty (L)	Treasury	Replacing Mr. T. Bradbury - transferred	$38,653.80 to $45,517.16	$45,517.76 per annum (5 of 5)	12/02/90
Mr. Barry R. Snetsinger	Director of Marketing/ Promotion (24)	H.E.C.F.I.	Replacing Mr. F. Bogden - resigned	$75,000.12	$75,000.12 per annum	15/01/90
Mr. Howard Stott	Motor Mechanic (D-17)	Public Works	Replacing Mr. A. Tabuns - retired	$34,209.76 to $34,625.76	$34,209.76 per annum (1 of 2)	05/02/90
Mr. Brian Vance	Operator II-Garbage Truck Driver (D-9)	Public Works	Replacing Mr. J. Allen - transferred	$28,649.92 to $29,065.92	$29,065.92 per annum (2 of 2)	11/01/90

Prepared 27/02/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Pasquale N. Vigna	Traffic Serviceman/ Woman I (A-4)	Traffic	Additional Staff as approved in 1989 Budget	$24,354.20 to $27,451.32	$25,994.28 per annum (3 of 5)	08/01/90
Ms. Marjorie F. Walsh	Clerk Typist III (E-1)	Culture & Recreation	Replacing Ms. S. D. Smith - resigned	$18,587.92 to $19,982.56	$18,587.92 per annum (1 of 3)	19/02/90
Mr. Stan Weir	Traffic Signal Repairman/Woman II (B-6)	Traffic	Replacing Mr. G. Bartolotta - returned to former position	$25,488.84 to $30,111.64	$26,218.40 per annum (2 of 5)	22/01/90

Prepared 27/02/90

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. R. Craig	Curator (Child Museum)	Culture & Recreation	Resigned	1 year, 8 months	09/02/90
Mr. Wm. Janssen	General Manager Non-Profit Housing	Community Development	Resigned	9 years, 6 months	23/02/90
Mr. D. Pasquale	Asphalt Raker	Public Works	Deceased	19 years, 6 months	29/01/90
Ms. S. D. Smith	Clerk Typist III	Culture & Recreation	Resigned	7 months	02/02/90

Prepared 27/02/90

FOR ACTION

I.

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 February 27
COMM FILE:
DEPT FILE:

SUBJECT: **REMUNERATION AND EXPENSES PAID TO MEMBERS OF COUNCIL AND MEMBERS OF OTHER BODIES FOR THE YEAR 1989**

RECOMMENDATION:

That the attached statement of the Treasurer summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1989 be received by City Council.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A.

BACKGROUND:

According to The Municipal Act, Section 243, the City Treasurer is required to prepare a statement of remuneration and expenses to Members of Council and Members of Other Bodies for the year 1989.

Att'd

City of Hamilton
Treasury

STATEMENT OF THE TREASURER

(Prepared Persuant to By-Law 79-60 Approved by Council January 29, 1979, By-Law 79-300 Approved by Council October 30, 1979 and Section 243 of the Municipal Act, R.S.O. 1980, Chapter 302)

1. REMUNERATION

(a) Members of Council

	Salary
Agostino, D.	18,276.38
Agro, V. J.	18,276.38
Christopherson, D. H.	18,276.38
Cooke, T.	18,276.38
Copps, G.	18,276.38
Drury, D.	18,276.38
Gallagher, J.	18,276.38
Hinkley, B.	18,276.38
Jackson, T.	18,276.38
Kiss, M.	18,276.38
Lombardo, F.	18,276.38
McCulloch, W.	18,276.38
Merling, H.	18,276.38
Morrow, R.	58,484.80
Murray, T.	18,276.38
Ross, D.	18,276.38
Smith J.	18,276.38
	350,906.88

* One-third of these amounts deemed to be "Expenses" in accordance with section 251 of the Municipal Act.

(b) Committee of Adjustment

Member	Honorarium
Dudzic, M.	2,100.00
Law, B.	2,100.00
Mandel, J.	2,100.00
Rocchi, F.	2,100.00
Woods, L. G.	2,600.00
	11,000.00

City of Hamilton
Treasury

STATEMENT OF THE TREASURER

(c) License Examining Board

Member	Honorarium
Allick, B.	900.00
Allison, H.	500.00
Birchall, J.	400.00
Gibson, D.	500.00
Groves, L.	400.00
Hewitt, C.	500.00
Holm, M.	400.00
Kaut, H.	400.00
Korz, G.	500.00
Langdon, D.	500.00
MacIntyre, D.	400.00
Sanders, E.	300.00
Skinner, J.	200.00
Taffs, R.	500.00
Walker, J.	400.00
VanDerbeek, P.	400.00
	7,200.00

2. EXPENSES

(Residence telephone allowance, travelling - registration fee, per diem, accommodation, etc., plus local grant to Mayor)

(a) Members of Council	Amount
Agostino, D.	2,255.84
Agro, V. J.	140.19 **
Christopherson, D. H.	3,103.66
Cooke, T.	1,945.19
Copps, G.	0.00
Drury, D.	3,376.29
Gallagher, J.	340.99
Hinkley, B.	2,982.39
Jackson, T.	140.19 **
Kiss, M.	140.19 **
Lombardo, F.	140.19 **
McCulloch, W.	1,783.85
Merling, H.	375.19
Morrow, R. M.	17,227.93
Murray, T.	2,179.29
Ross, D.	140.19 **
Smith J.	1,814.05
	38,085.62

**telephone allowance only

City of Hamilton
Treasury

STATEMENT OF THE TREASURER

(b) Parking Authority Appointees

Adamson, T.	1,610.63
Alderman Agro, V. J.	2,334.46
Alderman Gallagher, J.	0.00
	3,945.09

(c) Public Library Appointees

Church, L.	1,451.40
Diebel, P.	135.00
Johnson, D.	1,238.10
MacGillivray, M.	281.75
Radigan, R.	1,591.15
Rogers, P.	1,483.55
	6,180.95

(d) H.E.C.F.I. Appointees

Alderman Agostino, D.	1,539.85
Alderman Drury, D.	210.00
Alderman Gallagher, J.	420.00
Alderman Jackson, T.	330.00
AldermanMcCulloch, W.	230.00
Alderman Merling, H.	100.00
Alderman Murray, T.	165.00
Casey, T.	65.00
Cowell, P.	165.00
DeNardis, F. P.	185.00
Dow, M.	330.00
Kwiatkowski, G.	310.00
Levitt, N.	160.00
McFarland, W.	235.00
Tidball, W. J.	210.00
VanDuzer, A.	245.00
	4,899.85

FOR ACTION

J.

FEB 2 6 1990

REPORT TO: Chairman and Members,
Finance and Administration Committee
Attn: Mr. J. D. Thompson, Secretary

FROM: Philip R. A. Hooker,
Acting City Solicitor

DATE: 1990 February 26
COMM FILE:
DEPT FILE: 120-1/89.9

SUBJECT:

Replacement of Rink Slab and Boards for the Mountain Arena Project.

RECOMMENDATION:

That the attached by-law be enacted by City Council.

P. Hooker per J.D.T.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

With the adoption of Section 1 of the 21st Report of the Co-ordinating Committee, City Council at its meeting held on the 28th day of November 1989, directed the City Solicitor to prepare the necessary by-law to authorize the replacement of Rink Slab and Boards for the Mountain Arena Project at an estimated cost of $425,000.00. Approval was given by Ontario Municipal Board Order dated the 12th day of January 1990, which was received by our Department on the 21st day of February 1990.

c.c. Mr. E. C. Matthews,
City Treasurer

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Authorize:

REPLACEMENT OF RINK SLAB AND BOARDS FOR THE MOUNTAIN ARENA PROJECT

WHEREAS the Ontario Municipal Board by Order dated the 12th day of January 1990, (File No. E 900021), approved,

(a) the replacement of Rink Slab and Boards - Mountain Arena Project at an estimated cost of $425,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $425,000.00 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the replacement of Rink Slab and Boards for the Mountain Arena Project may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 12th day of January 1990.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1990.

City Clerk Mayor

(1989) 21 R.C.C. 1, November 28



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